



# City of Waterbury Bureau of Recreation 2019 Summer Program



Last summer we made everyone aware of the changes that were going to take place in the registration procedures for the City of Waterbury Bureau of Recreation Summer program 2019.

Please follow instructions below to start your registration process on the following link: [www.waterburyparksrec.com](http://www.waterburyparksrec.com)

You must go online and create an account if you don't have one already. If you do not have an account, please create account. Furthermore, when creating a new account, at the bottom of the page it will provide an option that looks like this (submit & add account member) to add members, please add your children and family members. Once you have created this account, you will receive an email indicating that your account and members have been approved. You will then go back onto the system with your user name and password on the designated registration date, then register for a program. Click on programs, category will be summer programs, and then select the program you wish to register for and choose grade level:

- **Summer Program Waterville Recreation Center**

If you already have an account, log on with your user name and password to [www.waterburyparksrec.com](http://www.waterburyparksrec.com), when you log in, if you need to add members at this point please do so. If you are going to register your child/children for summer program, please do so on the designated date and select the summer program and grade level.

**CITY OF WATERBURY RESIDENTS ONLY!!!! Summer Program start date is July 1, 2019 through August 9, 2019.**

**Registration for Waterville Recreation opens on Wednesday, April 17, 2019 (8:00am)**

**NOTE 1<sup>st</sup> PAYMENT of \$84.00 IS NON-REFUNDABLE, ONCE YOU HAVE GONE THROUGH INITIAL REGISTRATION PROCESS**

Regular program hours are Monday - Friday 9:00am-3:00pm the total cost of regular program is \$210.00 (includes mandatory t-shirts)

Payments will be as follows: \$84.00 per child at the time of registration (non- refundable)  
\$84.00 per child by May 10, 2019  
\$42.00 per child by June 7, 2019

**Please keep in mind that there is a \$20.00 late fee for all payments, if you miss the payment due dates on any items above. Payments are online only and in the form of credit or debit cards.**

**Please be sure to read late pick up policy, medical disclaimer and special needs disclosure when registering your child. The Bureau of Recreation City of Waterbury will hold all registered parents/guardians accountable to policy, disclosures and disclaimers.**

**If you have any problems registering or navigating the system please free to contact:**

**Jessica DiBattista (203) 574- 8342 Office Hours for technical support Monday - Friday 10:30am-12:30pm/1:30pm-3:30pm**

**Victor Cuevas (203) 592 -8025 Office Hours for technical support Monday - Friday 10:30am-12:30pm/1:30pm-3:30pm  
Saturday- 10am-4pm**