

# **BOARD OF ALDERMEN**

## **ADOPTED BUDGET**

FOR THE FISCAL YEAR END JUNE 30, 2021

**BUDGET 2020 - 2021**

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*As Approved on June 1, 2020*



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# BOARD OF ALDERMEN APPROVALS



OFFICE OF THE CITY CLERK  
MEMORANDUM

**DATE:** June 02, 2020  
**FROM:** Board of Aldermen  
**TO:** Mayor Neil M. O'Leary  
Policy & Budget Management Specialist Sarah R. Geary  
**SUBJECT: Mayor's Proposed 2020-2021 Operating and Capital Budgets**

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At a Special Meeting of the Board of Aldermen held on Monday, June 01, 2020, the following votes were taken with respect to the Mayor's Proposed 2020-2021 Operating and Capital Budgets, to wit:~

**Resolution #1:**

A RESOLUTION MAKING APPROPRIATIONS FOR OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING FY21 FISCAL YEAR PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.

**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Resolution #1.**

**Resolution #2:**

A RESOLUTION APPROVING THE TAX LEVY AND APPROPRIATIONS FOR OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.

**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Resolution #2.**

**Resolution #3:**

A RESOLUTION MAKING APPROPRIATIONS FOR THE ENSUING FY21 FISCAL YEAR FOR THE WATER POLLUTION CONTROL ENTERPRISE FUND OF THE CITY OF WATERBURY.

**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Resolution #3.**

**Resolution #4:**

A RESOLUTION MAKING APPROPRIATIONS FOR THE ENSUING FY21 FISCAL YEAR FOR THE WATER ENTERPRISE FUND OF THE CITY OF WATERBURY.

**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Resolution #4.**

**Resolution #5:**

A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR.

**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Resolution #5.**

**Resolution #6:**

A RESOLUTION ALLOWING MATHEMATICAL CORRECTIONS TO THE BUDGET OF THE CITY OF WATERBURY AND EMERGENCY TRANSFERS FOR THE ENSUING FISCAL YEAR.

**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Resolution #6.**

**Capital Budget Resolution #1**

A RESOLUTION MAKING APPROPRIATIONS FOR CAPITAL EXPENSES OF THE CITY OF WATERBURY FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.

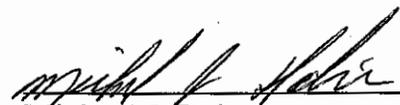
**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Capital Budget Resolution #1.**

**Capital Budget Resolution #2**

A RESOLUTION APPROVING THE CAPITAL EXPENSES FOR DEPARTMENTS OF THE CITY OF WATERBURY FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.

**On the motion of Alderman Brunelli, Seconded by Alderman Lopez Jr., the Board of Aldermen voted by unanimous roll call vote to APPROVE Capital Budget Resolution #2.**

ATTEST:

  
Michael J. Dalton  
City Clerk

# BOA ADOPTED BUDGET

## IMPLEMENTING RESOLUTIONS

### RESOLUTIONS REGARDING THE IMPLEMENTATION OF THE FY21 BUDGETS FOR THE OPERATING FUNDS OF THE CITY OF WATERBURY'S GENERAL FUND, WATER POLLUTION CONTROL AND WATER ENTERPRISE FUNDS, AND THE CAPITAL IMPROVEMENT FUND BUDGET

The resolutions included here are similar to those printed in the Mayor's Proposed Budget for the Fiscal Year of July 1, 2020 through June 30, 2021 to be considered by the Board of Aldermen at its meeting on June 1, 2020. The resolutions are hereby included for ease of the Board of Aldermen's review and action.

The **revised** Budget Timeline for Fiscal Year 2021, pursuant to Governor Lamont's Executive Order No. 7C issued on March 15, 2020, is included. Also, additional language was added to Resolution #2 (paragraph #3) to reference the Tax Deferral Program previously approved by the Board of Aldermen.

This package includes:

- Pages 2-3 – Resolution approved by the Board of Aldermen on April 6, 2020, extending budget deadlines pursuant to Governor Lamont's Executive Order No. 7C issued on March 15, 2020
- Page 4 – Revised Budget Timeline pursuant to Board of Aldermen's approved Resolution from April 6, 2020, which extended budget deadlines in compliance with Governor Lamont's Executive Order No. 7C issued on March 15, 2020
- Pages 5-6 – Resolution #1 making General Fund appropriations to departments in the amount of \$421,264,894 – NO CHANGES
- Pages 7-8 – Resolution #2 setting the mill rate for FY21 at the level of 60.21 mills for Real Estate and Personal Property and a mill rate of 45.0 mills for Motor Vehicles – WITH CHANGE: LANGUAGE ADDED TO REFERENCE TAX DEFERMENT PROGRAM
- Page 9 – Resolution #3 making FY21 appropriations for the Water Pollution Control Enterprise Fund in the amount of \$19,830,194 and reflecting a necessary user rate of \$3.953 per CCF – NO CHANGES
- Page 10 – Resolution #4 making FY21 appropriations for the Water Enterprise Fund in the amount of \$14,031,796 and reflecting a necessary user rate of \$2.52 per CCF – NO CHANGES
- Pages 11-19 – Resolution #5 authorizing the fees and charges to be charged by the City and collected by the departments during FY21 operations – NO CHANGES
- Page 20 – Resolution #6 authorizing the correction of mathematical errors and emergency transfers – NO CHANGES
- Pages 21-23 – Resolutions authorizing the capital appropriation of \$42,573,219 and the program of proposed capital projects of the City of Waterbury's FY21 Capital Budget – NO CHANGES
- Pages 24-29 – Exhibit A of the Capital Budget – A listing of funded projects sorted by Funding Source – NO CHANGES
- Pages 30-33 – Exhibit B of the Capital Budget – A listing of funded projects sorted by Department – NO CHANGES



OFFICE OF THE CITY CLERK  
**MEMORANDUM**

**DATE:** April 7, 2020  
**FROM:** Board of Aldermen  
**TO:** Mayor Neil M. O'Leary  
**SUBJECT:** *The Mayor's Proposed 2020-2021 Budget*

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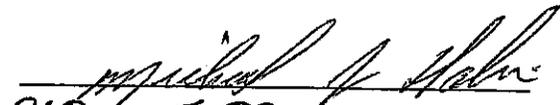
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At a regular meeting of the Board of Aldermen held on Monday, April 6, 2020 the Board voted by a unanimous consent calendar voice vote to \***SET A PUBLIC HEARING** relative to the *Mayor's Proposed 2020-2021 Budget*.

*\*Monday, April 20, 2020 @ 6:30 p.m.*

**NOTE:** *The board also voted unanimously to accept a Resolution to extend deadlines pertaining to the 2020-2021 budget, based on the Governor of the State of Connecticut's Executive Order 7C and was read into the Record by Board President, Paul Pernerewski Jr.*

ATTEST:

  
*Michael J. Dalton*  
*City Clerk*

MJD/pmd  
#5

cc: Linda Wihbey, Corporation Counsel

**WHEREAS**, on March 10, 2020, the Governor of the State of Connecticut declared a public health emergency and civil preparedness emergency for the State of Connecticut, pursuant to Connecticut General Statutes Sections 19a-131 and 28-9, in response to the global pandemic of COVID-19 disease associated with a novel coronavirus that is currently affecting multiple countries and states; and

**WHEREAS**, on March 13, 2020, the President of the United States declared a national emergency to combat the coronavirus that is currently infecting the population of the United States; and

**WHEREAS**, in response to the issuance of declarations of a public health emergency and civil preparedness emergency by the Governor of this State, and a national emergency by the President of the United States, and the spread of COVID-19 as a result of the global pandemic, the Chief Executive of the City of Waterbury, its Mayor Neil O'Leary, declared that a state of emergency exists in the City of Waterbury on March 16, 2020, and continuing through September 14, 2020; and

**WHEREAS**, on March 15, 2020, the Governor of the State of Connecticut issued Executive Order 7C extending the deadlines for the preparation of all municipal budgets for the fiscal year ending June 30, 2021, by thirty (30) days, notwithstanding any contrary provision in Connecticut General Statutes, including the deadlines for conducting public hearings thereon;

**WHEREAS**, pursuant to the said State of Emergency as declared by Mayor O'Leary, that during said state of emergency the Chief Executive of the City of Waterbury, Connecticut, its Mayor, the Honorable Neil O'Leary shall assume the powers, functions and duties prescribed and provided by law, including but not limited to Connecticut General Statutes Sections 28-8a(a), 28-1(8), and 28-22, and, of the City of Waterbury Charter and Code of General Ordinances of the City of Waterbury, and may take such action as necessary to protect the public health and mitigate this emergency; and

**WHEREAS**, the City of Waterbury and its Board of Aldermen as the City's legislative body are desirous of altering the schedules and deadlines pertaining to the preparation and submission of the proposed budget and the deliberations and actions thereon pursuant to the Governor's Executive Order 7C(5) with respect to the following actions;

**NOW, THEREFORE, THE BOARD OF ALDERMEN, DO HEREBY,**

1. Alter the existing schedule of public hearings by postponing the first public hearing deadline of April 15, 2020 to May 15, 2020; and
2. Any such other alteration consistent with the Governor's Executive Orders 7C as is necessary and appropriate.

# **Budget Timeline – Fiscal Year 2021**

## **Charter Requirements – Budget timeline**

**Wednesday, April 1, 2020** “On or before the first day of April of each year, the Mayor shall submit Budget to Board of Aldermen through the City Clerk...”

**Friday, June 5, 2020** “...Not later than midnight of the second business day following the first Wednesday after the first Monday in June, the Board of Aldermen shall adopt, by resolution, the budget, appropriations and tax levy...”

## **Proposed – Budget timeline (Revised)**

**By Monday, December 2, 2019**

**Budget Director provides the Departments with required Budget forms for submittal of Operating and Capital Budgets Requests to Mayor – Departments have 5 weeks to develop and submit budget requests**

**By Friday, January 3, 2020**

**Departments submit Budget Requests to Mayor – Offices of Mayor and Budget Control work on budget development for 10 to 12 weeks in months of January thru March**

**By Wednesday, April 1, 2020**

**Mayor submits Proposed Budget to the Board of Aldermen – the BOA has 8 to 9 weeks for deliberation and potential changes**

**By Friday, May 15, 2020\***

**Board of Aldermen may hold first of two Public Hearings on Budget – Charter states no less than 7 days or more than 14 days after receipt of budget\***

**By Friday, May 22, 2020**

**Board of Aldermen’s Budget Subcommittee deliberates and may finish work and report recommendations to full BOA**

**By Friday, May 29, 2020**

**Board of Aldermen holds last of two Public Hearings on Budget – Charter states hearing shall be held no more than 7 days nor fewer than 3 days prior to the budget adoption**

**By Friday, June 5, 2020**

**Budget Adoption by Board of Aldermen**

**By Monday, June 8, 2020**

**Mayor may Veto the Board of Aldermen Adopted Budget  
Submittal of adopted mill rate to Tax Collecting Official – if approved**

**By Thursday, June 11, 2020**

**Board of Aldermen may overturn Veto by an affirmative vote of three fifths of the members, present and absent**

**\*Deadline for public hearing extended pursuant to Governor Lamont’s Executive Order No. 7C issued on March 15, 2020.**

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #1**

**A RESOLUTION MAKING APPROPRIATIONS FOR OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING FY21 FISCAL YEAR PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereinafter enumerated are hereby appropriated for the operating expenses of the departments, boards, agencies and commissions of the City of Waterbury for the period July, 1, 2020 through June 30, 2021, as follows:

<b>Appropriation By Department</b>	<b>Budget Authorized FT Positions</b>	<b>Personal Services Costs</b>	<b>All Non Personnel Costs</b>	<b>Total Dept. Appropriation</b>
<b><u>GENERAL GOVERNMENT</u></b>				
MAYOR'S OFFICE	13	\$799,986	\$80,500	\$880,486
BOARD OF ALDERMEN	0	\$64,000	\$0	\$64,000
LEGAL DEPT.	17	\$1,305,532	\$652,200	\$1,957,732
CITY CLERK	4	\$221,166	\$8,850	\$230,016
TOWN CLERK	10	\$423,117	\$166,000	\$589,117
HUMAN RESOURCES	9	\$635,722	\$153,061	\$788,783
REGISTRAR OF VOTERS	5	\$371,725	\$74,400	\$446,125
CITY SHERIFF	0	\$13,643	\$4,150	\$17,793
PROBATE	0	\$0	\$160,300	\$160,300
<b>SUBTOTAL</b>	<b>58</b>	<b>\$3,834,891</b>	<b>\$1,299,461</b>	<b>\$5,134,352</b>
<b><u>FINANCE</u></b>				
DEPT OF FINANCE	28	\$1,687,395	\$69,425	\$1,756,820
ASSESSMENT	12	\$733,394	\$68,150	\$801,544
TAX COLLECTOR	22	\$947,718	\$202,000	\$1,149,718
PURCHASING DEPT	4	\$269,234	\$20,800	\$290,034
AUDIT	2	\$152,399	\$4,500	\$156,899
BUDGET	2	\$145,000	\$3,150	\$148,150
INFORMATION TECHNOLOGY	15	\$1,075,947	\$882,370	\$1,958,317
<b>SUBTOTAL</b>	<b>85</b>	<b>\$5,011,087</b>	<b>\$1,250,395</b>	<b>\$6,261,482</b>
<b><u>PUBLIC SAFETY</u></b>				
POLICE SERVICES DEPT.	362	\$29,036,314	\$5,522,128	\$34,558,442
FIRE SERVICES DEPT.	234	\$20,334,809	\$1,320,050	\$21,654,859
<b>SUBTOTAL</b>	<b>596</b>	<b>\$49,371,123</b>	<b>\$6,842,178</b>	<b>\$56,213,301</b>
<b><u>PUBLIC WORKS</u></b>				
DEPT OF PUBLIC WORKS	186	\$11,275,626	\$8,695,807	\$19,971,433
<b>SUBTOTAL</b>	<b>186</b>	<b>\$11,275,626</b>	<b>\$8,695,807</b>	<b>\$19,971,433</b>
<b><u>PLANNING AND DEVELOPMENT</u></b>				
CITY PLAN	7	\$407,593	\$48,020	\$455,613
DEPT. OF INSPECTIONS	14	\$834,724	\$62,200	\$896,924
<b>SUBTOTAL</b>	<b>21</b>	<b>\$1,242,317</b>	<b>\$110,220</b>	<b>\$1,352,537</b>

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #1**

**A RESOLUTION MAKING APPROPRIATIONS FOR OPERATING DEPARTMENTS  
OF THE CITY OF WATERBURY FOR THE ENSUING FY21 FISCAL YEAR  
PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.**

<b><u>HUMAN SERVICES</u></b>				
HEALTH DEPARTMENT	84	\$3,863,290	\$137,810	\$4,001,100
WATERBURY SENIOR CENTER	2	\$109,423	\$120,500	\$229,923
SILAS BRONSON LIBRARY	30	\$1,506,171	\$459,940	\$1,966,111
<b>SUBTOTAL</b>	<b>116</b>	<b>\$5,478,884</b>	<b>\$718,250</b>	<b>\$6,197,134</b>
<b><u>OPERATING CHARGES</u></b>				
DEBT AND SUNDRY	0	\$0	\$119,701,706	\$119,701,706
<b>SUBTOTAL</b>	<b>0</b>	<b>\$0</b>	<b>\$119,701,706</b>	<b>\$119,701,706</b>
<b><u>RETIREMENT BOARD</u></b>				
PENSION PLAN CONT.	0	\$0	\$48,057,949	\$48,057,949
<b>SUBTOTAL</b>	<b>0</b>	<b>\$0</b>	<b>\$48,057,949</b>	<b>\$48,057,949</b>
<b>GENERAL GOVT</b>	<b>1062</b>	<b>\$76,213,928</b>	<b>\$186,675,966</b>	<b>\$262,889,894</b>
<b><u>EDUCATION</u></b>				
DEPARTMENT OF EDUCATION*	2001	\$0	\$158,375,000	\$158,375,000
<b>SUBTOTAL</b>	<b>2001</b>	<b>\$0</b>	<b>\$158,375,000</b>	<b>\$158,375,000</b>
<b>GENERAL FUND</b>	<b>3063</b>	<b>\$76,213,928</b>	<b>\$345,050,966</b>	<b>\$421,264,894</b>

\*THESE ARE DOE NUMBER OF POSITIONS AS PROPOSED BY BOE

**BUDGET SUBCOMMITTEE. FAVORABLE. TAX LEVY AND APPROPRIATING  
RESOLUTION FOR FISCAL YEAR 2020-21  
RESOLUTION #2**

**A RESOLUTION APPROVING THE TAX LEVY AND APPROPRIATIONS FOR  
OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING  
FISCAL YEAR, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF  
WATERBURY.**

**WHEREAS:** the Mayor of the City of Waterbury has made estimates of the amount of money necessary to appropriate for the expenditures of the City during the next fiscal year, beginning July 1, 2020 through June 30, 2021, and has classified such expenditures under appropriate heads and departments, as more fully appears in “Appropriating Resolution #1, An Ordinance Making Appropriations for Operating Departments of the City of Waterbury for the Fiscal Year July 1, 2020 through June 30, 2021”, and

**WHEREAS:** said Appropriating Resolution #1, after publication of the Budget and due hearing and consideration thereof pursuant to the provisions of the Charter of the City, has been enacted by the Board of Aldermen of the City of Waterbury; and

**WHEREAS:** the Net Taxable Grand List of October 1, 2019 of real estate and personal property in the City of Waterbury, is estimated at **\$4,011,750,245** and net motor vehicle estimates of **\$467,617,359**, of which it is estimated **96.0%** of the levy will be collected.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that:

- 1) The taxes for said next fiscal year at the rate of taxation recommended for real estate and personal property to this Board by the Mayor, to wit, a **rate of 60.21 mills** upon the ratable estimates within the limits of the City of Waterbury, be and the same hereby are laid and levied to meet said expenses.
- 2) The taxes for said next fiscal year at the rate of taxation mandated by Connecticut General Statutes § 12-71e, as enacted by P.A. 17-2 § 699, for motor vehicles and recommended to this Board, to wit, a **rate of 45.0 mills** upon the ratable estimates within the limits of the City of Waterbury, be and the same hereby are laid and levied pursuant to State Statute.
- 3) Said taxes shall become due on July 1, 2020 and shall be payable in two semiannual installments from that date: namely, July 1, 2020 and January 1, 2021, subject to Executive Order 7S and the Resolution adopted by the Board of Aldermen on 4-20-2020. However, any tax of less than two hundred dollars (\$200) shall be due and payable in one single installment on July 1, 2020. Further, the tax on any motor vehicles registered with the Commissioner of Motor Vehicles subsequent to October 1, 2019 shall be due and payable in a single installment on January 1, 2021 as provided in §12-71b of the General Statutes of Connecticut, as amended.
- 4) Pursuant to §12-144c of the General Statutes of Connecticut, as amended, (a) any property tax due in an amount less than five dollars (\$5.00) is waived, and (b) any property tax that remains due on an account after the receipt of payment and that is less than two dollars (\$2.00) is waived.
- 5) The receipts from taxes levied to meet the expenses of the City for the next fiscal year beginning July 1, 2020 through June 30, 2021, and also such miscellaneous revenues received by the City in said year, and not designated by law or regulation to be appropriated to other purposes, shall be and the same hereby are appropriated to meet the estimated general expenses of the City as contained in said Appropriating Resolution #1 as approved by this Board.

**BUDGET SUBCOMMITTEE. FAVORABLE. TAX LEVY AND APPROPRIATING  
RESOLUTION FOR FISCAL YEAR 2020-21  
RESOLUTION #2**

**A RESOLUTION APPROVING THE TAX LEVY AND APPROPRIATIONS FOR  
OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING  
FISCAL YEAR, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF  
WATERBURY.**

- 6) Revenues received by the City for the next fiscal year beginning July 1, 2020 through June 30, 2021 in excess of the total appropriations for the general expenses of the City as contained in said Appropriating Resolution #1 shall not be expended or encumbered without approval by the Mayor and Board of Aldermen.
- 7) The Local Elderly Tax Credit program originally approved by the Board of Aldermen in FY15 has been included in the FY21 Budget at a level of \$250, which is the same amount as FY20.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #3**

**A RESOLUTION MAKING APPROPRIATIONS FOR THE ENSUING FY21 FISCAL YEAR FOR THE WATER POLLUTION CONTROL ENTERPRISE FUND OF THE CITY OF WATERBURY**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereinafter enumerated are hereby appropriations and resources for the Water Pollution Control Enterprise Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, as submitted to this Board by the Mayor of this City, and as published by this Board, be they hereby approved and adopted, as amended, by this Board and upon the basis of such estimates of the expenses, liabilities and resources of the City of Waterbury Water Pollution Control Facility Enterprise Fund for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021, for the purposes and accounts set forth:

Resources	\$19,830,194
Appropriations	\$19,830,194

**BE IT ALSO RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereby enumerated as appropriations and resources for the Water Pollution Control Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, necessitate a rate of \$3.953 per CCF which rate and approval is set under separate process in compliance with City ordinance.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #4**

**A RESOLUTION MAKING APPROPRIATIONS FOR THE ENSUING FY21 FISCAL YEAR FOR THE WATER ENTERPRISE FUND OF THE CITY OF WATERBURY**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereinafter enumerated are hereby appropriations and resources for the Water Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, as submitted to this Board by the Mayor of this City, and as published by this Board, be and they hereby approved and adopted, as amended, by this Board and upon the basis of such estimates of the expenses, liabilities and resources of the City of Waterbury Water Enterprise Fund for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021, for the purposes and accounts set forth:

Resources	\$14,031,796
Appropriations	\$14,031,796

**BE IT ALSO RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereby enumerated as appropriations and resources for the Water Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, necessitate a rate of \$2.52 per CCF which is hereby authorized by the Board of Aldermen.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

**WHEREAS** Section 41.11 of the “Ordinance regarding fees and charges” states that “The Mayor shall propose and the Board of Aldermen shall approve, in conjunction with the adoption of the annual budget, a schedule of fees and charges for services, licenses and other purposes of the City for the ensuing fiscal year, commencing on July 1. Said fees shall be established in accordance with the laws of the State of Connecticut and best practices in the applicable field.”

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve the Department Heads of the City of Waterbury to use the State provided schedule of fees and charges where those fees and charges are mandated by the laws of the State of Connecticut for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve the use of a default fine or penalty of \$50.00 for all other fines or penalties not otherwise specifically identified below to be charged or assessed pursuant to City ordinance for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve the Department Heads of the City of Waterbury to use the hereby enumerated schedule of fees and charges where those fees and charges are subject to Board of Aldermen approval for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

**Office of The City Clerk**

	<b>FY21</b>
Copy of Charter	\$30.00
Copy of Operating Budget	\$20.00
Copy of Capital Budget	\$10.00
Copy of Three-Year Financial Plan	\$10.00
Digital Copy of Charter	\$15.00

**Office of The Town Clerk**

Initial Landlord Registration of one property	\$25.00
Initial Landlord Registration of two properties or more	\$50.00
Notice of Address Change of one property	\$10.00
Notice of Address Change of two properties or more	\$20.00
Failure to Register Penalty - first violation	\$250.00
Failure to Register Penalty - subsequent violations	\$1,000.00

**City Planning Department**

**Land Use Approvals (Subject to State Fee)**

Subdivision/Re-subdivision	\$600 plus \$150 per lot in excess of four lots	
Commission Action Where Public Hearing is Held		\$600.00
Commission Action Where No Public Hearing is Held		\$250.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Wetlands Permit Issued by Wetlands Agent	\$250.00
Zoning Permit (includes Wetlands Certificate of Compliance Review)	\$250.00
Zoning Certificate of Compliance (except as noted below), shall be required for any new principal structures, any addition of residential units, any expansion of 50% GLA or more of any principal structure or any change of use.	\$250.00
ZEO Certificate of Nonconformity / Certificate of Zoning Compliance	\$250.00

**NOTE:** All Land use applications involve a mandated State of CT fee in addition to the amounts shown above (currently \$60). Amount set by State Statute

**Departmental Services**

Zoning & Wetlands Certificate of Compliance associated with a Building Permit - Includes CO review.	\$100.00
Zoning Certificate of Compliance associated with a State Permit not requiring a Commission Action	\$100.00
Generalized Consideration of Zoning Compliance	\$35.00
Hard Copy of Zoning, Subdivision or IWWC Regulations Inspection and Administrative Fee for Bonded Improvements or Regulatory Escrow Accounts	\$25 Each; Maps \$5 each 5% of Cost of All Improvements Requiring a Bond or subject to Escrow Account

PUBLIC HEARING SIGN DEPOSIT - *(This check is held and returned to the applicant if the sign is returned within 7 business days after the close of the public hearing.)* \$500.00 per sign

Copies	\$1.00 per page
Copies of Maps or Drawings	\$5.00 each

All fees are collected at the time of application EXCEPT for the fees (including the State Surcharge, if applicable) for either a "Zoning Permit" or a "Zoning & Wetlands Certificate of Compliance" associated with a Building Permit which are collected by the Permit Center in the Department of Inspections and are collected at the issuance of the building permit.

No fees are charged to City of Waterbury Departments, Bureaus, Commissions, Offices and Boards.

**Department of Inspections**

Building Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00
Electrical Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Plumbing Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00
Heating Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00
Sign Permits	
First \$1000 Of Estimated Cost	\$25.00
Each Additional \$1000 Of Estimated Cost	\$25.00
Penalty Fee For Work Started Without a Permit	\$200.00
Sign Licenses	\$35.00
Sign Licenses Renewal	\$25.00
Certificate of Occupancy	\$25.00
Duplicate Certificate of Occupancy	\$15.00

**Department of Public Health**

Environmental Division

Application fee for Food Service Establishment, Pools, and Rooming Houses	\$50.00
Private Sewage Disposal System Permit Fee	\$500.00
Annual Fee For Public Pools and Spas	\$200.00
<b>Fine:</b> If Annual or Re-inspection Fees For Public Pools and Spas Are Not Paid Within Seven Days of Due Date	\$200.00
Annual Fee For Self-Contained Trucks Or Vans Vending Food	\$100.00
Re-inspection Fee For Self-Contained Trucks or Vans Vending Food	\$100.00
<b>Fine:</b> If Annual or Re-inspection Fees For Self-Contained Trucks or Vans Vending Food Are Not Paid Within Seven Days After Due Date	\$100.00
Annual Permit For Restaurant	\$100.00
Re-inspection Fee for Restaurant	\$100.00
<b>Fine:</b> If Annual or Re-inspection Fees For Restaurant Are Not Paid Within Seven Days of Due Date	\$100.00
Fee For Temporary Food Vending Permit	\$50.00
Annual Fee for Supermarket or Grocery Store:	
Up to 1500 Square Feet	\$150.00
1501 to 2999 Square Feet	\$300.00
3000 Square Feet And Over	\$750.00
<b>Note:</b> Fee For Re-Inspection of Supermarket Or Grocery Store Equals Permit Fee	
<b>Fine:</b> If Supermarket And Grocery Store Permits Are Not Paid Within Seven Days of Due Date	
Up to 1500 Square Feet	\$150.00
1501 to 2999 Square Feet	\$300.00
3000 Square Feet And Over	\$750.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Rooming House/Group Home Licenses	\$100.00
<b>Fine:</b> If Rooming House/Group Home Licenses or Re-inspection Fees Are Not Paid Within Seven Days of Due Date	\$100.00
Fee For Processing New Application For All Permitted Facilities To Include Application, Plan Review, and Preoperational Inspection	\$100.00
Institutional Inspection Fee For Large Food Preparation Facilities	\$500.00
Institutional Re-Inspection Fee For Large Food Preparation Facilities	\$500.00
<b>Fine:</b> For Institutional Inspection Fees or Re-inspection Fees If Fees Not Paid Within Seven Days of Due Date	\$500.00
Annual Fee For Vending Machine Operator	\$100.00
<b>Fine</b> If Annual Vending Machine Operator Fee Is Not Paid Within Seven Days of Due Date	\$100.00
Well Permit Fee	\$100.00
Application/Plan Review For Barbershop/Hairdresser's Establishment	\$50.00
Annual Permit For Barbershop/Hairdresser's Establishment	\$100.00
Annual Re-inspection Fee Barbershop/Hairdresser's Establishment	\$100.00
<b>Fine</b> If Annual Fee For Barbershop/Hairdresser Is Not Paid Within Seven Days of Due Date	\$100.00
<u><b>Nursing Division</b></u>	
Adult Immunizations	\$20.00
PPD'S (Purified Protein Derivative) (Tuberculosis Screening)	\$15.00
Hepatitis B	\$50.00
 <b>Department of Public Works</b>	
Storm Sewer Hook-Up Permit	\$25.00
Street Opening Permit	\$50.00
Dumpster Permit	\$20.00
Scaffolding Permit	\$25.00
Replacement of Refuse Bin	\$55.00
GIS Maps (24x36) (36x36)	\$10.00
GIS Maps (11x17) (8.5x11)	\$5.00
Map Copies	\$5.00
Permit Fee for Small Cell Installation at New Location or Modifications to Existing Locations	\$1,000.00
Refuse NEDA Disposal Fee*	\$115 per ton

\*Fee assessed on residents after first two dumps; on commercial entities and on non-residents for every dump

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

**Police Services Department**

False Alarm Fines

Unregistered Alarm	\$100.00
First Three incidents (No Charge)	\$0.00
4th Offense	\$25.00
5th Offense	\$50.00
6th or More Offenses	\$75.00

Parking Fines

Handicapped Parking	\$150.00
Parking During a Snow Emergency	\$175.00
Double Parking	\$50.00
Parking at Loading Zone	\$50.00
Restricted Parking Area	\$50.00
Obstructing Sidewalk	\$50.00
Obstructing Bus Stand	\$50.00
Obstructing Mail Drops	\$50.00
Within 10 Feet of Fire Hydrant	\$50.00
Obstructing View of Stop Sign	\$50.00
Parking Within 25 Feet of Corner	\$50.00
Fire Lane	\$50.00
Truck Parking in Residential Zone	\$50.00
Overtime Parking	\$20.00
Parking More than 12" from Curb	\$20.00
Occupying More than One Space	\$20.00
Parking Wrong Side of Road	\$20.00

Photos

FOI Digital Photos-Each Disc	\$115.00
FOI Print Photos 8X10" Each	\$28.75
FOI Print Photos less than 8X10" Each	\$17.25

Permits:

Huckster Permits Vendors/Carts/trucks	\$287.50
Huckster Walking Parade Vendors	\$115.00
Vendor Plates-Carts/trucks	\$11.50
Itinerant Vendors/Street Peddlers	\$575.00
Pawn Broker Permits	\$115.00
Pawn Broker Permits-Renewals	\$57.50
Precious Metals/Stones Permits	\$11.50
Second Hand Dealer, Annual	\$115.00
Junk Dealer, Annual	\$57.50
Solicitors Permit-Per application	\$11.50
Vending machines, annually per slot	\$5.75
Vending Machines, Music	\$28.75
Fingerprint Resident	\$5.75
Fingerprint Non Resident	\$11.50

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Blight Fines

Civil Blight Penalty \$100/day

Parking Rates

Spring Street Garage Scovill Street \$75/month \$12/Daily Max  
\$2/Hour  
Buckingham Parking Garage \$75/month \$12/Daily Max  
\$2/Hour

**Fire Services Department**

Bureau of Fire Prevention Fees:

Plan & Review:

First \$10,000 of Project Cost \$52.50  
Every \$10,000 thereafter \$5.25  
Re-submittal N/C  
Site Plans \$26.25  
Exploratory/Demo \$26.25  
Certificate of Inspection (w/o plan review) \$78.75  
Additional Certificate of Occupancy \$26.25

Hood Systems

Hood Plans \$26.25  
Hood Suppression Plans \$26.25

New Sprinkler

1-6 Sprinkler Heads Isolation \$25.00  
Buildings up to 3,000 square feet \$100.00  
Buildings over 3,000 to 10,000 square feet \$175.00  
Buildings over 10,000 square feet \$250.00

New Fire Alarm Systems

Buildings up to 3,000 square feet \$50.00  
Buildings over 3,000 to 10,000 square feet \$100.00  
Buildings over 10,000 square feet \$150.00

Annual Licensing Inspections

Liquor License<50 Occupants \$52.50  
Liquor License>50-299 Occupants \$78.75  
Liquor License>300 Occupants \$105.00  
Skilled Nursing Facility/Healthcare \$185.00  
Hospital License \$315.00  
Hotel/Motel> 100 Rooms \$157.50  
Hotel/Motel< 100 Rooms \$78.75  
Group Home License \$52.50  
Rooming House License \$52.50  
Day Care License \$52.50  
Business License \$52.50  
Theatre License \$157.50  
Gas Station Inspection \$134.40  
Tank Truck Inspection \$52.50

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Remote Propane Fill Locations	\$26.25
Propane or Oil Storage Facility	\$135.00
Separators	\$21.00
Private Fleet Dispensing Locations	\$26.25
<u>Permits</u>	
Tent Permit	\$52.50
Tank Installation/Removal Permit	\$115.50
Abandonment Permit	\$115.50
Blasting Permit	\$60.00
Fire Works	\$115.50
Festival & Carnival Permits	\$105.00
Propane Change out	\$21.00
20lb. LPG	N/C
<u>Reports</u>	
NFIRS Reports	\$10.50
Fire Investigation Reports (non-victim)	\$42.00
Copies (per page)	\$1.00
Reports for Victims	N/C
<u>Bureau of Emergency Services</u>	
Utility Stand-by (per hour, 1 hour minimum)	\$262.50
False Alarm Response (greater than 1 time in 12 months)	\$52.50
<u>Hazardous Materials:</u>	
Any spiller in the City of Waterbury shall be responsible for the burden of actual cost of all labor and materials pertaining to response and mitigation of the incident. Fire Department mitigation shall be determined complete upon termination of command. Spiller shall be billed for actual per hour costs and actual cost of all disposable and/or damaged equipment. Hourly cost shall begin upon Fire Department activation and conclude upon termination of incident command.	
<b>Department of Education</b>	
<u>Rental of School Facilities by a For Profit Organization</u>	
Auditorium/Gymnasium & Cafeteria with Kitchen (cafeteria worker required for cafeteria with kitchen rental)	\$1,000 for 4 hours \$200 for each additional hour \$43.00 an hour (maintainer)
Sound & Lighting Fees (City electrician(s) as needed must be on hand, even if performers have their own lighting person)	\$56.00 an hour
Cafeteria/Classroom	\$53.00 an hour
Pool	\$74.00 an hour
Security Deposit (in the event of multiple building or event use, one security deposit per organization is sufficient)	\$500.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Rental of School Facilities by a Non-Waterbury Tax Exempt Organization

Auditorium/Gymnasium & Cafeteria with Kitchen (cafeteria worker required for cafeteria with kitchen rental)	\$750 for 4 hours \$150 for each additional hour \$43.00 an hour (maintainer)
Sound & Lighting Fees (City electrician(s) as needed must be on hand, even if performers have their own lighting person)	\$56.00 an hour
Cafeteria/Classroom	\$53.00 an hour
Pool	\$74.00 an hour
Security Deposit (in the event of multiple building or event use, one security deposit per organization is sufficient)	\$500.00

Rental of School Facilities by a Waterbury Non Profit & Tax Exempt Organization

Auditorium/Gymnasium & Cafeteria with Kitchen (cafeteria worker required for cafeteria with kitchen rental)	\$43.00 an hour (maintainer)
Sound & Lighting Fees (City electrician(s) as needed must be on hand, even if performers have their own lighting person)	\$56.00 an hour
Cafeteria/Classroom	\$53.00 an hour
Pool	\$74.00 an hour
Security Deposit (in the event of multiple building or event use, one security deposit per organization is sufficient)	\$250.00

Fees are subject to waiver by the Board of Education, which considers such requests on a case-by-case basis. No fees are assessed for facility use by a City Department.

**Water Pollution Control**

Sewer Hook-Up Permit* - Per Residential Unit	\$1,250.00
Sewer Hook-Up Permit* - Commercial \$0.25 per Square Foot (minimum of \$1,250)	\$0.25
Sewer Hook-Up Permit - Hotel \$200 per Room	\$200.00
Sanitary Sewer Permit Application Fee	\$100.00
Commercial & Industrial Inspection Fee	\$100.00
Sewer Discharge Permit	\$100.00
Sewer Disconnect Permit	\$100.00
Sewer Repair Permit	\$100.00
Map Copies (Full Size)	\$5.00
Map Copies (8"x11")	\$0.50
Disposal of Grease	\$0.08/gallon

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Disposal of Septage	\$0.07/gallon
Disposal of Industrial or 454 waste stream	\$0.10/gallon
Disposal of Sludge Ash	\$80/ton
Sale of Sewer Vent Covers	\$25.00

\*Additional Site connection fee for multi-unit connections  
(Example: 60 unit complex = 60 units @1,250 each plus  
1 site connection fee of \$1,250)

**Bureau of Water**

Service call-in 2:30 PM Thru 7:25 AM	\$175 / call
Replace shut-off cover, incl. cover (Reg Hours 7:30AM to 2:30PM)	\$60 / cover
Dig & Repair service line	\$500 deposit
Dig & Repair service line	Actual cost of repair
Cap Service Line	Actual cost of repair
Hydrant Deposit for use	\$500.00
Use of Hydrant	\$100 / day
Shut-off for non-payment	\$115.00
Customer request to pay shut -off when Staff at house	Field payments not accepted
Restore Shut off service between (2:30 PM thru 7:25 AM)	Additional \$35.00
Pool Water per Load	\$150 / Load
Dirty water calls internal problem - additional time	
Bill Prints (Screen print)	\$1.00 / sheet
Bill research for customer accounts (Bill History)	\$20 Hour
NSF (non-sufficient funds) Charge / bank error, etc.	\$25.00

**Legal Action Charge**

<u>Fees and Cost associated in collection action</u>	
Property inspection	\$15.00

\*All fees and charges are subject to alteration in conformity with State or Federal Law.

**BUDGET SUBCOMMITTEE. FAVORABLE. CORRECTIONS & TRANSFERS**

**RESOLUTION #6**

**A RESOLUTION ALLOWING MATHEMATICAL CORRECTIONS TO THE BUDGET  
OF THE CITY OF WATERBURY AND EMERGENCY TRANSFERS FOR THE  
ENSUING FISCAL YEAR**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve to authorize the Budget Director of the City of Waterbury to make any necessary mathematical corrections for the final publication of the Budget Book for the City of Waterbury for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021 and approved by the Board of Aldermen in the total amount of \$421,264,894.

**BE IT ALSO RESOLVED** by the Board of Aldermen of the City of Waterbury to authorize the Mayor of the City of Waterbury upon request from the Budget Director to approve any budget transfers related to emergency purchases of Sand and Salt supplies or any other Snow Plowing expenditures. Such transfers will be communicated to the Board of Aldermen at the first meeting of the Board immediately following the emergency transfer.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**CAPITAL BUDGET RESOLUTION #1**

**A RESOLUTION MAKING APPROPRIATIONS FOR CAPITAL EXPENSES OF THE CITY OF WATERBURY FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereinafter enumerated are hereby appropriated for the capital expenses of the departments, boards, agencies and commissions of the City of Waterbury for the period July 1, 2020 through June 30, 2021, as follows:

<b>APPROPRIATION BY DEPARTMENT</b>	<b>Project Grants &amp; Other Financing Sources</b>	<b>Local Funding Sources</b>	<b>Total Capital Appropriation</b>
<b>Department of Public Works -</b>			
Construction & Other Projects	\$10,642,719	\$6,319,000	\$16,961,719
Department of Public Works - Vehicles & Other Apparatus	\$0	\$395,000	\$395,000
<b>Subtotal</b>	<b>\$10,642,719</b>	<b>\$6,714,000</b>	<b>\$17,356,719</b>
<b>Dept. of Information Technology -</b>			
Infrastructure Improvements & Other Projects	\$0	\$182,000	\$182,000
<b>Subtotal</b>	<b>\$0</b>	<b>\$182,000</b>	<b>\$182,000</b>
<b>Police Department - Infrastructure</b>			
Improvements & Other Projects	\$0	\$493,500	\$493,500
Department of Public Works - Vehicles & Other Apparatus	\$0	\$534,000	\$534,000
<b>Subtotal</b>	<b>\$0</b>	<b>\$1,027,500</b>	<b>\$1,027,500</b>
<b>Fire Department - Infrastructure</b>			
Improvements & Other Projects	\$280,000	\$1,516,000	\$1,796,000
Department of Public Works - Vehicles & Other Apparatus	\$0	\$181,000	\$181,000
<b>Subtotal</b>	<b>\$280,000</b>	<b>\$1,697,000</b>	<b>\$1,977,000</b>
<b>Silas Bronson Library - Infrastructure</b>			
Improvements & Other Projects	\$50,000	\$90,000	\$140,000
<b>Subtotal</b>	<b>\$50,000</b>	<b>\$90,000</b>	<b>\$140,000</b>
<b>Finance Department - Infrastructure</b>			
Improvements & Other Projects	\$0	\$75,000	\$75,000
<b>Subtotal</b>	<b>\$0</b>	<b>\$75,000</b>	<b>\$75,000</b>
<b>Department of Education - Infrastructure</b>			
Improvements & Other School Facility Projects	\$500,000	\$1,180,000	\$1,680,000
Department of Public Works - Vehicles & Other Apparatus	\$0	\$295,000	\$295,000
<b>Subtotal</b>	<b>\$500,000</b>	<b>\$1,475,000</b>	<b>\$1,975,000</b>

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**CAPITAL BUDGET RESOLUTION #1**

**A RESOLUTION MAKING APPROPRIATIONS FOR CAPITAL EXPENSES OF THE CITY OF WATERBURY FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.**

<b>APPROPRIATION BY DEPARTMENT</b>	<b>Project Grants &amp; Other Financing Sources</b>	<b>Local Funding Sources</b>	<b>Total Capital Appropriation</b>
<b>Water Pollution Control</b> - Infrastructure Improvements & Other Capital Projects	\$4,000,000	\$10,435,000	\$14,435,000
<b>Subtotal</b>	<b>\$4,000,000</b>	<b>\$10,435,000</b>	<b>\$14,435,000</b>
<b>Bureau of Water</b> - Infrastructure Improvements & Other Capital Projects	\$0	\$5,405,000	\$5,405,000
<b>Subtotal</b>	<b>\$0</b>	<b>\$5,405,000</b>	<b>\$5,405,000</b>
<b>TOTAL APPROPRIATIONS</b>	<b>\$15,472,719</b>	<b>\$27,100,500</b>	<b>\$42,573,219</b>

**BUDGET SUBCOMMITTEE. FAVORABLE. CAPITAL BUDGET RESOLUTION**

**RESOLUTION #2**

**A RESOLUTION APPROVING THE CAPITAL EXPENSES FOR DEPARTMENTS OF THE CITY OF WATERBURY FOR THE FISCAL YEAR JULY 1, 2020 THROUGH JUNE 30, 2021, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.**

**WHEREAS:** the Mayor of the City of Waterbury has made estimates of the amount of money necessary to appropriate for the capital expenses of the City during the fiscal year, beginning July 1, 2020 through June 30, 2021, and has classified such expenses under appropriate departments, as more fully appears in “Appropriating Resolution #1, An Ordinance Making Appropriations for Capital Expenses of the City of Waterbury for the Fiscal Year July 1, 2020 through June 30, 2021”, and

**WHEREAS:** the Mayor of the City of Waterbury has identified funding sources for the capital expenses of the City during the fiscal year, beginning July 1, 2020 through June 30, 2021, in an amount equal to the appropriations reflected in the “Appropriating Resolution #1, An Ordinance Making Appropriations for Capital Expenses of the City of Waterbury for the Fiscal Year July 1, 2020 through June 30, 2021”, and

**WHEREAS:** said Appropriating Resolution #1 has been enacted by the Board of Aldermen of the City of Waterbury:

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that:

Pursuant to section 9C-1 of the Charter of the City of Waterbury, the Capital Budget for Fiscal Year July 1, 2020 through June 30, 2021 is hereby approved in the total amount of \$42,573,219.

**City of Waterbury Capital Budget - FY21  
List of Projects by Funding Source**

**EXHIBIT A**

Name of Project And Funding Source	Funding Source	Amount of Proposed Approp.
<b><u>GRANT SOURCES</u></b>		
<b><u>COMMUNITY DEVELOPMENT BLOCK GRANT</u></b>		
<b><u>CDBG Grant Awards</u></b>		
<b><u>Department of Public Works</u></b>		
Library Park Improvements	CDBG-FY20	\$661,369
<b>Total CDBG Grants Awarded in FY20</b>		<b>\$661,369</b>
<b><u>STATE DOE GRANTS</u></b>		
<b><u>Department of Education</u></b>		
Tinker School Roof Replacement (State Portion- 80%)	State DOE Grant	\$500,000
<b>Total State DOE Grants</b>		<b>\$500,000</b>
<b><u>TOWN AID ROAD (TAR) GRANT</u></b>		
<b><u>Department of Public Works</u></b>		
Snow Removal- Sand and Salt	TAR	\$530,000
Snow Removal- Snow Plowing Contractors	TAR	\$540,000
<b>Total TAR Appropriations</b>		<b>\$1,070,000</b>
<b><u>LOCIP STATE GRANT FY2021</u></b>		
<b><u>Department of Public Works</u></b>		
Milling and Paving of Streets	LOCIP-FY21	\$1,309,565
<b>Total LOCIP FY21</b>		<b>\$1,309,565</b>
<b><u>LOCIP STATE GRANT CARRYOVER</u></b>		
<b><u>Department of Public Works</u></b>		
Milling and Paving of Streets	LOCIP-Carryover	\$315,000
<b><u>Bureau of Parks</u></b>		
Waterville Park Improvements	LOCIP-Carryover	\$250,000
River Baldwin Recreation Center Roof Replacement	LOCIP-Carryover	\$100,000
Park Security Improvements	LOCIP-Carryover	\$40,000
<b><u>Western Hills Golf Course</u></b>		
Asphalt Cart Paths	LOCIP-Carryover	\$350,000
<b><u>Fire</u></b>		
Station Alerting System	LOCIP-Carryover	\$230,000
Station 5 Renovation	LOCIP-Carryover	\$50,000
<b><u>Silas Bronson Library</u></b>		
Replacement of Library Information Technology Equipment (Public)	LOCIP-Carryover	\$50,000
<b>Total LOCIP Carryover</b>		<b>\$1,385,000</b>
<b><u>MRSA STATE GRANT FY2021</u></b>		
<b><u>Department of Public Works</u></b>		
Milling and Paving of Streets	MRSA-FY21	\$3,506,785
<b>Total MRSA FY21</b>		<b>\$3,506,785</b>

**City of Waterbury Capital Budget - FY21  
List of Projects by Funding Source**

**EXHIBIT A**

Name of Project And Funding Source	Funding Source	Amount of Proposed Approp.
<b><u>MRSA STATE GRANT CARRYOVER</u></b>		
<b><u>Department of Public Works</u></b>		
Milling and Paving of Streets	MRSA-Carryover	\$800,000
Sidewalk Improvements	MRSA-Carryover	\$1,500,000
Traffic Signal Repair and Replacement	MRSA-Carryover	\$400,000
Center Line Striping of City Streets, Crosswalk Construction and Replacement of Loop Detectors	MRSA-Carryover	\$100,000
Guide Railing Replacement	MRSA-Carryover	\$75,000
Crack Sealing of Various Roads	MRSA-Carryover	\$75,000
Improved FHWA Traffic & Street Signage	MRSA-Carryover	\$50,000
Traffic Signal Pre-emption Equipment Replacement	MRSA-Carryover	\$40,000
<b>Total MRSA Carryover</b>		<b>\$3,040,000</b>

<b>Capital Projects Funded by Grants &amp; Other Sources - for Fiscal Year End June 30, 2021</b>	<b>\$11,472,719</b>
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**City of Waterbury Capital Budget - FY21**  
**List of Projects by Funding Source**

**EXHIBIT A**

Name of Project And Funding Source	Funding Source	Amount of Proposed Approp.
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**LOCAL SOURCES**

**CAPITAL IMPROVEMENT FUND (CIF)**

**Department of Public Works**

**Bureau of Parks**

Portable Staging Equipment	CIF	\$30,000
Time System Terminals	CIF	\$25,000
Park House HVAC Improvements	CIF	\$25,000
Zero Turn Commercial Lawnmowers	CIF	\$24,000
Power Equipment	CIF	\$15,000

**Fire**

Turnout Gear	CIF	\$105,000
Self-Contained Breathing Apparatus	CIF	\$95,000
Fire Station Lockers	CIF	\$16,000

**Information Technology**

Network Clustering Backbone Hardware	CIF	\$58,000
Server Upgrades	CIF	\$43,000
Network Client Access License Upgrades	CIF	\$41,000
Desktop Computer Replacements	CIF	\$40,000

**Silas Bronson Library**

Replacement of Library Information Technology Equipment	CIF	\$50,000
Security Camera Expansion/ Replacement	CIF	\$25,000
Replacement of Servers	CIF	\$15,000

**Finance**

Economic Development Efforts	CIF	\$75,000
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<b>Total Local CIF</b>		<b>\$682,000</b>
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**DEPARTMENT OF EDUCATION SINKING FUND**

**Department of Education**

Floor Replacement	Education Sinking Fund	\$500,000
HVAC Repairs and Replacement	Education Sinking Fund	\$275,000
Elevator Upgrades	Education Sinking Fund	\$180,000
Bleacher Replacement	Education Sinking Fund	\$100,000
CVRF- Vehicle Replacements	Education Sinking Fund	\$175,000

<b>Total Education Sinking Fund</b>		<b>\$1,230,000</b>
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**CITY PRIVATE DUTY FUND**

**Police**

Police HQ Building Repairs and Upgrades	Private Duty Fund	\$130,000
Firearms and Force Options Simulator	Private Duty Fund	\$100,000
External Firewall	Private Duty Fund	\$70,000
PC Replacements	Private Duty Fund	\$51,000
CEN Circuit	Private Duty Fund	\$40,000
Mobile Radio Kits	Private Duty Fund	\$37,500
Database Software for Critical Service Systems	Private Duty Fund	\$35,000
License Plate Reader	Private Duty Fund	\$30,000

<b>Total Private Duty Fund</b>		<b>\$493,500</b>
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**City of Waterbury Capital Budget - FY21  
List of Projects by Funding Source**

**EXHIBIT A**

Name of Project And Funding Source	Funding Source	Amount of Proposed Approp.
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**DEBT SERVICE FUND**

**Department of Education**

Tinker School Roof Replacement (Local Portion- 20%)	Debt Service Fund	\$125,000
<b>Total Debt Service Fund</b>		<b>\$125,000</b>

**BONDS TO BE AUTHORIZED**

Chase Building Improvements	Bonds	\$5,000,000
Fire Stations: Rehabilitation and Renovation	Bonds	\$1,300,000
Golf Course Maintenance Equipment Replacement	Bonds	\$1,200,000
<b>Total Capital Bond Appropriations</b>		<b>\$7,500,000</b>

**CENTRAL VEHICLE REPLACEMENT FUND (CVRF)**

Department of Public Works Vehicles	CVRF- 60185	\$395,000
Department of Police Services Vehicles	CVRF- 60185	\$534,000
Department of Fire Services Vehicles	CVRF- 60185	\$181,000
Department of Education Vehicles	CVRF- 60185	\$120,000
<b>Total Vehicle &amp; Apparatus Appropriations</b>		<b>\$1,230,000</b>

<b>Capital Projects Funded by Local Sources - for Fiscal Year End June 30, 2021</b>	<b>\$11,260,500</b>
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<b>Capital Projects Funded by ALL Sources - for Fiscal Year End June 30, 2021</b>	<b>\$22,733,219</b>
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**City of Waterbury Capital Budget - FY21  
List of Projects by Funding Source**

**EXHIBIT A**

Name of Project And Funding Source	Funding Source	Amount of Proposed Approp.
<b><u>ENTERPRISE FUNDS</u></b>		
<b><u>Water Pollution Control*</u></b>		
<b><u>Wastewater Treatment Plant (WWTP)</u></b>		
Replace Service Building	CWF (50/50)	\$4,000,000
<b><u>Wastewater Treatment Plant (WWTP)</u></b>		
Replace AT Blower and Upgrade DO Control System	Bonds	\$3,000,000
Fiber Network & Fire Alarm System Upgrade	Bonds	\$1,000,000
UV Equipment Replacement	Bonds	\$1,000,000
Secondary Clarifier Trough Replacements & Painting	Bonds	\$500,000
<b><u>Pump Stations</u></b>		
Replace Piping Rock Pump Station	WPCF Sinking Fund	\$1,000,000
Replace Generator at CP, Taft Pt & Edgewater Pump Stations	WPCF Sinking Fund	\$450,000
Install Access Hatches & Electrical at Hickory Hill Pump Station	WPCF Sinking Fund	\$100,000
Lightning Damage Repairs at Tanglewood Pump Station	WPCF Sinking Fund	\$25,000
<b><u>Collections</u></b>		
Sanitary Sewer Repairs	WPCF Sinking Fund	\$150,000
Manhole Repairs	WPCF Sinking Fund	\$100,000
Sanitary Sewer Lining Material	WPCF Sinking Fund	\$50,000
<b><u>South End Disposal Area (SEDA)</u></b>		
SEDA Security Improvements	WPCF Sinking Fund	\$150,000
<b><u>Wastewater Treatment Plant (WWTP)</u></b>		
Odor Control System Improvements	WPCF Sinking Fund	\$1,000,000
Security Improvements	WPCF Sinking Fund	\$750,000
Exterior Repairs to Collection Building	WPCF Sinking Fund	\$450,000
Electrical Substation Building Improvements	WPCF Sinking Fund	\$100,000
Electrical Repairs	WPCF Sinking Fund	\$50,000
<b><u>Sludge Processing (Incinerator)</u></b>		
Replace V-Ram	WPCF Sinking Fund	\$500,000
<b>Total Projects</b>		<b>\$14,375,000</b>
<b><u>VEHICLES &amp; APPARATUS</u></b>		
Replacement of Utility Truck	WPCF Sinking Fund	\$60,000
<b>Total Vehicles</b>		<b>\$60,000</b>
<b>Total Water Pollution Control</b>		<b>\$14,435,000</b>

**City of Waterbury Capital Budget - FY21  
List of Projects by Funding Source**

**EXHIBIT A**

Name of Project And Funding Source	Funding Source	Amount of Proposed Approp.
<b>Bureau of Water*</b>		
Wigwam Reservoir Dam Safety Upgrades and Repairs	Bonds	\$2,200,000
Repair and Rehabilitation of Cairns Reservoir Gatehouse	Bonds	\$1,500,000
Cleaning, Lining & Rehabilitation of Water Mains	Bonds	\$750,000
Pump Station Generators	Bonds	\$300,000
Emergency Repairs	Water Fund - 73025	\$200,000
Repairs of HVAC System for East Aurora Building	Water Fund - 73025	\$85,000
Transmission Line Access Maintenance	Water Fund - 73025	\$75,000
Refurbish Huntingdon Ave Pressure Reducing Valve Station	Water Fund - 73025	\$40,000
<b>Total Projects</b>		<b>\$5,150,000</b>
<b>VEHICLES &amp; APPARATUS</b>		
Replace Pickup Trucks (316WBY; 338WBY)	Water Fund-73025	\$110,000
Tractor for Watershed/Reservoirs	Water Fund-73025	\$80,000
Replace Cutaway Van (317WBY)	Water Fund-73025	\$65,000
<b>Total Vehicles</b>		<b>\$255,000</b>
<b>Total Bureau of Water Plan</b>		<b>\$5,405,000</b>
<b>Total Capital Projects Funded by Local Enterprise Funding Sources - Fiscal Year End June 30, 2021</b>		<b>\$19,840,000</b>
<b>Total Capital Budget Appropriations - From ALL Sources for Fiscal Year End June 30, 2021</b>		<b>\$42,573,219</b>

\*Bonds for the Water Pollution Control and Bureau of Water projects were authorized in FY15.

**City of Waterbury Capital Budget - FY21  
List of Projects with Funding by Department**

**EXHIBIT B**

Name of Project And Department	Funding Source	Amount of Proposed Approp.
<b><u>Department of Education</u></b>		
Tinker School Roof Replacement		
Local Portion (20%)	Debt Service Fund	\$125,000
State Portion (80%)	State Grant	\$500,000
<b>Total Project</b>		<b>\$625,000</b>
Floor Replacement	Education Sinking Fund	\$500,000
HVAC Repairs and Replacement	Education Sinking Fund	\$275,000
Elevator Upgrades	Education Sinking Fund	\$180,000
Bleacher Replacement	Education Sinking Fund	\$100,000
CVRF-Department of Education Vehicles	Education Sinking Fund	\$175,000
CVRF-Department of Education Vehicles	CVRF- 60185	\$120,000
<b>Total DOE Appropriations</b>		<b>\$1,975,000</b>
<b><u>Police Department</u></b>		
Police HQ Building Repairs and Upgrades	Private Duty Fund	\$130,000
Firearms and Force Options Simulator	Private Duty Fund	\$100,000
External Firewall	Private Duty Fund	\$70,000
PC Replacements	Private Duty Fund	\$51,000
CEN Circuit	Private Duty Fund	\$40,000
Mobile Radio Kits	Private Duty Fund	\$37,500
Database Software for Critical Service Systems	Private Duty Fund	\$35,000
License Plate Reader	Private Duty Fund	\$30,000
CVRF- Department of Police Services Vehicles	CVRF- 60185	\$534,000
<b>Total Police Appropriations</b>		<b>\$1,027,500</b>
<b><u>Fire Department</u></b>		
Fire Stations: Rehabilitation and Renovation	Bonds	\$1,300,000
Station Alerting System	LOCIP-Carryover	\$230,000
Turnout Gear	CIF	\$105,000
Self-Contained Breathing Apparatus	CIF	\$95,000
Station 5 Renovation	LOCIP-Carryover	\$50,000
Fire Station Lockers	CIF	\$16,000
CVRF- Department of Fire Services Vehicles	CVRF- 60185	\$181,000
<b>Total Fire Appropriations</b>		<b>\$1,977,000</b>
<b><u>Information Technology</u></b>		
Network Clustering Backbone Hardware	CIF	\$58,000
Server Upgrades	CIF	\$43,000
Network Client Access License Upgrades	CIF	\$41,000
Desktop Computer Replacements	CIF	\$40,000
<b>Total IT Appropriations</b>		<b>\$182,000</b>

**City of Waterbury Capital Budget - FY21**  
**List of Projects with Funding by Department**

**EXHIBIT B**

Name of Project And Department	Funding Source	Amount of Proposed Approp.
<b><u>Silas Bronson Library</u></b>		
Replacement of Library Information Technology Equipment (Public)	LOCIP-Carryover	\$50,000
Replacement of Library Information Technology Equipment	CIF	\$50,000
Security Camera Expansion/ Replacement	CIF	\$25,000
Replacement of Servers	CIF	\$15,000
<b>Total Library Appropriations</b>		<b>\$140,000</b>
<b><u>Finance Department</u></b>		
Economic Development Efforts	CIF	\$75,000
<b>Total Finance Appropriations</b>		<b>\$75,000</b>
<b><u>Department of Public Works</u></b>		
Milling and Paving of Streets	MRSA-FY21	\$3,506,785
Milling and Paving of Streets	MRSA-Carryover	\$800,000
Milling and Paving of Streets	LOCIP-FY21	\$1,309,565
Milling and Paving of Streets	LOCIP-Carryover	\$315,000
Snow Removal- Snow Plowing Contractors	TAR	\$540,000
Snow Removal- Sand and Salt	TAR	\$530,000
Sidewalk Improvements	MRSA-Carryover	\$1,500,000
Traffic Signal Repair and Replacement	MRSA-Carryover	\$400,000
Center Line Striping of City Streets, Crosswalk Construction and	MRSA-Carryover	\$100,000
Guide Railing Replacement	MRSA-Carryover	\$75,000
Crack Sealing of Various Roads	MRSA-Carryover	\$75,000
Improved FHWA Traffic & Street Signage	MRSA-Carryover	\$50,000
Traffic Signal Pre-emption Equipment Replacement	MRSA-Carryover	\$40,000
CVRF- Department of Public Works Vehicles	CVRF- 60185	\$395,000
<b><u>Bureau of Public Buildings</u></b>		
Chase Building Improvements	Bonds	\$5,000,000
<b><u>Bureau of Parks</u></b>		
Library Park Improvements	CDBG-FY20	\$661,369
Waterville Park Improvements	LOCIP-Carryover	\$250,000
River Baldwin Recreation Center Roof Replacement	LOCIP-Carryover	\$100,000
Park Security Improvements	LOCIP-Carryover	\$40,000
Portable Staging Equipment	CIF	\$30,000
Time System Terminals	CIF	\$25,000
Park House HVAC Improvements	CIF	\$25,000
Zero Turn Commercial Lawnmowers	CIF	\$24,000
Power Equipment	CIF	\$15,000
<b><u>Western Hills Golf Course</u></b>		
Golf Course Maintenance Equipment Replacement	Bonds	\$1,200,000
Asphalt Cart Paths	LOCIP-Carryover	\$350,000
<b>Total DPW Fund Appropriations</b>		<b>\$17,356,719</b>
<b>Total Capital Improvement Project Appropriations</b>		<b>\$22,733,219</b>

**City of Waterbury Capital Budget - FY21  
List of Projects with Funding by Department**

**EXHIBIT B**

Name of Project And Department	Funding Source	Amount of Proposed Approp.
<b><u>ENTERPRISE FUNDS</u></b>		
<b>Water Pollution Control*</b>		
<b><u>Pump Stations</u></b>		
Replace Piping Rock Pump Station	WPCF Sinking Fund	\$1,000,000
Replace Generator at CP, Taft Pt & Edgewater Pump Stations	WPCF Sinking Fund	\$450,000
Install Access Hatches & Electrical at Hickory Hill Pump Station	WPCF Sinking Fund	\$100,000
Lightning Damage Repairs at Tanglewood Pump Station	WPCF Sinking Fund	\$25,000
<b><u>Collections</u></b>		
Sanitary Sewer Repairs	WPCF Sinking Fund	\$150,000
Manhole Repairs	WPCF Sinking Fund	\$100,000
Sanitary Sewer Lining Material	WPCF Sinking Fund	\$50,000
<b><u>South End Disposal Area (SEDA)</u></b>		
SEDA Security Improvements	WPCF Sinking Fund	\$150,000
<b><u>Wastewater Treatment Plant (WWTP)</u></b>		
Replace Service Building	CWF (50/50)	\$4,000,000
Replace AT Blower and Upgrade DO Control System	Bonds	\$3,000,000
Odor Control System Improvements	WPCF Sinking Fund	\$1,000,000
Fiber Network & Fire Alarm System Upgrade	Bonds	\$1,000,000
UV Equipment Replacement	Bonds	\$1,000,000
Security Improvements	WPCF Sinking Fund	\$750,000
Secondary Clarifier Trough Replacements & Painting	Bonds	\$500,000
Exterior Repairs to Collection Building	WPCF Sinking Fund	\$450,000
Electrical Substation Building Improvements	WPCF Sinking Fund	\$100,000
Electrical Repairs	WPCF Sinking Fund	\$50,000
<b><u>Sludge Processing (Incinerator)</u></b>		
Replace V-Ram	WPCF Sinking Fund	\$500,000
<b>Total Projects</b>		<b>\$14,375,000</b>
<b><u>VEHICLES &amp; APPARATUS</u></b>		
Replacement of Utility Truck	WPCF Sinking Fund	\$60,000
<b>Total Vehicles</b>		<b>\$60,000</b>
<b>Total Water Pollution Control</b>		<b>\$14,435,000</b>

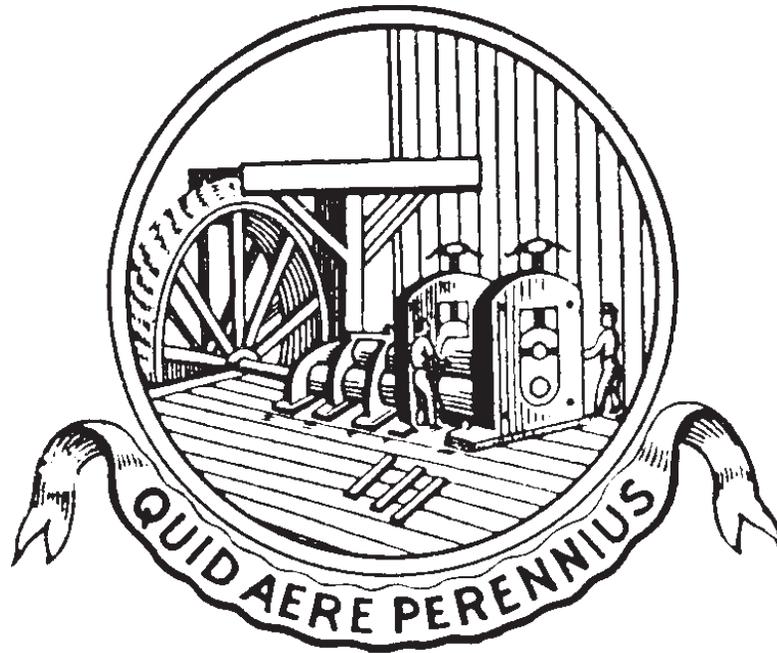
**City of Waterbury Capital Budget - FY21  
List of Projects with Funding by Department**

**EXHIBIT B**

Name of Project And Department	Funding Source	Amount of Proposed Approp.
<b>Bureau of Water*</b>		
Wigwam Reservoir Dam Safety Upgrades and Repairs	Bonds	\$2,200,000
Repair and Rehabilitation of Cairns Reservoir Gatehouse	Bonds	\$1,500,000
Cleaning, Lining & Rehabilitation of Water Mains	Bonds	\$750,000
Pump Station Generators	Bonds	\$300,000
Emergency Repairs	Water Fund - 73025	\$200,000
Repairs of HVAC System for East Aurora Building	Water Fund - 73025	\$85,000
Transmission Line Access Maintenance	Water Fund - 73025	\$75,000
Refurbish Huntingdon Ave Pressure Reducing Valve Station	Water Fund - 73025	\$40,000
<b>Total Projects</b>		<b>\$5,150,000</b>
<b><u>VEHICLES &amp; APPARATUS</u></b>		
Replace Pickup Trucks (316WBY; 338WBY)	Water Fund-73025	\$110,000
Tractor for Watershed/Reservoirs	Water Fund-73025	\$80,000
Replace Cutaway Van (317WBY)	Water Fund-73025	\$65,000
<b>Total Vehicles</b>		<b>\$255,000</b>
<b>Total Bureau of Water Plan</b>		<b>\$5,405,000</b>
<b>Total Recommendation for Capital Budget Appropriations - Fiscal Year End June 30, 2021</b>		<b>\$42,573,219</b>

\*Bonds for the Water Pollution Control and Bureau of Water projects were authorized in FY15.

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# MAYOR'S ORIGINAL SUBMISSION

NEIL M. O'LEARY  
MAYOR



MACK DEMAC  
CHIEF OF STAFF

OFFICE OF THE MAYOR

**THE CITY OF WATERBURY**  
CONNECTICUT

April 1, 2020

The Honorable Board of Aldermen  
The Citizens and Taxpayers of Waterbury

Mayor's Proposed Budget for Fiscal Year ending June 30, 2021

My Fellow Waterburians:

It is an honor to submit a proposed budget for the City of Waterbury for the upcoming 2021 fiscal year. I would like to take this opportunity to express my gratitude to the senior management staff who worked tirelessly to assemble this proposed budget document. Each year, it is a difficult task to fund all of our needs with limited resources, but the City remains strongly committed to meeting all of its obligations in a responsible manner. It is essential to maintain a responsible budget in light of the City's high mill rate and our reliance on State Aid in order to continue to position the City for sustained growth. The budget I am proposing will require that all department heads and their staffs work diligently throughout the next fiscal year to control expenses and find ways to generate savings. Each year they have risen to this challenge and I am confident that we will work together once again in Fiscal Year 2021 to keep the City on a sound financial path and end the year with positive results of operations.

My proposed spending package for next year is \$421,264,894. This represents a 1.41% increase in spending compared to the current year. Average annual growth now stands at 1.18% over the nine years since my administration's first budget in Fiscal Year 2013.

I am happy to report that my proposed budget does not contain a mill rate increase. The City's real estate and personal property mill rate will remain at 60.21 mills for the fifth consecutive year. The motor vehicle mill rate will remain at 45 mills, which is the cap allowed by State law. We continue to aggressively pursue economic development opportunities and each year we have seen evidence that our efforts are positively impacting the City's tax base. Continued modest growth in the City's grand list has greatly assisted in funding our rising fixed costs without the need for a mill rate increase.

State Aid accounts for 33% of the City's revenue. My proposed budget for Fiscal Year 2021 contains the State Aid figures that were included in the State's FY20-21 Adopted Biennial Budget, along with any adjustments proposed by Governor Lamont at the beginning of the current legislative session. I am pleased that State Aid received in the General Fund remains stable.

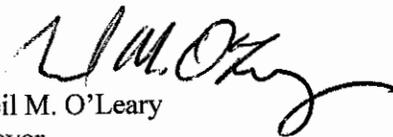
The City anticipates a \$7.1 million increase in the Alliance Grant portion of the Education Cost Sharing (ECS) Grant in Fiscal Year 2021. This portion of ECS funding is given directly to the Education Department and is therefore not included as additional revenue in my proposed budget. Waterbury's ECS Grant has been significantly underfunded for a number of years. Fiscal Year 2019 represented the first

year of the State Legislature's 10-Year Phase-In Plan to ultimately fully fund the State's education funding obligation to Waterbury. I am hopeful that the State Legislature will continue its phase-in commitment in the next biennial budget. The increases in the Alliance Grant funding will be very beneficial to the Education Department, which continues to see expenses rise in many areas such as salaries, special education, benefits, transportation and building maintenance. In light of the anticipated \$7.1 million increase to the Alliance Grant, the City's General Fund contribution to the Education Department in my proposed budget will not be increased. I will continue to monitor the budget deliberations of the State Legislature to see if any changes are made to Waterbury's State Aid allocations that could impact this proposed budget. The legislative session is scheduled to end on Wednesday, May 6, 2020, which is one month before the City's budget must be adopted by the Board of Aldermen.

I strongly believe this budget continues to allow for the delivery of high-quality services that the residents and taxpayers of Waterbury deserve. I anticipate that we will overcome any challenges that come our way throughout the next year and have another successful year.

Thank you for continuing to support my efforts to improve our great City. It is an honor to serve as your Mayor.

Respectfully submitted,

  
Neil M. O'Leary  
Mayor

# Budget Timeline – Fiscal Year 2021

## **Charter Requirements – Budget timeline**

**Wednesday, April 1, 2020** “On or before the first day of April of each year, the Mayor shall submit Budget to Board of Aldermen through the City Clerk...”

**Friday, June 5, 2020** “...Not later than midnight of the second business day following the first Wednesday after the first Monday in June, the Board of Aldermen shall adopt, by resolution, the budget, appropriations and tax levy...”

## **Proposed – Budget timeline**

**By Monday, December 2, 2019**

**Budget Director provides the Departments with required Budget forms for submittal of Operating and Capital Budgets Requests to Mayor – Departments have 5 weeks to develop and submit budget requests**

**By Friday, January 3, 2020**

**Departments submit Budget Requests to Mayor – Offices of Mayor and Budget Control work on budget development for 10 to 12 weeks in months of January thru March**

**By Wednesday, April 1, 2020**

**Mayor submits Proposed Budget to the Board of Aldermen – the BOA has 8 to 9 weeks for deliberation and potential changes**

**By Wednesday, April 15, 2020**

**Board of Aldermen may hold first of two Public Hearings on Budget – Charter states no less than 7 days or more than 14 days after receipt of budget**

**By Friday, May 22, 2020**

**Board of Aldermen’s Budget Subcommittee deliberates and may finish work and report recommendations to full BOA**

**By Friday, May 29, 2020**

**Board of Aldermen holds last of two Public Hearings on Budget – Charter states hearing shall be held no more than 7 days nor fewer than 3 days prior to the budget adoption**

**By Friday, June 5, 2020**

**Budget Adoption by Board of Aldermen**

**By Monday, June 8, 2020**

**Mayor may Veto the Board of Aldermen Adopted Budget  
Submittal of adopted mill rate to Tax Collecting Official – if approved**

**By Thursday, June 11, 2020**

**Board of Aldermen may overturn Veto by an affirmative vote of three fifths of the members, present and absent**

**CITY OF WATERBURY  
MAYOR'S PROPOSED BUDGET  
FY 2020-21  
BUDGETARY CHARTER REQUIREMENTS**

**General Executive Summary**

This executive summary is forwarded as a detailed account of the Mayor's Proposed Budget for the Fiscal Year beginning July 1, 2020 through June 30, 2021 (FY21).

FY21 is the ninth budget proposed by the O'Leary Administration. This Proposed Budget appropriates \$5.9 million, or 1.41%, more for expenses than the FY20 Adopted Budget. The nine budgets developed by this Administration have increased spending by an average of 1.18% per year, which demonstrates the strong commitment to limiting spending in an effort to keep the mill rate stable. This Budget once again uses two mill rates, similar to the FY17 through FY20 budgets. The locally approved mill rate applies to real estate and personal property, while a State mandated mill rate applies to motor vehicles. The local mill rate proposed for FY21 is 60.21, which is the same as FY20. The motor vehicle mill rate proposed for FY21 is 45 mills, which is also the same as FY20. Currently, the motor vehicle mill rate is capped at 45 mills by State law. The City receives a grant from the State of Connecticut to make up for lost revenue due to the motor vehicle mill rate being lower than the real estate and personal property mill rate. This budget also recommends the continuance of the City's local elderly and totally disabled tax credit in the amount of \$250 to help these residents stay in their homes.

The City's Water and Sewer rates will also remain unchanged in FY21. A committee was assembled in FY15 to review a report that studied the operations of the Water and Water Pollution Control (WPC) departments in detail. Ultimately, the committee recommended the phase in of increases in the user rates to pay for capital improvements. The committee's adopted schedule of rate increases expired in FY19 and rates have not increased since then. As explained last year, a significant change in the budget structure for WPC was introduced in the FY20 Budget. The operations, maintenance and management functions of the Water Pollution Control plant and collections system were outsourced to Jacobs. The decision to outsource those functions was to improve management oversight, create operational and cost efficiencies, improve safety and reduce the City's liability risk.

The state and local economy pace of growth has created challenges for the City of Waterbury. It is fair to say that most municipalities rely heavily on taxing real estate homeowners to fund their budgets and this creates situations where local governments are forced to increase local property taxes to maintain current levels of service. However, Mayor O'Leary has prioritized economic development since the onset of his Administration. The Administration has and continues to work tirelessly to bring businesses and jobs to Waterbury. These diligent efforts have paid off in the form of modest grand list growth each year, resulting in the ability to keep the City's mill rate stable.

With revenue increases of \$5.9 million projected for FY21 and requested department appropriation increases of \$10.4 million, the Administration's Budget Development Committee had to undertake the task of finding significant cost savings to reach a desired goal of maintaining the real estate and personal property mill rate at the FY20 level of 60.21 mills. Once again, in the development of the FY21 proposed budget, the Mayor's Office used a

## FY21 EXECUTIVE SUMMARY

Budget Development Committee staffed by participants from the Mayor's Office, the Office of Budget Control and the Finance Department. This committee acts as an internal oversight board to review all department requests and to identify and recommend changes for the Mayor's consideration.

In the beginning of the FY21 budget development process, the City was faced with requests for appropriations from Departments which would have necessitated a budget of \$425.8 million. This would have represented a 2.50% increase over the previous fiscal year. After reviewing all requests and considering the different options, the City arrived at a Budget of \$421.3 million, which represents a 1.41% increase over FY20. This increase represents an appropriation increase of \$5.9 million. There are required increases in the FY21 Budget, including an increased contribution to the Pension Trust, as well as increases related to labor contract awards in many departments.

In order to arrive at a budget that did not necessitate a real estate and personal property mill rate increase, many difficult decisions had to be made. Departments will again be asked to maintain a tight control on overtime, curtail discretionary spending and hold vacant positions open to at least account for assumed savings built into the Budget.

The personal services costs for non-Education departments are increasing by \$3.4 million in FY21, for a total of \$76.2 million. The majority of this increase is related to salary increases that have been awarded through collective bargaining agreements.

The FY21 budget includes a Contingency account of \$1.5 million, which is an increase of \$200,000 over FY20. The Contingency account provides a budgeted appropriation for any unanticipated or emergency expenses that may arise during FY21 as well as any potential overages in areas such as fuel, utilities, snow removal and various other expenses. Additionally, the Contingency account may be used to assist with yet to be determined general wage increases on outstanding labor contracts. FY21 will be the third outstanding contract year for Management Union employees and the first outstanding contract year for the Nurses Union employees. Any general wage increases (GWIs) awarded to these units would likely need to be funded from the Contingency account. Departments will also be asked to find expense savings to offset some of the GWIs.

The FY21 General Fund contribution to the Debt Service Fund remains the same as FY20 for a total of \$22 million. The contribution to the Pension Plan is increasing by \$273,000. The Pension Plan increase is a result of the annual required contribution increasing by \$733,000, while the contribution to pay down the outstanding pension obligation bonds is decreasing by \$460,000.

State Aid revenue in the Mayor's FY21 Proposed Budget is nearly the same as the amount included in the City's FY20 Adopted Budget for a total of \$139.8 million. The Mayor's proposal includes the State Aid figures reported in the State's FY20-21 Adopted Biennial Budget, including any adjustments proposed by Governor Lamont. The most significant change to State Aid, year-over-year, is a \$7.1 million increase in the Alliance Grant portion of the Education Cost Sharing (ECS) Grant, which goes directly to the Education Department and is not part of the City's General Fund Budget. The FY21 Alliance Grant is expected to be \$36.5 million. The increase is due to the phase-in of a new ECS formula over a number of years. This additional funding would greatly assist the Education Department in dealing with the many budgetary pressures it faces.

## FY21 EXECUTIVE SUMMARY

The State Legislature could possibly adjust the ECS Grant funding as well as all other State Aid revenues, but we are hopeful that the amounts included in the Mayor's Proposed Budget will remain unchanged. The State Legislature is currently deliberating adjustments to the State's FY20-21 Adopted Biennial Budget. As always, the Mayor along with the Office of Budget Control (OBC) will keep the Board of Aldermen informed of any new information that is received related to the State Budget. The General Assembly is scheduled to end its session on May 6<sup>th</sup>, while the City's budget must be adopted by June 5<sup>th</sup>.

The City of Waterbury has been very successful in improving its experience of collecting taxes but still budgets cautiously in this field. The City budgets a 96% current tax collection rate while it has been able to consistently collect in excess of 97%. The City's audit showed that in FY19 there was a current tax collection rate of 97.34% and the City is on path to collect a similar percentage this year. The City has experienced modest grand list growth over the last several years. In FY21, as in previous years, the City must apply the two different mill rates to any grand list growth based upon the category in which the growth occurred.

This budget submission is now subject to Board of Aldermen deliberations. The Office of the Mayor and Office of Budget Control will be able to assist with any questions arising from that review. As previously stated, the State's General Assembly Session ends on May 6, 2020, and the Board of Aldermen needs to adopt the City's budget by Friday June 5, 2020.

The City of Waterbury has several long-standing challenges some of which are mentioned below. Mayor O'Leary identified several priorities that he imparted to the Budget Development Committee for addressing these concerns. The Committee developed the FY21 Budget recommendations to the Mayor with these directives in mind:

- A commitment in FY21 to keep the local property tax burden stable.
- A continued commitment to the renewal and replacement of the City's Water and Sewer systems infrastructure.
- A continued commitment and inclusion of funds in the budget for the local portion of the Elderly Tax Credit, first adopted by the Board of Aldermen in FY15.
- A continued commitment to the educational needs of the City's students.
- A commitment to responsibly funding the City's Pension and health benefit obligations.
- A continued commitment to the fiscal health and "Reserve Fund Balances" of the City's self-insured Internal Service Funds for Health Benefits, Workers Compensation, Heart & Hypertension, and General Liability.
- A commitment to meaningful cost control initiatives in the Health Insurance Fund.
- A continued commitment to funding a Contingency account within the budget for unanticipated costs.
- A continued commitment to the controlled authorization of bond financing for selective capital projects while leveraging state and federal grants whenever possible. New bonding for FY21 is recommended in the amount of approximately \$7.5 million.

In January 2020, City representatives met with three credit rating agencies to present the City's current financial condition and outlook including a comprehensive overview of current economic development activities and financial management policies. Following those meetings, the credit

## FY21 EXECUTIVE SUMMARY

rating agencies issued updated ratings on the City's outstanding long-term debt and ratings for a January 2020 bond sale. All three rating agencies, S&P Global, Fitch Ratings and Kroll Bond Rating Agency reaffirmed the City's strong "AA-" long-term credit rating with a continued stable outlook. The reports issued by the rating agencies highlight the City's very strong management and positive steps taken to address the City's short and long-term health benefit cost obligations. The strong financial and management practices highlighted by the rating agencies were adhered to in the development of the FY21 operating budgets for the General Fund, the Enterprise Funds and the Capital Improvement Fund of the City of Waterbury.

As mentioned above, the Mayor chose to continue to utilize a Budget Development Committee format to advise him on matters of budget development. The Committee, which consisted of the Policy and Budget Management Specialist, the Mayor's Chief of Staff, Chief Advisor to the Mayor, Mayoral Advisor and the Finance Director was charged with reviewing all department budget requests submissions for FY21 and evaluating revenue estimates in developing the Mayor's Proposed Budget. The Committee was also assisted by the Assistant Finance Director.

The Subcommittee developed a set of recommendations for review and approval by the Mayor. Some of the highlights of those recommendations approved by the Mayor and hereby submitted as part of the Mayor's Proposed FY21 Budget are as follows:

### FY21 BUDGET POINTS

- The Mayor's Proposed Budget for FY21 is the fifth budget to contain the use of two separate mill rates.
  - The proposed real estate and personal property mill rate is 60.21, which is the same as FY20.
  - The proposed motor vehicle mill rate is 45, which is the same as FY20. State law currently caps the motor vehicle mill rate at 45 mills. The City is expecting to receive a motor vehicle tax grant in the amount of \$7.7 million to account for the lost local property tax revenue due to the motor vehicle mill rate being less than the real estate and personal property mill rate.
- The Water and Sewer rates are being held at the same level as FY20.
- The Mayor's Proposed Budget again contains funding for the local Elderly Tax Credit program designed to assist some of our most deserving taxpayers stay in the homes they have occupied and raised their families in for many years. This proposal includes a credit of \$250 for those who qualify, the same amount as FY20.
- The October 1, 2019 net grand list grew by approximately \$155.6 million, which provides for a projected increase in real estate and personal property tax revenue of \$5.7 million compared to FY20. There is also a projected increase in motor vehicle tax revenue of approximately \$700,000.
- Total Budget proposal of \$421.3 million represents an increase of 1.41% compared to the FY20 adopted budget of \$415.4 million.
- Continued stability in the City's General Fund Balance of \$23.6 million allows the opportunity to continue to budget a \$3 million "Designated Use of Fund Balance" as a mill rate mitigation tool; the City has never made use of this budgeted use of fund balance due to its strong budget management controls.
- The City's FY21 revenue structure is made up of 61% in Property Taxes and 33% in State Aid.

## FY21 EXECUTIVE SUMMARY

- The Mayor's Proposed Budget contains the same amount of State Aid as the City's FY20 Adopted Budget.
- State Aid for capital purposes totals \$5.9 million.
- Waterbury's Education Cost Sharing (ECS) grant is anticipated to be a total of approximately \$150.1 million. The General Fund portion is expected to be \$113.6 million, while the Alliance Grant, which is sent directly to the Board of Education, is expected to be \$36.5 million. This represents an Alliance Grant increase of \$7.1 million compared to FY20.

## REVENUE

The following are notes on the revenue included in the Proposed Budget:

- The Budget continues to reflect heavy reliance on two revenue line items to fund the majority of the budget; these are local property taxes at 61% and State Aid at 33% of the total Budget.
- The grand list as of 10/1/19 shows an increase of approximately \$155.6 million, or 3.6%, for a total grand list value of \$4.48 billion. This budget includes a computation for a GL decrease of 1.50% due to possible adjustments made by the Board of Assessment Appeals (BAA) for real estate and personal property and a decrease of 0.15% for motor vehicles.
- There are two mill rates in this Budget. The real estate and personal property mill rate is 60.21, which is the same as FY20. The motor vehicle mill rate is 45, which is also the same as FY20. These rates support service level appropriations of \$421.3 million.
- The tax collection rate is kept at the current estimated rate of 96.0%.
- At the proposed 96.0% collection rate, 1 mill is equal to \$3.774 million.
- There are no increases to the Water or Sewer rates in FY21.
- All State Aid grant amounts included in the Mayor's proposal are based on the State's FY20-21 Adopted Biennial Budget.
- The General Fund portion of the ECS grant is expected to be \$113.6 million, while the Alliance Grant, which is sent directly to the Board of Education is expected to be \$36.5 million. Together these grants total \$150.1 million.
- The revenue derived from the current property tax line item was increased to \$247.4 million. This represents an increase of \$6.4 million derived from Grand List growth. In FY21, current tax collections consist of two line items, similar to FY20, due to the separate mill rates. The City will receive a motor vehicle property tax grant from the State in the amount of \$7.7 million to account for revenue lost due to the motor vehicle mill rate cap.
- The budget for delinquent prior year taxes is the same as FY20, for a total of \$3.8 million. The budget for the Supplemental Motor Vehicle Tax is the same as FY20 at \$2.65 million. The projections for interest on current and prior years' taxes also remain the same as FY20, totaling a combined \$3.1 million.
- The City is again budgeting for the potential use of Fund Balance in the amount of \$3 million; this is less than 1% of the Budget as City policy allows and should not be needed to balance operations as recent history indicates.

## FY21 EXECUTIVE SUMMARY

### APPROPRIATIONS

Changes to the recommended appropriations of the City for FY21 are as follows:

- The FY21 Mayor's Proposed Budget contains appropriations of \$421.3 million; \$5.9 million or 1.41% more than in FY20.
- In the first compilation of the budget, the amounts shown under Department Head Requests, were in the total amount of \$425.8 million. This would have represented an increase of 2.50% over the previous fiscal year.
- The Mayor's Budget Subcommittee identified reductions of \$4.5 million necessary to contain budget growth and to reach a final proposed budget of \$421.3 million.
- The General Fund position count is 1,062.
- The Contingency account has been budgeted at \$1.5 million to cover unanticipated or emergency expenses that may arise as well as potential shortfalls in the areas of fuel, utilities, snow removal and other various expense line items. Funding for potential general wage increases to be awarded in outstanding labor contracts is also included in the Contingency account. However, expense savings within departments will also be used to assist in covering any wage increases to help reduce the amount needed from the Contingency account.
- The FY21 Budget keeps the contribution to the Health Fund the same as FY20 for a total employer annual funding contribution of \$76 million. The City has been successful in realizing savings from the Medicare Enrollment Project and continues to pursue other cost saving measures in the area of health care. It is also expected that the Health Fund will benefit from a contribution from the Education Department in FY21.
- The FY21 Budget increases the contribution to the Pension Plan by approximately \$273,000 for a total contribution in FY21 of \$48 million. The annual required contribution to the Pension Plan is increasing by \$733,000, while the contribution to pay down the outstanding pension obligation bonds is decreasing by \$460,000 for a net pension expense increase of \$273,000.
- The FY21 Budget keeps the contribution for debt service the same as FY20 for a total debt service contribution of \$22 million.
- The Department of Education's funding from the General Fund remains the same as FY20 at \$158.4 million. The amount the State sends directly to the Education Department, in the form of the Alliance Grant, is now approximately \$29.4 million and this grant is expected to increase by \$7.1 million for a total of \$36.5 million, based upon the State's FY20-21 Adopted Biennial Budget and FY21 budget adjustments proposed by the Governor. The State mandates that a portion of this money be used for reform purposes, which has meant the creation of new programs at the local level.
- The amount of Employee Benefit costs the City pays on behalf of Education is projected at \$65.8 million. Including Benefits, the City spends 53% of its General Fund Budget on behalf of Education.

FY21 EXECUTIVE SUMMARY

**Narrative on the major items in the FY21 Proposed Budget is found below.**

**DEPARTMENT ALLOCATION OF BENEFITS**

The allocation of benefits to the departments is a requirement of the City Charter. Exhibit A of the Mayor’s proposed budget is a schedule of the direct appropriations to the departments and the authorized position count for those departments. In addition to the direct appropriations, the proposed budget tries to identify all the additional costs associated with running the specific departments by including Pension, Health and other Benefit allocations on attachments B, C, and D. Exhibit E is a compilation of each department’s costs for the categories of personal services, other expenses, as well as these benefit allocations dictated by the Charter.

The Mayor’s Proposed Budget also shows these benefit allocations in the using department at the bottom of the appropriation page. These costs are shown as payments made on behalf of that department. These costs are not part of the direct appropriation since these payments are made from the Internal Service Funds that receive contributions from the General Fund. The contributions made to the Internal Service Funds on an annual basis can be found in the portion of the budget section called “Operating Charges.”

The following table is based on total costs of the departments including direct appropriation and the distribution of costs for active employees’ pension cost (normal cost), active employees’ health insurance, workers’ compensation, heart and hypertension, life insurance, unemployment insurance, and Medicare – as may be seen in Exhibits B, C, & D. The total expenses of the department including the benefit allocations can be found in Exhibit E and the info on this table and pie chart is derived from Exhibit E.

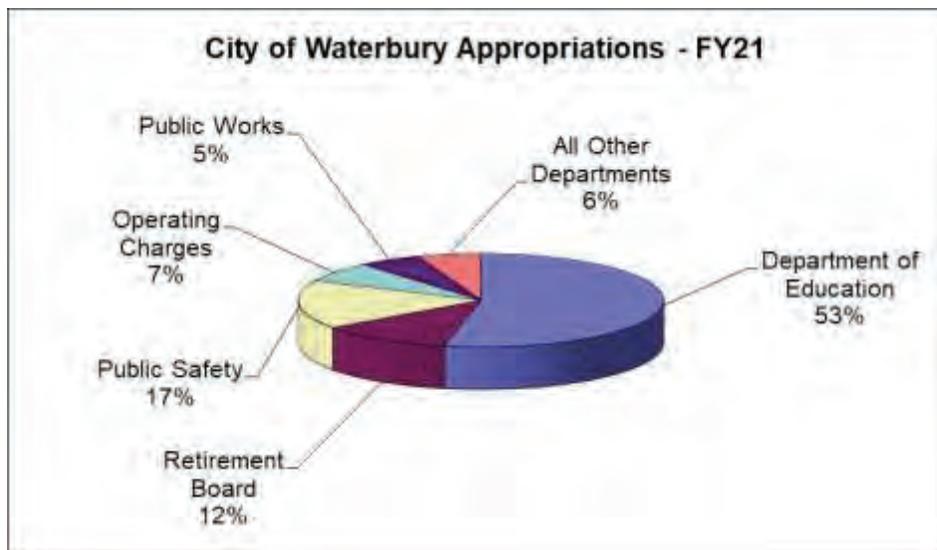
<b>FY21 Departmental Costs including Pension &amp; Benefits</b>		<b>% of Budget</b>
Department of Education (DOE)	\$224,189,261	53.2%
Public Safety	\$70,471,057	16.7%
Retirement Board (net of DOE)	\$49,694,195	11.8%
Operating Charges	\$29,716,706	7.1%
Public Works	\$23,498,854	5.6%
Human Services	\$8,188,990	1.9%
Finance	\$7,701,224	1.8%
General Government	\$6,094,555	1.4%
Planning & Development	\$1,710,052	0.4%
<b>Total GF Expenditures</b>	<b>\$421,264,894</b>	<b>100.0%</b>

The table seen above shows the different costs and the percentage of total budget. The data indicates that the top four items on the list account for \$374.1 million or 88.8% of the City’s Budget. These are the amounts budgeted for education purposes, public safety, costs associated with retirees and dependents, and debt service and other sundry costs of the City. All other activities of the City Departments, including public works, are accomplished with 11.2% of the budget or \$47.2 million in total.

The following pie chart illustrates the data included in the table seen above. Again, these are the full costs for the departments including the allocation of benefits. Based on this information, the chart has shown for several years now, that more than one half of the City’s general fund budget is expended related to Education. The Education costs account for 53.2%

## FY21 EXECUTIVE SUMMARY

of the FY21 budget. The direct appropriation for Education in FY21 is proposed to remain the same as FY20 at a level of \$158.4 million. The FY21 benefit allocation to Education is \$65.8 million.



The City receives grants from the State of Connecticut in support of Education. For FY21, the City expects to receive an ECS grant in the amount of \$150.1 million based upon the State's FY20-21 Adopted Biennial Budget, as well as FY21 budget adjustments proposed by the Governor. This is \$7.1 million more than the amount budgeted for ECS in FY20. The non-restricted portion of the ECS money reflected in the General Fund is \$113.6 million. This base amount has remained stable for several years. The increase in ECS will be in the Alliance portion of the grant, which is awarded directly to the Board of Education. In FY21, the Alliance grant is expected to be \$36.5 million. The City anticipates General Fund state grants towards Education of \$116.9 million or 52.1% of the \$224.2 million total budgeted amount to be spent on Education purposes in the General Fund.

The Board of Aldermen has previously requested information regarding all of the grants the Department of Education receives, including Federal monies. A list of grants totaling \$86.4 million is included in the department's section of the FY21 Proposed Budget. These grants are provided by the grantor agencies for specific efforts and are not included in the City's General Fund and the tables and graphs shown above.

### **EMPLOYEE BENEFITS & PRIOR LIABILITIES**

Pension and health benefit costs associated with active and retired employees are one of the largest set of expenditures included in the City's budget. In the aggregate, these expenses for pension and health insurance contributions, add up to nearly \$124 million in FY21. These expenses are comprised of \$76 million contributed for health benefits and \$48 million for the pension contribution.

The following table illustrates the fiscal impact of contributions for pension and health costs on the City's budget and the associated mill rate necessary to fund these costs. The value of 1 mill is now worth \$3.77 million. The cost of these benefits account for 32.85 mills in FY21.

FY21 EXECUTIVE SUMMARY

<b>PENSION PLAN - FY21</b>	<b>TOTAL</b>	<b>Value of 1 mill</b>	<b># of mills</b>
Normal Cost Contribution	\$2,797,418	\$3,773,979	0.74
Accrued Liability & Debt Service Contribution	\$45,159,781	\$3,773,979	11.97
Total Pension Contribution	\$47,957,199		12.71
<b>HEALTH BENEFITS - FY21</b>	<b>TOTAL</b>	<b>Value of 1 mill</b>	<b># of mills</b>
Contribution - Active Employees	\$33,921,174	\$3,773,979	8.99
Contribution - Retirees	\$42,078,826	\$3,773,979	11.15
Total Health Contribution	\$76,000,000		20.14
<b>TOTAL PENSION &amp; HEALTH - FY21</b>	<b>\$123,957,199</b>	<b>\$3,773,979</b>	<b>32.85</b>

As may be seen below, isolating the payments made by the General Fund on behalf of retirees and their dependents indicates that \$87.2 million is expended for this purpose. The high budgetary impact of these expenses is generally attributed to the pension liabilities not having been funded in an actuarially recommended manner for many years prior to 2001 and the substantial cost of providing post-employment health benefit coverage.

<b>Pension &amp; Retiree Health Benefits</b>	<b>TOTAL</b>	<b>Value of 1 mill</b>	<b># of mills</b>
Accrued Liability & Debt Service Contribution	\$45,159,781	\$3,773,979	11.97
Health Contribution - Retirees	\$42,078,826	\$3,773,979	11.15
<b>Total Contribution for Retirees - FY21</b>	<b>\$87,238,607</b>		<b>23.12</b>

The information above indicates that the City is now paying the equivalent of **23.12 mills** for liabilities that were previously incurred as may be seen above.

In the absence of these catch-up and pay-as-you-go post-employment health payments the City could have expected to have a current mill rate in the vicinity of 37.1 mills instead of the proposed 60.21 mills for FY21. The valuation and pre-funding of health benefits for retired employees is a fairly recent development in the municipal finance industry. The actuarial recommendation of pre-funding for pensions is a well-established practice. Since the City issued Pension Obligation Bonds for 70% of its previously accumulated pension liabilities, good market conditions and good return on investments could alleviate the unfunded past-service cost pension funding issue within the next 20 years.

The successful reductions to OPEB benefits for current employees will reduce the City's long-term obligations over time but will have little impact on addressing the current year over year medical cost trend increases for covered retirees. Therefore, as of July 1, 2016, all covered retirees over age 65 have been enrolled in Medicare, which has resulted in substantial monthly cost savings to the City with Medicare positioned as the primary payer on over-65 retiree medical claims. The establishment of Medicare as the primary payer on health claims for these retirees is expected to continue to produce positive results in the Health Fund.

## **REVENUE**

Below is a table illustrating the amounts included in the City's FY21 Proposed Budget for revenue projections and the percentage of the budget that applies to these categories. The table and the subsequent pie chart illustrate the fact that the City's budget is highly dependent on two categories of revenue: property taxes and state aid revenue.

FY21 EXECUTIVE SUMMARY

In the aggregate, as the numbers and the pie chart illustrate, the two categories of property taxes and state aid account for \$396.8 million or 94% of the \$421.3 million in revenue needed to operate the City. Revenue associated with fees and charges at a local level amounts to 4.2% of the budget.

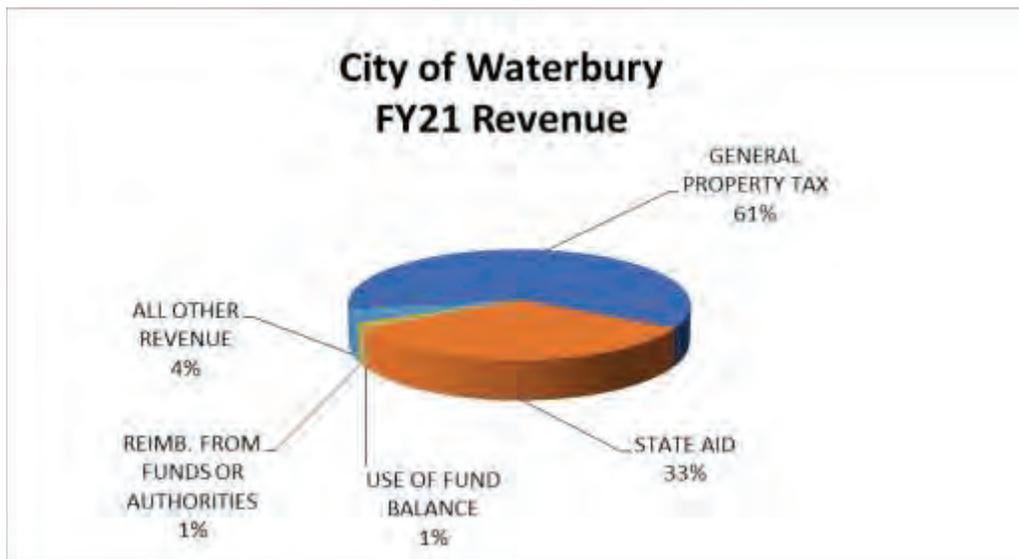
<b>FY21 REVENUE SUMMARY</b>	<b>Amount</b>	<b>% of Budget</b>
GENERAL PROPERTY TAX	\$256,952,067	61.0%
STATE AID	\$139,837,381	33.2%
USE OF FUND BALANCE	\$3,000,000	0.7%
REIMB. FROM FUNDS OR AUTHORITIES	\$3,919,696	0.9%
ALL OTHER REVENUE	\$17,555,750	4.2%
<b>TOTAL REVENUES</b>	<b>\$421,264,894</b>	<b>100.0%</b>

As in previous years, the City is continuing the practice of designating \$3 million of available General Fund Balance for budget purposes. The City’s designation of \$3 million of Fund Balance necessitates the receipt of \$418.3 million from all other sources. As of 6/30/19, the Audited Financial Statements showed that the City had a General Fund Balance in an amount of \$23.6 million.

We note that the Mayor’s Budget Subcommittee was able to find reductions in requested expenses of \$4.5 million, resulting in proposed expenses increasing by \$5.9 million compared to FY20. Additional revenue of \$5.9 million, attributable to grand list growth, allowed the accommodation of these increased expenses without the need to increase the City’s real estate and personal property mill rate. As stated previously, the motor vehicle mill rate will be capped at 45 mills, the same as FY20. The State will provide the City with a grant in the amount of \$7.7 million to make up for the lost revenue due to the motor vehicle mill rate cap.

The \$3.9 million seen above as “Reimbursement from Other Funds or Authorities” are the monies that the General Fund recovers in fringe benefit reimbursements through assessments made against the city’s enterprise funds for Water and Sewer.

The following pie chart is an illustration of the revenue data in the table seen above.



## FY21 EXECUTIVE SUMMARY

Below the reader will find information on the most important points related to tax component projections included in the FY21 Proposed Budget.

### GRAND LIST (GL)

The Mayor's Proposed Budget is based on the grand list of October 1, 2019, forwarded by the City's Assessor, in the net amount of \$4.48 billion. This is based on a gross grand list in the amount of \$4.73 billion with aggregate exemptions in the amount of approximately \$254 million. The real estate, personal property and motor vehicle areas of the GL experienced increases in value of \$111.3 million, \$28.1 million and \$16.2 million, respectively.

Details on the components of the grand list as signed by the City's Assessor on January 31, 2020 are as follows:

- The real estate portion, at \$3.505 billion accounts for 78.2% of the \$4.48 billion grand list. This portion is to be taxed at 60.21 mills in FY21.
- The personal property portion of the grand list at \$506.7 million accounts for 11.3% of the total grand list. This portion is to be taxed at 60.21 mills in FY21.
- The motor vehicle portion of the grand list, at \$467.6 million accounts for 10.4% of the total grand list. This portion is to be taxed at 45 mills in FY21.

These grand list numbers are subject to the changes made by the Board of Assessment Appeals. The budget contains a computation for a decrease of 1.50 percent as a possible loss through this process for real estate and personal property and a possible loss of 0.15 percent for motor vehicles. These factors result in a contingent reduction of \$60.9 million for the erosion of the grand list through appeals and any other certificate of corrections that may occur during the year.

### COLLECTION RATE ON CURRENT TAXES

The FY21 budget includes projections for a current tax collection rate of 96.0%. This is the same level that has been used in the past ten (10) city budgets approved since FY10. The City has exceeded the 96% collection rate for several years but continues to budget cautiously in this line item in light of the budgeted Use of Fund Balance.

The City's Charter authorizes the Mayor to propose a collection rate up to an amount reflecting the three-year average but only up to 93%. Amounts higher than 93% may not be used unless certification is made by the Finance Audit and Review Commission (FARC) that the rate proposed is a fair estimate to be used. The FARC met on March 24, 2009 to review the City's request to include 96.0% as a current tax collection rate in FY10 and took action on a unanimous vote in the affirmative allowing the city such use. The City is making no changes to the FARC approved collection rate and is proposing the use of a 96.0% collection rate in FY21 as has been used in previous fiscal years.

### PRIOR YEARS' TAXES & INTEREST

The FY21 Budget contains an estimate that the City will collect \$3.8 million associated with prior year delinquent collections, which is the same as the FY20 Adopted Budget. This estimate is based on the amount collected in previous years and the pace set so far in the current fiscal year. The amounts budgeted for interest and fees on current and prior year's tax

## FY21 EXECUTIVE SUMMARY

collections are also the same as the FY20 Adopted Budget, at a total of \$3.1 million. Continually exceeding a 97% collection rate, in part due to additional measures implemented to collect on current taxes, results in the inability to increase budgeted revenue in prior year taxes and interest. Revenue associated with the motor vehicle supplemental list also remains the same as FY20 at \$2.65 million.

### STATE AID – FORMULA GRANTS

The Budget includes a schedule of all State Aid revenue projections expected by the City hereby attached as Exhibit G. All of the amounts for formula grants are those published in the State's FY20-21 Adopted Biennial Budget, including slight adjustments proposed by Governor Lamont at the beginning of the current legislative session. The State Legislature may adjust these amounts before the legislative session adjourns in early May.

For certain grants the Office of Policy and Management only publishes numbers in the aggregate for the State. In such cases where the State does not publish town specific data, the City of Waterbury budgets amounts that it may have received in the previous fiscal year. The City also looks to see if the current year grants have been received and adjusts potential future revenue to such levels as most currently received.

Exhibit G, the schedule mentioned above, compares published numbers in the State's adopted budget for FY21 to those included in the City's FY20 Adopted Budget. In FY21, Exhibit G shows that the City is scheduled to receive \$139.8 million in State Aid in the General Fund which is nearly the same amount that the City showed in its budget in FY20.

Exhibit G shows that the motor vehicle mill rate cap grant is increasing by approximately \$5,000 in FY21. This grant makes up for the revenue the City is unable to collect due to the motor vehicle mill rate being capped at 45 mills by State law. The motor vehicle mill rate is considerably less than the City's mill rate of 60.21 mills for real estate and personal property. Exhibit G shows that the City is budgeting \$125,000 as a reimbursement related to the State's manufacturing equipment exemption program. This is \$205,000 less than the FY20 Budget, but it is based upon the actual amount received in FY20, which was less than the budgeted amount. Exhibit G also shows that the reimbursement grant for non-public school nurse services is budgeted in the amount of \$255,000, after not being budgeted in FY20. At FY20 budget development time, this grant was in jeopardy of being eliminated. It ultimately was not eliminated by the State Legislature and the City received the reimbursement in FY20.

PILOT grants in the total amount of \$6.7 million are budgeted in FY21 as well as the Pequot grant in the amount of \$2.6 million. Also, the municipal revenue sharing and municipal stabilization grants are included at \$3.3 million and \$2.3 million, respectively.

As stated previously, the General Fund portion of the ECS grant is included in the Mayor's Proposed Budget at a level of \$113.6 million, which has been the City's base amount for several years. In FY21, the City expects to receive an increase of \$7.1 million in the Alliance Grant portion of the ECS grant compared to the amount budgeted in FY20. The increase will go directly to the Education Department and it would result in an Alliance Grant of \$36.5 million.

The State legislative session is scheduled to end on Wednesday, May 6, 2020, and normally adjustments to State Aid would be in place by the same date. The City needs to have an

FY21 EXECUTIVE SUMMARY

adopted budget and an approved mill rate by Friday, June 5<sup>th</sup> to meet Charter requirements. Approved State Aid amounts, prior to Board of Aldermen approval of the City’s budget would bring stability to these revenue line items that account for approximately 33% of total revenues.

**APPROPRIATIONS**

As previously stated, the Budget is increasing by 1.41% or \$5.9 million. The following table shows the major adjustments of the Budget. The largest area containing an increase in the FY21 budget is the category of Other Departments. White Collar Union employees will receive a 2% GWI on 7/1/20 and Blue Collar Union employees will receive a step increase on 7/1/20, both of which are factors in this increase. It is also important to note that the current White Collar contract was not settled at FY20 budget development time, which results in the FY19, FY20 and FY21 White Collar salary increases now being budgeted within departmental budgets. In previous years, funding for possible salary increases was included in the Contingency account. The Public Safety area of the budget is also increasing by a significant amount, due largely to contractual GWIs. The Fire Union will receive a 2.75% GWI on 7/1/2020 while the Police Union will receive a 2.5% GWI on 7/1/2020.

The General Fund contribution to the City’s Health Fund is proposed to remain the same in FY21, while contributions to the other internal service funds and operating charges will increase by \$443,231. It is anticipated that the Health Fund will benefit from a \$6 million contribution from the Education Department in FY21 to cover a portion of the Department’s plan participation.

The area of the Budget related to Pension is proposed to increase by approximately \$314,000. This increase is mostly comprised of a \$733,000 increase to the City’s annual required contribution to the Pension Fund and a decrease of \$460,000 in the pension obligation bond debt service payment. The balance of the increase is in the Retirement Board’s professional service expenses.

<u>FY21 Budget Increases by Category</u>	
Education	\$0
Health Ins.	\$0
Debt Service	\$0
Contingency	\$200,000
ISF and Other Operating Charges	\$443,231
Pension	\$313,828
Public Safety	\$2,105,454
Public Works	\$316,813
Other Departments	\$2,478,772
<b>Total Increase</b>	<b>\$5,858,098</b>

The Board of Education requested a general fund contribution of \$158.4 million in FY21, which is the same as FY20. The Board of Education is expected to receive an additional \$7.1 million increase in its FY21 Alliance Grant, which will assist in funding its operations and programs.

## FY21 EXECUTIVE SUMMARY

The FY21 proposed budget keeps the contribution to the Debt Service Fund level at \$22 million. This contribution is necessary to assist with costs associated with the City's capital and infrastructure improvement program.

The Contingency account is increasing by \$200,000 compared to FY20. The \$1.5 million in the FY21 budget for the Contingency account will be utilized for any unanticipated or emergency expenses that arise during the year as well as any cost overruns in fuel, utility, snow removal and various other expense line items. The Contingency account would also be a funding source for potential general wage increases that may be awarded through labor contract negotiations. The Management Union contract is currently outstanding and the School Nurse Union contract expires on 6/30/20.

### PERSONAL SERVICES – NON EDUCATION

The FY21 proposed budget includes funding for an authorized position count of 1,062 in non-education personnel services totaling \$76.2 million. The position count increases by six compared to FY20. The \$76.2 million amount includes funding for all personal services including regular, overtime, longevity and holiday pay, but does not include funding for benefits which is separately budgeted for. This amount is approximately \$3.4 million more than the amount budgeted in FY20. It is important to note that the White Collar Union contract was not settled at FY20 budget development time. Therefore, salary increases for this bargaining unit were not included in departmental budgets. Now that the contract is settled, the FY21 Proposed Budget personal services line items in departments that have White Collar employees, contain multiple years' worth of raises. There are also contractual salary increases for the Police, Fire, Blue Collar and Nurse Supervisor Unions included in the FY21 Proposed Budget.

The breakdown of the specific direct appropriations to departments and those costs can be found in Exhibit A – the schedule of department appropriations. Exhibit A also shows the authorized position counts for the departments for the ensuing fiscal year. Exhibit A shows that the Department of Education's request is for 2,001 positions. This is a decrease of 100 positions compared to FY20 and is largely due to the fact that the Education Department has changed the funding source of these positions from the General Fund to the Alliance Grant. The City's appropriation to the Department of Education is in one lump sum amount and we cannot dictate what portion is to be used for personnel and other expenses.

Information related to the position count proposed for non-education departments of the General Fund of the City is found in the following table.

FY21 EXECUTIVE SUMMARY

Department	FY20 Adopted Budget	FY21 Requested	FY21 Request Changes	FY21 Proposed	Increase (Decrease)
Office of the Mayor	11	13	2	13	2
Legal Department	17	17	0	17	0
City Clerk	4	4	0	4	0
Town Clerk	10	10	0	10	0
Dept. of Human Resources	9	9	0	9	0
Registrar of Voters	5	5	0	5	0
Dept. of Finance	28	28	0	28	0
Dept. of Assessment	12	12	0	12	0
Dept. of Revenue Collection	22	22	0	22	0
Dept. of Purchasing	4	4	0	4	0
Dept. of Audit	2	2	0	2	0
Dept. of Budget Control	2	2	0	2	0
Dept. of Information Technology	14	14	0	15	1
Police Department	361	362	1	362	1
Fire Department	234	235	1	234	0
Department of Public Works	186	188	2	186	0
Office of the City Plan	6	7	1	7	1
Dept. of Inspections	14	14	0	14	0
Health Department	83	84	1	84	1
Waterbury Senior Center	2	2	0	2	0
Silas Bronson Library	30	30	0	30	0
<b>Total Non-Ed Departments</b>	<b>1,056</b>	<b>1,064</b>	<b>8</b>	<b>1,062</b>	<b>6</b>

As may be seen above, the initial requests from the departments would have increased position count by 8 positions; the Mayor's Proposed Budget includes funding for 1,062 positions: 6 more than FY20 and 2 less than the initial requests.

The table below provides an eight-year history of budgeted position counts.

City of Waterbury Full Time Position Count	FY21	FY20	FY19	FY18	FY17	FY16	FY15	FY14
General Government	58	56	57	57	57	57	62	60
Finance	85	84	81	81	81	80	77	77
Public Safety	596	595	598	590	586	596	599	620
Public Works	186	186	185	185	185	184	185	183
Planning & Inspections	21	20	20	20	20	20	20	20
Human Services	116	115	115	115	115	115	115	113
<b>Total Non-Education</b>	<b>1062</b>	<b>1056</b>	<b>1056</b>	<b>1048</b>	<b>1044</b>	<b>1052</b>	<b>1058</b>	<b>1073</b>
FY21 less than FY14 in #s	-11							
FY21 less than FY14 in %	-1.0%							

## FY21 EXECUTIVE SUMMARY

The City continues to exercise cost containment measures related to its full-time position count generating savings on salaries as well as the fringe benefits associated with these positions, which are now computed by the Finance Department to be nearly 55% of pay.

### EDUCATION

The Board of Education requested a net General Fund budget appropriation of \$158.4 million, which is the same amount as FY20. The Department of Education's budget request reports that its gross budget is now \$186 million. The request would be netted out by the use of Alliance Grant funding in the amount of \$23.4 million as well as a one-time available use of \$3.6 million in Contingency funding previously allocated to the Department. The Department would need to identify \$570,000 worth of savings in order to successfully operate with a General Fund contribution of \$158.4 million. The Department continues to see increases in the areas of transportation, special education and out-of-district tuition as well as contractual salary increases. The Department of Education's budgetary challenges and expanding of improvement-based programs will be greatly assisted by the anticipated \$7.1 million increase in the Alliance Grant.

As previously mentioned, the proposed direct appropriation to the department of nearly \$158.4 million does not include the additional \$65.8 million the City pays for benefits on behalf of department employees. The City reflects these costs as an allocation on the Department's page. Including these costs, the City's General Fund will be spending an approximate \$224.2 million on behalf of education, which is 53.2% of the City's Budget.

### FUNDING OF THE PENSION PLAN

Funding of the past-service costs unfunded liability of the defined benefit pension plan is a significant amount provided for in the City's Budget. The City issued Pension Obligation Bonds (POBs) in early September 2009 resulting in a \$311 million contribution to the Pension Trust Fund.

The deposit of the bond proceeds into the pension trust fund established a 70% funding status for the plan. This significantly reduced the amount the City needed to contribute to amortize the remaining Unfunded Liability with an offsetting increase in debt service on the POBs. The City will be paying the principal and interest on the pension obligation bonds for a period of 30 years (20 remaining). The issuance of POBs requires the City to continue paying the debt service and any additional unfunded liabilities created through impacts from benefit enhancements or lack of performance in the market where the funds are invested.

The City has kept the debt service payments associated with the POB under the pension portion of the budget accounting for total pension plan related contributions. This allows for easier comparison of current year to prior year budgeted costs for pension related contributions. The following table shows the two components of the City's appropriation related to pension and the projection for contributions from active employees. The FY21 projected amount of \$6.4 million to be contributed by the employees is in addition to the \$48 million budgeted contribution by the City.

FY21 EXECUTIVE SUMMARY

<b>General Fund Pension Costs</b>	<b>FY18</b>	<b>FY19</b>	<b>FY20</b>	<b>FY21</b>
Employees' Annual Required Contribution	\$6,292,443	\$5,980,277	\$6,144,734	\$6,371,673
City's projected pension contribution	\$17,742,418	\$20,234,860	\$21,096,073	\$21,829,498
Principal & Interest payments on POBs	\$27,166,248	\$26,768,540	\$26,587,298	\$26,127,701
Total CITY contributions on behalf of Pension	\$44,908,666	\$47,003,400	\$47,683,371	\$47,957,199

The Pension's Actuarial Valuation Report as of July 1, 2018 is the actuarial data that was used for budget development. The valuation indicates that the City had an accrued liability of \$634.7 million for which there were assets with an actuarial value of \$429 million. This leaves an unfunded actuarial liability of \$205.7 million at the time to be amortized over a 20-year period. Based on market value of assets, at July 1, 2018 the plan was 67.6% funded.

The same Valuation Report indicates that the City of Waterbury's Pension plan covered 2,147 retired participants now receiving a retirement benefit. There were also 1,574 active participants and another 53 who are terminated with vested rights to future pension benefits.

The pension contribution amount at \$48 million is a very significant number in the budget and in FY21 this number is increasing by approximately \$273,000 compared to FY20. The increase is comprised of a \$733,000 increase in the City's annual required contribution to the Pension Plan as well as a \$460,000 decrease in the debt service on the POBs.

HEALTH INSURANCE INTERNAL SERVICE FUND

The City is self-funded for the provision of health insurance benefits to active employees, retirees and eligible dependents. The City covers the benefits of nearly 11,000 covered participants. The Health Insurance Internal Service Fund (ISF) acts as an insurance company assessing on an annual basis fees to the General Fund, the Enterprise Funds, and employees for participation in the receipt of benefits. The use of an internal service fund provides budgetary stability since an internal service fund can post a deficit so long as there is a plan to address such deficit in subsequent years.

The table seen below is a summary of Exhibit F in this budget which includes more detail than seen below on the employees' contribution to this Fund. We would note, as may be seen below, that only \$1.95 million is received from current retirees, as most of those individuals retired from the City at a time when no contribution was required towards health care costs post employment. The State also contributes approximately \$1.8 million to assist with retired teachers who receive their pensions from the State but health benefits from the City. The summary format of Exhibit F, the Health Insurance Fund Budget, is seen in the following table.

FY21 EXECUTIVE SUMMARY

<b>HEALTH INSURANCE FUND</b>	
<u>PROJECTED REVENUE</u>	<b>FY21</b>
State of CT Teacher's Co-Pay	\$1,800,000
Health Ins. Co-Share - GF Plan Participants	\$11,000,000
Health Ins. Co-Share - Retiree Participants	\$1,950,000
Medicare Part D Reimbursement	\$1,000,000
Grant Contributions	\$4,900,000
Waste Treatment Contributions	\$382,000
Public Utility Admin Contribution	\$413,084
Water Bureau Contributions	\$1,013,339
Education Department Contribution	\$6,000,000
Insurance Rebates	\$5,000,000
Subrogation Recovery	\$50,000
<b>TOTAL REVENUES</b>	<b>\$33,508,423</b>
<u>PROJECTED EXPENSE</u>	<b>FY21</b>
Health Insurance Claims	\$69,643,231
Managed Drug Benefit	\$24,060,880
Dental Benefit	\$3,366,840
Third Party Administration	\$2,100,000
<b>Subtotal Cost of Insurance</b>	<b>\$99,170,951</b>
Professional Services	\$837,472
HSA Payments	\$3,800,000
Medicare Reimbursement	\$5,700,000
<b>TOTAL EXPENDITURES</b>	<b>\$109,508,423</b>
<b>Total General Fund Contribution Required</b>	<b>\$76,000,000</b>

As may be seen above, the City is projected to spend approximately \$109.5 million in health benefits for active and retired employees in FY21. The roughly \$33.5 million of revenue to the fund from other sources assists with offsetting the costs apportioned to the General Fund. The City continues to seek cost saving options in an effort to control the contribution needed from the General Fund to support health care expenses.

Approximately \$11 million is projected to be received from current employees as their co-share cost for plan participation. The City also receives approximately \$1.8 million from the Water and Sewer Enterprise Funds as an assessment for plan participation. The revenue received from the Sewer Enterprise fund is now for legacy costs only. The WPC operations and management services were outsourced in FY19 and therefore, the WPC Department no longer has funding obligations for any active City employees. In FY21, the City is also budgeting a contribution of \$6 million from the Education Department to cover a portion of the Department's plan participation. The City has included \$4.9 million as a contribution from Grants on behalf of Grant employees. Additional fringe benefit grant reimbursements may be recorded in the Health Fund in FY21 that are not currently budgeted for. This is largely due to the fact that the Education Department would be charging the salaries and benefits of more

FY21 EXECUTIVE SUMMARY

employees to the Alliance Grant in FY21, since the grant is expected to increase by \$7.1 million. The \$76 million contributed by the General Fund is \$33.9 million on behalf of actives and \$42.1 million on behalf of retirees. The Health Fund currently has a Fund Balance of approximately \$8.1 million, \$4.25 million of which is designated as a “Use of Fund Balance” in the FY20 Health Fund budget. This leaves an undesignated Fund Balance of \$3.8 million.

Since July 1, 2016, retired employees over the age of 65 are required to enroll into Medicare, which allows the City to use Medicare as the primary payer of health insurance costs for these retirees. This effort has been highly successful. The City has also been successful in moving most of its employees into a high deductible plan benefit structure. These efforts continue to generate substantial cost savings through avoided claim costs and experience growth below industry trends.

The Charter includes a mandate that benefit costs be allocated to the departments. Regarding the expenses of the Health Fund, the Office of Budget Control utilizes a history of actual expenses for the previous three fiscal years to allocate those costs. The three-year average of claims for Fiscal Years 2017, 2018, and 2019 is from actual data reported to the City by the third-party health insurance administrators and may be seen in the table included below.

Combined Claim Costs - FY21	3YR Avg.	% of whole
<b>Active</b>		
Health Insurance-Actives - Education	\$36,681,600	38.95%
Health Insurance-Actives - Gen. Gov.	\$16,026,294	17.02%
Total Active	\$52,707,893	55.96%
<b>Retired</b>		
Health Insurance-Retirees - Education	\$23,921,831	25.40%
Health Insurance-Retirees - Gen. Gov.	\$17,554,790	18.64%
Total Retired	\$41,476,621	44.04%
Total Combined Claim Expenses	\$94,184,514	100.00%

OTHER INTERNAL SERVICE FUNDS

The City also operates Internal Service Funds for General Liability, Heart and Hypertension and Workers’ Compensations costs. The management of these funds is regulated by ordinance and a Risk Management Administrative Staff (RMAS) Committee.

- The General Liability exists to account for expenditures associated with claims and litigation brought against the City.
- The Heart and Hypertension exists to account for expenditures associated with certain claims incurred by Police and Fire personnel. The State of Connecticut General Assembly eliminated this benefit for all personnel hired after 7/1/96.
- The Workers’ Compensation exists to account for expenditures associated with claims of injury sustained by City employees.

FY21 EXECUTIVE SUMMARY

The tables below illustrate a four-year history of the financial position of the Internal Service Funds. They are designed to show the assets and liabilities of these funds. These funds are very long lived with assets invested in the plan to achieve good returns since some of these liabilities will be in existence for more than twenty years. The latest audited data is available as of fiscal year-end 2019 and is included below.

Internal Service Fund	2019 Assets	2019 Liabilities	Fund Position
General Liability	\$5,168,000	\$4,280,000	121%
Workers' Comp	\$25,538,000	\$25,789,000	99%
Heart & Hypertension	\$7,941,000	\$5,923,000	134%
<b>Total</b>	<b>\$38,647,000</b>	<b>\$35,992,000</b>	<b>107%</b>

These funds are shown to have \$38.6 million in assets for \$36 million of identified liabilities and leaves them with an aggregate position of being fully funded on an actuarial basis.

Below are two tables showing the assets and liabilities of these funds over the previous four fiscal years as printed in the City's Audited Financial Statements.

<b>Assets</b>	2016	2017	2018	2019	Prior Year Changes
General Liability	\$6,404,000	\$5,941,000	\$5,095,000	\$5,168,000	\$73,000
Workers' Comp	\$23,347,000	\$24,155,000	\$24,173,000	\$25,538,000	\$1,365,000
Heart & Hypertension	\$9,650,000	\$8,251,000	\$8,242,000	\$7,941,000	(\$301,000)
<b>Total</b>	<b>\$39,401,000</b>	<b>\$38,347,000</b>	<b>\$37,510,000</b>	<b>\$38,647,000</b>	<b>\$1,137,000</b>

<b>Liabilities</b>	2016	2017	2018	2019	Prior Year Changes
General Liability	\$3,297,000	\$3,457,000	\$4,200,000	\$4,280,000	\$80,000
Workers' Comp	\$27,019,000	\$26,910,000	\$25,376,000	\$25,789,000	\$413,000
Heart & Hypertension	\$8,028,000	\$6,700,000	\$7,356,000	\$5,923,000	(\$1,433,000)
<b>Total</b>	<b>\$38,344,000</b>	<b>\$37,067,000</b>	<b>\$36,932,000</b>	<b>\$35,992,000</b>	<b>(\$940,000)</b>

The following table looks at the "Fund Balances" in these funds – the Unrestricted Net Assets of the Funds. The Workers' Compensation fund continues to be in a deficit position, but realized an improvement of \$952,000 in FY19 compared to FY18.

<b>Net Assets - Unrestricted</b>	2017	2018	2019	Prior Year Changes
General Liability	\$2,484,000	\$895,000	\$888,000	(\$7,000)
Workers' Comp	(\$2,755,000)	(\$1,203,000)	(\$251,000)	\$952,000
Heart & Hypertension	\$1,551,000	\$886,000	\$2,018,000	\$1,132,000

## FY21 EXECUTIVE SUMMARY

The data in the previous tables may be summarized as follows:

- The assets of the General Liability fund increased by \$73,000 and the liabilities increased by \$80,000. The accrued liabilities in the fund are 121% funded.
- The Workers' Compensation assets increased by \$1.4 million in FY19, while the liabilities of the fund also increased by \$413,000. At this time, the fund's accrued liabilities are 99% funded with \$25.5 million in assets available for an identified long-term obligation projected at \$25.8 million.
- The Heart and Hypertension fund accrued liabilities are funded at a level of 134% with assets of \$7.9 million available for identified liabilities of \$5.9 million.

The City is committed to the long-term viability of these self-insured funds. These funds are subject to an annual valuation performed by an outside actuarial firm. The FY21 contributions are as follows:

- General Liability - \$1,200,000
- Workers Compensation - \$7,100,000
- Heart & Hypertension - \$1,000,000

According to the Fund Policies and Procedures as well as the Ordinances regarding these funds, any deficits in these funds should be amortized over a 10-year span. In the aggregate at the end of FY19, based on the Audited Financial Statements, these three funds accrued liabilities were funded at the level of 107%. In addition to the contributions from the General Fund, the Workers' Compensation and General Liability funds also receive annual contributions from the City's Enterprise Funds. These funds have also benefitted from General Fund year-end surplus transfers in previous years.

### CONCLUSION

The City of Waterbury uses a Committee format to review all of the requests from the departments and to make recommendations to the Mayor on service levels and availability of revenue. This committee format ensures that the Mayor has had the benefit of a range of points of view while considering his options for the new fiscal year. This proposed FY21 Budget has been through a high degree of scrutiny before its publication.

This systematic review of all requests started with a process that contained Department request increases of approximately \$10.4 million which would have represented a growth factor of 2.50% over the previous year's Budget. The Committee determined that an appropriate level of expenses to maintain current services and a stable mill rate for the taxpayers of the City of Waterbury would require appropriation increases of \$5.9 million, or a 1.41% increase from the previous years' level. The Committee achieved this level by recommending reductions of expenses of \$4.5 million from the Departments' requests. This provides the ability to keep the mill rate for real estate and personal property at the FY20 level of 60.21 mills as well as the motor vehicle mill rate at 45 mills, the cap prescribed by State law.

This plan, forwarded by the Committee to the Mayor, contained several difficult decisions. However, it is ultimately viewed as a sound fiscal plan that maintains the levels of service expected by City taxpayers, funds all required obligations and responsibly funds the internal

## FY21 EXECUTIVE SUMMARY

service funds. The Administration is committed to working with Department Heads and their staffs to tightly manage the FY21 Budget.

The Mayor's Office wishes to acknowledge the many hours spent in developing the budget and thank the Mayor's Budget Committee for their service. The Committee was comprised of the following senior staff:

Office of the Mayor:

Mackenzie Demac, Chief of Staff  
George D'Agostino, Senior Advisor to the Mayor  
David Lepore, Advisor to the Mayor

Office of Budget Control:

Sarah Geary, Policy and Budget Management Specialist

Department of Finance:

Michael LeBlanc, Director of Finance

## **CHARTER REQUIREMENTS**

The Charter adopted by the electors of the City of Waterbury on November 5, 2002 contains specific requirements on Section 9B-3 regarding the presentation of the budget. The following information is provided to meet such requirements.

### **1. An estimate of all revenue cash receipts anticipated from sources other than the tax levy**

<b>REVENUES OTHER THAN TAXES</b>	<b>FY20 ADOPTED BUDGET</b>	<b>FY21 MAYOR'S PROPOSED BUDGET</b>	<b>FY21 BUDGETARY CHANGES</b>	<b>FY21 % DIFF.</b>
PAYMENTS BY OTHER JURISDICTIONS	\$23,505,013	\$23,205,199	(\$299,814)	-1.28%
OTHER FINANCE DEPARTMENT REVENUE	\$11,330,000	\$11,155,000	(\$175,000)	-1.54%
USE OF FUND BALANCE	\$3,000,000	\$3,000,000	\$0	0.00%
REIMB. FROM FUNDS OR AUTHORITIES	\$4,054,871	\$3,919,696	(\$135,175)	-3.33%
EDUCATION GRANTS & OTHER REVENUE	\$117,257,182	\$117,512,182	\$255,000	0.22%
ALL OTHER DEPARTMENTS	\$5,707,250	\$5,520,750	(\$186,500)	-3.27%
<b>TOTAL REVENUES</b>	<b>\$164,854,316</b>	<b>\$164,312,827</b>	<b>(\$541,489)</b>	<b>-0.33%</b>

The portion of revenue in the General Fund not related to property taxes is projected to experience a decrease of approximately \$541,000 in the FY21 Budget. The State Aid figures included in the Mayor's Proposed Budget are those that were included in the State's FY20-21 Adopted Biennial Budget.

### **2. An estimate of the general fund cash surplus at the end of the current fiscal year or of the deficit to be made up by appropriation**

<b>FY20 YEAR END PROJECTIONS*</b>		
<b>REVENUE</b>	<b>EXPENDITURES</b>	<b>RESULTS OF OPERATIONS</b>
\$415,548,733	\$415,358,005	\$190,728
*Source: City's Monthly Financial Status Report as of 2/29/20		

The City's Office of Budget Control issues a monthly Financial Status Report that is filed with the Board of Aldermen. The Office uses actual-to-date information retrieved from the City's core financial system at the end of the month and makes certain assumptions for revenues and expenditures through year-end. The Office relies on weekly and biweekly payroll figures to ascertain its assumptions regarding payroll – the largest expense in the General Fund budget that is subject to fluctuation.

Regarding the Board of Education's General Fund Appropriation, the Office of Budget Control relies on monthly information provided by that Department's submission of its own Monthly Expenditure Report.

FY21 EXECUTIVE SUMMARY

The City is projecting a small surplus of \$190,728 by year-end. The City uses a line item of \$3 million "Use of Fund Balance" for budgeting purposes but has historically not needed to use any portion of that designated amount. The Cost Containment and Oversight Committee (CCOC) created by the Mayor in FY13 continues to meet and review the hiring and expenses of City departments with a goal of achieving savings to avoid any use of designated fund balance and ensure an annual operating surplus.

**3. The estimated expenditures necessary for the operation of the several departments, offices and agencies of the City**

The City's overall recommended expenditure appropriations for FY21 are increasing by \$5.9 million or an aggregate 1.41% of the prior year budget. Increases and decreases related to the specific areas of government expenditures are identified in the table seen below.

EXPENDITURES	FY20 ADOPTED BUDGET	FY21 MAYOR'S PROPOSED BUDGET	FY21 BUDGETARY CHANGES	FY21 % DIFF.
GENERAL GOVERNMENT	\$4,735,321	\$5,134,352	\$399,031	8.43%
FINANCE	\$5,761,098	\$6,261,482	\$500,384	8.69%
PUBLIC SAFETY	\$54,107,847	\$56,213,301	\$2,105,454	3.89%
PUBLIC WORKS	\$19,654,620	\$19,971,433	\$316,813	1.61%
PLANNING AND DEVELOPMENT	\$1,190,717	\$1,352,537	\$161,820	13.59%
HUMAN SERVICES	\$5,929,597	\$6,197,134	\$267,537	4.51%
OPERATING CHARGES	\$117,908,475	\$119,701,706	\$1,793,231	1.52%
RETIREMENT BOARD	\$47,744,121	\$48,057,949	\$313,828	0.66%
EDUCATION	\$158,375,000	\$158,375,000	\$0	0.00%
<b>TOTAL EXPENDITURES</b>	<b>\$415,406,796</b>	<b>\$421,264,894</b>	<b>\$5,858,098</b>	<b>1.41%</b>

**4. Debt Service requirements for the ensuing fiscal year**

The City accounts for its debt service costs in a separate Debt Service Fund. The General Fund makes an annual contribution to that Fund in an amount sufficient to meet its debt service requirements net of balances in the Fund. The Fund had a \$2.9 million fund balance as of June 30, 2019. During fiscal year 2020, the Fund benefitted from the proceeds of a \$9.5 million bond premium deposited into the Fund on February 11, 2020. This bond premium will be used to mitigate an increase in the General Fund's debt services contribution in FY21 & FY22. Use of Fund Balance is projected at \$4.7 million during FY21 representing the partial use of the bond premium referenced above to arrive at a General Fund debt service contribution requirement of \$22 million.

DEBT SERVICE REQUIREMENTS	FY21
EXISTING BOND PRINCIPAL	\$17,056,000
EXISTING INTEREST	\$10,239,912
FEDERAL INTEREST SUBSIDY	(\$581,896)
TOTAL DEBT SERVICE REQUIREMENT	\$26,714,016
USE OF FUND BALANCE IN THE FUND	(\$4,714,016)
<b>TOTAL CONTRIBUTION TO DEBT SERVICE FUND</b>	<b>\$22,000,000</b>

FY21 EXECUTIVE SUMMARY

In the previous table, a line item is included to reflect the direct federal subsidy used to reduce interest payments associated with the recovery bonds issued in September 2010. In FY21 that subsidy is projected in the amount of \$581,896.

**5. An estimate of the sum required to be raised by the tax levy for the ensuing fiscal year, assuming a rate of current levy year collections not greater than the average rate of collection in the year of levy for the last three (3) completed fiscal years**

The “sum required to be raised by the tax levy” is a function of three different factors. Those factors are: current tax collection rate to be used, Grand List data most recently available, and the mill rate recommended for use in the subsequent year. Below the reader will find the data used in the development of the City of Waterbury’s Mayor’s Proposed Budget for fiscal year of July 1, 2020 through June 30, 2021.

**CURRENT TAX COLLECTION RATE**

As stated above, the Charter requires that a three-year average current collection rate be computed. The Mayor’s proposal uses a collection rate of 96.0%; this is lower than the three-year average of collections as seen in the following table. The City uses the collection rates included in the City’s audited Comprehensive Annual Financial Report (CAFR). The City has a history of budgeting conservatively in this area to provide some budget contingency and allow for the recovery of the designated Use of Fund Balance it uses as a budget balancing tool.

<u>Audited</u> 2017	<u>Audited</u> 2018	<u>Audited</u> 2019	<u>3 YEAR</u> <u>Average</u>	<u>Adopted</u> FY20	<u>Projected</u> 2020	<u>Proposed</u> FY21
97.45%	98.53%	97.34%	97.77%	96.00%	97.10%	96.00%

Source: Percentage of Original Levy printed in the City’s Audited Financial Statements

The Finance Audit and Review Commission (FARC) has the authority to certify the City’s use of any tax collection rate above 93%. The FARC considered the Mayor’s request to use 96.0% as a current collection rate in FY10 and granted its approval then. There have been no changes to the collection rate proposals since that authorization.

**GRAND LIST DATA**

In the following table, you will find information comparing the October 1, 2018 and October 1, 2019 Grand List data. Both sets of information are derived from the first compilation of the Grand List signed by the Assessor as required by State Statute. The City has budgeted for potential Board of Assessment Appeal (BAA) adjustments of 1.50% for real estate and personal property and 0.15% for motor vehicles, for a total of \$60.9 million for potential adjustments in FY21.

FY21 EXECUTIVE SUMMARY

<b>Taxable Category</b>	<b>Grand List of October 1 2018</b>	<b>Grand List of October 1 2019</b>	<b>Changes in GL 10-1-18 &amp; GL 10-1-19</b>	<b>Diff. %</b>
<b>Real Estate - Gross</b>	\$3,507,310,980	\$3,527,821,380	\$20,510,400	0.58%
<u>Real Estate - Exemptions</u>				
Veterans/ Blind/ Elderly	(\$8,253,230)	(\$8,256,730)	(\$3,500)	0.04%
Totally Disabled (SS)	(\$307,000)	(\$300,000)	\$7,000	-2.28%
Industrial Exemptions	(\$5,953,100)	(\$5,916,749)	\$36,351	-0.61%
Enterprise & ITZ Zone	(\$99,021,566)	(\$8,274,140)	\$90,747,426	-91.64%
<b>Total Exemptions</b>	<b>(\$113,534,896)</b>	<b>(\$22,747,619)</b>	<b>\$90,787,277</b>	<b>-79.96%</b>
<b>Real Estate - Net</b>	<b>\$3,393,776,084</b>	<b>\$3,505,073,761</b>	<b>\$111,297,677</b>	<b>3.28%</b>
<b>Personal Property - Gross</b>	\$702,656,255	\$727,245,318	\$24,589,063	3.50%
Penalty (25% on late or no PP filings)	\$4,928,835	\$5,376,224	\$447,389	9.08%
<u>Personal Property - Exemptions</u>				
Industrial Exemptions	(\$16,092,880)	(\$99,448,774)	(\$83,355,894)	517.97%
Enterprise & ITZ Zone	(\$10,713,230)	(\$11,987,594)	(\$1,274,364)	11.90%
Manufacturers' Equipment Incentive	(\$114,486,260)	(\$114,500,720)	(\$14,460)	0.01%
Miscellaneous Exemptions	(\$87,755,720)	(\$7,970)	\$87,747,750	-99.99%
<b>Total Exemptions</b>	<b>(\$229,048,090)</b>	<b>(\$225,945,058)</b>	<b>\$3,103,032</b>	<b>-1.35%</b>
<b>Personal Property - Net</b>	<b>\$478,537,000</b>	<b>\$506,676,484</b>	<b>\$28,139,484</b>	<b>5.88%</b>
<b>Total Grand List - Net without MV</b>	<b>\$3,872,313,084</b>	<b>\$4,011,750,245</b>	<b>\$139,437,161</b>	<b>3.60%</b>
<b>Motor Vehicles - Gross</b>	\$456,568,839	\$473,416,849	\$16,848,010	3.69%
<u>Motor Vehicles - Exemptions</u>				
Veterans/ Blind/ Elderly	(\$1,328,740)	(\$1,552,560)	(\$223,820)	16.84%
Totally Disabled (SS)	(\$80,500)	(\$86,000)	(\$5,500)	6.83%
Manufacturers' Equipment Incentive	(\$3,745,994)	(\$4,160,930)	(\$414,936)	11.08%
<b>Total Exemptions</b>	<b>(\$5,155,234)</b>	<b>(\$5,799,490)</b>	<b>(\$644,256)</b>	<b>12.50%</b>
<b>Motor Vehicles - Net</b>	<b>\$451,413,605</b>	<b>\$467,617,359</b>	<b>\$16,203,754</b>	<b>3.59%</b>
<b>Total Grand List - Gross</b>	<b>\$4,671,464,909</b>	<b>\$4,733,859,771</b>	<b>\$62,394,862</b>	<b>1.34%</b>
<b>Total Exemptions</b>	<b>(\$347,738,220)</b>	<b>(\$254,492,167)</b>	<b>\$93,246,053</b>	<b>-26.82%</b>
<b>Total Grand List - Net - with MV</b>	<b>\$4,323,726,689</b>	<b>\$4,479,367,604</b>	<b>\$155,640,915</b>	<b>3.60%</b>

The City's FY21 Budget is predicated on Grand List growth of 3.60% as may be seen above. This was a total increase of \$155.6 million in property values. Approximately \$16.2 million of this growth is in the area of Motor Vehicles, which is taxed at the lower mill rate of 45 mills as mandated by the State, compared to the real estate and personal property mill rate of 60.21 mills. The table illustrates the different categories of property valued in Waterbury and compares Grand List data of two years. It also attempts to show the increase or decrease in monetary and percentage values for the different categories.

FY21 EXECUTIVE SUMMARY

**MILL RATE INFORMATION**

This will be the fifth year that the City operates with two different mill rates, one for real estate and personal property and a lesser one for motor vehicles. The FY21 Budget proposes a mill rate for real estate and personal property of 60.21 mills, which is the same as FY20. The mill rate on motor vehicles is 45 mills, which is also the same as FY20. The City will receive a State grant in the amount of \$7.7 million to make up for the loss of revenue due to the State-mandated motor vehicle mill rate cap. The FY21 Budget continues the local tax credit for the elderly in the amount of \$250. This applies to approximately 1,300 parcels for a local cost of \$325,000 which has been included in the tax calculations. The calculations are shown below.

MILL RATE COMPUTATION: REAL ESTATE AND PERSONAL PROPERTY	FY21
OCTOBER 1, 2019 GRAND LIST - NET OF EXEMPTIONS	\$4,011,750,245
PROJECTION FOR LOSS THROUGH APPEALS (1.50%)	(\$60,176,254)
ESTIMATE OF TAXABLE GRAND LIST (NET OF 1.50%)	\$3,951,573,991
100% OF TAX LEVY AT 60.21 MILLS	\$237,924,270
TAX CREDITS FOR ELDERLY & DISABLED - STATE	(\$900,000)
TAX CREDITS FOR ELDERLY & DISABLED - LOCAL PROGRAM	(\$325,000)
100% OF LEVY NET OF TAX CREDITS	\$236,699,270
BUDGET BALANCING ENTRY	\$0
<b>PROJECTED 96.0% COLLECTION RATE OF NET LEVY</b>	<b>\$227,231,299</b>

MILL RATE COMPUTATION: MOTOR VEHICLES	FY21
OCTOBER 1, 2019 GRAND LIST - NET OF EXEMPTIONS	\$467,617,359
PROJECTION FOR LOSS THROUGH APPEALS (0.15%)	(\$701,426)
ESTIMATE OF TAXABLE GRAND LIST (NET OF 0.15%)	\$466,915,933
100% OF TAX LEVY AT 45 MILLS	\$21,011,217
100% OF LEVY NET OF TAX CREDITS	\$21,011,217
BUDGET BALANCING ENTRY	\$0
<b>PROJECTED 96.0% COLLECTION RATE OF NET LEVY</b>	<b>\$20,170,768</b>

As may be seen in the table, the three factors of current grand list, mill rate, and collection rate of 96.0% provide a net amount of \$227.2 million raised from real estate and personal property accounts while another \$20.2 million is raised from the motor vehicle taxes.

**6. A balanced relation between the total estimated expenditures and total anticipated revenue cash receipts, taking into account the estimated general fund cash surplus or deficit at the end of the current fiscal year**

The City continues to work to achieve balanced results of operations at current year-end. The City cannot assume that there will be any additional cash surplus at the end of FY20 above the \$3 million being used in the budget for tax mitigation purposes.

FY21 EXECUTIVE SUMMARY

<b>FY20 PROJECTED RESULTS OF OPERATIONS</b>		<b>\$0</b>
PROPOSED REVENUES - FY21	\$418,264,894	
DESIGNATION OF FUND BALANCE	\$3,000,000	
PROPOSED APPROPRIATIONS - FY21	(\$421,264,894)	
<b>BALANCED BUDGET - FY21</b>		<b>\$0</b>

The City operates under an IRS ruling that limits operating cash reserves on hand to 5% of Budget. At this time 5% of the budget is approximately \$20.8 million and the City has \$23.6 million Fund Balance, \$3 million of which is appropriated for subsequent year use. The budget proposes the use of this \$3 million of Undesignated Fund Balance for appropriation in the FY21 Budget for mill rate mitigation.

**7. The anticipated income and expense as well as profit and loss for the ensuing year for each utility or other enterprise fund operated by the City**

The proposal for the FY21 Water Pollution Control Fund (WPC) Operating Budget does not propose an increase in the sewer user rates. Capital projects that were funded with a bond authorization that was issued in FY15 continue to take place and the department is proposing to make a contribution to the Capital Fund in the amount of \$5,000,000 to fund various projects. The operations and management of the Water Pollution Control Department were outsourced to Jacobs in FY19 to improve management oversight, create efficiencies and cost savings, improve safety and reduce the City's liability risks. Therefore, the City no longer has any of its own employees in the WPC Department. A number of expenses previously included in the Department's budget are now the responsibility of Jacobs. The City is responsible for a contractual payment of \$5.9 million to Jacobs, which is included in WPC's FY21 Budget.

The proposal for the FY21 Water Operating Budget does not propose an increase in the water user rates to fund general operations. The Water Enterprise Fund is proposing to make a contribution to the Capital Fund in the amount of \$250,000. Capital projects that were funded with a bond authorization that was issued in FY15 also continue to take place in the Water Department.

FY21 EXECUTIVE SUMMARY

<b>FY21 BUDGET - ENTERPRISE FUNDS</b>			
<b><u>INCOME</u></b>	<b><u>WPC</u></b>	<b><u>WATER</u></b>	<b><u>TOTAL</u></b>
Current Charges	\$18,492,300	\$12,991,135	\$31,483,435
Interest & Penalties	\$350,000	\$245,000	\$595,000
All Other Revenues	\$987,894	\$795,661	\$1,783,555
<b>TOTAL REVENUES</b>	<b>\$19,830,194</b>	<b>\$14,031,796</b>	<b>\$33,861,990</b>
<b><u>EXPENSE</u></b>	<b><u>WPC</u></b>	<b><u>WATER</u></b>	<b><u>TOTAL</u></b>
Personal Services	\$0	\$3,130,503	\$3,130,503
Employee Benefits	\$1,319,000	\$2,473,073	\$3,792,073
Purchased Professional Services	\$6,083,348	\$1,633,000	\$7,716,348
Purchased Property Services	\$3,091,500	\$197,700	\$3,289,200
Purchased Other Services	\$300,000	\$304,750	\$604,750
Supplies	\$50,000	\$1,216,700	\$1,266,700
Property/Capital Outlays	\$0	\$17,000	\$17,000
Other:			
Capital Fund Contribution	\$5,000,000	\$250,000	\$5,250,000
Admin Bureau Contributions	\$1,339,166	\$1,339,166	\$2,678,332
Indirect Cost Reimbursements	\$300,000	\$800,000	\$1,100,000
Debt Service	\$2,232,180	\$1,011,654	\$3,243,834
Contingency	\$100,000	\$100,000	\$200,000
All Other Miscellaneous	\$15,000	\$1,558,250	\$1,573,250
<b>TOTAL EXPENSES</b>	<b>\$19,830,194</b>	<b>\$14,031,796</b>	<b>\$33,861,990</b>

**8. A schedule of Major Proposed Budget Changes – Revenues and Appropriations is attached**

The Charter requires that a schedule of major proposed budget changes be forwarded. The City’s budget is structured to give the reader 3 years’ worth of historical data as well as document the department requests as well as any changes that may have been made during the development of the Mayor’s Proposed Budget.

The Charter adopted by the electors of the City of Waterbury on November 5, 2002 also contains the following requirements on Section 9B-3:

“All estimates for expenses to be incurred for benefits, including medical, life insurance, pension, post-retirement life and medical shall be allocated to the department driving the expense.” The following schedules are provided to meet such requirements and include some additional information.

**9. A schedule of Proposed Direct Department Appropriations and Authorized Position Count**

See Attached Exhibit A

**10. A schedule of Departmental Allocations for Benefits and Pension.**

See Attached Exhibits B, C, & D

FY21 EXECUTIVE SUMMARY

**11. A schedule of Departmental Expenditures Including Direct Appropriations and Allocations for Benefits and Pension.**

See Attached Exhibit E

**12. The Budget of the City's Health Insurance Fund with detail on Revenue & Expenses.**

See Attached Exhibit F

**13. A schedule of State Aid Revenue Projections included in the Budget.**

See Attached Exhibit G

These Exhibits can be found after the Proposed Budget Resolutions

# **MAYOR'S PROPOSED BUDGET**

## **IMPLEMENTING RESOLUTIONS**

### **RESOLUTIONS REGARDING THE IMPLEMENTATION OF THE FY21 BUDGETS FOR THE OPERATING FUNDS OF THE CITY OF WATERBURY'S GENERAL FUND, WATER POLLUTION CONTROL AND WATER ENTERPRISE FUNDS**

The resolutions included here are preliminary and based on the Mayor's Proposed Budgets for Fiscal Year July 1, 2020 through June 30, 2021.

The Budget Resolutions are subject to change based on Board of Aldermen public hearings and subsequent budget committee deliberations. Any recommended changes to budget amounts or changes to the language in Resolutions made by the Board of Aldermen will be incorporated for the printing of the Board of Aldermen Adopted Budget.

There could be further changes to the amounts recommended here for FY21 on Resolution #5, the resolution setting the fees and charges for the City of Waterbury.

The Budget Resolutions will be updated based upon Board of Aldermen recommendations and made available to the BOA Members for the meeting of Budget Adoption.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #1**

**A RESOLUTION MAKING APPROPRIATIONS FOR OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING FY21 FISCAL YEAR PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereinafter enumerated are hereby appropriated for the operating expenses of the departments, boards, agencies and commissions of the City of Waterbury for the period July, 1, 2020 through June 30, 2021, as follows:

<b>Appropriation By Department</b>	<b>Budget Authorized FT Positions</b>	<b>Personal Services Costs</b>	<b>All Non Personnel Costs</b>	<b>Total Dept. Appropriation</b>
<b><u>GENERAL GOVERNMENT</u></b>				
MAYOR'S OFFICE	13	\$799,986	\$80,500	\$880,486
BOARD OF ALDERMEN	0	\$64,000	\$0	\$64,000
LEGAL DEPT.	17	\$1,305,532	\$652,200	\$1,957,732
CITY CLERK	4	\$221,166	\$8,850	\$230,016
TOWN CLERK	10	\$423,117	\$166,000	\$589,117
HUMAN RESOURCES	9	\$635,722	\$153,061	\$788,783
REGISTRAR OF VOTERS	5	\$371,725	\$74,400	\$446,125
CITY SHERIFF	0	\$13,643	\$4,150	\$17,793
PROBATE	0	\$0	\$160,300	\$160,300
<b>SUBTOTAL</b>	<b>58</b>	<b>\$3,834,891</b>	<b>\$1,299,461</b>	<b>\$5,134,352</b>
<b><u>FINANCE</u></b>				
DEPT OF FINANCE	28	\$1,687,395	\$69,425	\$1,756,820
ASSESSMENT	12	\$733,394	\$68,150	\$801,544
TAX COLLECTOR	22	\$947,718	\$202,000	\$1,149,718
PURCHASING DEPT	4	\$269,234	\$20,800	\$290,034
AUDIT	2	\$152,399	\$4,500	\$156,899
BUDGET	2	\$145,000	\$3,150	\$148,150
INFORMATION TECHNOLOGY	15	\$1,075,947	\$882,370	\$1,958,317
<b>SUBTOTAL</b>	<b>85</b>	<b>\$5,011,087</b>	<b>\$1,250,395</b>	<b>\$6,261,482</b>
<b><u>PUBLIC SAFETY</u></b>				
POLICE SERVICES DEPT.	362	\$29,036,314	\$5,522,128	\$34,558,442
FIRE SERVICES DEPT.	234	\$20,334,809	\$1,320,050	\$21,654,859
<b>SUBTOTAL</b>	<b>596</b>	<b>\$49,371,123</b>	<b>\$6,842,178</b>	<b>\$56,213,301</b>
<b><u>PUBLIC WORKS</u></b>				
DEPT OF PUBLIC WORKS	186	\$11,275,626	\$8,695,807	\$19,971,433
<b>SUBTOTAL</b>	<b>186</b>	<b>\$11,275,626</b>	<b>\$8,695,807</b>	<b>\$19,971,433</b>
<b><u>PLANNING AND DEVELOPMENT</u></b>				
CITY PLAN	7	\$407,593	\$48,020	\$455,613
DEPT. OF INSPECTIONS	14	\$834,724	\$62,200	\$896,924
<b>SUBTOTAL</b>	<b>21</b>	<b>\$1,242,317</b>	<b>\$110,220</b>	<b>\$1,352,537</b>

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #1**

**A RESOLUTION MAKING APPROPRIATIONS FOR OPERATING DEPARTMENTS  
OF THE CITY OF WATERBURY FOR THE ENSUING FY21 FISCAL YEAR  
PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF WATERBURY.**

<b><u>HUMAN SERVICES</u></b>				
HEALTH DEPARTMENT	84	\$3,863,290	\$137,810	\$4,001,100
WATERBURY SENIOR CENTER	2	\$109,423	\$120,500	\$229,923
SILAS BRONSON LIBRARY	30	\$1,506,171	\$459,940	\$1,966,111
<b>SUBTOTAL</b>	<b>116</b>	<b>\$5,478,884</b>	<b>\$718,250</b>	<b>\$6,197,134</b>
<b><u>OPERATING CHARGES</u></b>				
DEBT AND SUNDRY	0	\$0	\$119,701,706	\$119,701,706
<b>SUBTOTAL</b>	<b>0</b>	<b>\$0</b>	<b>\$119,701,706</b>	<b>\$119,701,706</b>
<b><u>RETIREMENT BOARD</u></b>				
PENSION PLAN CONT.	0	\$0	\$48,057,949	\$48,057,949
<b>SUBTOTAL</b>	<b>0</b>	<b>\$0</b>	<b>\$48,057,949</b>	<b>\$48,057,949</b>
<b>GENERAL GOVT</b>	<b>1062</b>	<b>\$76,213,928</b>	<b>\$186,675,966</b>	<b>\$262,889,894</b>
<b><u>EDUCATION</u></b>				
DEPARTMENT OF EDUCATION*	2001	\$0	\$158,375,000	\$158,375,000
<b>SUBTOTAL</b>	<b>2001</b>	<b>\$0</b>	<b>\$158,375,000</b>	<b>\$158,375,000</b>
<b>GENERAL FUND</b>	<b>3063</b>	<b>\$76,213,928</b>	<b>\$345,050,966</b>	<b>\$421,264,894</b>

\*THESE ARE DOE NUMBER OF POSITIONS AS PROPOSED BY BOE

**BUDGET SUBCOMMITTEE. FAVORABLE. TAX LEVY AND APPROPRIATING  
RESOLUTION FOR FISCAL YEAR 2020-21  
RESOLUTION #2**

**A RESOLUTION APPROVING THE TAX LEVY AND APPROPRIATIONS FOR  
OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING  
FISCAL YEAR, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF  
WATERBURY.**

**WHEREAS:** the Mayor of the City of Waterbury has made estimates of the amount of money necessary to appropriate for the expenditures of the City during the next fiscal year, beginning July 1, 2020 through June 30, 2021, and has classified such expenditures under appropriate heads and departments, as more fully appears in “Appropriating Resolution #1, An Ordinance Making Appropriations for Operating Departments of the City of Waterbury for the Fiscal Year July 1, 2020 through June 30, 2021”, and

**WHEREAS:** said Appropriating Resolution #1, after publication of the Budget and due hearing and consideration thereof pursuant to the provisions of the Charter of the City, has been enacted by the Board of Aldermen of the City of Waterbury; and

**WHEREAS:** the Net Taxable Grand List of October 1, 2019 of real estate and personal property in the City of Waterbury, is estimated at **\$4,011,750,245** and net motor vehicle estimates of **\$467,617,359**, of which it is estimated **96.0%** of the levy will be collected.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that:

- 1) The taxes for said next fiscal year at the rate of taxation recommended for real estate and personal property to this Board by the Mayor, to wit, a **rate of 60.21 mills** upon the ratable estimates within the limits of the City of Waterbury, be and the same hereby are laid and levied to meet said expenses.
- 2) The taxes for said next fiscal year at the rate of taxation mandated by Connecticut General Statutes § 12-71e, as enacted by P.A. 17-2 § 699, for motor vehicles and recommended to this Board, to wit, a **rate of 45.0 mills** upon the ratable estimates within the limits of the City of Waterbury, be and the same hereby are laid and levied pursuant to State Statute.
- 3) Said taxes shall become due on July 1, 2020 and shall be payable in two semiannual installments from that date: namely, July 1, 2020 and January 1, 2021. However, any tax of less than two hundred dollars (\$200) shall be due and payable in one single installment on July 1, 2020. Further, the tax on any motor vehicles registered with the Commissioner of Motor Vehicles subsequent to October 1, 2019 shall be due and payable in a single installment on January 1, 2021 as provided in §12-71b of the General Statutes of Connecticut, as amended.
- 4) Pursuant to §12-144c of the General Statutes of Connecticut, as amended, (a) any property tax due in an amount less than five dollars (\$5.00) is waived, and (b) any property tax that remains due on an account after the receipt of payment and that is less than two dollars (\$2.00) is waived.
- 5) The receipts from taxes levied to meet the expenses of the City for the next fiscal year beginning July 1, 2020 through June 30, 2021, and also such miscellaneous revenues received by the City in said year, and not designated by law or regulation to be appropriated to other purposes, shall be and the same hereby are appropriated to meet the estimated general expenses of the City as contained in said Appropriating Resolution #1 as approved by this Board.

**BUDGET SUBCOMMITTEE. FAVORABLE. TAX LEVY AND APPROPRIATING  
RESOLUTION FOR FISCAL YEAR 2020-21  
RESOLUTION #2**

**A RESOLUTION APPROVING THE TAX LEVY AND APPROPRIATIONS FOR  
OPERATING DEPARTMENTS OF THE CITY OF WATERBURY FOR THE ENSUING  
FISCAL YEAR, PURSUANT TO §9B-3(c) OF THE CHARTER OF THE CITY OF  
WATERBURY.**

- 6) Revenues received by the City for the next fiscal year beginning July 1, 2020 through June 30, 2021 in excess of the total appropriations for the general expenses of the City as contained in said Appropriating Resolution #1 shall not be expended or encumbered without approval by the Mayor and Board of Aldermen.
- 7) The Local Elderly Tax Credit program originally approved by the Board of Aldermen in FY15 has been included in the FY21 Budget at a level of \$250, which is the same amount as FY20.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #3**

**A RESOLUTION MAKING APPROPRIATIONS FOR THE ENSUING FY21 FISCAL YEAR FOR THE WATER POLLUTION CONTROL ENTERPRISE FUND OF THE CITY OF WATERBURY**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereinafter enumerated are hereby appropriations and resources for the Water Pollution Control Enterprise Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, as submitted to this Board by the Mayor of this City, and as published by this Board, be they hereby approved and adopted, as amended, by this Board and upon the basis of such estimates of the expenses, liabilities and resources of the City of Waterbury Water Pollution Control Facility Enterprise Fund for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021, for the purposes and accounts set forth:

Resources	\$19,830,194
Appropriations	\$19,830,194

**BE IT ALSO RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereby enumerated as appropriations and resources for the Water Pollution Control Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, necessitate a rate of \$3.953 per CCF which rate and approval is set under separate process in compliance with City ordinance.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF APPROPRIATIONS**

**RESOLUTION #4**

**A RESOLUTION MAKING APPROPRIATIONS FOR THE ENSUING FY21 FISCAL YEAR FOR THE WATER ENTERPRISE FUND OF THE CITY OF WATERBURY**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereinafter enumerated are hereby appropriations and resources for the Water Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, as submitted to this Board by the Mayor of this City, and as published by this Board, be and they hereby approved and adopted, as amended, by this Board and upon the basis of such estimates of the expenses, liabilities and resources of the City of Waterbury Water Enterprise Fund for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021, for the purposes and accounts set forth:

Resources	\$14,031,796
Appropriations	\$14,031,796

**BE IT ALSO RESOLVED** by the Board of Aldermen of the City of Waterbury that the sums hereby enumerated as appropriations and resources for the Water Fund of the City of Waterbury for the fiscal year July 1, 2020 through June 30, 2021, necessitate a rate of \$2.52 per CCF which is hereby authorized by the Board of Aldermen.

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

**WHEREAS** Section 41.11 of the “Ordinance regarding fees and charges” states that “The Mayor shall propose and the Board of Aldermen shall approve, in conjunction with the adoption of the annual budget, a schedule of fees and charges for services, licenses and other purposes of the City for the ensuing fiscal year, commencing on July 1. Said fees shall be established in accordance with the laws of the State of Connecticut and best practices in the applicable field.”

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve the Department Heads of the City of Waterbury to use the State provided schedule of fees and charges where those fees and charges are mandated by the laws of the State of Connecticut for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve the use of a default fine or penalty of \$50.00 for all other fines or penalties not otherwise specifically identified below to be charged or assessed pursuant to City ordinance for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve the Department Heads of the City of Waterbury to use the hereby enumerated schedule of fees and charges where those fees and charges are subject to Board of Aldermen approval for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021.

**Office of The City Clerk**

	<b>FY21</b>
Copy of Charter	\$30.00
Copy of Operating Budget	\$20.00
Copy of Capital Budget	\$10.00
Copy of Three-Year Financial Plan	\$10.00
Digital Copy of Charter	\$15.00

**Office of The Town Clerk**

Initial Landlord Registration of one property	\$25.00
Initial Landlord Registration of two properties or more	\$50.00
Notice of Address Change of one property	\$10.00
Notice of Address Change of two properties or more	\$20.00
Failure to Register Penalty - first violation	\$250.00
Failure to Register Penalty - subsequent violations	\$1,000.00

**City Planning Department**

**Land Use Approvals (Subject to State Fee)**

Subdivision/Re-subdivision	\$600 plus \$150 per lot in excess of four lots	
Commission Action Where Public Hearing is Held		\$600.00
Commission Action Where No Public Hearing is Held		\$250.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Wetlands Permit Issued by Wetlands Agent	\$250.00
Zoning Permit (includes Wetlands Certificate of Compliance Review)	\$250.00
Zoning Certificate of Compliance (except as noted below), shall be required for any new principal structures, any addition of residential units, any expansion of 50% GLA or more of any principal structure or any change of use.	\$250.00
ZEO Certificate of Nonconformity / Certificate of Zoning Compliance	\$250.00

**NOTE:** All Land use applications involve a mandated State of CT fee in addition to the amounts shown above (currently \$60). Amount set by State Statute

**Departmental Services**

Zoning & Wetlands Certificate of Compliance associated with a Building Permit - Includes CO review.	\$100.00
Zoning Certificate of Compliance associated with a State Permit not requiring a Commission Action	\$100.00
Generalized Consideration of Zoning Compliance	\$35.00
Hard Copy of Zoning, Subdivision or IWWC Regulations Inspection and Administrative Fee for Bonded Improvements or Regulatory Escrow Accounts	\$25 Each; Maps \$5 each 5% of Cost of All Improvements Requiring a Bond or subject to Escrow Account

PUBLIC HEARING SIGN DEPOSIT - *(This check is held and returned to the applicant if the sign is returned within 7 business days after the close of the public hearing.)* \$500.00 per sign

Copies	\$1.00 per page
Copies of Maps or Drawings	\$5.00 each

All fees are collected at the time of application EXCEPT for the fees (including the State Surcharge, if applicable) for either a "Zoning Permit" or a "Zoning & Wetlands Certificate of Compliance" associated with a Building Permit which are collected by the Permit Center in the Department of Inspections and are collected at the issuance of the building permit.

No fees are charged to City of Waterbury Departments, Bureaus, Commissions, Offices and Boards.

**Department of Inspections**

Building Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00
Electrical Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Plumbing Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00
Heating Permits	
First \$1000 Of Estimated Project Cost	\$25.00
Each Additional \$1000 Of Estimated Project Cost	\$25.00
Sign Permits	
First \$1000 Of Estimated Cost	\$25.00
Each Additional \$1000 Of Estimated Cost	\$25.00
Penalty Fee For Work Started Without a Permit	\$200.00
Sign Licenses	\$35.00
Sign Licenses Renewal	\$25.00
Certificate of Occupancy	\$25.00
Duplicate Certificate of Occupancy	\$15.00

**Department of Public Health**

Environmental Division

Application fee for Food Service Establishment, Pools, and Rooming Houses	\$50.00
Private Sewage Disposal System Permit Fee	\$500.00
Annual Fee For Public Pools and Spas	\$200.00
<b>Fine:</b> If Annual or Re-inspection Fees For Public Pools and Spas Are Not Paid Within Seven Days of Due Date	\$200.00
Annual Fee For Self-Contained Trucks Or Vans Vending Food	\$100.00
Re-inspection Fee For Self-Contained Trucks or Vans Vending Food	\$100.00
<b>Fine:</b> If Annual or Re-inspection Fees For Self-Contained Trucks or Vans Vending Food Are Not Paid Within Seven Days After Due Date	\$100.00
Annual Permit For Restaurant	\$100.00
Re-inspection Fee for Restaurant	\$100.00
<b>Fine:</b> If Annual or Re-inspection Fees For Restaurant Are Not Paid Within Seven Days of Due Date	\$100.00
Fee For Temporary Food Vending Permit	\$50.00
Annual Fee for Supermarket or Grocery Store:	
Up to 1500 Square Feet	\$150.00
1501 to 2999 Square Feet	\$300.00
3000 Square Feet And Over	\$750.00
<b>Note:</b> Fee For Re-Inspection of Supermarket Or Grocery Store Equals Permit Fee	
<b>Fine:</b> If Supermarket And Grocery Store Permits Are Not Paid Within Seven Days of Due Date	
Up to 1500 Square Feet	\$150.00
1501 to 2999 Square Feet	\$300.00
3000 Square Feet And Over	\$750.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Rooming House/Group Home Licenses	\$100.00
<b>Fine:</b> If Rooming House/Group Home Licenses or Re-inspection Fees Are Not Paid Within Seven Days of Due Date	\$100.00
Fee For Processing New Application For All Permitted Facilities To Include Application, Plan Review, and Preoperational Inspection	\$100.00
Institutional Inspection Fee For Large Food Preparation Facilities	\$500.00
Institutional Re-Inspection Fee For Large Food Preparation Facilities	\$500.00
<b>Fine:</b> For Institutional Inspection Fees or Re-inspection Fees If Fees Not Paid Within Seven Days of Due Date	\$500.00
Annual Fee For Vending Machine Operator	\$100.00
<b>Fine</b> If Annual Vending Machine Operator Fee Is Not Paid Within Seven Days of Due Date	\$100.00
Well Permit Fee	\$100.00
Application/Plan Review For Barbershop/Hairdresser's Establishment	\$50.00
Annual Permit For Barbershop/Hairdresser's Establishment	\$100.00
Annual Re-inspection Fee Barbershop/Hairdresser's Establishment	\$100.00
<b>Fine</b> If Annual Fee For Barbershop/Hairdresser Is Not Paid Within Seven Days of Due Date	\$100.00
<u>Nursing Division</u>	
Adult Immunizations	\$20.00
PPD'S (Purified Protein Derivative) (Tuberculosis Screening)	\$15.00
Hepatitis B	\$50.00
 <b>Department of Public Works</b>	
Storm Sewer Hook-Up Permit	\$25.00
Street Opening Permit	\$50.00
Dumpster Permit	\$20.00
Scaffolding Permit	\$25.00
Replacement of Refuse Bin	\$55.00
GIS Maps (24x36) (36x36)	\$10.00
GIS Maps (11x17) (8.5x11)	\$5.00
Map Copies	\$5.00
Permit Fee for Small Cell Installation at New Location or Modifications to Existing Locations	\$1,000.00
Refuse NEDA Disposal Fee*	\$115 per ton

\*Fee assessed on residents after first two dumps; on commercial entities and on non-residents for every dump

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

**Police Services Department**

False Alarm Fines

Unregistered Alarm	\$100.00
First Three incidents (No Charge)	\$0.00
4th Offense	\$25.00
5th Offense	\$50.00
6th or More Offenses	\$75.00

Parking Fines

Handicapped Parking	\$150.00
Parking During a Snow Emergency	\$175.00
Double Parking	\$50.00
Parking at Loading Zone	\$50.00
Restricted Parking Area	\$50.00
Obstructing Sidewalk	\$50.00
Obstructing Bus Stand	\$50.00
Obstructing Mail Drops	\$50.00
Within 10 Feet of Fire Hydrant	\$50.00
Obstructing View of Stop Sign	\$50.00
Parking Within 25 Feet of Corner	\$50.00
Fire Lane	\$50.00
Truck Parking in Residential Zone	\$50.00
Overtime Parking	\$20.00
Parking More than 12" from Curb	\$20.00
Occupying More than One Space	\$20.00
Parking Wrong Side of Road	\$20.00

Photos

FOI Digital Photos-Each Disc	\$115.00
FOI Print Photos 8X10" Each	\$28.75
FOI Print Photos less than 8X10" Each	\$17.25

Permits:

Huckster Permits Vendors/Carts/trucks	\$287.50
Huckster Walking Parade Vendors	\$115.00
Vendor Plates-Carts/trucks	\$11.50
Itinerant Vendors/Street Peddlers	\$575.00
Pawn Broker Permits	\$115.00
Pawn Broker Permits-Renewals	\$57.50
Precious Metals/Stones Permits	\$11.50
Second Hand Dealer, Annual	\$115.00
Junk Dealer, Annual	\$57.50
Solicitors Permit-Per application	\$11.50
Vending machines, annually per slot	\$5.75
Vending Machines, Music	\$28.75
Fingerprint Resident	\$5.75
Fingerprint Non Resident	\$11.50

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Blight Fines

Civil Blight Penalty \$100/day

Parking Rates

Spring Street Garage Scovill Street \$75/month \$12/Daily Max  
\$2/Hour  
Buckingham Parking Garage \$75/month \$12/Daily Max  
\$2/Hour

**Fire Services Department**

Bureau of Fire Prevention Fees:

Plan & Review:

First \$10,000 of Project Cost \$52.50  
Every \$10,000 thereafter \$5.25  
Re-submittal N/C  
Site Plans \$26.25  
Exploratory/Demo \$26.25  
Certificate of Inspection (w/o plan review) \$78.75  
Additional Certificate of Occupancy \$26.25

Hood Systems

Hood Plans \$26.25  
Hood Suppression Plans \$26.25

New Sprinkler

1-6 Sprinkler Heads Isolation \$25.00  
Buildings up to 3,000 square feet \$100.00  
Buildings over 3,000 to 10,000 square feet \$175.00  
Buildings over 10,000 square feet \$250.00

New Fire Alarm Systems

Buildings up to 3,000 square feet \$50.00  
Buildings over 3,000 to 10,000 square feet \$100.00  
Buildings over 10,000 square feet \$150.00

Annual Licensing Inspections

Liquor License<50 Occupants \$52.50  
Liquor License>50-299 Occupants \$78.75  
Liquor License>300 Occupants \$105.00  
Skilled Nursing Facility/Healthcare \$185.00  
Hospital License \$315.00  
Hotel/Motel> 100 Rooms \$157.50  
Hotel/Motel< 100 Rooms \$78.75  
Group Home License \$52.50  
Rooming House License \$52.50  
Day Care License \$52.50  
Business License \$52.50  
Theatre License \$157.50  
Gas Station Inspection \$134.40  
Tank Truck Inspection \$52.50

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Remote Propane Fill Locations	\$26.25
Propane or Oil Storage Facility	\$135.00
Separators	\$21.00
Private Fleet Dispensing Locations	\$26.25
<u>Permits</u>	
Tent Permit	\$52.50
Tank Installation/Removal Permit	\$115.50
Abandonment Permit	\$115.50
Blasting Permit	\$60.00
Fire Works	\$115.50
Festival & Carnival Permits	\$105.00
Propane Change out	\$21.00
20lb. LPG	N/C
<u>Reports</u>	
NFIRS Reports	\$10.50
Fire Investigation Reports (non-victim)	\$42.00
Copies (per page)	\$1.00
Reports for Victims	N/C
<u>Bureau of Emergency Services</u>	
Utility Stand-by (per hour, 1 hour minimum)	\$262.50
False Alarm Response (greater than 1 time in 12 months)	\$52.50
<u>Hazardous Materials:</u>	
Any spiller in the City of Waterbury shall be responsible for the burden of actual cost of all labor and materials pertaining to response and mitigation of the incident. Fire Department mitigation shall be determined complete upon termination of command. Spiller shall be billed for actual per hour costs and actual cost of all disposable and/or damaged equipment. Hourly cost shall begin upon Fire Department activation and conclude upon termination of incident command.	
<b>Department of Education</b>	
<u>Rental of School Facilities by a For Profit Organization</u>	
Auditorium/Gymnasium & Cafeteria with Kitchen (cafeteria worker required for cafeteria with kitchen rental)	\$1,000 for 4 hours \$200 for each additional hour \$43.00 an hour (maintainer)
Sound & Lighting Fees (City electrician(s) as needed must be on hand, even if performers have their own lighting person)	\$56.00 an hour
Cafeteria/Classroom	\$53.00 an hour
Pool	\$74.00 an hour
Security Deposit (in the event of multiple building or event use, one security deposit per organization is sufficient)	\$500.00

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Rental of School Facilities by a Non-Waterbury Tax Exempt Organization

Auditorium/Gymnasium & Cafeteria with Kitchen (cafeteria worker required for cafeteria with kitchen rental)	\$750 for 4 hours \$150 for each additional hour \$43.00 an hour (maintainer)
Sound & Lighting Fees (City electrician(s) as needed must be on hand, even if performers have their own lighting person)	\$56.00 an hour
Cafeteria/Classroom	\$53.00 an hour
Pool	\$74.00 an hour
Security Deposit (in the event of multiple building or event use, one security deposit per organization is sufficient)	\$500.00

Rental of School Facilities by a Waterbury Non Profit & Tax Exempt Organization

Auditorium/Gymnasium & Cafeteria with Kitchen (cafeteria worker required for cafeteria with kitchen rental)	\$43.00 an hour (maintainer)
Sound & Lighting Fees (City electrician(s) as needed must be on hand, even if performers have their own lighting person)	\$56.00 an hour
Cafeteria/Classroom	\$53.00 an hour
Pool	\$74.00 an hour
Security Deposit (in the event of multiple building or event use, one security deposit per organization is sufficient)	\$250.00

Fees are subject to waiver by the Board of Education, which considers such requests on a case-by-case basis. No fees are assessed for facility use by a City Department.

**Water Pollution Control**

Sewer Hook-Up Permit* - Per Residential Unit	\$1,250.00
Sewer Hook-Up Permit* - Commercial \$0.25 per Square Foot (minimum of \$1,250)	\$0.25
Sewer Hook-Up Permit - Hotel \$200 per Room	\$200.00
Sanitary Sewer Permit Application Fee	\$100.00
Commercial & Industrial Inspection Fee	\$100.00
Sewer Discharge Permit	\$100.00
Sewer Disconnect Permit	\$100.00
Sewer Repair Permit	\$100.00
Map Copies (Full Size)	\$5.00
Map Copies (8"x11")	\$0.50
Disposal of Grease	\$0.08/gallon

**BUDGET SUBCOMMITTEE. FAVORABLE. SCHEDULE OF FEES AND CHARGES**

**RESOLUTION #5**

**A RESOLUTION ADOPTING THE SCHEDULE OF FEES AND CHARGES FOR SERVICES, LICENSES AND OTHER PURPOSES OF THE CITY OF WATERBURY FOR THE ENSUING FISCAL YEAR**

Disposal of Septage	\$0.07/gallon
Disposal of Industrial or 454 waste stream	\$0.10/gallon
Disposal of Sludge Ash	\$80/ton
Sale of Sewer Vent Covers	\$25.00

\*Additional Site connection fee for multi-unit connections  
(Example: 60 unit complex = 60 units @1,250 each plus  
1 site connection fee of \$1,250)

**Bureau of Water**

Service call-in 2:30 PM Thru 7:25 AM	\$175 / call
Replace shut-off cover, incl. cover (Reg Hours 7:30AM to 2:30PM)	\$60 / cover
Dig & Repair service line	\$500 deposit
Dig & Repair service line	Actual cost of repair
Cap Service Line	Actual cost of repair
Hydrant Deposit for use	\$500.00
Use of Hydrant	\$100 / day
Shut-off for non-payment	\$115.00
Customer request to pay shut -off when Staff at house	Field payments not accepted
Restore Shut off service between (2:30 PM thru 7:25 AM)	Additional \$35.00
Pool Water per Load	\$150 / Load
Dirty water calls internal problem - additional time	
Bill Prints (Screen print)	\$1.00 / sheet
Bill research for customer accounts (Bill History)	\$20 Hour
NSF (non-sufficient funds) Charge / bank error, etc.	\$25.00

**Legal Action Charge**

<u>Fees and Cost associated in collection action</u>	
Property inspection	\$15.00

\*All fees and charges are subject to alteration in conformity with State or Federal Law.

**BUDGET SUBCOMMITTEE. FAVORABLE. CORRECTIONS & TRANSFERS**

**RESOLUTION #6**

**A RESOLUTION ALLOWING MATHEMATICAL CORRECTIONS TO THE BUDGET  
OF THE CITY OF WATERBURY AND EMERGENCY TRANSFERS FOR THE  
ENSUING FISCAL YEAR**

**BE IT RESOLVED** by the Board of Aldermen of the City of Waterbury to approve to authorize the Budget Director of the City of Waterbury to make any necessary mathematical corrections for the final publication of the Budget Book for the City of Waterbury for the Fiscal Year commencing July 1, 2020 and ending June 30, 2021 and approved by the Board of Aldermen in the total amount of \$421,264,894.

**BE IT ALSO RESOLVED** by the Board of Aldermen of the City of Waterbury to authorize the Mayor of the City of Waterbury upon request from the Budget Director to approve any budget transfers related to emergency purchases of Sand and Salt supplies or any other Snow Plowing expenditures. Such transfers will be communicated to the Board of Aldermen at the first meeting of the Board immediately following the emergency transfer.

**CITY OF WATERBURY  
FY 2020-21 PROPOSED BUDGET  
MAJOR ISSUES/CHANGES**

**REVENUE**

GENERAL PROPERTY TAXES

- Current Taxes receipt computations are a factor of Grand List data, adopted mill rate, and collection rate used. FY21 is the fifth year in which the City will utilize two separate mill rates, one for real estate and personal property and one for motor vehicles. More details about these mill rates can be found below.
  - As of 10/1/19, the City's Grand List is \$4,011,750,245 for real estate and personal property and \$467,617,359 for motor vehicles, for a total of \$4.48 billion. This represents an increase of 3.6%, or \$155.6 million, over the Grand List as of 10/1/18, which was \$4.32 billion. The last revaluation occurred as of 10/1/17. These grand list numbers are subject to changes made by the Board of Assessment Appeals and this budget contains a computation for a decrease of 1.50 percent (1.50%) for real estate and personal property and 0.15 of one percent (0.15%) for motor vehicles through this process.
  - The Mayor's proposed budget for Aldermen consideration necessitates a mill rate of 60.21 mills on real estate and personal property, which is the same as FY20. The proposed motor vehicle mill rate is 45 mills, which is also the same as FY20. The State Legislature passed legislation that placed a cap of 45 mills on the motor vehicle mill rate. The State will reimburse the City for the revenue that will be lost due to the motor vehicle mill rate being less than the real estate and personal property mill rate. The City will receive \$7.7 million in the form of a motor vehicle property tax grant.
  - The budget assumes a current collection rate of 96.0% - the audited three-year average is 97.77% on original levy but the City budgets conservatively. The 96% level has been used in all the budgets since FY10 when it was raised.
- Prior Years' Taxes reflects current history of activity in prior year tax collection efforts. Budgeted amount is \$3.8 million, which is the same as FY20.
- Supplemental Motor Vehicles- The Mayor's proposed budget in FY21 is an amount of \$2.65 million, which is the same as FY20. This line item is based on current year collections. As stated above, the City will receive a motor vehicle property tax grant in the amount of \$7.7 million to account for the loss of revenue due to the motor vehicle mill rate cap.
- Interest on Current and Prior Years' Taxes amounts are the same as FY20 at a combined amount of \$3.1 million. This amount reflects actual collections and projections for current year receipts.
- Exemptions for the Elderly State Reimbursement is included at a level of \$20,000 in the proposed budget due a small portion of the program remaining in place. The State legislature previously eliminated most of the funding for the program in the State Budget. The exemptions are still available to those who qualify, but the City will not receive the type of State reimbursement related to this program that it had received in previous years.

## FY21 REVENUE SUMMARY

### PAYMENTS BY OTHER JURISDICTIONS

- State aid projections reflect, where estimates are available, the budgeted numbers in the State's FY20-21 Adopted Biennial Budget, including the Governor's proposed adjustments. State Aid reflected in the General Fund increases by approximately \$5,000 compared to the FY20 Budget.
- The City's motor vehicle mill rate grant is expected to be received in an amount of \$7.7 million in FY21. This is \$5,000 more than the amount received in FY20. The motor vehicle mill rate is 45 mills in FY21, which is the same as FY20 and the cap dictated by State law.
- The manufacturing equipment exemption program grant is budgeted at \$125,000 in FY21. It was budgeted at \$330,000 in FY20, but only \$103,000 was received. Therefore, the FY21 budget was adjusted downward. The veterans' exemption reimbursement was also reduced by \$50,000 for a total of \$100,000 in FY21, based upon prior year receipts.
- The General Fund portion of the Education Cost Sharing (ECS) grant is budgeted at \$113.6 million in FY21, which is the same as the amount expected to be received in FY20. It is anticipated that the Alliance Grant, which is sent directly to the Board of Education, will increase by approximately \$7.1 million in FY21 from the \$29.4 million that is expected to be received in FY20 for a total of \$36.5 million.

### INTEREST, RENT, SERVICES AND MISCELLANEOUS INCOME

- Income from Investments Budgeted line item is \$950,000 – this is \$200,000 more than the amount included in the FY20 Budget and is based upon the recent history of earned income.
- Fringe Benefit Contribution Proposed budget decreases this line item by \$355,000 to \$8.545 million. This line item accounts for the fringe recovery costs that are billed to grants for health insurance and other employee benefit costs related to employees hired under those grants.

### REIMBURSEMENTS FROM OTHER FUNDS OR AUTHORITIES

- Transfer-Water Fund – Indirect Service Charges are paid to the General Fund for indirect service costs provided by City Departments in support of Water Operations. Budgeted amount is \$800,000.
- Transfer-Sewerage Treatment Fund – Indirect Service Charges are paid to the General Fund for indirect service costs provided by City Departments in support of Sewer Operations. Budgeted amount is \$300,000.
- Transfer-Public Utility Administration Division – Indirect Service Charges based on indirect service cost provided by City Departments in support of the Utility Administrative Division. Budgeted amount is \$200,000.
- Water Fund and Sewer Fund Pension & Fringe Benefits — Payments are made from the enterprise funds for current and past service pension costs, FICA, Unemployment Compensation, and Life Insurance for the employees of the Enterprises Funds. The pension and fringe amounts in FY21 are proposed to be \$1,255,370 for the Water Fund and \$937,000 for the Sewer Fund. The Sewer Fund portion represents only the amortized pension legacy costs for retired Sewer employees. The City outsourced the operations and management of the Sewer Department in FY19 and therefore the Department no longer has any active City employees. The payments from the Sewer Fund for pension legacy costs will carry on for many years and will be funded out of the savings generated by the outsourcing of operations and management to Jacobs.

## FY21 REVENUE SUMMARY

- Water Fund and Sewer Fund Health Insurance Fund Contributions — Payments from the Water Enterprise Fund for health insurance costs on behalf of its employees will, in accordance with risk management policies, be made directly to the Health Insurance Internal Service Fund. These deposits made directly into the Health Insurance Internal Service Fund result in a net amount needed from the General Fund for those purposes. The contribution from the Water Fund is \$1,013,339. Payments from the Sewer Enterprise Fund for current employees were eliminated in FY20 because the City's employer obligation for health insurance employee benefits has been transferred to Jacobs as part of the employee transition. The Sewer Fund contribution of \$382,000 is related to retirees.
- Public Utility Administration Division — The FY13 Budget created an Internal Service Fund account to run the administration portion of the two Enterprise Funds for Water and Sewer. This account would pay benefits on behalf of the employees assigned to this Division. The FY21 Proposed General Fund Budget includes a contribution for pension and other benefits in the amount of \$427,326. The contribution to the Health Insurance Fund is in the amount of \$413,084. Another \$47,430 is contributed to the Workers' Compensation Fund by this Division.
- Water Fund Workers' Compensation Fund Contributions — Payments from the Water Enterprise Fund for Workers' Compensation costs will, in accordance with risk management policies, be made directly to the Workers' Compensation Internal Service Fund. These deposits made directly into the Workers' Compensation Internal Service Fund result in a decreased amount needed from the General Fund for those purposes. The contribution from the Water Fund is \$109,289. Payments from the Sewer Enterprise Fund have been eliminated because the City's employer obligations for workers compensation injuries were transferred to Jacobs during FY19 as part of the employee transition.
- Golf Course Contributions — The Golf Courses previously reimbursed the General Fund for the cost of health insurance and other benefits as well as pension benefits for their full-time employees. This reimbursement has been eliminated in FY21 since it has not occurred over the last few fiscal years.

### TOWN CLERK

- Deed Recording and Other Fees - Revenue is proposed at \$350,000 in FY21, the same as the current year.
- Real Estate Conveyance - The amount budgeted for FY21 is \$950,000, which is the same as FY20.
- Other Town Clerk Revenue – Other Revenue in this department has remained the same as FY20 based on current year level collections.

### POLICE DEPARTMENT

- Parking Violations line item budgeted at \$400,000. This is \$120,000 less than the FY20 Budget and is based on past history and current year collections.
- Parking Fees revenues from the parking garages have been reduced by \$65,000 compared to FY20 based on past history and current year collections.
- Parking kiosks have replaced many meters in the downtown area and this budget accounts for kiosk revenue separately from meter revenue. This budget includes revenue in the amount of \$65,000 for surface lot kiosks and \$245,000 for on street kiosks.

## FY21 REVENUE SUMMARY

### FIRE DEPARTMENT

- Proposed budget reflects nearly the same level of revenue as budgeted in FY20 in fees and/or recoveries for services provided by the department. The slight decrease in budgeted revenue totals \$1,500.

### PUBLIC WORKS

- Northend Landfill: Refuse Disposal Charges amount has been kept at \$175,000, the same as the FY20 level based on current year projections.
- Miscellaneous Fees this line item is budgeted at \$70,000, which is the same as FY20.
- Recreational Program fees have been budgeted at \$15,000, which is the same as FY20.

### CITY PLAN

- In the aggregate, revenue for the department is budgeted at \$126,000 in FY21, which is the same as FY20.

### INSPECTIONS

- In the aggregate, revenue for the department is budgeted at \$1.397 million in FY21. This is the same as the FY20 level and is based on the department's recent history of revenue collections.

### HEALTH DEPARTMENT

- Fees for the department have been budgeted at \$191,000. This is the same level as FY20.

### DEPARTMENT OF EDUCATION

- Education Equalization grant amount budgeted is based upon the figure included for Waterbury's ECS grant in the State's FY20-21 Adopted Biennial Budget, including the Governor's proposed adjustments. Waterbury's ECS grant is reported to be \$150.1 million in FY21. The portion that is available to the General Fund is anticipated to be \$113.6 million, which has been the City's base grant amount for several years. The Alliance grant, which is sent directly to the Board of Education, is expected to be \$36.5 million. The General Fund portion of the ECS grant was budgeted at \$113.6 million and the Alliance grant at \$29.4 million in FY20.
- ECS/Alliance- A portion of the state aid for Education, the Alliance grant, is to be sent directly to the Board of Education and not channeled through the General Fund. Most of this additional aid is intended for activities that fall under the heading of "Reform," which includes new programs. Based upon the State's FY20-21 Adopted Biennial Budget, it is anticipated that there will be a \$7.1 million increase in the Alliance grant in FY21 compared to FY20. This would result in a grant of approximately \$36.5 million.
- Special Education/Excess Cost- reflects budget of \$2.2 million in FY21, which is the same as FY20. The State does not publish an amount for this grant and the City has to

## FY21 REVENUE SUMMARY

budget based on history. This grant has seen some stagnation as the State has capped the statewide appropriation amount for reimbursements to municipalities.

- Non-Public School Medical Services – This grant is budgeted at \$255,000 in FY21. It was not included in the FY20 Budget because it was at risk of being cut by the State at budget development time. This grant was not eliminated by the State Legislature and it has been received in an amount of approximately \$303,000 in FY20.
- Medicaid Reimbursements – The City is budgeting \$650,000 for this grant in FY21 which is the same as the FY20 Budget and is based on current year projections.
- Reimbursements from Other Towns are budgeted at \$450,000 in FY21, which is the same amount as FY20 and is based on prior years' history.

**CITY OF WATERBURY  
FY 2020-21 PROPOSED BUDGET  
MAJOR ISSUES/CHANGES**

**APPROPRIATIONS**

GENERAL GOVERNMENT

- Office of the Mayor – Proposed budget reflects the addition of two positions, a Chief Labor Negotiator and Mayoral Aide. The addition of the Chief Labor Negotiator position will assist in reducing outside counsel expenses related to labor matters.
- Board of Aldermen – Proposed budget includes the same salary stipends for the Aldermen as FY20.
- Legal Department – No changes to position count. The appropriation amount is approximately \$73,000 more than FY20. Savings will be achieved through position vacancies.
- Office of the City Clerk – Proposed budget reflects no change to position count. Position of City Clerk is mandated by Charter to be 50% of Mayoral salary. Mayor's salary and these related positions were increased in FY20 Budget. Appropriations are \$10,300 more than FY20.
- Office of Town Clerk – Position count remains that same as FY20. Position of Town Clerk is also mandated by Charter to be 50% of Mayoral salary. Appropriations are approximately \$39,000 more than FY20.
- Department of Human Resources – Proposed budget makes no changes to position count and appropriations are approximately \$58,000 more than FY20.
- Office of the Registrar of Voters – This budget includes no change to position count and appropriations increase by \$72,000 compared to FY20. Election related expenses are increasing due to the presidential election in November 2020.
- Office of the Sheriff – Budget makes no changes. Position salary is mandated by Charter to be 10% of the Mayor's Salary.
- Office of Probate – Budget funds rent for the office at an outside location and costs for telephone and security systems. The State pays for a share of the Children's Court functions of the office.

FINANCE

- Finance Department – The proposed budget reflects the following:
  - Office of Finance– Proposed budget makes no changes to position count. Appropriations are approximately \$100,700 more than FY20. A \$110,000 credit for a reimbursement from the Community Development Block Grant (CDBG) Program is included in the department's budget to fund administrative duties performed by staff related to the program. Savings will be achieved through position vacancies.
  - Assessor's Office – Budget makes no change to position count. The appropriations increase by \$24,000 compared to FY20.
  - Revenue Collector – Budget makes no change to position count. Appropriations are approximately \$66,000 more than FY20. Savings will be achieved through position vacancies.

## FY21 APPROPRIATIONS SUMMARY

- Purchasing – Budget makes no change to position count. The appropriations increase by \$4,100 compared to FY20.
- Internal Audit – The proposed budget makes no changes to the position count in this department. The appropriations are \$5,000 less than FY20.
- Office of Budget Control – The proposed budget makes no changes to the position count in this department. Appropriations are the same as FY20.
- Information Technology – Budget increases the position count by one, which is the addition of an Applications Administrator position that will be assigned to the Fire Department. Appropriations increase by approximately \$310,500 compared to FY20. A portion of the increase in the computer equipment maintenance contract account is related to cybersecurity programs.

## PUBLIC SAFETY

- Police Department – The proposed budget includes a staffing level of 300 uniformed personnel. The overall position count increases by one in FY21 compared to FY20. This is due to the addition of a Crime Analyst position. This budget increases the department's overtime account by \$100,000 compared to FY20. It increases overall appropriations by \$1.1 million compared to FY20. This is largely due to the Police Union's 2.5% GWI that will take effect on 7/1/20.
- Fire Department – The proposed budget makes no change to the position count in this department. The department's overtime account remains the same as FY20. The overall appropriations increase by approximately \$1 million in FY21 compared to FY20. This is largely due to the Fire Union's 2.75% GWI that will take effect on 7/1/20. There is also a reduction in the budgeted credit related to the Staffing for Adequate Fire and Emergency Response (SAFER) Grant from the Federal Emergency Management Agency (FEMA). The last year of the grant began in late February 2020. At this time the reimbursement rate for salaries and benefits of 16 firefighter positions decreased from 75% to 35%. The reimbursement will end in February 2021, at which time 100% of the salaries and benefits of these 16 firefighter positions will become the City's responsibility.

## PUBLIC WORKS

- Department of Public Works – The requested budgets for each of the bureaus within the Department of Public Works are collapsed to reflect a consolidated department with all the public works functions. For ease of reading, the budget includes the program budgets associated with the separate bureaus. The appropriation, however, remains at the Department level to provide the Administration with the ability to transfer funds within the programs of the Department of Public Works (the bureaus) without the need for further legislative action.
  - Office of Director– The position count remains the same for this bureau. Appropriations increase by \$25,000 compared to FY20.
  - Engineering – The position count for this bureau is reduced by one. Appropriations increase by \$160,000 compared to FY20.
  - Bureau of Parks – The proposed budget makes no changes to position count. Bureau will achieve savings through existing vacancies. Appropriations increase by \$122,000 compared to FY20.

## FY21 APPROPRIATIONS SUMMARY

- Public Buildings – The position count for this bureau increases by one with the addition of a Building Facility Coordinator. The appropriations are approximately \$95,000 more than FY20.
- Bureau of Leisure Services – The proposed budget makes no changes to position count. A \$20,000 credit related to a reimbursement the bureau will receive for duties staff members perform for the Education Department's 21<sup>st</sup> Century Program is included in the budget. Appropriations increase by \$37,000. The seasonal salary account in this bureau is impacted by minimum wage increases.
- Central Vehicle Maintenance – The proposed budget makes no change to position count. The appropriations are \$66,000 more than FY20.
- Refuse Collection – The proposed budget leaves the position count unchanged. Some savings will be achieved through existing vacancies. The budget contains appropriation increases of approximately \$271,000 compared to FY20. Nearly \$90,000 of this increase is due to the municipal solid waste account.
- Bureau of Streets – The proposed budget makes no changes to the position count. There are also savings in this budget by continuing to pay the costs for sand and salt and outside snow plowing contractors from the Town Aid Road (TAR) grant, which is an appropriate activity for the grant. The City's TAR grant is fully used for snow removal purposes. The appropriations are \$472,000 less than FY20. The budget contains savings in the street lighting account related to the City's purchase of streetlights and conversion to LED bulbs.
- Mark Lane Facility (formerly Northend Landfill) – The proposed budget makes no changes to the position count. The appropriations are \$12,000 more than FY20.

## PLANNING AND DEVELOPMENT

- City Planning – Budget increases the position count by one with the addition of the Community Development Planner position in this department. The appropriations increase by approximately \$93,000 in FY21 compared to FY20.
- Inspections – No changes to position count. The appropriations increase by \$69,100 in FY21 compared to FY20.

## HUMAN SERVICES

- Department of Public Health – The proposed budget increases the position count by one with the addition of the Prevention Coordinator position. Savings will be achieved from existing position vacancies. The appropriations increase by \$162,000 in FY21 compared to FY20.
- Waterbury Senior Center – There was no change to position count. Appropriations are approximately \$1,800 more in FY21 compared to FY20.
- Silas Bronson Library – The proposed budget for the Library makes no changes to positions. Appropriations increase by approximately \$103,200 compared to FY20.

## FY21 APPROPRIATIONS SUMMARY

### DEPARTMENT OF EDUCATION

- General Fund Appropriation for Education – The Department of Education's budget request is funded with a direct appropriation of \$158,375,000, which is the same amount that was included in the FY20 Adopted Budget. The Department did not request an increase in its General Fund contribution, but its request is based upon finding \$570,400 worth of savings before the final budget is adopted. The Department is currently working on its plan to achieve these savings.
- ECS-Alliance Grant – The State has been adding significant monies to Education but had been providing additional funds directly to Board of Education without passing it through the City's General Fund in the form of the Alliance grant. The entire ECS grant is expected to be in the amount of \$150.1 million in FY21. The General Fund portion of this is anticipated to be \$113.6 million, while the Alliance grant is expected to be in the amount of \$36.5 million. This would be an increase of \$7.1 million in the Alliance grant from the \$29.4 million that is projected to be received in FY20. A portion of the Alliance grant is to be used for education reform purposes. The amount of the grant used to assist with local operating costs is now \$23.4 million.
- Education Benefit Costs – The City also shows the allocation of pension, health insurance, and other benefit costs paid by the City on behalf of this department. FY21 is the eleventh year that the allocation of benefits has been done. The Office of Budget Control projects these costs to be an additional \$65.8 million, resulting in a total of \$224.2 million to be spent on behalf of Education by the City in FY21.

### OPERATING CHARGES

The Operating Charges section of the budget was requested at a level of approximately \$122.3 million. The Mayor's Proposed Budget reduced this amount by \$2.6 million to arrive at a recommended appropriation of \$119.7 million. Information on most of the major line items is seen below.

- Debt Service Fund Contribution – The Debt Service Fund contribution remains the same as FY20 at a total of \$22 million. The gross debt service costs in the Debt Service Fund are \$26.7 million in FY21. The Fund has some Undesignated Fund Balance and it is proposed to use \$4.7 million of that balance to keep the General Fund contribution stable.
- Health Benefits – The City funds the health benefits of employees by using an Internal Service Fund. The General Fund makes contributions necessary to pay expenses net of other revenues available to the Fund. The Allocation of Benefits between Active and Retiree costs is based on a 3-year history of expenses. The City's contribution to the Fund in FY21 will be \$76 million, the same as FY20. The Fund also receives contributions from the Enterprise Funds and a contribution from the Education Department is anticipated in FY21.
- Health Benefits – Active Employees - Of the \$76 million total, approximately \$33.9 million or 44.6% of the contribution will be spent on behalf of current employees.
- Health Benefits – Retirees - Of the \$76 million total, approximately \$42.1 million is spent on behalf of retired employees and dependents; this is 55.4% of the contribution.
- Contribution to General Liability Internal Service Fund – This line item is budgeted to receive a \$1.2 million contribution from the City's General Fund in FY21, which is a \$200,000 increase compared to FY20. In addition, this Fund receives contributions from the Water Enterprise Fund.

## FY21 APPROPRIATIONS SUMMARY

- Contribution to Heart & Hypertension Internal Service Fund – This line item is budgeted at \$1 million, which is \$200,000 less than FY20. The fund is closed to new claims coming from any public safety personnel hired after 7/1/96.
- Contribution to Workers' Compensation Internal Service Fund – This line item is budgeted at \$7.1 million. This is a \$100,000 increase from FY20. The Fund experienced an increase in assets as of 6/30/19 and has benefitted from year-end surplus funding in previous years. There are also contributions from the Water Enterprise Fund deposited directly to the Fund.
- Economic Development – The FY21 budget General Fund contribution to the Waterbury Development Corporation (WDC) is \$950,000. This is the same level of funding as FY20.
- Contingency – The contingency account has been increased by \$200,000 to \$1.5 million from the current level of \$1.3 million. The account will be used to fund emergency or unanticipated costs that arise during the year, as well as cost overruns in fuel, utility, snow removal operations and various other expense line items. The account would also assist with funding any general wage increases that may be awarded in the outstanding labor contracts.
- Capital Reserve/Equipment – The proposed budget does not include a contribution to fund project appropriations through the City's Capital Budget. Year-end surplus funds have been used in the past to assist with capital projects.
- Vehicle Replacement Fund – The FY21 Proposed Budget contains a contribution of \$1 million to the Central Vehicle Replacement Fund (CVRF). Capital funding from the State that was used in the past for vehicle purchases is unlikely to be available for this purpose in the future. Therefore, in order to maintain the City's vehicle replacement program, it is important to include a contribution to the CVRF in the proposed budget.

## RETIREMENT BOARD

- Pension Contribution – The City's cost on behalf of employee pensions is \$48 million in FY21. This is approximately \$273,000 more than FY20. The City continues to pay debt service on outstanding pension obligation bonds (POBs) issued in September 2009, which brought the pension plan funding level to approximately 70%. The FY21 proposed budget includes principal and interest payments in the amount of \$26.1 million, which is \$460,000 less than FY20, and an additional amount of \$21.8 million to fund the unfunded pension liability and normal plan costs still in existence, which is \$733,000 more than FY20.

FY21  
BOA ADOPTED  
BUDGET  
EXHIBITS

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET FY 2020-2021**  
**SCHEDULE OF DEPARTMENTAL**  
**APPROPRIATIONS**

**EXHIBIT A**

Appropriation By Department	Budget Authorized FT Positions	Personal Services Costs	All Non Personnel Costs	Total Dept. Appropriation
<b><u>GENERAL GOVERNMENT</u></b>				
MAYOR'S OFFICE	13	\$799,986	\$80,500	\$880,486
BOARD OF ALDERMEN	0	\$64,000	\$0	\$64,000
LEGAL DEPT.	17	\$1,305,532	\$652,200	\$1,957,732
CITY CLERK	4	\$221,166	\$8,850	\$230,016
TOWN CLERK	10	\$423,117	\$166,000	\$589,117
HUMAN RESOURCES	9	\$635,722	\$153,061	\$788,783
REGISTRAR OF VOTERS	5	\$371,725	\$74,400	\$446,125
CITY SHERIFF	0	\$13,643	\$4,150	\$17,793
PROBATE	0	\$0	\$160,300	\$160,300
<b>SUBTOTAL</b>	<b>58</b>	<b>\$3,834,891</b>	<b>\$1,299,461</b>	<b>\$5,134,352</b>
<b><u>FINANCE</u></b>				
DEPT OF FINANCE	28	\$1,687,395	\$69,425	\$1,756,820
ASSESSMENT	12	\$733,394	\$68,150	\$801,544
TAX COLLECTOR	22	\$947,718	\$202,000	\$1,149,718
PURCHASING DEPT	4	\$269,234	\$20,800	\$290,034
AUDIT	2	\$152,399	\$4,500	\$156,899
BUDGET	2	\$145,000	\$3,150	\$148,150
INFORMATION TECHNOLOGY	15	\$1,075,947	\$882,370	\$1,958,317
<b>SUBTOTAL</b>	<b>85</b>	<b>\$5,011,087</b>	<b>\$1,250,395</b>	<b>\$6,261,482</b>
<b><u>PUBLIC SAFETY</u></b>				
POLICE SERVICES DEPT.	362	\$29,036,314	\$5,522,128	\$34,558,442
FIRE SERVICES DEPT.	234	\$20,334,809	\$1,320,050	\$21,654,859
<b>SUBTOTAL</b>	<b>596</b>	<b>\$49,371,123</b>	<b>\$6,842,178</b>	<b>\$56,213,301</b>
<b><u>PUBLIC WORKS*</u></b>				
DEPT OF PUBLIC WORKS	186	\$11,275,626	\$8,695,807	\$19,971,433
<b>SUBTOTAL</b>	<b>186</b>	<b>\$11,275,626</b>	<b>\$8,695,807</b>	<b>\$19,971,433</b>
<b><u>PLANNING AND DEVELOPMENT</u></b>				
CITY PLAN	7	\$407,593	\$48,020	\$455,613
DEPT. OF INSPECTIONS	14	\$834,724	\$62,200	\$896,924
<b>SUBTOTAL</b>	<b>21</b>	<b>\$1,242,317</b>	<b>\$110,220</b>	<b>\$1,352,537</b>
<b><u>HUMAN SERVICES</u></b>				
HEALTH DEPARTMENT	84	\$3,863,290	\$137,810	\$4,001,100
WATERBURY SENIOR CENTER	2	\$109,423	\$120,500	\$229,923
SILAS BRONSON LIBRARY	30	\$1,506,171	\$459,940	\$1,966,111
<b>SUBTOTAL</b>	<b>116</b>	<b>\$5,478,884</b>	<b>\$718,250</b>	<b>\$6,197,134</b>

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET FY 2020-2021**  
**SCHEDULE OF DEPARTMENTAL**  
**APPROPRIATIONS**

**EXHIBIT A**

Appropriation By Department	Budget Authorized FT Positions	Personal Services Costs	All Non Personnel Costs	Total Dept. Appropriation
<b><u>OPERATING CHARGES</u></b>				
DEBT AND SUNDRY	0	\$0	\$119,701,706	\$119,701,706
SUBTOTAL	0	\$0	\$119,701,706	\$119,701,706
<b><u>RETIREMENT BOARD</u></b>				
PENSION PLAN CONT.	0	\$0	\$48,057,949	\$48,057,949
SUBTOTAL	0	\$0	\$48,057,949	\$48,057,949
<b>GENERAL GOVT</b>	<b>1062</b>	<b>\$76,213,928</b>	<b>\$186,675,966</b>	<b>\$262,889,894</b>
<b><u>EDUCATION</u></b>				
DEPARTMENT OF EDUCATION**	2001	\$0	\$158,375,000	\$158,375,000
SUBTOTAL	2001	\$0	\$158,375,000	\$158,375,000
<b>GENERAL FUND</b>	<b>3063</b>	<b>\$76,213,928</b>	<b>\$345,050,966</b>	<b>\$421,264,894</b>

\* SEE FURTHER BREAKDOWN OF THE DEPARTMENT OF PUBLIC WORKS ATTACHED ON NEXT PAGE

\*\*THESE ARE DOE NUMBER OF POSITIONS AS PROPOSED BY BOE

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET FY 2020-2021**  
**SCHEDULE OF DEPARTMENTAL**  
**APPROPRIATIONS**

EXHIBIT A

**BUREAUS OF THE DEPARTMENT OF PUBLIC WORKS**

Appropriation By Department	Budget Authorized FT Positions	Personal Services Costs	All Non Personnel Costs	Total Dept. Appropriation
<b><u>DEPARTMENT OF PUBLIC WORKS</u></b>				
Director of DPW	8	\$595,449	\$55,121	\$650,570
Bureau of Engineering	13	\$913,427	\$329,067	\$1,242,494
Bureau of Parks	36	\$1,792,658	\$658,790	\$2,451,448
Bureau of Public Buildings	21	\$998,856	\$1,030,285	\$2,029,141
Bureau of Leisure Services	9	\$985,910	\$16,500	\$1,002,410
Central Vehicle Maintenance	20	\$1,268,885	\$724,128	\$1,993,013
Bureau of Refuse Collection	50	\$2,867,561	\$4,284,431	\$7,151,992
Bureau of Streets	25	\$1,637,534	\$1,469,157	\$3,106,691
North End Disposal	4	\$215,346	\$128,328	\$343,674
<b>DEPT OF PUBLIC WORKS</b>	<b>186</b>	<b>\$11,275,626</b>	<b>\$8,695,807</b>	<b>\$19,971,433</b>

**CITY OF WATERBURY**

**EXHIBIT B**

**DEPARTMENTAL ALLOCATION OF EMPLOYEE BENEFITS**  
**BOA ADOPTED BUDGET FY 2020-21**

DESCRIPTION & DEPARTMENT	BOA ADOPTED BUDGET	DEPT. % of TOTAL	HEALTH INS. COSTS	LIFE INS. COSTS	UNEMP. COMP. COSTS	EMPLOYER MEDICARE COSTS	DEPT. BENEFIT COSTS
<u>Health Source Data used is from Exhibit F</u>							
Health Insurance-Retirees - Education			\$24,329,142				
Health Insurance-Retirees - Gen. Gov.			\$17,749,685				
Health Insurance-Actives - Education			\$19,567,587				
Health Insurance-Actives - Gen. Gov.			\$14,353,587				
Life Insurance - Education				\$525,000			
Unemployment Comp. - Education					\$365,000		
Employer Medicare - Education						\$2,313,000	
Life Insurance - Gen. Gov.				\$334,000			
Unemployment Comp. - Gen. Gov.					\$160,000		
Employer Medicare - General						\$1,163,000	
Department Allocation of Benefits - # of Full Time positions							
Office of the Mayor	13	1.22%	\$175,703	\$4,089	\$1,959	\$14,236	\$195,986
Legal Department	17	1.60%	\$229,766	\$5,347	\$2,561	\$18,617	\$256,290
Office of the City Clerk	4	0.38%	\$54,062	\$1,258	\$603	\$4,380	\$60,304
Office of the Town Clerk	10	0.94%	\$135,156	\$3,145	\$1,507	\$10,951	\$150,759
Human Resources	9	0.85%	\$121,641	\$2,831	\$1,356	\$9,856	\$135,683
Registrar of Voters	5	0.47%	\$67,578	\$1,573	\$753	\$5,476	\$75,379
Department of Finance	28	2.64%	\$378,437	\$8,806	\$4,218	\$30,663	\$422,125
Office of Assessment	12	1.13%	\$162,187	\$3,774	\$1,808	\$13,141	\$180,911
Office of Revenue Collection	22	2.07%	\$297,344	\$6,919	\$3,315	\$24,092	\$331,669
Purchasing Dept	4	0.38%	\$54,062	\$1,258	\$603	\$4,380	\$60,304
Internal Audit	2	0.19%	\$27,031	\$629	\$301	\$2,190	\$30,152
Office of Budget Control	2	0.19%	\$27,031	\$629	\$301	\$2,190	\$30,152
Information Technology	15	1.41%	\$202,734	\$4,718	\$2,260	\$16,427	\$226,138
Department of Police Services	362	34.09%	\$4,892,654	\$113,849	\$54,539	\$396,427	\$5,457,469
Department of Fire Services	234	22.03%	\$3,162,655	\$73,593	\$35,254	\$256,254	\$3,527,756
Dept. of Public Works	186	17.51%	\$2,513,905	\$58,497	\$28,023	\$203,689	\$2,804,114
Department of City Planning	7	0.66%	\$94,609	\$2,202	\$1,055	\$7,666	\$105,531
Department of Inspections	14	1.32%	\$189,219	\$4,403	\$2,109	\$15,331	\$211,062
Department of Public Health	84	7.91%	\$1,135,312	\$26,418	\$12,655	\$91,989	\$1,266,374
Waterbury Senior Center	2	0.19%	\$27,031	\$629	\$301	\$2,190	\$30,152
Silas Bronson Library	30	2.82%	\$405,469	\$9,435	\$4,520	\$32,853	\$452,276
<b>TOTAL DISTRIBUTION</b>	<b>1062</b>	<b>100%</b>	<b>\$14,353,587</b>	<b>\$334,000</b>	<b>\$160,000</b>	<b>\$1,163,000</b>	<b>\$16,010,587</b>

General Fund Contribution to Health distribution based on 3YR history		
INSURANCE COST - RETIREES	\$42,078,826	55.4%
INSURANCE COST - ACTIVES	\$33,921,174	44.6%
<b>TOTAL HEALTH GF CONTRIBUTION</b>	<b>\$76,000,000</b>	<b>100.0%</b>

General Fund Contribution to Health distribution based on 3YR history		
INSURANCE COST - EDUCATION	\$43,896,729	57.8%
INSURANCE COST - NON EDUCATION	\$32,103,271	42.2%
<b>TOTAL HEALTH GF CONTRIBUTION</b>	<b>\$76,000,000</b>	<b>100.0%</b>

**CITY OF WATERBURY**  
**DEPARTMENTAL ALLOCATION OF EMPLOYEE BENEFITS**  
**BOA ADOPTED BUDGET FY 2020-21**

**EXHIBIT C**

DESCRIPTION & DEPARTMENT	BOA ADOPTED BUDGET	DEPT. % of TOTAL	WORKERS COMP COSTS	HEART & HYPERT. COSTS	DEPT. BENEFIT COSTS
General Fund Contribution			\$7,100,000	\$1,000,000	\$8,100,000
Department of Education	2001	47.63%	\$3,382,054		\$3,382,054
Department of Police Services	362	26.34%	\$1,870,042	\$565,782	\$2,435,825
Department of Fire Services	234	15.61%	\$1,107,967	\$434,218	\$1,542,184
Dept. of Public Works	186	6.97%	\$495,165		\$495,165
All of General Government	280	3.45%	\$244,771		\$244,771
General Gov Breakdown seen below	1062	100.00%			
<b>Department Allocation of Benefits - # of Full Time positions</b>					
Office of the Mayor	13	4.64%	\$11,364		\$11,364
Legal Department	17	6.07%	\$14,861		\$14,861
Office of the City Clerk	4	1.43%	\$3,497		\$3,497
Office of the Town Clerk	10	3.57%	\$8,742		\$8,742
Human Resources	9	3.21%	\$7,868		\$7,868
Registrar of Voters	5	1.79%	\$4,371		\$4,371
Department of Finance	28	10.00%	\$24,477		\$24,477
Office of Assessment	12	4.29%	\$10,490		\$10,490
Office of Revenue Collection	22	7.86%	\$19,232		\$19,232
Purchasing Dept	4	1.43%	\$3,497		\$3,497
Internal Audit	2	0.71%	\$1,748		\$1,748
Office of Budget Control	2	0.71%	\$1,748		\$1,748
Information Technology	15	5.36%	\$13,113		\$13,113
Department of City Planning	7	2.50%	\$6,119		\$6,119
Department of Inspections	14	5.00%	\$12,239		\$12,239
Department of Public Health	84	30.00%	\$73,431		\$73,431
Waterbury Senior Center	2	0.71%	\$1,748		\$1,748
Silas Bronson Library	30	10.71%	\$26,226		\$26,226
Subtotal for General Government	280		\$244,771		\$244,771
<b>TOTAL GENERAL FUND BUDGET</b>	<b>3063</b>	<b>100%</b>	<b>\$7,100,000</b>	<b>\$1,000,000</b>	<b>\$8,100,000</b>

The Third Party Administrator keeps separate costs for the departments at the top of the page (percentage shown is a 3yr average)  
Balance of costs is allocated to other general government departments based on full time position count

**CITY OF WATERBURY**  
**DEPARTMENTAL ALLOCATION OF PENSION COSTS**  
**BOA ADOPTED BUDGET FY 2020-21**

**EXHIBIT D**

DESCRIPTION & DEPARTMENT	BOA ADOPTED BUDGET	DEPT. % of TOTAL	PENSION PLAN CONT.	TOTAL PENSION COSTS
GENERAL FUND CONTRIBUTION TO RETIREMENT TRUST FUND	<b>\$47,957,199</b>			
Pension Contribution - General Gov. Retirees & Unfunded Liability			\$31,843,760	\$31,843,760
Pension Contribution - Education - Retiree & Unfunded Liability			\$13,316,021	\$13,316,021
Pension Contribution Actives - Normal Cost			<u>\$2,797,418</u>	
Pension Contribution - Actives - Education			\$991,457	\$991,457
Dept. of Police Services - Police BU			\$588,366	\$588,366
Dept. of Fire Services - Fire BU			\$628,437	\$628,437
Normal Cost to be distributed	APPLICABLE*		\$589,158	
	POSITIONS ONLY			
Office of the Mayor	0	0.00%	\$0	\$0
Legal Department	8	1.70%	\$10,028	\$10,028
Office of the City Clerk	2	0.43%	\$2,507	\$2,507
Office of the Town Clerk	10	2.13%	\$12,535	\$12,535
Human Resources	8	1.70%	\$10,028	\$10,028
Registrar of Voters	0	0.00%	\$0	\$0
Department of Finance	17	3.62%	\$21,310	\$21,310
Office of Assessment	12	2.55%	\$15,042	\$15,042
Office of Revenue Collection	22	4.68%	\$27,578	\$27,578
Purchasing Dept	4	0.85%	\$5,014	\$5,014
Internal Audit	0	0.00%	\$0	\$0
Office of Budget Control	0	0.00%	\$0	\$0
Information Technology	12	2.55%	\$15,042	\$15,042
Department of Police Services	55	11.70%	\$68,944	\$68,944
Department of Fire Services	7	1.49%	\$8,775	\$8,775
Dept. of Public Works	182	38.72%	\$228,142	\$228,142
Department of City Planning	5	1.06%	\$6,268	\$6,268
Department of Inspections	13	2.77%	\$16,296	\$16,296
Department of Public Health	82	17.45%	\$102,789	\$102,789
Waterbury Senior Center	1	0.21%	\$1,254	\$1,254
Silas Bronson Library	30	6.38%	\$37,606	\$37,606
<b>TOTAL GENERAL FUND BUDGET</b>	<b>470</b>	<b>100%</b>	<b>\$589,158</b>	<b>\$47,957,199</b>

\* INCLUDES AN ESTIMATE OF ONLY FULL TIME POSITIONS WHO PARTICIPATE IN PENSION PLAN

(Most outside Management positions being hired now participate in a 401(a) Defined Contribution not the Defined Benefit pension plan)

This schedule uses valuation data as of July 1, 2018, which includes a recommendation for FY21

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET FY 2020-21**  
**SCHEDULE OF TOTAL DEPARTMENTAL COSTS**  
**INCLUDING APPROPRIATIONS AND ALLOCATION OF PENSION & BENEFITS**

EXHIBIT E

APPROPRIATION DESCRIPTION	Personal Services Costs	Other Expenses Costs	Total Dept. Approp.	Fringe Benefit Allocation as per Exhibit B	WC & H&H Allocation as per Exhibit C	Pension Benefit Allocation as per Exhibit D	Total Dept. Costs
<b><u>GENERAL GOVERNMENT</u></b>							
10 MAYOR'S OFFICE	\$799,986	\$80,500	\$880,486	\$195,986	\$11,364	\$0	\$1,087,837
16 BOARD OF ALDERMAN	\$64,000	\$0	\$64,000	\$0	\$0	\$0	\$64,000
30 LEGAL DEPT.	\$1,305,532	\$652,200	\$1,957,732	\$256,290	\$14,861	\$10,028	\$2,238,911
35 CITY CLERK	\$221,166	\$8,850	\$230,016	\$60,304	\$3,497	\$2,507	\$296,323
36 TOWN CLERK	\$423,117	\$166,000	\$589,117	\$150,759	\$8,742	\$12,535	\$761,153
14 HUMAN RESOURCES	\$635,722	\$153,061	\$788,783	\$135,683	\$7,868	\$10,028	\$942,362
35 REGISTRAR OF VOTERS	\$371,725	\$74,400	\$446,125	\$75,379	\$4,371	\$0	\$525,875
34 CITY SHERIFF	\$13,643	\$4,150	\$17,793	\$0	\$0	\$0	\$17,793
33 PROBATE	\$0	\$160,300	\$160,300	\$0	\$0	\$0	\$160,300
SUBTOTAL	\$3,834,891	\$1,299,461	\$5,134,352	\$874,401	\$50,703	\$35,099	\$6,094,555
<b><u>FINANCE</u></b>							
20 DEPT OF FINANCE	\$1,687,395	\$69,425	\$1,756,820	\$422,125	\$24,477	\$21,310	\$2,224,732
23 ASSESSMENT	\$733,394	\$68,150	\$801,544	\$180,911	\$10,490	\$15,042	\$1,007,987
24 TAX COLLECTOR	\$947,718	\$202,000	\$1,149,718	\$331,669	\$19,232	\$27,578	\$1,528,197
28 PURCHASING DEPT	\$269,234	\$20,800	\$290,034	\$60,304	\$3,497	\$5,014	\$358,848
25 AUDIT	\$152,399	\$4,500	\$156,899	\$30,152	\$1,748	\$0	\$188,799
12 BUDGET	\$145,000	\$3,150	\$148,150	\$30,152	\$1,748	\$0	\$180,050
26 INFORMATION SERVICES	\$1,075,947	\$882,370	\$1,958,317	\$226,138	\$13,113	\$15,042	\$2,212,610
SUBTOTAL	\$5,011,087	\$1,250,395	\$6,261,482	\$1,281,450	\$74,306	\$83,986	\$7,701,224
<b><u>PUBLIC SAFETY</u></b>							
50 POLICE DEPT	\$29,036,314	\$5,522,128	\$34,558,442	\$5,457,469	\$2,435,825	\$657,310	\$43,109,046
55 FIRE DEPARTMENT	\$20,334,809	\$1,320,050	\$21,654,859	\$3,527,756	\$1,542,184	\$637,212	\$27,362,011
SUBTOTAL	\$49,371,123	\$6,842,178	\$56,213,301	\$8,985,226	\$3,978,009	\$1,294,522	\$70,471,057
<b><u>PUBLIC WORKS</u></b>							
DEPT OF PUBLIC WORKS	\$11,275,626	\$8,695,807	\$19,971,433	\$2,804,114	\$495,165	\$228,142	\$23,498,854
SUBTOTAL	\$11,275,626	\$8,695,807	\$19,971,433	\$2,804,114	\$495,165	\$228,142	\$23,498,854

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET FY 2020-21**  
**SCHEDULE OF TOTAL DEPARTMENTAL COSTS**  
**INCLUDING APPROPRIATIONS AND ALLOCATION OF PENSION & BENEFITS**

EXHIBIT E

APPROPRIATION DESCRIPTION	Personal Services Costs	Other Expenses Costs	Total Dept. Approp.	Fringe Benefit Allocation as per Exhibit B	WC & H&H Allocation as per Exhibit C	Pension Benefit Allocation as per Exhibit D	Total Dept. Costs
<b><u>PLANNING AND DEVELOPMENT</u></b>							
47 CITY PLAN	\$407,593	\$48,020	\$455,613	\$105,531	\$6,119	\$6,268	\$573,531
56 DEPT. OF INSPECTIONS	\$834,724	\$62,200	\$896,924	\$211,062	\$12,239	\$16,296	\$1,136,521
<b>SUBTOTAL</b>	<b>\$1,242,317</b>	<b>\$110,220</b>	<b>\$1,352,537</b>	<b>\$316,594</b>	<b>\$18,358</b>	<b>\$22,564</b>	<b>\$1,710,052</b>
<b><u>HUMAN SERVICES</u></b>							
60 HEALTH DEPARTMENT	\$3,863,290	\$137,810	\$4,001,100	\$1,266,374	\$73,431	\$102,789	\$5,443,695
63 WATERBURY SENIOR CENTER	\$109,423	\$120,500	\$229,923	\$30,152	\$1,748	\$1,254	\$263,077
73 SILAS BRONSON LIBRARY	\$1,506,171	\$459,940	\$1,966,111	\$452,276	\$26,226	\$37,606	\$2,482,219
<b>SUBTOTAL</b>	<b>\$5,478,884</b>	<b>\$718,250</b>	<b>\$6,197,134</b>	<b>\$1,748,802</b>	<b>\$101,405</b>	<b>\$141,649</b>	<b>\$8,188,990</b>
<b><u>OPERATING CHARGES</u></b>							
21 DEBT AND SUNDRY	\$0	\$119,701,706	\$119,701,706	(\$81,885,000)	(\$8,100,000)	\$0	\$29,716,706
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$119,701,706</b>	<b>\$119,701,706</b>	<b>(\$81,885,000)</b>	<b>(\$8,100,000)</b>	<b>\$0</b>	<b>\$29,716,706</b>
<b><u>RETIREMENT BOARD</u></b>							
PENSION PLAN CONT. (net of DOE)*	\$0	\$48,057,949	\$48,057,949	\$42,078,826	\$0	(\$40,442,581)	\$49,694,195
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$48,057,949</b>	<b>\$48,057,949</b>	<b>\$42,078,826</b>	<b>\$0</b>	<b>(\$40,442,581)</b>	<b>\$49,694,195</b>
<b>GENERAL GOVT</b>	<b>\$76,213,928</b>	<b>\$186,675,966</b>	<b>\$262,889,894</b>	<b>(\$23,795,587)</b>	<b>(\$3,382,054)</b>	<b>(\$38,636,619)</b>	<b>\$197,075,633</b>
<b><u>EDUCATION</u></b>							
70 BOARD OF ED.	\$0	\$158,375,000	\$158,375,000	\$48,124,729	\$3,382,054	\$14,307,478	\$224,189,261
<b>SUBTOTAL</b>	<b>\$0</b>	<b>\$158,375,000</b>	<b>\$158,375,000</b>	<b>\$48,124,729</b>	<b>\$3,382,054</b>	<b>\$14,307,478</b>	<b>\$224,189,261</b>
<b>GENERAL FUND</b>	<b>\$76,213,928</b>	<b>\$345,050,966</b>	<b>\$421,264,894</b>	<b>\$24,329,142</b>	<b>\$0</b>	<b>(\$24,329,142)</b>	<b>\$421,264,894</b>

\*The amounts reported under "Retirement Board" are net of pension cost contributions associated with Department of Education Employees.  
The City must report to the State Department of Education annually on what costs were spent from General Government accounts in support of Education.  
The full extent of costs associated with all retired employees can be found in the department appropriation page for the Retirement Board.

**City of Waterbury**  
**Health Insurance Cost Projections - FY21**

**EXHIBIT F**

<b>HEALTH INSURANCE FUND</b>	
<b>PROJECTED REVENUE</b>	<b>FY21</b>
State of CT Teacher's Co-Pay	\$1,800,000
Health Ins. Co-Share - Plan Participants-DOE	\$5,150,000
Health Ins. Co-Share - Plan Participants-Gen Gov.	\$5,400,000
Health Ins. Co-Share - Retiree Participants	\$1,900,000
Health Ins. Co-Share - Plan Participants-Cobra	\$50,000
Health Ins. Co-Share - Plan Participants- DOE Grants	\$450,000
Grant Fringe Contributions	\$4,900,000
Medicare Part D & Other Fed. Reimbursement	\$1,000,000
Insurance Rebates & Misc.	\$5,000,000
Subrogation Recovery	\$50,000
Public Utility Admin Contribution	\$413,084
Water Bureau Contributions	\$1,013,339
WPCF Waste Treatment Contributions	\$382,000
Education Department Contribution	\$6,000,000
<b>TOTAL REVENUES</b>	<b>\$33,508,423</b>
<b>PROJECTED EXPENSE*</b>	<b>FY21</b>
Health Insurance Claims	\$69,643,231
Managed Drug Benefit	\$24,060,880
Dental Benefit	\$3,366,840
Third Party Administration	\$2,100,000
<b>Subtotal Cost of Insurance</b>	<b>\$99,170,951</b>
Change in IBNR	\$0
Professional & Other Services	\$837,472
HSA Payments	\$3,800,000
Medicare Reimbursement	\$5,700,000
<b>TOTAL EXPENDITURES</b>	<b>\$109,508,423</b>
<b>Total General Fund Contribution Required</b>	<b>\$76,000,000</b>

<b>Active EMP-DOE</b>	<b>RETIRED-DOE</b>	<b>Active EMP-GG</b>	<b>RETIRED-GG</b>
\$0	\$1,800,000	\$0	\$0
\$5,150,000	\$0	\$0	\$0
\$3,780,000	\$0	\$1,620,000	\$0
\$0	\$700,000	\$0	\$1,200,000
\$25,000	\$0	\$25,000	\$0
\$450,000	\$0	\$0	\$0
\$4,655,000	\$0	\$245,000	\$0
\$0	\$576,755	\$0	\$423,245
\$1,947,326	\$1,269,945	\$850,792	\$931,936
\$19,473	\$12,699	\$8,508	\$9,319
\$0	\$0	\$309,813	\$103,271
\$0	\$0	\$760,004	\$253,335
\$0	\$0	\$0	\$382,000
\$6,000,000	\$0	\$0	\$0
<b>\$22,026,800</b>	<b>\$4,359,399</b>	<b>\$3,819,118</b>	<b>\$3,303,107</b>
<b>Percentage of Total</b>	<b>Percentage of Total</b>	<b>Percentage of Total</b>	<b>Percentage of Total</b>
<b>38.95%</b>	<b>25.40%</b>	<b>17.02%</b>	<b>18.64%</b>
\$27,123,622	\$17,688,615	\$11,850,386	\$12,980,608
\$9,370,878	\$6,111,199	\$4,094,163	\$4,484,641
\$1,311,267	\$855,140	\$572,896	\$627,536
\$817,877	\$533,377	\$357,333	\$391,413
<b>\$38,623,644</b>	<b>\$25,188,331</b>	<b>\$16,874,778</b>	<b>\$18,484,198</b>
\$0	\$0	\$0	\$0
\$326,166	\$212,709	\$142,503	\$156,094
\$2,644,577	\$0	\$1,155,423	\$0
\$0	\$3,287,501	\$0	\$2,412,499
<b>\$41,594,387</b>	<b>\$28,688,541</b>	<b>\$18,172,704</b>	<b>\$21,052,791</b>
<b>\$19,567,587</b>	<b>\$24,329,142</b>	<b>\$14,353,587</b>	<b>\$17,749,685</b>

Active Costs	\$33,921,174
Retiree Costs	\$42,078,826
<b>Required General Fund Contribution</b>	<b>\$76,000,000</b>

Department of Education Costs	\$43,896,729
General Government Costs	\$32,103,271
<b>Required General Fund Contribution</b>	<b>\$76,000,000</b>

\* The projected expenses of the Health Insurance Fund are allocated to the four categories seen above based on a three year history of actual fund claims and other expense data for FY17, FY18, & FY19

**City of Waterbury**  
**STATE AID SCHEDULE - FY21**

**EXHIBIT G**

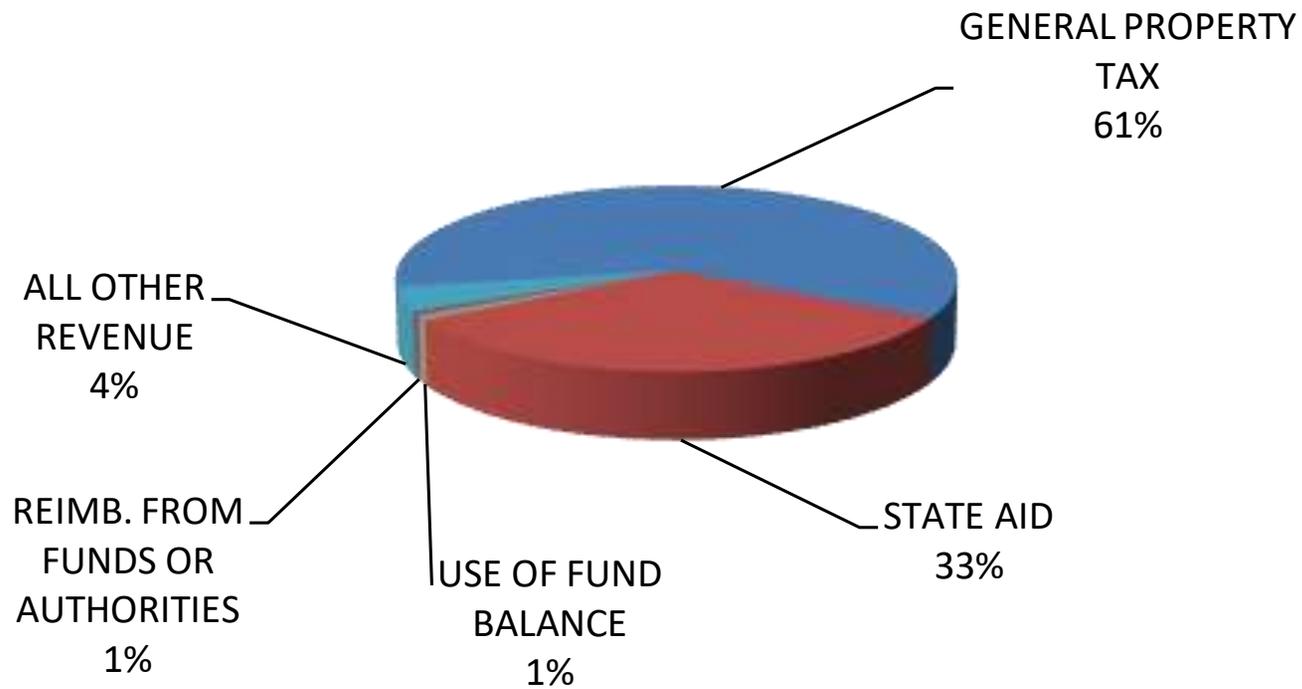
REVENUE DESCRIPTION	FY17 CITY RECEIPTS	FY18 CITY RECEIPTS	FY19 CITY RECEIPTS	FY20 CITY ADOPTED BUDGET	FY21 CITY PROPOSED BUDGET	FY21 STATE & CITY ADOPTED BUDGET	FY21 INCREASE (DECREASE)*
<b>STATE AID - FORMULA GRANTS - CITY</b>							
P.I.L.O.T. -- State Owned Real Property	\$3,896,947	\$3,021,121	\$3,021,121	\$3,021,121	\$3,021,121	\$3,021,121	\$0
P.I.L.O.T. -- Colleges and Hospitals	\$5,406,535	\$3,708,103	\$3,708,103	\$3,706,103	\$3,706,103	\$3,706,103	\$0
PEQUOT -- State Properties Grant	\$2,915,126	\$2,887,435	\$2,637,435	\$2,637,435	\$2,637,435	\$2,637,435	\$0
Municipal Revenue Sharing	\$3,141,669	\$3,141,669	\$3,284,145	\$3,284,145	\$3,284,145	\$3,284,145	\$0
Municipal Revenue Sharing- MRSA Motor Vehicles	\$13,438,542	\$8,651,176	\$7,412,524	\$7,742,795	\$7,747,981	\$7,747,981	\$5,186
Municipal Stabilization Grant	\$0	\$4,117,158	\$2,298,414	\$2,298,414	\$2,298,414	\$2,298,414	\$0
Subtotal	\$28,798,819	\$25,526,662	\$22,361,742	\$22,690,013	\$22,695,199	\$22,695,199	\$5,186
<b>STATE AID - FORMULA GRANTS - EDUCATION</b>							
ECS - Education Equalization Grant (without Alliance)	\$113,981,999	\$113,518,391	\$114,130,701	\$113,617,182	\$113,617,182	\$113,617,182	\$0
Subtotal	\$113,981,999	\$113,518,391	\$114,130,701	\$113,617,182	\$113,617,182	\$113,617,182	\$0
<b>STATE AID - REIMBURSEMENTS</b>							
Exemptions for the Elderly	\$660,162	\$19,152	\$18,566	\$20,000	\$20,000	\$20,000	\$0
Veterans Additional Exemption	\$123,019	\$109,887	\$107,712	\$150,000	\$100,000	\$100,000	(\$50,000)
Distressed Municipalities - Industrial Incentive Program	\$345,969	\$0	\$324,111	\$330,000	\$125,000	\$125,000	(\$205,000)
Special Education - Excess Cost & Agency Placements	\$2,179,210	\$2,244,369	\$2,435,438	\$2,200,000	\$2,200,000	\$2,200,000	\$0
Non-Public School Nurse Services	\$302,921	\$301,935	\$340,813	\$0	\$255,000	\$255,000	\$255,000
Special Education - Medicaid Grant	\$694,311	\$757,853	\$821,957	\$650,000	\$650,000	\$650,000	\$0
State Grants - Education - Other	\$182,199	\$171,922	\$137,128	\$175,000	\$175,000	\$175,000	\$0
Subtotal	\$4,487,791	\$3,605,118	\$4,185,723	\$3,525,000	\$3,525,000	\$3,525,000	\$0
<b>Total</b>	<b>\$147,268,609</b>	<b>\$142,650,171</b>	<b>\$140,678,166</b>	<b>\$139,832,195</b>	<b>\$139,837,381</b>	<b>\$139,837,381</b>	<b>\$5,186</b>

\* FY21 Increase/(Decrease) column compares the FY21 State & City Adopted Budget column to the FY20 City Adopted Budget column.

REVENUE DESCRIPTION	FY17 CITY RECEIPTS	FY18 CITY RECEIPTS	FY19 CITY RECEIPTS	FY20 CITY ADOPTED BUDGET	FY21 CITY PROPOSED BUDGET	FY21 STATE & CITY ADOPTED BUDGET	FY21 INCREASE (DECREASE)*
<b>STATE AID - ECS GRANT</b>							
ECS - Education Equalization Grant - GF Portion				\$113,617,182	\$113,617,182	\$113,617,182	\$0
ECS - Education Equalization Grant - Alliance Portion				\$29,403,470	\$36,473,359	\$36,473,359	\$7,069,889
Subtotal				\$143,020,652	\$150,090,541	\$150,090,541	\$7,069,889
<b>STATE AID CAPITAL IMPROVEMENT GRANTS - AMOUNTS NOT IN THE GENERAL FUND BUDGET</b>							
TAR - Town Aid Road				\$1,068,413	\$1,068,475	\$1,068,475	\$62
LOCIP - Local Capital Improvement Fund				\$1,309,565	\$1,309,565	\$1,309,565	\$0
MRSA - Municipal Revenue Sharing				\$2,516,158	\$3,506,785	\$3,506,785	\$990,627
Subtotal				\$4,894,136	\$5,884,825	\$5,884,825	\$990,689

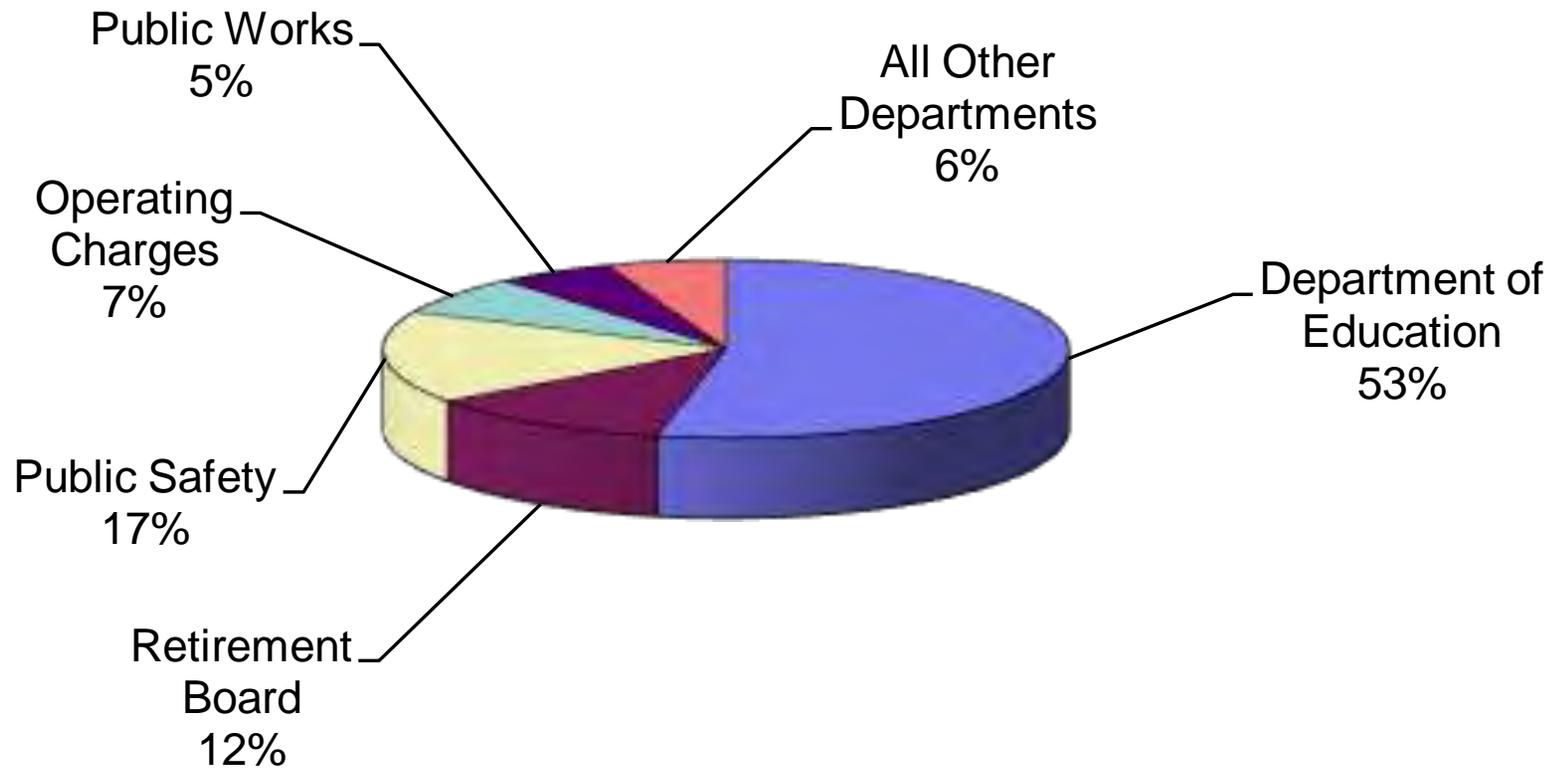
\* FY21 Increase/(Decrease) column compares the FY21 State & City Adopted Budget column to the FY20 City Adopted Budget column.

## City of Waterbury FY21 Revenue



Data Source is Revenue included in BOA Adopted Budget

## City of Waterbury Appropriations - FY21



Includes Direct Department Appropriations and Allocations for Normal Pension Costs and Other Employee Benefits  
Source Data is derived from Exhibit E included in the BOA Adopted Budget

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FY21

ADOPTED  
BUDGET  
SUMMARY

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET**  
**FYE JUNE 30, 2021**  
**SUMMARY**

DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>REVENUE</b>							
GENERAL PROPERTY TAX	\$238,980,515	\$243,478,400	\$252,733,144	\$250,552,480	\$250,552,480	\$256,952,067	\$256,952,067
PAYMENTS BY OTHER JURISDICTIONS	\$30,215,809	\$25,879,275	\$23,031,310	\$23,505,013	\$23,505,013	\$23,205,199	\$23,205,199
OTHER FINANCE DEPARTMENT REVENUE	\$10,348,934	\$9,059,599	\$9,080,771	\$11,330,000	\$11,330,000	\$11,155,000	\$11,155,000
USE OF FUND BALANCE	\$0	\$0	\$0	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
REIMB. FROM FUNDS OR AUTHORITIES	\$4,342,995	\$4,022,081	\$4,069,102	\$4,054,871	\$4,054,871	\$3,919,696	\$3,919,696
EDUCATION GRANTS & OTHER REVENUE	\$117,787,826	\$117,463,839	\$118,567,917	\$117,257,182	\$117,257,182	\$117,512,182	\$117,512,182
ALL OTHER DEPARTMENTS	\$6,422,257	\$5,653,070	\$5,507,913	\$5,707,250	\$5,707,250	\$5,520,750	\$5,520,750
<b>TOTAL REVENUES</b>	<b>\$408,098,337</b>	<b>\$405,556,264</b>	<b>\$412,990,156</b>	<b>\$415,406,796</b>	<b>\$415,406,796</b>	<b>\$421,264,894</b>	<b>\$421,264,894</b>
<b>EXPENDITURES</b>							
GENERAL GOVERNMENT	\$4,176,962	\$4,395,255	\$4,255,665	\$4,735,321	\$5,231,529	\$5,134,352	\$5,134,352
FINANCE	\$5,330,405	\$5,364,744	\$5,323,922	\$5,761,098	\$6,326,216	\$6,261,482	\$6,261,482
PUBLIC SAFETY	\$49,651,900	\$51,496,915	\$51,907,096	\$54,107,847	\$56,332,540	\$56,213,301	\$56,213,301
PUBLIC WORKS	\$17,218,603	\$17,853,050	\$18,391,618	\$19,654,620	\$21,447,123	\$19,971,433	\$19,971,433
PLANNING AND DEVELOPMENT	\$1,111,865	\$1,143,817	\$1,115,658	\$1,190,717	\$1,353,337	\$1,352,537	\$1,352,537
HUMAN SERVICES	\$5,468,130	\$5,655,425	\$5,677,355	\$5,929,597	\$6,343,719	\$6,197,134	\$6,197,134
OPERATING CHARGES	\$122,795,804	\$115,985,413	\$120,323,567	\$117,908,475	\$122,324,486	\$119,701,706	\$119,701,706
RETIREMENT BOARD	\$44,784,979	\$44,954,983	\$47,076,209	\$47,744,121	\$48,057,949	\$48,057,949	\$48,057,949
EDUCATION	\$157,130,031	\$158,371,741	\$158,760,581	\$158,375,000	\$158,375,000	\$158,375,000	\$158,375,000
<b>TOTAL EXPENDITURES</b>	<b>\$407,668,679</b>	<b>\$405,221,343</b>	<b>\$412,831,671</b>	<b>\$415,406,796</b>	<b>\$425,791,899</b>	<b>\$421,264,894</b>	<b>\$421,264,894</b>
Surplus - (Deficit)	\$429,658	\$334,921	\$158,485	\$0	(\$10,385,103)	\$0	\$0

DEPARTMENT REQUESTS 2021 BUDGET - The Revenues included in this column are those Adopted by the BOA in FY2020

DEPARTMENT REQUESTS 2021 BUDGET - The Expenditures included in this column are those reflected in the Department Head budget requests

**CITY OF WATERBURY**  
**BOA ADOTPED BUDGET**  
**FYE JUNE 30, 2021**  
**REVENUE SUMMARY**

<b>REVENUE DESCRIPTION</b>	<b>AUDITED ACTUALS FY17</b>	<b>AUDITED ACTUALS FY18</b>	<b>AUDITED ACTUALS FY19</b>	<b>FY20 ADOPTED BUDGET</b>	<b>FY21 REVENUE PROJECTION</b>	<b>FY21 MAYOR'S PROPOSED BUDGET</b>	<b>FY21 BOA ADOPTED BUDGET</b>
Revenue Collector - Taxes	\$238,980,515	\$243,478,400	\$252,733,144	\$250,552,480	\$250,552,480	\$256,952,067	\$256,952,067
Payments by Other Jurisdictions	\$30,215,809	\$25,879,275	\$23,031,310	\$23,505,013	\$23,505,013	\$23,205,199	\$23,205,199
Transfers from other Funds	\$4,342,995	\$4,022,081	\$4,069,102	\$4,054,871	\$4,054,871	\$3,919,696	\$3,919,696
Use of Fund Balance	\$0	\$0	\$0	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
Finance Dept.--Other	\$10,348,934	\$9,059,599	\$9,080,771	\$11,330,000	\$11,330,000	\$11,155,000	\$11,155,000
Legal Department	\$29,954	\$5,777	\$41,983	\$20,500	\$20,500	\$20,500	\$20,500
City Clerk	\$0	\$0	\$0	\$250	\$250	\$250	\$250
Town Clerk	\$2,142,209	\$2,035,631	\$1,950,109	\$1,921,500	\$1,921,500	\$1,921,500	\$1,921,500
Human Resources	\$0	\$104,100	\$250	\$1,000	\$1,000	\$1,000	\$1,000
Registrar of Voters	\$0	\$0	\$0	\$250	\$250	\$250	\$250
Assessment Department	\$1,464	\$2,222	\$1,053	\$1,500	\$1,500	\$1,500	\$1,500
Information Technology Dept.	\$0	\$0	\$0	\$250	\$250	\$250	\$250
Police Department	\$1,382,186	\$1,331,472	\$1,313,647	\$1,550,000	\$1,550,000	\$1,365,000	\$1,365,000
Fire Department	\$171,603	\$110,634	\$68,285	\$111,750	\$111,750	\$110,250	\$110,250
Dept. of Public Works	\$427,512	\$363,938	\$352,207	\$386,250	\$386,250	\$386,250	\$386,250
City Plan	\$124,190	\$113,256	\$93,688	\$126,000	\$126,000	\$126,000	\$126,000
Dept. of Inspection	\$1,997,447	\$1,433,160	\$1,550,316	\$1,397,000	\$1,397,000	\$1,397,000	\$1,397,000
Health Department	\$145,692	\$152,880	\$136,375	\$191,000	\$191,000	\$191,000	\$191,000
Dept. of Education	\$117,787,826	\$117,463,839	\$118,567,917	\$117,257,182	\$117,257,182	\$117,512,182	\$117,512,182
<b>TOTAL</b>	<b>\$408,098,337</b>	<b>\$405,556,264</b>	<b>\$412,990,156</b>	<b>\$415,406,796</b>	<b>\$415,406,796</b>	<b>\$421,264,894</b>	<b>\$421,264,894</b>

FY21 REVENUE PROJECTION - The Revenues included in this column are the same as those adopted by the Board of Aldermen as the FY20 Budget

FY21 MAYOR'S PROPOSED BUDGET - The Revenues in this column are considered to be the best estimates for FY21 Revenue at budget development time

FY21 ADOPTED BUDGET - Reflects the changes, if any, included in the FY21 State Budget as well as those made by the BOA

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET**  
**FYE JUNE 30, 2021**  
**EXPENDITURE SUMMARY**

APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET	FY21 CHANGES \$	FY21 CHANGES %
<b>GENERAL GOVERNMENT</b>									
MAYOR'S OFFICE	\$672,874	\$722,247	\$682,886	\$774,320	\$880,486	\$880,486	\$880,486	\$106,166	13.71%
BOARD OF ALDERMAN	\$63,999	\$63,999	\$63,666	\$64,000	\$64,000	\$64,000	\$64,000	\$0	0.00%
LEGAL DEPARTMENT	\$1,479,023	\$1,623,722	\$1,493,713	\$1,885,103	\$2,094,909	\$1,957,732	\$1,957,732	\$72,629	3.85%
CITY CLERK	\$208,022	\$212,513	\$211,111	\$219,686	\$230,016	\$230,016	\$230,016	\$10,330	4.70%
TOWN CLERK	\$592,480	\$583,450	\$535,265	\$549,928	\$589,117	\$589,117	\$589,117	\$39,189	7.13%
DEPT OF HUMAN RESOURCES	\$666,039	\$719,347	\$746,925	\$730,569	\$788,783	\$788,783	\$788,783	\$58,214	7.97%
REGISTRAR OF VOTERS	\$351,966	\$329,515	\$387,360	\$373,906	\$446,125	\$446,125	\$446,125	\$72,219	19.31%
CITY SHERIFF	\$17,467	\$17,123	\$17,123	\$17,784	\$17,793	\$17,793	\$17,793	\$9	0.05%
PROBATE	\$125,092	\$123,340	\$117,616	\$120,025	\$120,300	\$160,300	\$160,300	\$40,275	33.56%
SUBTOTAL	\$4,176,962	\$4,395,255	\$4,255,665	\$4,735,321	\$5,231,529	\$5,134,352	\$5,134,352	\$399,031	8.43%
<b>FINANCE</b>									
DEPARTMENT OF FINANCE	\$1,420,449	\$1,500,439	\$1,521,646	\$1,656,112	\$1,821,034	\$1,756,820	\$1,756,820	\$100,708	6.08%
ASSESSMENT	\$756,442	\$766,257	\$761,858	\$777,559	\$801,544	\$801,544	\$801,544	\$23,985	3.08%
TAX COLLECTOR	\$1,123,855	\$1,063,105	\$1,010,588	\$1,083,631	\$1,149,718	\$1,149,718	\$1,149,718	\$66,087	6.10%
PURCHASING DEPT	\$264,611	\$280,418	\$286,355	\$285,899	\$290,034	\$290,034	\$290,034	\$4,135	1.45%
AUDIT	\$160,032	\$161,399	\$78,857	\$161,899	\$156,899	\$156,899	\$156,899	(\$5,000)	-3.09%
BUDGET	\$150,986	\$48,851	\$102,016	\$148,150	\$148,150	\$148,150	\$148,150	\$0	0.00%
INFORMATION SERVICES	\$1,454,029	\$1,544,276	\$1,562,602	\$1,647,848	\$1,958,837	\$1,958,317	\$1,958,317	\$310,469	18.84%
SUBTOTAL	\$5,330,405	\$5,364,744	\$5,323,922	\$5,761,098	\$6,326,216	\$6,261,482	\$6,261,482	\$500,384	8.69%
<b>PUBLIC SAFETY</b>									
POLICE DEPARTMENT	\$30,402,718	\$31,913,300	\$32,036,527	\$33,495,026	\$34,705,159	\$34,558,442	\$34,558,442	\$1,063,416	3.17%
FIRE DEPARTMENT	\$19,249,182	\$19,583,615	\$19,870,569	\$20,612,821	\$21,627,381	\$21,654,859	\$21,654,859	\$1,042,038	5.06%
SUBTOTAL	\$49,651,900	\$51,496,915	\$51,907,096	\$54,107,847	\$56,332,540	\$56,213,301	\$56,213,301	\$2,105,454	3.89%

APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET	FY21 CHANGES \$	FY21 CHANGES %
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<b>PUBLIC WORKS</b>									
<b>DPW BREAKDOWN</b>									
DIRECTOR OF DPW	\$393,449	\$396,216	\$409,702	\$625,834	\$650,570	\$650,570	\$650,570	\$24,736	3.95%
ENGINEERING	\$922,967	\$985,501	\$1,004,043	\$1,082,041	\$1,234,494	\$1,242,494	\$1,242,494	\$160,453	14.83%
BUREAU OF PARKS	\$2,081,226	\$2,136,529	\$2,185,068	\$2,329,863	\$2,690,354	\$2,451,448	\$2,451,448	\$121,585	5.22%
PUBLIC BUILDINGS	\$2,065,142	\$1,993,719	\$2,101,189	\$1,934,107	\$2,020,744	\$2,029,141	\$2,029,141	\$95,034	4.91%
BUREAU OF LEISURE SERVICES	\$857,856	\$904,757	\$879,478	\$965,249	\$1,022,777	\$1,002,410	\$1,002,410	\$37,161	3.85%
CENTRAL VEHICLE MAINT.	\$1,666,244	\$1,726,398	\$1,955,489	\$1,926,893	\$1,995,013	\$1,993,013	\$1,993,013	\$66,120	3.43%
REFUSE COLLECTION	\$5,316,081	\$5,752,688	\$6,415,990	\$6,880,709	\$7,255,802	\$7,151,992	\$7,151,992	\$271,283	3.94%
BUREAU OF STREETS	\$3,629,435	\$3,642,808	\$3,144,393	\$3,578,543	\$4,233,696	\$3,106,691	\$3,106,691	(\$471,852)	-13.19%
NORTH END DISPOSAL	\$286,202	\$314,434	\$296,266	\$331,381	\$343,674	\$343,674	\$343,674	\$12,293	3.71%
<b>SUBTOTAL</b>	<b>\$17,218,603</b>	<b>\$17,853,050</b>	<b>\$18,391,618</b>	<b>\$19,654,620</b>	<b>\$21,447,123</b>	<b>\$19,971,433</b>	<b>\$19,971,433</b>	<b>\$316,813</b>	<b>1.61%</b>

<b>PLANNING AND DEVELOPMENT</b>									
CITY PLANNING	\$345,756	\$333,131	\$315,281	\$362,863	\$455,613	\$455,613	\$455,613	\$92,750	25.56%
DEPT OF INSPECTIONS	\$766,109	\$810,686	\$800,377	\$827,854	\$897,724	\$896,924	\$896,924	\$69,070	8.34%
<b>SUBTOTAL</b>	<b>\$1,111,865</b>	<b>\$1,143,817</b>	<b>\$1,115,658</b>	<b>\$1,190,717</b>	<b>\$1,353,337</b>	<b>\$1,352,537</b>	<b>\$1,352,537</b>	<b>\$161,820</b>	<b>13.59%</b>

<b>HUMAN SERVICES</b>									
HEALTH DEPARTMENT	\$3,452,414	\$3,678,105	\$3,703,279	\$3,838,635	\$4,046,100	\$4,001,100	\$4,001,100	\$162,465	4.23%
WATERBURY SENIOR CENTER	\$191,568	\$189,735	\$193,164	\$228,085	\$229,923	\$229,923	\$229,923	\$1,838	0.81%
SILAS BRONSON LIBRARY	\$1,824,149	\$1,787,586	\$1,780,912	\$1,862,877	\$2,067,696	\$1,966,111	\$1,966,111	\$103,234	5.54%
<b>SUBTOTAL</b>	<b>\$5,468,130</b>	<b>\$5,655,425</b>	<b>\$5,677,355</b>	<b>\$5,929,597</b>	<b>\$6,343,719</b>	<b>\$6,197,134</b>	<b>\$6,197,134</b>	<b>\$267,537</b>	<b>4.51%</b>

APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET	FY21 CHANGES \$	FY21 CHANGES %
<b>OPERATING CHARGES</b>									
<b>CONTRIBUTIONS TO INTERNAL SERVICE FUNDS</b>									
HEALTH INSURANCE	\$81,266,000	\$76,500,000	\$78,275,902	\$76,000,000	\$78,000,000	\$76,000,000	\$76,000,000	\$0	0.00%
WORKERS COMPENSATION	\$8,700,000	\$8,000,000	\$8,400,000	\$7,000,000	\$8,000,000	\$7,100,000	\$7,100,000	\$100,000	1.43%
HEART & HYPERTENSION	\$725,000	\$870,000	\$700,000	\$1,200,000	\$1,000,000	\$1,000,000	\$1,000,000	(\$200,000)	-16.67%
GENERAL LIABILITY	\$750,000	\$250,000	\$950,000	\$1,000,000	\$1,200,000	\$1,200,000	\$1,200,000	\$200,000	20.00%
SUBTOTAL	\$91,441,000	\$85,620,000	\$88,325,902	\$85,200,000	\$88,200,000	\$85,300,000	\$85,300,000	\$100,000	0.12%
<b>CONTRIBUTIONS TO DEBT SERVICE &amp; CAPITAL FUNDS</b>									
DEBT SERVICE	\$19,000,000	\$20,000,000	\$21,000,000	\$22,000,000	\$22,500,000	\$22,000,000	\$22,000,000	\$0	0.00%
CAPITAL RESERVE/ EQUIPMENT	\$1,465,000	\$500,000	\$1,750,000	\$0	\$0	\$0	\$0	\$0	0.00%
CAPITAL VEHICLE REPLACEMENT	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$1,000,000	\$1,000,000	0.00%
SPECIAL PROJECT FUNDS	\$1,919,000	\$0	\$250,000	\$0	\$150,000	\$150,000	\$150,000	\$150,000	0.00%
GOLF COURSE CONTRIBUTION	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SUBTOTAL	\$22,634,000	\$21,500,000	\$23,000,000	\$22,000,000	\$22,650,000	\$23,150,000	\$23,150,000	\$1,150,000	5.23%
<b>OTHER SUNDRY SERVICES</b>									
CONTRACTUAL SERVICES	\$881,400	\$917,999	\$938,067	\$1,005,000	\$1,177,000	\$1,192,000	\$1,192,000	\$187,000	18.61%
OTHER EMPLOYEE BENEFITS	\$6,334,302	\$6,387,130	\$6,258,243	\$6,561,000	\$6,640,000	\$6,650,000	\$6,650,000	\$89,000	1.36%
MUNICIPAL GROUPS	\$805,103	\$879,587	\$851,356	\$892,475	\$1,023,975	\$959,706	\$959,706	\$67,231	7.53%
WDC CONTRIBUTION	\$700,000	\$680,696	\$950,000	\$950,000	\$1,133,511	\$950,000	\$950,000	\$0	0.00%
CONTINGENCY ACCOUNT	\$0	\$0	\$0	\$1,300,000	\$1,500,000	\$1,500,000	\$1,500,000	\$200,000	15.38%
SALARY ACCRUALS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0.00%
SUBTOTAL	\$8,720,804	\$8,865,413	\$8,997,665	\$10,708,475	\$11,474,486	\$11,251,706	\$11,251,706	\$543,231	5.07%
TOTAL OPERATING CHARGES	\$122,795,804	\$115,985,413	\$120,323,567	\$117,908,475	\$122,324,486	\$119,701,706	\$119,701,706	\$1,793,231	1.52%
<b>RETIREMENT BOARD</b>									
PENSION CONT. & OTHER EXP.	\$44,784,979	\$44,954,983	\$47,076,209	\$47,744,121	\$48,057,949	\$48,057,949	\$48,057,949	\$313,828	0.66%
SUBTOTAL	\$44,784,979	\$44,954,983	\$47,076,209	\$47,744,121	\$48,057,949	\$48,057,949	\$48,057,949	\$313,828	0.66%
<b>GENERAL GOV. TOTAL</b>	<b>\$250,538,647</b>	<b>\$246,849,602</b>	<b>\$254,071,090</b>	<b>\$257,031,796</b>	<b>\$267,416,899</b>	<b>\$262,889,894</b>	<b>\$262,889,894</b>	<b>\$5,858,098</b>	<b>2.28%</b>
<b>EDUCATION</b>									
BOARD OF EDUCATION	\$157,130,031	\$158,371,741	\$158,760,581	\$158,375,000	\$158,375,000	\$158,375,000	\$158,375,000	\$0	0.00%
SUBTOTAL	\$157,130,031	\$158,371,741	\$158,760,581	\$158,375,000	\$158,375,000	\$158,375,000	\$158,375,000	\$0	0.00%
<b>TOTAL GENERAL FUND</b>	<b>\$407,668,679</b>	<b>\$405,221,343</b>	<b>\$412,831,671</b>	<b>\$415,406,796</b>	<b>\$425,791,899</b>	<b>\$421,264,894</b>	<b>\$421,264,894</b>	<b>\$5,858,098</b>	<b>1.41%</b>

FY21 CHANGES \$ - The changes included in the FY21 BOA Adopted Budget as compared to the FY20 Adopted Budget in monetary values

FY21 CHANGES % - The changes included in the FY21 BOA Adopted Budget as compared to the FY20 Adopted Budget in percentage values

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FY21  
REVENUE  
DETAIL

**CITY OF WATERBURY**  
**BOA ADOPTED BUDGET**  
**FYE JUNE 30, 2021**  
**REVENUE DETAIL**

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b><u>GENERAL PROPERTY TAX</u></b>								
<b><u>COLLECTION OF TAX ASSESSMENT PRINCIPAL</u></b>								
414000	CURRENT PROPERTY TAXES - Real Estate & P.P.*	\$217,684,733	\$222,234,038	\$226,091,893	\$221,530,664	\$221,530,664	\$227,231,299	\$227,231,299
414003	CURRENT PROPERTY TAXES - Motor Vehicles**	\$13,315,338	\$13,938,667	\$17,688,912	\$19,471,816	\$19,471,816	\$20,170,768	\$20,170,768
414001	PRIOR YEARS' PROPERTY TAXES	\$2,570,820	\$2,253,090	\$3,027,588	\$3,800,000	\$3,800,000	\$3,800,000	\$3,800,000
414002	SUPPLEMENTAL AUTOMOBILE LIST	\$2,582,582	\$2,364,193	\$2,780,002	\$2,650,000	\$2,650,000	\$2,650,000	\$2,650,000
<b><u>COLLECTION OF INTEREST &amp; PENALTIES</u></b>								
414004	CURRENT PROPERTY TAXES	\$994,779	\$973,010	\$1,325,537	\$1,100,000	\$1,100,000	\$1,100,000	\$1,100,000
414005	PRIOR YEARS' PROPERTY TAXES	\$1,832,262	\$1,715,402	\$1,819,213	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000
<b><u>TOTAL - GENERAL PROPERTY TAX</u></b>		<b><u>\$238,980,515</u></b>	<b><u>\$243,478,400</u></b>	<b><u>\$252,733,144</u></b>	<b><u>\$250,552,480</u></b>	<b><u>\$250,552,480</u></b>	<b><u>\$256,952,067</u></b>	<b><u>\$256,952,067</u></b>
<b><u>GRANTS &amp; CONTRIBUTIONS</u></b>								
425000	EXEMPTIONS FOR THE ELDERLY-PAID BY STATE	\$660,162	\$19,152	\$18,566	\$20,000	\$20,000	\$20,000	\$20,000
425001	ADDITIONAL VETERANS EXEMPTION	\$123,019	\$109,887	\$107,712	\$150,000	\$150,000	\$100,000	\$100,000
488005	MISCELLANEOUS	\$1,608	\$2,137	\$3,230	\$5,000	\$5,000	\$5,000	\$5,000
<b><u>TOTAL - GENERAL TAX GRANTS</u></b>		<b><u>\$784,789</u></b>	<b><u>\$131,176</u></b>	<b><u>\$129,507</u></b>	<b><u>\$175,000</u></b>	<b><u>\$175,000</u></b>	<b><u>\$125,000</u></b>	<b><u>\$125,000</u></b>
<b><u>TOTAL - TAX AND GRANTS</u></b>		<b><u>\$239,765,303</u></b>	<b><u>\$243,609,576</u></b>	<b><u>\$252,862,652</u></b>	<b><u>\$250,727,480</u></b>	<b><u>\$250,727,480</u></b>	<b><u>\$257,077,067</u></b>	<b><u>\$257,077,067</u></b>

\*CURRENT PROPERTY TAXES BASED ON GRAND LIST OF \$4,011,750,245 FOR REAL ESTATE & PERSONAL PROPERTY LESS EXEMPTIONS & GL EROSION OF 1.5% @ 60.21 MILLS, MINUS ELDERLY & DISABLED TAX CREDITS OF \$900,000 PLUS \$325,000 FOR THE LOCAL PROGRAM AND CURRENT TAX COLLECTION RATE OF 96.0%

\*\*MOTOR VEHICLE TAXES BASED ON GRAND LIST OF \$467,617,359 LESS EXEMPTIONS & GL EROSION OF 0.15% @ 45 MILLS; SUPPLEMENTAL MV ALSO AT 45 MILLS

NOTE: TAXES PAID ON PROPERTIES IN ARREARS WILL BE CREDITED TO THE OLDEST COLLECTIBLE BILLING NOT IN DISPUTE WITH THE APPROPRIATE CHARGES FOR INTEREST AND PENALTIES

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b><u>DEPARTMENT OF FINANCE</u></b>								
<b><u>PAYMENTS BY OTHER JURISDICTIONS</u></b>								
425006	P.I.L.O.T. -- STATE OWNED REAL PROPERTY	\$3,896,947	\$3,021,121	\$3,021,121	\$3,021,121	\$3,021,121	\$3,021,121	\$3,021,121
425007	P.I.L.O.T. -- COLLEGES & HOSPITALS	\$5,406,535	\$3,708,103	\$3,708,103	\$3,706,103	\$3,706,103	\$3,706,103	\$3,706,103
425012	PEQUOT / MOHEGAN FUND GRANT	\$2,915,126	\$2,887,435	\$2,637,435	\$2,637,435	\$2,637,435	\$2,637,435	\$2,637,435
425013	MUNICIPAL REVENUE SHARING - Select PILOT	\$3,141,669	\$3,141,669	\$3,284,145	\$3,284,145	\$3,284,145	\$3,284,145	\$3,284,145
425014	MUNICIPAL REVENUE SHARING-MRSA MV GRANT	\$13,438,542	\$8,651,176	\$7,412,524	\$7,742,795	\$7,742,795	\$7,747,981	\$7,747,981
425016	MUNICIPAL STABILIZATION GRANT	\$0	\$4,117,158	\$2,298,414	\$2,298,414	\$2,298,414	\$2,298,414	\$2,298,414
425018	P.I.L.O.T. - HOUSING AUTHORITY	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
445085	PROBATE COURT COSTS -- WOLCOTT &	\$30,358	\$28,546	\$27,652	\$30,000	\$30,000	\$30,000	\$30,000
461118	MARRIOTT RAMP GARAGE PAYMENT	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
485016	DISTRESSED MUNICIPALITIES GRANT	\$345,969	\$0	\$324,111	\$330,000	\$330,000	\$125,000	\$125,000
485017	TELEPHONE ACCESS LINE TAX	\$255,875	\$192,891	\$188,298	\$250,000	\$250,000	\$200,000	\$200,000
<b><u>TOTAL - PAYMENTS BY OTHER JURISDICTIONS</u></b>		<b>\$29,431,021</b>	<b>\$25,748,100</b>	<b>\$22,901,802</b>	<b>\$23,330,013</b>	<b>\$23,330,013</b>	<b>\$23,080,199</b>	<b>\$23,080,199</b>
<b><u>INTEREST, RENT, SERVICES AND MISCELLANEOUS INCOME</u></b>								
436000	INCOME FROM INVESTMENTS	\$614,480	\$869,658	\$1,439,856	\$750,000	\$750,000	\$950,000	\$950,000
441088	RENTAL OF PROPERTY FEES	\$938,280	\$1,189,944	\$1,405,026	\$1,400,000	\$1,400,000	\$1,400,000	\$1,400,000
445009	PROCEEDS -- OFF TRACK BETTING	\$158,674	\$151,002	\$147,528	\$180,000	\$180,000	\$180,000	\$180,000
445020	OTHER CITY OWNED PROPERTY	\$107,178	\$106,602	\$42,792	\$75,000	\$75,000	\$55,000	\$55,000
472001	FRINGE BENEFIT CONTRIBUTION FROM GRANTS	\$8,523,256	\$6,734,898	\$6,007,842	\$8,900,000	\$8,900,000	\$8,545,000	\$8,545,000
480001	USE OF FUND BALANCE	\$0	\$0	\$0	\$3,000,000	\$3,000,000	\$3,000,000	\$3,000,000
488005	MISCELLANEOUS	\$7,066	\$7,494	\$37,727	\$25,000	\$25,000	\$25,000	\$25,000
<b><u>TOTAL - INTEREST, RENT, SERVICES AND MISC. INCOME</u></b>		<b>\$10,348,934</b>	<b>\$9,059,599</b>	<b>\$9,080,771</b>	<b>\$14,330,000</b>	<b>\$14,330,000</b>	<b>\$14,155,000</b>	<b>\$14,155,000</b>

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b><u>REIMBURSEMENT FROM OTHER FUNDS OR AUTHORITIES</u></b>								
499008	WATER FUND -- PENSIONFRINGE BENEFITS	\$1,172,290	\$1,083,307	\$1,172,401	\$1,203,232	\$1,203,232	\$1,255,370	\$1,255,370
499001	WATER FUND-INDIRECT SERVICE CHARGES	\$786,000	\$805,680	\$895,680	\$800,000	\$800,000	\$800,000	\$800,000
499009	WPC - PENSIONFRINGE BENEFITS	\$1,007,665	\$996,309	\$980,422	\$931,830	\$931,830	\$937,000	\$937,000
499003	WPC - INDIRECT SERVICE CHARGES	\$522,750	\$522,750	\$612,750	\$300,000	\$300,000	\$300,000	\$300,000
499011	PUBLIC UTILITY -- PENSIONFRINGE BENEFITS	\$419,552	\$434,035	\$407,849	\$384,809	\$384,809	\$427,326	\$427,326
499002	PUBLIC UTILITY - INDIRECT SERVICE CHARGES	\$201,000	\$180,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000
499007	GOLF COURSE FRINGE/PENSION RECOVERIES AND INDIRECT CHARGES	\$233,738	\$0	\$0	\$235,000	\$235,000	\$0	\$0
<b><u>TOTAL - REIMBURSEMENT FROM OTHER FUNDS OR AUTHORITIES</u></b>		<b>\$4,342,995</b>	<b>\$4,022,081</b>	<b>\$4,069,102</b>	<b>\$4,054,871</b>	<b>\$4,054,871</b>	<b>\$3,919,696</b>	<b>\$3,919,696</b>
<b>TOTAL -- FINANCE DEPARTMENT REVENUE</b>		<b>\$44,122,950</b>	<b>\$38,829,779</b>	<b>\$36,051,675</b>	<b>\$41,714,884</b>	<b>\$41,714,884</b>	<b>\$41,154,895</b>	<b>\$41,154,895</b>
<b><u>LEGAL DEPARTMENT</u></b>								
<b><u>SERVICES AND MISCELLANEOUS INCOME</u></b>								
488005	MISCELLANEOUS	\$29,954	\$5,777	\$41,983	\$20,000	\$20,000	\$20,000	\$20,000
488017	LEGAL CLAIMS RECOVERY	\$0	\$0	\$0	\$500	\$500	\$500	\$500
<b>TOTAL -- LEGAL DEPARTMENT</b>		<b>\$29,954</b>	<b>\$5,777</b>	<b>\$41,983</b>	<b>\$20,500</b>	<b>\$20,500</b>	<b>\$20,500</b>	<b>\$20,500</b>

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**CITY CLERK**

**SERVICES AND MISCELLANEOUS INCOME**

488005	MISCELLANEOUS	\$0	\$0	\$0	\$250	\$250	\$250	\$250
<b>TOTAL -- CITY CLERK</b>		<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>

**TOWN CLERK**

**SERVICES AND MISCELLANEOUS INCOME**

441000	DEED RECORDING FEES	\$293,191	\$300,828	\$298,757	\$350,000	\$350,000	\$350,000	\$350,000
441001	DEED TRANSFERS	\$2,486	\$2,824	\$3,084	\$3,000	\$3,000	\$3,000	\$3,000
441006	LANDLORD REGISTRATIONS	\$335	\$210	\$405	\$500	\$500	\$500	\$500
441010	REAL ESTATE CONVEYANCE	\$1,239,847	\$1,155,066	\$1,086,321	\$950,000	\$950,000	\$950,000	\$950,000
441014	VITAL STATISTICS FEES	\$388,265	\$371,505	\$373,100	\$385,000	\$385,000	\$385,000	\$385,000
441018	RECORD COPY & MAP REPRODUCTION FEES	\$102,147	\$97,160	\$89,946	\$110,000	\$110,000	\$110,000	\$110,000
441042	BURIAL AND TRANSIT PERMITS	\$6,228	\$5,931	\$10,100	\$6,000	\$6,000	\$6,000	\$6,000
441046	DOG LICENSES	\$5,078	\$4,617	\$4,871	\$7,000	\$7,000	\$7,000	\$7,000
441052	MARRIAGE LICENSES	\$7,458	\$6,950	\$9,920	\$7,000	\$7,000	\$7,000	\$7,000
441084	OTHER TOWNS -- VITAL STATISTICS	\$898	\$980	\$1,056	\$3,000	\$3,000	\$3,000	\$3,000
488005	MISCELLANEOUS FEES	\$24,482	\$17,298	\$23,094	\$20,000	\$20,000	\$20,000	\$20,000
488014	DEPARTMENTAL CHARGES (Photostat Dept)	\$71,795	\$72,263	\$49,457	\$80,000	\$80,000	\$80,000	\$80,000
<b>TOTAL -- TOWN CLERK</b>		<b>\$2,142,209</b>	<b>\$2,035,631</b>	<b>\$1,950,109</b>	<b>\$1,921,500</b>	<b>\$1,921,500</b>	<b>\$1,921,500</b>	<b>\$1,921,500</b>

**DEPARTMENT OF HUMAN RESOURCES**

**SERVICES AND MISCELLANEOUS INCOME**

488014	DEPARTMENTAL CHARGES	\$0	\$104,100	\$250	\$1,000	\$1,000	\$1,000	\$1,000
<b>TOTAL -- HUMAN RESOURCES REVENUE</b>		<b>\$0</b>	<b>\$104,100</b>	<b>\$250</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b><u>REGISTRAR OF VOTERS</u></b>								
<b><u>SERVICES AND MISCELLANEOUS INCOME</u></b>								
488005	MISCELLANEOUS	\$0	\$0	\$0	\$250	\$250	\$250	\$250
	<b>TOTAL -- ROV REVENUE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>
<b><u>ASSESSMENT DEPARTMENT</u></b>								
<b><u>SERVICES AND MISCELLANEOUS INCOME</u></b>								
441134	RECORD COPIES	\$1,464	\$2,222	\$1,053	\$1,500	\$1,500	\$1,500	\$1,500
	<b>TOTAL -- ASSESSMENT REVENUE</b>	<b>\$1,464</b>	<b>\$2,222</b>	<b>\$1,053</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b><u>PURCHASING DEPARTMENT</u></b>								
<b><u>SERVICES AND MISCELLANEOUS INCOME</u></b>								
488005	MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	<b>TOTAL - PURCHASING REVENUE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>INFORMATION TECHNOLOGY DEPARTMENT</u></b>								
<b><u>SERVICES AND MISCELLANEOUS INCOME</u></b>								
488005	MISCELLANEOUS	\$0	\$0	\$0	\$250	\$250	\$250	\$250
	<b>TOTAL -- INFORMATION SERVICES REVENUE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>	<b>\$250</b>

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**POLICE DEPARTMENT**

**SERVICES AND MISCELLANEOUS INCOME**

422020	STATE GRANT - OTHER	\$0	\$0	\$0	\$20,000	\$20,000	\$0	\$0
425013	MUNICIPAL REVENUE SHARING	\$27,067	\$40,177	\$27,575	\$0	\$0	\$20,000	\$20,000
441002	DOG POUND FEES	\$9,775	\$6,749	\$8,179	\$10,000	\$10,000	\$10,000	\$10,000
441003	FALSE ALARMS -- FINES	\$24,475	\$28,225	\$24,275	\$50,000	\$50,000	\$50,000	\$50,000
441008	PARKING VIOLATIONS	\$453,923	\$431,207	\$394,848	\$520,000	\$520,000	\$400,000	\$400,000
441018	RECORD COPY FEES	\$23,559	\$23,472	\$23,762	\$15,000	\$15,000	\$15,000	\$15,000
441056	MISCELLANEOUS LICENSES & PERMITS	\$50,770	\$32,079	\$35,067	\$40,000	\$40,000	\$40,000	\$40,000
441110	RAMPGARAGES - SPRING ST.	\$68,714	\$69,869	\$63,418	\$100,000	\$100,000	\$75,000	\$75,000
441115	RAMPGARAGES - BUCKINGHAM ST.	\$386,253	\$368,324	\$352,870	\$415,000	\$415,000	\$375,000	\$375,000
441116	SURFACE PARKING LOTS	\$19,712	\$29,948	\$34,835	\$25,000	\$25,000	\$25,000	\$25,000
441117	ON STREET PARKING METERS	\$12,488	\$19,288	\$31,910	\$30,000	\$30,000	\$30,000	\$30,000
441143	SURFACE LOT KIOSKS	\$55,505	\$57,676	\$56,495	\$65,000	\$65,000	\$65,000	\$65,000
441144	ON STREET KIOSKS	\$244,860	\$217,832	\$249,238	\$245,000	\$245,000	\$245,000	\$245,000
488005	MISCELLANEOUS	\$5,086	\$6,626	\$11,176	\$15,000	\$15,000	\$15,000	\$15,000
<b>TOTAL -- POLICE DEPARTMENT</b>		<b>\$1,382,186</b>	<b>\$1,331,472</b>	<b>\$1,313,647</b>	<b>\$1,550,000</b>	<b>\$1,550,000</b>	<b>\$1,365,000</b>	<b>\$1,365,000</b>

**FIRE DEPARTMENT**

**SERVICES AND MISCELLANEOUS INCOME**

422020	STATE GRANT - OTHER	\$108,804	\$0	\$0	\$0	\$0	\$0	\$0
422025	LOCAL AID	\$0	\$0	\$0	\$0	\$0	\$0	\$0
422028	FEDERAL GRANT- PASS THRU	\$0	\$54,203	\$0	\$25,000	\$25,000	\$25,000	\$25,000
441003	FALSE ALARM FINES	\$0	\$0	\$0	\$500	\$500	\$0	\$0
441070	STORAGE -- EXPLOSIVES	\$0	\$0	\$0	\$500	\$500	\$0	\$0
441071	STORAGE -- LIQUID INFLAMMABLES	\$0	\$0	\$0	\$500	\$500	\$0	\$0
441118	HAZ-MAT BILLING	\$0	\$0	\$0	\$25,000	\$25,000	\$25,000	\$25,000
441119	FIRE MARSHALL PERMITS	\$62,207	\$56,432	\$56,285	\$60,000	\$60,000	\$60,000	\$60,000
488005	MISCELLANEOUS	\$591	\$0	\$11,999	\$250	\$250	\$250	\$250
<b>TOTAL -- FIRE DEPARTMENT</b>		<b>\$171,603</b>	<b>\$110,634</b>	<b>\$68,285</b>	<b>\$111,750</b>	<b>\$111,750</b>	<b>\$110,250</b>	<b>\$110,250</b>

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**PUBLIC WORKS DEPARTMENT**

**SERVICES AND MISCELLANEOUS INCOME**

422019	FEDERAL GRANT - OTHER	\$0	\$0	\$0	\$0	\$0	\$0	\$0
441018	RECORD COPY FEES	\$145	\$30	\$1,189	\$250	\$250	\$250	\$250
441062	REFUSE DISPOSAL CHARGE	\$152,282	\$141,111	\$136,442	\$175,000	\$175,000	\$175,000	\$175,000
441068	SEWER PERMITS	\$57,115	\$37,870	\$32,580	\$40,000	\$40,000	\$40,000	\$40,000
441088	BUILDING RENTAL FEES	\$18,545	\$18,765	\$18,731	\$18,000	\$18,000	\$18,000	\$18,000
441092	EVICTIONS	\$9,705	\$9,713	\$11,150	\$10,000	\$10,000	\$10,000	\$10,000
461205	RECYCLING REVENUE/LEAG BAG REVENUE	\$0	\$0	\$0	\$7,500	\$7,500	\$7,500	\$7,500
488004	INSURANCE CARRIER REFUND	\$131,874	\$109,731	\$93,062	\$50,000	\$50,000	\$50,000	\$50,000
488005	MISCELLANEOUS	\$57,846	\$46,718	\$59,052	\$70,000	\$70,000	\$70,000	\$70,000
488014	DEPARTMENT CHARGES	\$0	\$0	\$0	\$500	\$500	\$500	\$500
499007	RECREATIONAL PROGRAM FEES	\$0	\$0	\$0	\$15,000	\$15,000	\$15,000	\$15,000
485022	CRRA WASTE FEES REFUND PAYMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL -- PUBLIC WORKS REVENUE</b>		<b>\$427,512</b>	<b>\$363,938</b>	<b>\$352,207</b>	<b>\$386,250</b>	<b>\$386,250</b>	<b>\$386,250</b>	<b>\$386,250</b>

**OFFICE OF THE CITY PLAN**

**SERVICES AND MISCELLANEOUS INCOME**

441021	ZONING FEES SURCHARGE	\$9,720	\$9,240	\$7,500	\$10,000	\$10,000	\$10,000	\$10,000
441076	ADMINISTRATIVE REVIEW FEES	\$46,460	\$47,310	\$45,030	\$45,000	\$45,000	\$45,000	\$45,000
441138	CITY PLAN COMMISSION FEES	\$1,950	\$1,950	\$1,450	\$5,000	\$5,000	\$5,000	\$5,000
441139	ZONING COMMISSION FEES	\$18,350	\$14,650	\$11,617	\$25,000	\$25,000	\$25,000	\$25,000
441140	ZONING BOARD OF APPEALS FEES	\$29,600	\$24,850	\$18,000	\$15,000	\$15,000	\$15,000	\$15,000
441141	INLAND WETLAND FEES	\$6,350	\$5,027	\$2,500	\$5,000	\$5,000	\$5,000	\$5,000
441150	STATE SIGN OFFS	\$4,800	\$6,200	\$6,200	\$5,000	\$5,000	\$5,000	\$5,000
488005	MISCELLANEOUS	\$6,960	\$4,029	\$1,391	\$16,000	\$16,000	\$16,000	\$16,000
<b>TOTAL -- CITY PLAN</b>		<b>\$124,190</b>	<b>\$113,256</b>	<b>\$93,688</b>	<b>\$126,000</b>	<b>\$126,000</b>	<b>\$126,000</b>	<b>\$126,000</b>

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF INSPECTION**

**SERVICES AND MISCELLANEOUS INCOME**

441041	BUILDING PERMITS	\$1,079,713	\$701,368	\$760,208	\$800,000	\$800,000	\$800,000	\$800,000
441045	DEMOLITION PERMITS	\$38,350	\$12,725	\$46,900	\$25,000	\$25,000	\$25,000	\$25,000
441047	ELECTRICAL WORK PERMITS	\$368,881	\$322,326	\$418,157	\$245,000	\$245,000	\$245,000	\$245,000
441049	HEATING PERMITS, ETC.	\$289,225	\$221,800	\$180,475	\$165,000	\$165,000	\$165,000	\$165,000
441054	OCCUPANCY	\$50,942	\$55,148	\$56,083	\$50,000	\$50,000	\$50,000	\$50,000
441057	PLUMBING PERMITS	\$154,873	\$105,475	\$73,025	\$100,000	\$100,000	\$100,000	\$100,000
441073	STREET SIGN	\$14,470	\$12,920	\$14,345	\$10,000	\$10,000	\$10,000	\$10,000
441083	STATE BUILDING FEE	\$678	\$940	\$875	\$0	\$0	\$0	\$0
488005	MISCELLANEOUS	\$315	\$460	\$250	\$2,000	\$2,000	\$2,000	\$2,000

<b>TOTAL -- DEPARTMENT OF INSPECTION</b>		<b>\$1,997,447</b>	<b>\$1,433,160</b>	<b>\$1,550,316</b>	<b>\$1,397,000</b>	<b>\$1,397,000</b>	<b>\$1,397,000</b>	<b>\$1,397,000</b>
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**HEALTH DEPARTMENT**

**SERVICES AND MISCELLANEOUS INCOME**

441059	PRIVATE SEWAGE DISPOSAL	\$3,200	\$3,700	\$1,750	\$1,500	\$1,500	\$1,500	\$1,500
441063	RESTAURANT LICENSES	\$119,900	\$122,625	\$108,750	\$145,000	\$145,000	\$145,000	\$145,000
441065	ROOMING HOUSE	\$3,500	\$1,800	\$2,700	\$5,000	\$5,000	\$5,000	\$5,000
441080	PUBLIC POOLS	\$2,600	\$2,600	\$2,400	\$5,000	\$5,000	\$5,000	\$5,000
441081	TEMP FOOD PERMITS	\$0	\$0	\$0	\$5,000	\$5,000	\$5,000	\$5,000
441142	COSMETOLOGY FEES	\$9,400	\$11,500	\$10,900	\$15,000	\$15,000	\$15,000	\$15,000
488005	MISCELLANEOUS	\$1,517	\$2,705	\$3,375	\$4,500	\$4,500	\$4,500	\$4,500
488014	DEPARTMENT CHARGES	\$1,925	\$2,300	\$1,350	\$2,000	\$2,000	\$2,000	\$2,000
488022	APPLICATIONS	\$3,650	\$5,650	\$5,150	\$8,000	\$8,000	\$8,000	\$8,000

<b>TOTAL -- HEALTH DEPARTMENT</b>		<b>\$145,692</b>	<b>\$152,880</b>	<b>\$136,375</b>	<b>\$191,000</b>	<b>\$191,000</b>	<b>\$191,000</b>	<b>\$191,000</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 INITIAL PROJECTIONS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>DEPARTMENT OF EDUCATION</b>								
<b>STATE GRANTS IN AID OF SPECIFIC PROGRAMS</b>								
422010	EDUCATION EQUALIZATION	\$113,981,999	\$113,518,391	\$114,130,701	\$113,617,182	\$113,617,182	\$113,617,182	\$113,617,182
422014	NON PUBLIC SCHOOL MEDICAL SERVICES	\$302,921	\$301,935	\$340,813	\$0	\$0	\$255,000	\$255,000
422017	SPECIAL EDUCATION - EXCESS COST & AGENCY PLACEMENTS	\$2,179,210	\$2,244,369	\$2,435,438	\$2,200,000	\$2,200,000	\$2,200,000	\$2,200,000
422018	SPECIAL EDUCATION - MEDICAID REIMBURSEMENTS	\$694,311	\$757,853	\$821,957	\$650,000	\$650,000	\$650,000	\$650,000
422020	STATE GRANTS - OTHER	\$182,199	\$171,922	\$137,128	\$175,000	\$175,000	\$175,000	\$175,000
<b>SERVICES AND MISCELLANEOUS INCOME</b>								
472007	REIMBURSEMENT FROM OTHER TOWNS	\$318,980	\$366,933	\$609,662	\$450,000	\$450,000	\$450,000	\$450,000
488005	MISCELLANEOUS	\$988	\$1,170	\$1,434	\$50,000	\$50,000	\$50,000	\$50,000
488014	DEPARTMENTAL CHARGES	\$127,218	\$101,267	\$90,784	\$115,000	\$115,000	\$115,000	\$115,000
<b>TOTAL DEPARTMENT OF EDUCATION</b>		<b>\$117,787,826</b>	<b>\$117,463,839</b>	<b>\$118,567,917</b>	<b>\$117,257,182</b>	<b>\$117,257,182</b>	<b>\$117,512,182</b>	<b>\$117,512,182</b>
<b>TOTAL GENERAL FUND REVENUE</b>		<b>\$408,098,337</b>	<b>\$405,556,264</b>	<b>\$412,990,156</b>	<b>\$415,406,796</b>	<b>\$415,406,796</b>	<b>\$421,264,894</b>	<b>\$421,264,894</b>

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FY21

APPROPRIATIONS



# GENERAL GOVERNMENT

## **DEPT. 101 – OFFICE OF THE MAYOR**

### **Mission Statement**

The Mayor's Office is both historically and practically the "seat of government", the focus of coordination between the Legislative and the Executive branches.

### **Core Function**

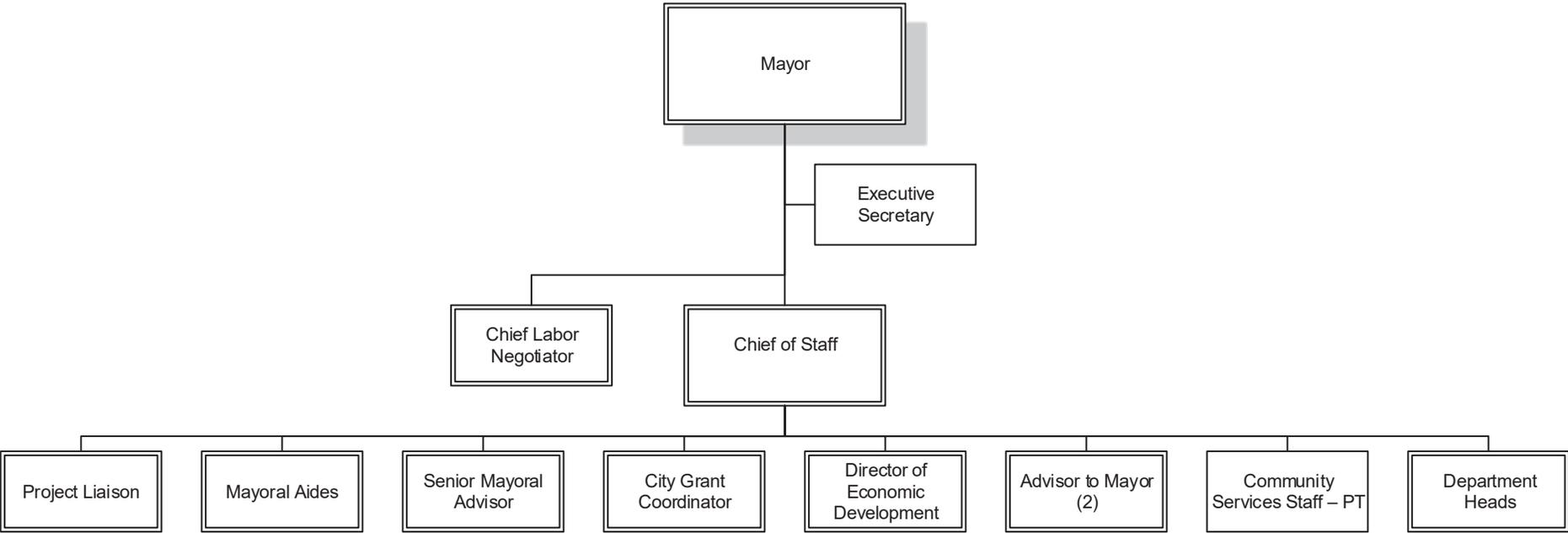
As CEO of the City, the Mayor works to streamline government, create efficiencies through re-organization, demand professionalism from City employees and provide leadership throughout the city. The Mayor's Office performs several functional activities, which include the following:

1. Set the vision and goals for the City of Waterbury
2. Set policy for the implementation by City Department Heads
3. Develop Budgets for the Operations and Capital Improvements of the City of Waterbury
4. Supervise and oversee all department heads
5. Provide assistance to constituents
6. Coordinate economic development opportunities throughout the City of Waterbury

### **Departmental Goals**

- Continue commitment to the establishment of a stable mill rate so that people can continue to live and flourish in their communities.
- Continue commitment to the development of budgets that are based on reasonable assumptions and fund the essential services.
- Continue to monitor the City's health care expenses and implement programs that will create cost savings.
- Continue to control blight through a coordinated city wide initiative.
- Foster economic development in an effort to grow the grand list.
- Continue to seek grant opportunities that will allow the City to complete important capital improvement projects.
- Promote access to the office and City services through use of the City's website, social media and QAlert, the City's citizen request management software program.
- Enhance services for seniors by assisting in the operation of the Waterbury Senior Center.

# Organization Chart- Mayor



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF THE MAYOR  
DEPT.# 1010001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$609,389	\$658,424	\$621,219	\$698,820	\$799,986	\$799,986	\$799,986
511800	Vacation and Sick Term Payout	\$0	\$0	\$2,398	\$0	\$0	\$0	\$0

**PURCHASED PROPERTY SERVICES**

543000	Service/Maintenance Contracts	\$2,928	\$198	\$198	\$4,500	\$4,500	\$4,500	\$4,500
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**PURCHASED OTHER SERVICES**

553001	Postage	\$915	\$564	\$224	\$1,500	\$1,500	\$1,500	\$1,500
559002	Printing Services	\$2,542	\$1,435	\$1,346	\$2,000	\$2,000	\$2,000	\$2,000

**SUPPLIES**

561200	Office	\$5,827	\$4,370	\$7,123	\$7,500	\$7,500	\$7,500	\$7,500
569022	Operations	\$6,176	\$5,699	\$4,663	\$8,000	\$8,000	\$8,000	\$8,000

**OTHER**

589005	Municipal Groups	\$38,097	\$44,558	\$41,721	\$45,000	\$45,000	\$45,000	\$45,000
589206	Travel and Official Expenses	\$7,000	\$7,000	\$3,994	\$7,000	\$12,000	\$12,000	\$12,000

<b>TOTAL</b>		<b>\$672,874</b>	<b>\$722,247</b>	<b>\$682,886</b>	<b>\$774,320</b>	<b>\$880,486</b>	<b>\$880,486</b>	<b>\$880,486</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$96,543	\$119,776	\$131,375	\$134,046		\$175,703	\$175,703
Pension Cost - Actives	\$0	\$0	\$0	\$0		\$0	\$0
Workers Comp. Costs	\$13,136	\$14,417	\$12,201	\$10,136		\$11,364	\$11,364
Life Insurance Costs	\$3,319	\$3,222	\$3,229	\$3,552		\$4,089	\$4,089
Unemployment Costs	\$1,633	\$1,627	\$1,615	\$1,458		\$1,959	\$1,959
Medicare Costs	\$11,590	\$12,354	\$12,906	\$12,115		\$14,236	\$14,236
<b>Total Benefits Allocated to Department</b>	<b>\$126,221</b>	<b>\$151,396</b>	<b>\$161,326</b>	<b>\$161,307</b>	<b>\$0</b>	<b>\$207,351</b>	<b>\$207,351</b>

<b>Total Amount Earmarked for Department</b>	<b>\$799,095</b>	<b>\$873,643</b>	<b>\$844,212</b>	<b>\$935,627</b>	<b>\$880,486</b>	<b>\$1,087,837</b>	<b>\$1,087,837</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
<b>OFFICE OF THE MAYOR</b>								
<b><u>Mayor's Staff</u></b>								
1	1	1	1	MAYOR	\$136,341	\$136,341	\$136,341	\$136,341
1	1	1	1	SENIOR MAYORAL ADVISOR	\$72,000	\$72,000	\$72,000	\$72,000
1	1	1	1	CHIEF OF STAFF	\$75,000	\$85,000	\$85,000	\$85,000
0	0	1	1	CHIEF LABOR NEGOTIATOR	\$0	\$75,000	\$75,000	\$75,000
1	0	1	1	GRANTS COORDINATOR	\$66,950	\$65,000	\$65,000	\$65,000
1	1	0	0	COMMUNITY DEVELOPMENT PLANNER	\$60,000	\$0	\$0	\$0
1	2	3	3	MAYORAL AIDE	\$55,000	\$115,000	\$115,000	\$115,000
2	2	2	2	ADVISOR TO THE MAYOR	\$107,000	\$112,000	\$112,000	\$112,000
1	1	1	1	EXECUTIVE SECRETARY	\$45,000	\$50,000	\$50,000	\$50,000
1	1	1	1	PROJECT LIAISON- MIX MASTER PROJECT	\$30,000	\$30,000	\$30,000	\$30,000
				MAYORAL SALARY GIVEBACK	(\$6,616)	\$0	\$0	\$0
				GRANT CREDIT	(\$51,500)	(\$50,000)	(\$50,000)	(\$50,000)
10	10	12	12	Total - Mayor's Staff	\$589,175	\$690,341	\$690,341	\$690,341
<b><u>Citizen Service Center/Constituent Services</u></b>								
				COMMUNITY SERVICES STAFF (2 PT positions @ 15.6K each)	\$31,200	\$31,200	\$31,200	\$31,200
0	0	0	0	Total - Community Services	\$31,200	\$31,200	\$31,200	\$31,200
<b><u>Economic Development</u></b>								
1	1	1	1	DIRECTOR OF ECONOMIC DEVELOPMENT	\$78,445	\$78,445	\$78,445	\$78,445
1	1	1	1	Total - Economic Development	\$78,445	\$78,445	\$78,445	\$78,445
11	11	13	13	TOTAL MAYOR'S OFFICE BUDGET	\$698,820	\$799,986	\$799,986	\$799,986

## **DEPT. 103 - BOARD OF ALDERMEN**

### **Mission Statement**

The legislative power and authority of the City shall be vested in the 15 member Board of Aldermen, which Board shall have such powers and responsibilities as delineated by the City Charter and Ordinances and State law.

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BOARD OF ALDERMEN  
DEPT.# 1030001**

	<u>PERSONAL SERVICES</u>							
511500	Regular Salaries	\$63,999	\$63,999	\$63,666	\$64,000	\$64,000	\$64,000	\$64,000
	<b>TOTAL</b>	<b>\$63,999</b>	<b>\$63,999</b>	<b>\$63,666</b>	<b>\$64,000</b>	<b>\$64,000</b>	<b>\$64,000</b>	<b>\$64,000</b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**BOARD OF ALDERMEN**

PRESIDENT					\$6,000	\$6,000	\$6,000	\$6,000
MAJORITY LEADER					\$5,000	\$5,000	\$5,000	\$5,000
MINORITY LEADER					\$5,000	\$5,000	\$5,000	\$5,000
12 MEMBERS @ \$4,000 EACH					\$48,000	\$48,000	\$48,000	\$48,000
				TOTAL	\$64,000	\$64,000	\$64,000	\$64,000

## **DEPT. 107 – LEGAL DEPARTMENT**

### **Mission Statement**

The mission of the Legal Department, through the Office of Corporation Counsel, is to provide quality legal services and to advise City departments, officials and agencies, elected and appointed officials pursuant to the City Charter. Where appropriate, the Office prosecutes and defends civil actions litigated and asserted in state and federal courts, and matters before administrative boards, agencies and commissions.

### **Core Functions**

1. Maximize the recovery of delinquent municipal taxes, fees, debts and assessments referred by Departments for collection.
2. Maximize recovery for damage to City property against responsible parties.
3. Minimize financial exposure of litigated awards and claims asserted against the City, its officers, agents, servants and employees.
4. Reduce City departments' reliance upon and expenditure for outside legal services.
5. Draft, review and analyze transactional events, occurrences and contracts entered into by the City and its departments.
6. Provide efficient and timely quality legal services by utilizing best practices, including case management software by implementing Abacus legal tracking.
7. Provide advice and counsel to City departments, administrators, boards and commissions.

## **DEPT. 107 – LEGAL DEPARTMENT (continued)**

### **Recent Highlights**

1. Opened 1,518 new active matters in Fiscal Year 2019. Of this total, 341 matters were opened on behalf of the Education Department, providing in kind legal services of approximately \$518,000.
2. Reduced Attorney fees paid City wide and through Corporation Counsel with Departmental savings and under Budget; Departmental savings from Fiscal Years 2012-2019 total \$2,251,303 compared to the preceding eight-year period.
3. Increased Total Collections and Property Recovery with FY19 collections of \$2,418,365, exceeding the Department's total budget. In Fiscal Years 2012-2019, the Department collected a total of \$8,112,246 that was returned to the General Fund.
4. Successfully defended the City in litigated claims with hundreds of thousands of dollars saved in favorable settlements and verdicts.

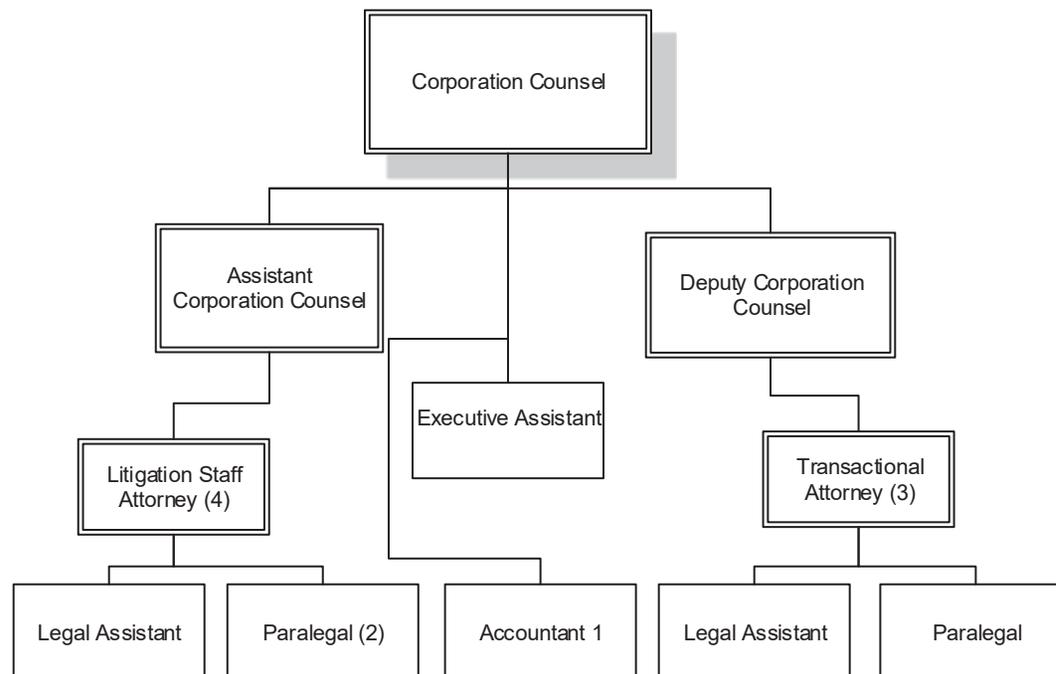
### **Department Goals**

1. Continued focus on litigation preparation and investigation to mitigate or eliminate losses. Resources are necessary to ensure sufficient case preparation including investigations and pretrial discovery. Current fiscal year results indicate a successful return on the investments made.
2. The Department will continue its efforts in collections and property recovery. Efforts would be enhanced through education of other departments about the ability to refer matters for collections and recovery and implement best practices in this area.
3. Continued focus aiding the Mayor's anti-blight and economic re-development efforts. The Department will provide legal guidance towards implementation of city-wide policies and procedures to combat abandoned and blighted properties; enhance communications and data sharing amongst departments; and facilitate the acquisition, management and disposition of such properties for future re-use.

## **DEPT. 107 – LEGAL DEPARTMENT (continued)**

4. Implement an aggressive program of modernizing document retention and purging to maintain electronic copies of documents rather than physical copies where appropriate.
5. Remain current on relevant technology and continuing legal education, not only to produce efficiencies, but as required in order to successfully fulfill a lawyer's duty to provide competent representation to his/her clients.

# Organization Chart- Legal



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**LEGAL DEPARTMENT**

**DEPT.# 1070001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$869,402	\$893,309	\$915,531	\$1,161,253	\$1,311,059	\$1,228,882	\$1,228,882
511600	Temporary Salaries	\$107,585	\$125,515	\$94,975	\$76,650	\$81,650	\$76,650	\$76,650
511653	Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
511800	Vacation and Sick Term Payout	\$0	\$0	\$5,699	\$0	\$0	\$0	\$0

**PURCHASED PROFESSIONAL SERVICES**

533005	Arbitration Costs	\$81,330	\$28,615	\$27,275	\$30,000	\$60,000	\$30,000	\$30,000
533011	Legal Supplies	\$5,191	\$6,891	\$5,893	\$6,500	\$6,500	\$6,500	\$6,500
533027	Financial	\$20,096	\$29,106	\$25,201	\$25,000	\$25,000	\$25,000	\$25,000
533029	Legal	\$345,372	\$488,892	\$371,367	\$530,000	\$530,000	\$500,000	\$500,000
533043	Tax Appeal Legal Costs	\$0	\$0	\$0	\$0	\$0	\$20,000	\$20,000

**PURCHASED PROPERTY SERVICES**

543020	Repair and Maintenance	\$0	\$367	\$0	\$400	\$400	\$400	\$400
543036	Maint. Contracts-Copy Equip.	\$5,417	\$5,394	\$3,575	\$6,000	\$6,000	\$6,000	\$6,000

**PURCHASED OTHER SERVICES**

553001	Postage	\$2,531	\$1,704	\$2,292	\$3,000	\$3,000	\$3,000	\$3,000
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**SUPPLIES**

561206	Office Supplies	\$18,008	\$21,170	\$20,819	\$23,000	\$23,000	\$23,000	\$23,000
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**SUPPLIES**

570501	Hardware	\$0	\$0	\$0	\$0	\$12,500	\$12,500	\$12,500
570504	Software	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500

**OTHER**

589200	Travel and Official Expenses	\$2,716	\$1,311	\$831	\$1,300	\$1,300	\$1,300	\$1,300
589800	Registration & Course Fees	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0
589900	Dues/Subscriptions/Publications	\$21,376	\$21,447	\$20,256	\$22,000	\$22,000	\$22,000	\$22,000

<b>TOTAL</b>		<b>\$1,479,023</b>	<b>\$1,623,722</b>	<b>\$1,493,713</b>	<b>\$1,885,103</b>	<b>\$2,094,909</b>	<b>\$1,957,732</b>	<b>\$1,957,732</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**LEGAL DEPARTMENT (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$149,202	\$185,109	\$203,034	\$207,163		\$229,766	\$229,766
Pension Cost - Actives		\$11,597	\$11,825	\$10,607	\$10,921		\$10,028	\$10,028
Workers Comp. Costs		\$20,301	\$22,281	\$18,856	\$15,665		\$14,861	\$14,861
Life Insurance Costs		\$5,129	\$4,980	\$4,991	\$5,490		\$5,347	\$5,347
Unemployment Costs		\$2,524	\$2,514	\$2,495	\$2,254		\$2,561	\$2,561
Medicare Costs		\$17,912	\$19,093	\$19,946	\$18,723		\$18,617	\$18,617
<b>Total Benefits Allocated to Department</b>		<b>\$206,665</b>	<b>\$245,802</b>	<b>\$259,928</b>	<b>\$260,215</b>	<b>\$0</b>	<b>\$281,179</b>	<b>\$281,179</b>
<b>Total Amount Earmarked for Department</b>		<b>\$1,685,688</b>	<b>\$1,869,524</b>	<b>\$1,753,641</b>	<b>\$2,145,318</b>	<b>\$2,094,909</b>	<b>\$2,238,911</b>	<b>\$2,238,911</b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**LEGAL DEPARTMENT**

1	1	1	1	CORPORATION COUNSEL	\$150,000	\$150,000	\$150,000	\$150,000
1	1	1	1	DEPUTY CORPORATION COUNSEL	\$108,000	\$130,000	\$130,000	\$130,000
1	0	1	1	ASSISTANT CORPORATION COUNSEL	\$105,000	\$105,000	\$105,000	\$105,000
6	6	6	6	ATTORNEY-APPOINTED LITIGATORS	\$454,000	\$500,000	\$500,000	\$500,000
1	1	1	1	ATTORNEY-CIVIL SERVICE TRANSACTIONAL	\$72,500	\$82,500	\$82,500	\$82,500
3	1	3	3	PARALEGAL	\$162,163	\$168,727	\$170,755	\$170,755
2	2	2	2	LEGAL ASSISTANT	\$70,650	\$75,114	\$75,114	\$75,114
1	0	1	1	ACCOUNTANT I	\$38,940	\$39,718	\$40,513	\$40,513
1	1	1	1	EXECUTIVE ASSISTANT TO CORPORATION COUNSEL	\$50,000	\$60,000	\$60,000	\$60,000
				SAVINGS THROUGH VACANCY/TURNOVER	(\$50,000)	\$0	(\$85,000)	(\$85,000)

17	13	17	17	TOTAL	\$1,161,253	\$1,311,059	\$1,228,882	\$1,228,882
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				ATTORNEY-Part-time	\$56,650	\$56,650	\$56,650	\$56,650
				Other Part-time Salaries	\$20,000	\$25,000	\$20,000	\$20,000
				TOTAL	\$76,650	\$81,650	\$76,650	\$76,650

## **DEPT. 110 – OFFICE OF THE CITY CLERK**

### **Mission Statement**

The Office of the City Clerk, as a service department of the City of Waterbury, provides accurate records for our citizens and general public, Board of Aldermen and all Municipal boards and commission meetings of the City of Waterbury in a friendly, professional and expedient manner.

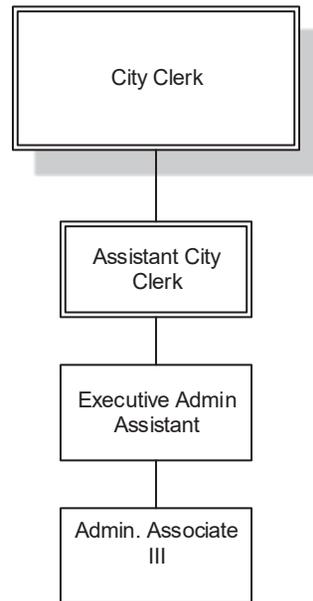
### **Core Functions**

The Office of the City Clerk of the City of Waterbury, which receives all correspondence for the Board of Aldermen, and most Municipal boards and commissions, is the keeper of records for the Board of Aldermen, municipal boards and commissions, is the public agency providing access to records of all municipal boards and commissions and is the recipient of all claims and writs served on the City.

### **Departmental Goals—Fiscal Year 2020-21**

1. Implementation and complete utilization of a system whereby Board of Aldermen and City boards/commissions are able to gain access to all pertinent information electronically via the City's website. By putting into effect an electronic system this would enable immediate access to their agendas, minutes and submissions; in addition, eliminate the need for paper copies.
2. Continue to render essential, professional administrative support to the general public, departments and boards/commissions in instances where information sought after is unavailable via the City's website.
3. Provide the City's website with adequate up-to-date information relative to City boards/commission data, various information request forms and the City's Charter and Code of Ordinances.

# Organization Chart - City Clerk



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF THE CITY CLERK  
DEPT.# 1100001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$193,585	\$196,181	\$194,608	\$201,431	\$211,761	\$211,761	\$211,761
511650	Overtime	\$8,373	\$8,398	\$7,487	\$9,000	\$9,000	\$9,000	\$9,000
511653	Longevity	\$405	\$405	\$405	\$405	\$405	\$405	\$405
511800	Vacation and Sick Term Payout	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**PURCHASED PROPERTY SERVICES**

543033	Service/Maintenance Contracts	\$330	\$306	\$301	\$350	\$350	\$350	\$350
544007	Office Equipment Rent and Lease	\$338	\$1,164	\$2,175	\$2,150	\$2,150	\$2,150	\$2,150

**PURCHASED OTHER SERVICES**

553001	Postage	\$200	\$200	\$119	\$350	\$350	\$350	\$350
559001	Advertising	\$2,083	\$2,721	\$2,804	\$2,500	\$2,500	\$2,500	\$2,500
559002	Printing and Binding	\$478	\$127	\$245	\$500	\$500	\$500	\$500

**SUPPLIES**

561206	Office Supplies	\$2,229	\$3,010	\$2,967	\$3,000	\$3,000	\$3,000	\$3,000
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<b>TOTAL</b>		<b>\$208,022</b>	<b>\$212,513</b>	<b>\$211,111</b>	<b>\$219,686</b>	<b>\$230,016</b>	<b>\$230,016</b>	<b>\$230,016</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$35,106	\$43,555	\$47,773	\$48,744		\$54,062	\$54,062
Pension Cost - Actives	\$2,899	\$2,956	\$2,652	\$2,730		\$2,507	\$2,507
Workers Comp. Costs	\$4,777	\$5,243	\$4,437	\$3,686		\$3,497	\$3,497
Life Insurance Costs	\$1,207	\$1,172	\$1,174	\$1,292		\$1,258	\$1,258
Unemployment Costs	\$594	\$592	\$587	\$530		\$603	\$603
Medicare Costs	\$4,215	\$4,492	\$4,693	\$4,405		\$4,380	\$4,380
<b>Total Benefits Allocated to Department</b>	<b>\$48,798</b>	<b>\$58,010</b>	<b>\$61,316</b>	<b>\$61,388</b>	<b>\$0</b>	<b>\$66,307</b>	<b>\$66,307</b>

<b>Total Amount Earmarked for Department</b>	<b>\$256,820</b>	<b>\$270,523</b>	<b>\$272,427</b>	<b>\$281,074</b>	<b>\$230,016</b>	<b>\$296,323</b>	<b>\$296,323</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**CITY CLERK**

1	1	1	1	CITY CLERK	\$68,170	\$68,170	\$68,170	\$68,170	
1	0	1	1	ASSISTANT CITY CLERK	\$37,000	\$37,000	\$37,000	\$37,000	
1	1	1	1	EXECUTIVE ADMIN. ASSISTANT	\$57,689	\$64,134	\$64,134	\$64,134	
1	1	1	1	ADMIN. ASSOCIATE III	\$38,572	\$42,457	\$42,457	\$42,457	
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4	3	4	4	TOTAL	\$201,431	\$211,761	\$211,761	\$211,761	
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## **DEPT. 113 – OFFICE OF THE TOWN CLERK**

### **Mission Statement**

The mission of the Town Clerk's Office is to preserve and protect all records placed in the custody of this office and to provide a wide range of services to the public in a professional and courteous manner.

### **Core Functions**

The Office of the Town Clerk is comprised of three departments. The Town Clerk's Office manages the City's land records, issues absentee ballots and performs election related duties pursuant to the Connecticut General Statutes, records military discharge records, notary public certificates, liquor permits, justices of the peace, landlord and property registrations, trade name certificates, other notary services, and records various miscellaneous documents. The Vital Statistics Office records and certifies birth, death, and marriage certificates, amends vital records, issues marriage licenses, and issues burial and cremation permits. The Printing and Mail division provides a wide range of printing services including business cards, envelopes, and production of city reports; sorts incoming mail, applies postage and delivers outgoing mail to the postal service.

### **Departmental Goals—Fiscal Year 2020-21**

- Explore software options for data conversion to improve records management and access.
- Increase online services to enhance customer service.
- Continue ongoing projects which include indexing, scanning and microfilming older land records and vital records.
- Educate, guide and support city departments in developing effective records management systems tailored to their needs.

**DEPT. 113 – OFFICE OF THE TOWN CLERK (Continued)**

**Recent Highlights**

**Revenue:**

**7/1/2019 – 11/30/2019:** Significant increase over last year due to the sale of 64 Robbins St. - Prospect Waterbury Inc. to MPT of Waterbury PMH (Waterbury Hospital). Total city conveyance tax received from this sale was \$1,150,218.12.

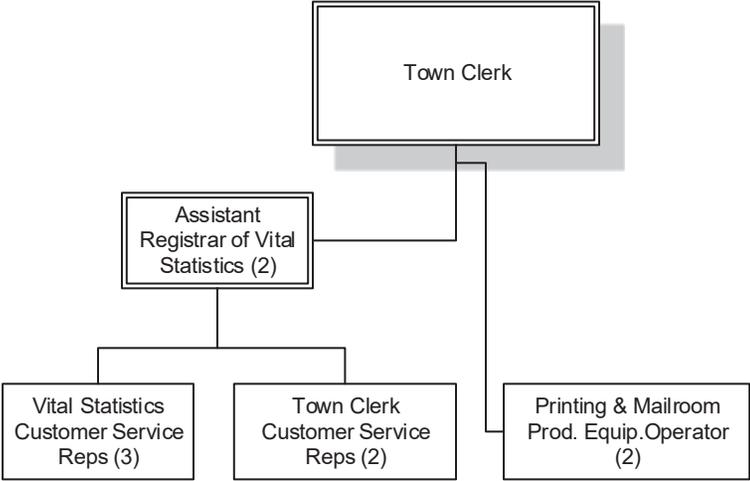
<b><u>Total revenue collected:</u></b>	<b><u>7/1/2018-11/30/2018</u></b>	<b><u>7/1/2019-11/30/2019</u></b>
	\$1,054,442	\$2,510,360

**Total Revenue Increase over last year:** **\$1,455,918**

Revenue in line items other than conveyance tax appear to be on target or slightly higher than last year at this time.

**Upgrades and Productivity Improvements:** Software and equipment upgrades have begun in the Department to improve and expand public record access, printing and mailing, and election reporting.

# Organization Chart - Town Clerk



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF THE TOWN CLERK  
DEPT.# 1130001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$454,889	\$434,509	\$384,570	\$382,928	\$418,117	\$418,117	\$418,117
511600	Temporary Salaries	\$461	\$0	\$0	\$2,000	\$0	\$0	\$0
511650	Overtime	\$4,514	\$3,318	\$6,612	\$2,000	\$5,000	\$5,000	\$5,000
511800	Vacation and Sick Term Payout	\$0	\$0	\$2,178	\$0	\$0	\$0	\$0

**PURCHASED PROPERTY SERVICES**

543033	Service/Maintenance Contracts	\$3,560	\$3,420	\$3,906	\$4,000	\$5,000	\$5,000	\$5,000
544007	Rent/Lease	\$36,190	\$35,622	\$33,201	\$43,000	\$40,000	\$40,000	\$40,000

**PURCHASED OTHER SERVICES**

553001	Postage	\$8,449	\$7,005	\$7,736	\$9,000	\$9,000	\$9,000	\$9,000
559001	Advertising	\$1,047	\$4,611	\$3,591	\$3,000	\$4,000	\$4,000	\$4,000
559002	Printing	\$52,826	\$66,774	\$69,409	\$72,000	\$75,000	\$75,000	\$75,000

**SUPPLIES**

561206	Office Supplies	\$29,621	\$27,197	\$23,307	\$31,000	\$32,000	\$32,000	\$32,000
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**OTHER**

589206	Travel and Official Expenses	\$485	\$645	\$460	\$650	\$650	\$650	\$650
589900	Dues/Subscriptions/Publications	\$440	\$350	\$295	\$350	\$350	\$350	\$350

<b>TOTAL</b>		<b>\$592,480</b>	<b>\$583,450</b>	<b>\$535,265</b>	<b>\$549,928</b>	<b>\$589,117</b>	<b>\$589,117</b>	<b>\$589,117</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$96,543	\$119,776	\$131,375	\$121,860		\$135,156	\$135,156
Pension Cost - Actives	\$14,497	\$14,782	\$13,259	\$13,651		\$12,535	\$12,535
Workers Comp. Costs	\$13,136	\$14,417	\$12,201	\$9,215		\$8,742	\$8,742
Life Insurance Costs	\$3,319	\$3,222	\$3,229	\$3,229		\$3,145	\$3,145
Unemployment Costs	\$1,632	\$1,627	\$1,615	\$1,326		\$1,507	\$1,507
Medicare Costs	\$11,590	\$12,354	\$12,906	\$11,013		\$10,951	\$10,951
<b>Total Benefits Allocated to Department</b>	<b>\$140,717</b>	<b>\$166,178</b>	<b>\$174,584</b>	<b>\$160,295</b>	<b>\$0</b>	<b>\$172,036</b>	<b>\$172,036</b>

<b>Total Amount Earmarked for Department</b>		<b>\$733,197</b>	<b>\$749,628</b>	<b>\$709,849</b>	<b>\$710,223</b>	<b>\$589,117</b>	<b>\$761,153</b>	<b>\$761,153</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**TOWN CLERK**

1	1	1	1	TOWN CLERK	\$68,170	\$68,170	\$68,170	\$68,170
0	2	2	2	ASSISTANT REGISTRAR- VITAL STATISTICS	\$0	\$81,026	\$81,026	\$81,026
7	5	5	5	CUSTOMER SERVICE REP	\$250,930	\$199,804	\$199,804	\$199,804
2	2	2	2	PRODUCTION EQUIPMENT OPERATORS	\$63,828	\$69,117	\$69,117	\$69,117
<u>10</u>	<u>10</u>	<u>10</u>	<u>10</u>	TOTAL	<u>\$382,928</u>	<u>\$418,117</u>	<u>\$418,117</u>	<u>\$418,117</u>

## **DEPT. 116 – DEPARTMENT OF HUMAN RESOURCES**

### **Mission Statement**

The Charter defines the Human Resource's Department's mission. The Department provides for a civil service and merit system, whose goal is to assure recruitment of the best available persons for appointment to vacant positions, advance equal employment opportunity and affirmative action, and continue training and evaluation of employees and, to bargain fairly with the collective bargaining representatives of employees.

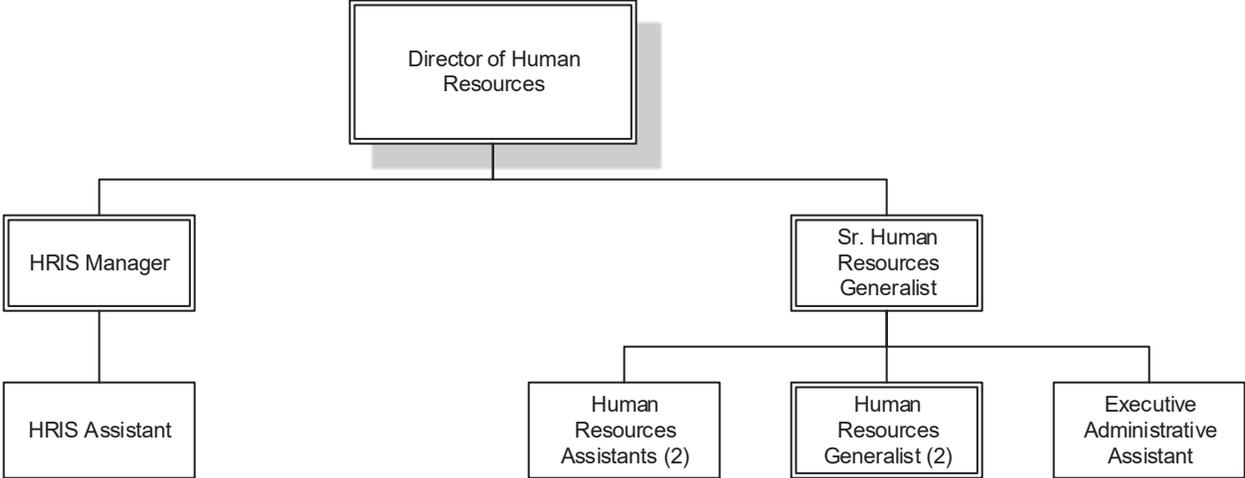
### **Departmental Goals – Fiscal Year 2021**

1. Continuously improve our recruitment, testing and prescreening process to ensure that we hire a diverse workforce that is the best qualified and most suitable for employment.
2. Continue to explore web-based solutions to replace labor intensive paper processes for handling recruitment and application process.
3. Continue Defensive Driver and Special Emphases Training to drive down workers' compensation and property damage costs associated with motor vehicle and industrial accidents.
4. Explore new and innovative methods for conducting examinations while reducing associated costs and resources.
5. Leverage data as it applies to staffing, scheduling and workhour utilization in an effort to support all departments in controlling salary and benefit costs.
6. Continue to implement absence control measures across the City and BOE and implement timeclocks for all non-exempt employees to have an accurate time and attendance system and to mitigate excessive unapproved wages.
7. Partner with operations managers to support their operation needs whenever and wherever possible.
8. Create a new and improved process by where the HR Department and Health Department work collaboratively to recruit, interview, select and hire non-classified school nurses.
9. Streamline data collection administration for employees holding a Commercial Drivers' License for DOT Random program utilizing Lawson.
10. Implement training for compliance with updated CT State Law on sexual harassment.
11. Work collaboratively with the PW Recreation Department to host and offer semi-annual/quarterly with incentives to attract Lifeguard candidates.

## **DEPT. 116 – DEPARTMENT OF HUMAN RESOURCES (Continued)**

12. Streamline the Civil Service Orientation process in order to create a welcoming and smooth transition for new employees.
13. Continuous process improvements establishing and maintaining effective relationships with internal and external customers, including quarterly meetings with department heads.
14. Begin prep work for possible migration to GHR; Review positions, inactive old positions; Load historical training and employee orientation information into Lawson.
15. Develop additional training for Microsoft Office and Lawson.
16. Continue to support senior management and outside counsel during contract negotiations.
17. Work with the State of Connecticut, State Board of Education to recognize and honor all Veterans serving as certified and non-certified staff in our schools.
18. Streamline workers' comp claims by starting FMLA at the beginning of a worker's comp claim and having it run concurrently.

# Organization Chart - Human Resources



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF HUMAN RESOURCES  
DEPT.# 1160001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$536,080	\$564,592	\$589,874	\$603,864	\$635,472	\$635,472	\$635,472
511600	Temporary Salaries	\$4,179	\$12,841	\$0	\$0	\$0	\$0	\$0
511650	Overtime	\$3,491	\$3,181	\$825	\$500	\$250	\$250	\$250
511653	Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
511800	Vacation and Sick Term Payout	\$0	\$1,607	\$0	\$0	\$0	\$0	\$0

**PURCHASED PROFESSIONAL SERVICES**

533022	Professional Services	\$46,924	\$43,848	\$65,696	\$55,000	\$65,000	\$65,000	\$65,000
539002	Pre-Employment Physicals	\$54,978	\$71,416	\$66,626	\$45,000	\$65,000	\$65,000	\$65,000
539003	Training Fees	\$2,058	\$646	\$2,265	\$4,000	\$4,000	\$4,000	\$4,000

**PURCHASED PROPERTY SERVICES**

543033	Service/Maintenance Contracts	\$938	\$1,549	\$2,576	\$2,880	\$2,880	\$2,880	\$2,880
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**PURCHASED OTHER SERVICES**

553001	Postage	\$2,148	\$3,684	\$1,913	\$3,750	\$3,750	\$3,750	\$3,750
559001	Advertising	\$6,478	\$8,821	\$5,556	\$7,500	\$4,556	\$4,556	\$4,556
559002	Printing Services	\$2,490	\$2,436	\$5,293	\$2,900	\$2,900	\$2,900	\$2,900

**SUPPLIES**

561200	Office	\$4,375	\$3,621	\$4,963	\$3,500	\$3,500	\$3,500	\$3,500
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**PROPERTY**

575008	Furniture and Furnishings	\$521	\$0	\$180	\$400	\$200	\$200	\$200
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**OTHER**

589206	Travel and Official Expenses	\$1,205	\$1,105	\$1,160	\$1,000	\$1,000	\$1,000	\$1,000
589900	Dues/Subscriptions/Publications	\$175	\$0	\$0	\$275	\$275	\$275	\$275

<b>TOTAL</b>		<b>\$666,039</b>	<b>\$719,347</b>	<b>\$746,925</b>	<b>\$730,569</b>	<b>\$788,783</b>	<b>\$788,783</b>	<b>\$788,783</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF HUMAN RESOURCES (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$78,989	\$97,999	\$107,488	\$109,674		\$121,641	\$121,641
Pension Cost - Actives		\$11,597	\$11,825	\$10,607	\$10,921		\$10,028	\$10,028
Workers Comp. Costs		\$10,747	\$11,796	\$9,982	\$8,293		\$7,868	\$7,868
Life Insurance Costs		\$2,716	\$2,636	\$2,642	\$2,906		\$2,831	\$2,831
Unemployment Costs		\$1,336	\$1,331	\$1,321	\$1,193		\$1,356	\$1,356
Medicare Costs		\$9,484	\$10,108	\$10,560	\$9,912		\$9,856	\$9,856
<b><u>Total Benefits Allocated to Department</u></b>		<b><u>\$114,869</u></b>	<b><u>\$135,695</u></b>	<b><u>\$142,601</u></b>	<b><u>\$142,900</u></b>	<b><u>\$0</u></b>	<b><u>\$153,579</u></b>	<b><u>\$153,579</u></b>
<b><u>Total Amount Earmarked for Department</u></b>		<b><u>\$780,908</u></b>	<b><u>\$855,042</u></b>	<b><u>\$889,526</u></b>	<b><u>\$873,469</u></b>	<b><u>\$788,783</u></b>	<b><u>\$942,362</u></b>	<b><u>\$942,362</u></b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF HUMAN RESOURCES**

1	1	1	1	DIRECTOR OF HUMAN RESOURCES	\$120,000	\$130,000	\$130,000	\$130,000
1	1	1	1	SENIOR HR GENERALIST	\$89,975	\$94,037	\$94,037	\$94,037
2	2	2	2	HR GENERALISTS	\$129,466	\$134,466	\$134,466	\$134,466
2	2	2	2	HR ASSISTANTS	\$81,778	\$86,018	\$86,018	\$86,018
1	1	1	1	EXECUTIVE ADMINISTRATIVE ASSISTANT	\$47,336	\$50,330	\$50,330	\$50,330
1	1	1	1	HRIS MANAGER	\$94,420	\$97,145	\$97,145	\$97,145
1	1	1	1	HRIS ASSISTANT	\$40,889	\$43,476	\$43,476	\$43,476
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9	9	9	9	TOTAL	\$603,864	\$635,472	\$635,472	\$635,472
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## **DEPT. 119 – OFFICE OF THE REGISTRAR OF VOTERS**

### **Mission Statement**

The mission of the Registrar of Voters Office is to conduct fair and accurate primaries and elections and maintain the integrity of the election process. The mission, also, includes serving the public and candidates in a user-friendly, non-partisan atmosphere.

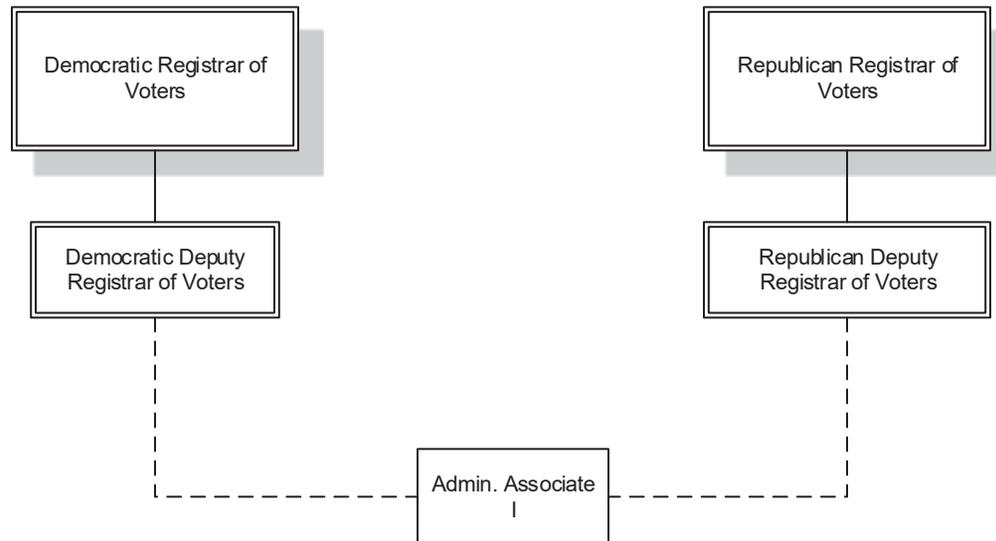
### **Core Function**

The Registrar's core functions include registering new voters, redistricting assembly districts, canvassing voters, performing special sessions and conducting registration sessions at high schools. We oversee the responsibility of testing, transporting and maintaining voting machines and Election Day equipment to and from the polls. Prior to each election a simulated election is performed on each memory card to ensure its quality. There are over ninety memory cards that are tested. Our office makes arrangements for all polling places and ensures that all ADA and HAVA requirements are met. We train over two hundred election workers per general election as well as conduct supervised balloting at required convalescent facilities throughout the city.

### **Departmental Goals—Fiscal Year 2020-21**

- 1 Train both new and present Election Day workers to comply with existing Election Day Registration program (EDR), ADA and HAVA requirements.
- 2 To keep up-to-date of all technological advances that are approved for Election Day use by the Secretary of the State.
- 3 Continue to work with the Secretary of the State to increase the efficiency and security of the Central Voter Reporting (CVR) system.
- 4 To administer the Election Day Registration program (EDR) as well as any changes to the system that are provided by the Secretary of the State's Office for the November General Election.

# Organization Chart - Registrar of Voters



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF THE REGISTRAR OF VOTERS  
DEPT.# 1190001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$235,755	\$226,041	\$226,721	\$233,106	\$249,225	\$249,225	\$249,225
511600	Temporary Salaries	\$59,484	\$54,344	\$91,481	\$75,000	\$120,000	\$120,000	\$120,000
511650	Overtime	\$935	\$911	\$2,281	\$1,500	\$2,500	\$2,500	\$2,500
511653	Longevity	\$1,155	\$505	\$505	\$0	\$0	\$0	\$0
511800	Vacation and Sick Term Payout	\$0	\$2,698	\$0	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529003	Meal Allowance	\$250	\$152	\$299	\$300	\$400	\$400	\$400
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**PURCHASED PROPERTY SERVICES**

543033	Service Contract	\$15,012	\$15,447	\$19,823	\$23,350	\$23,350	\$23,350	\$23,350
544002	Building Rental/Lease	\$950	\$1,150	\$2,099	\$2,500	\$3,500	\$3,500	\$3,500

**PURCHASED OTHER SERVICES**

553001	Postage	\$13,151	\$13,426	\$10,765	\$10,000	\$11,000	\$11,000	\$11,000
559001	Advertising	\$362	\$362	\$543	\$900	\$900	\$900	\$900
559002	Printing Services	\$14,406	\$8,769	\$22,547	\$15,000	\$23,000	\$23,000	\$23,000
559009	Transportation	\$2,500	\$2,500	\$5,620	\$5,000	\$5,000	\$5,000	\$5,000

**SUPPLIES**

561206	Office Supplies	\$2,856	\$1,350	\$2,049	\$3,000	\$3,000	\$3,000	\$3,000
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**OTHER**

589200	Travel and Official Expenses	\$1,822	\$1,240	\$1,478	\$1,500	\$1,500	\$1,500	\$1,500
589800	Certification Training	\$3,200	\$490	\$1,020	\$2,500	\$2,500	\$2,500	\$2,500
589900	Dues/Subscriptions/Publications	\$130	\$130	\$130	\$250	\$250	\$250	\$250

<b>TOTAL</b>		<b>\$351,966</b>	<b>\$329,515</b>	<b>\$387,360</b>	<b>\$373,906</b>	<b>\$446,125</b>	<b>\$446,125</b>	<b>\$446,125</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF THE REGISTRAR OF VOTERS (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$43,883	\$54,444	\$59,716	\$60,930		\$67,578	\$67,578
Pension Cost - Actives		\$0	\$0	\$0	\$0		\$0	\$0
Workers Comp. Costs		\$5,971	\$6,553	\$5,546	\$4,607		\$4,371	\$4,371
Life Insurance Costs		\$1,509	\$1,465	\$1,468	\$1,615		\$1,573	\$1,573
Unemployment Costs		\$742	\$740	\$734	\$663		\$753	\$753
Medicare Costs		\$5,268	\$5,615	\$5,866	\$5,507		\$5,476	\$5,476
<b><u>Total Benefits Allocated to Department</u></b>		<b><u>\$57,373</u></b>	<b><u>\$68,817</u></b>	<b><u>\$73,330</u></b>	<b><u>\$73,322</u></b>	<b><u>\$0</u></b>	<b><u>\$79,750</u></b>	<b><u>\$79,750</u></b>
<b><u>Total Amount Earmarked for Department</u></b>		<b><u>\$409,339</u></b>	<b><u>\$398,332</u></b>	<b><u>\$460,690</u></b>	<b><u>\$447,228</u></b>	<b><u>\$446,125</u></b>	<b><u>\$525,875</u></b>	<b><u>\$525,875</u></b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**REGISTRAR OF VOTERS**

1	1	1	1	REGISTRAR OF VOTERS	\$57,455	\$62,455	\$62,455	\$62,455
1	1	1	1	REGISTRAR OF VOTERS	\$57,455	\$62,455	\$62,455	\$62,455
1	1	1	1	DEPUTY REGISTRAR OF VOTERS	\$45,922	\$48,422	\$48,422	\$48,422
1	1	1	1	DEPUTY REGISTRAR OF VOTERS	\$45,922	\$48,422	\$48,422	\$48,422
1	1	1	1	ADMIN ASSOCIATE I	\$26,352	\$27,471	\$27,471	\$27,471
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5	5	5	5	TOTAL	\$233,106	\$249,225	\$249,225	\$249,225
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## **DEPT. 122 - CITY SHERIFF**

### **Mission Statement**

The City Sheriff is an elected official included in the City Charter. The duties of the Sheriff include serving notices of meetings of City boards and commissions, and performing other duties as may be prescribed by such boards.

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF THE CITY SHERIFF  
DEPT.# 1220001**

<b><u>PERSONAL SERVICES</u></b>								
511500	Regular Salaries	\$12,973	\$12,973	\$12,973	\$13,634	\$13,643	\$13,643	\$13,643
<b><u>EMPLOYEE BENEFITS</u></b>								
529001	Car Allowance	\$4,494	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150	\$4,150
<b>TOTAL</b>		<b>\$17,467</b>	<b>\$17,123</b>	<b>\$17,123</b>	<b>\$17,784</b>	<b>\$17,793</b>	<b>\$17,793</b>	<b>\$17,793</b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**CITY SHERIFF**

CITY SHERIFF

TOTAL

\$13,634	\$13,643	\$13,643	\$13,643
<u>\$13,634</u>	<u>\$13,643</u>	<u>\$13,643</u>	<u>\$13,643</u>

## **DEPT. 125 – OFFICE OF PROBATE COURT**

### **Mission Statement**

The Waterbury District Probate Court services Waterbury and Wolcott. It provides the public with probate services including estates, conservatorships, commitments, guardian of the intellectual disabled, name changes, guardian of the estate and trust estates. The Waterbury Regional Children’s Probate Court services the greater metropolitan Waterbury region. It provides the public with probate services for the protection of children including guardianships for minors, custody for minors and adoptions.

### **Departmental Goals—Fiscal Year 2020-21**

1. To serve the public competently and compassionately.
2. To provide adequate and secure storage of documents as provided in state statutes.
3. To provide the staff with material adequate to accomplish goals one and two.

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF PROBATE  
DEPT.# 1250001**

**PURCHASED PROPERTY SERVICES**

544002	Rent/Lease - Building	\$79,230	\$79,230	\$79,230	\$80,000	\$80,000	\$120,000	\$120,000
544007	Rent/Lease - Office Equipment	\$12,195	\$10,682	\$7,450	\$8,225	\$6,700	\$6,700	\$6,700
545009	Monitor/Detection Services	\$5,458	\$5,696	\$5,800	\$1,200	\$1,500	\$1,500	\$1,500

**PURCHASED OTHER SERVICES**

553001	Postage	\$12,898	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500	\$12,500
553002	Telephone	\$1,239	\$1,290	\$1,209	\$1,500	\$1,500	\$1,500	\$1,500
559108	Insurance	\$2,305	\$2,395	\$2,246	\$2,600	\$2,600	\$2,600	\$2,600

**SUPPLIES**

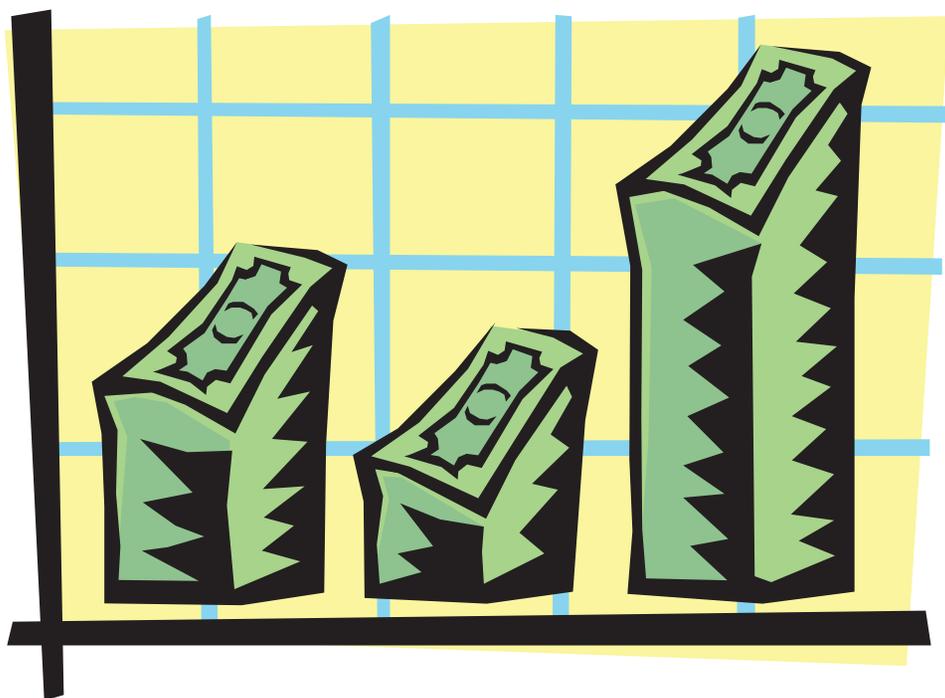
561200	Office	\$10,938	\$10,835	\$9,181	\$12,500	\$12,500	\$12,500	\$12,500
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**PROPERTY**

575200	Office Equipment	\$829	\$713	\$0	\$1,500	\$3,000	\$3,000	\$3,000
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<b>TOTAL</b>		<b>\$125,092</b>	<b>\$123,340</b>	<b>\$117,616</b>	<b>\$120,025</b>	<b>\$120,300</b>	<b>\$160,300</b>	<b>\$160,300</b>
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FINANCE

## DEPT. 201 - DEPARTMENT OF FINANCE

### **Mission Statement**

The mission of the Finance Department is to maintain financial management systems as well as sustain, communicate, and enforce an effective internal control structure to allow:

1. City employees to produce timely and accurate information in a format that enables the safeguarding and maximization of City resources and services.
2. City management & elected officials to understand the City's financial status and progress against objectives and financial constraints, to make decisions and to demonstrate compliance with restrictions on the use of resources.
3. Waterbury citizens to determine the success of elected and appointed officials in using City resources in a manner consistent with the desires of the citizens as enumerated in the City Charter and Budget.
4. Other interested parties to understand the source and use of city resources, the creditworthiness of the City, and whether the City is complying with legal and contractual requirements.

### **Core Functions**

Department of Finance core functions and responsibilities include:

1. Providing consistent, timely and accurate financial processing and reporting.
2. Maintaining and supporting the utilization of the Infor-Lawson Financial, Procurement and HR Suites.
3. Cash and investment management for all City funds and the coordination of all banking operations.
4. Preparation/processing of employee payrolls, pension payroll and quarterly/annual payroll tax filings.
5. Preparation/processing of accounts payable vendor checks and employee expense reimbursements.
6. Oversee the City's approved Capital Projects and Special Programs for budgetary compliance, grant reimbursement filings and administration of the City's capital debt financing plan.
7. Administer City employee and retiree welfare and retirement benefit plans in compliance with state and federal laws and related collective bargaining agreements. Oversee development of new programs, ongoing communications and provide guidance to all participating members.
8. Risk Management oversight of activities accounted for in the City's Health, Workers Compensation, General Liability and Heart & Hypertension self-insured internal service funds.
9. Provide financial & programmatic oversight of the internal administration of the City's Community Planning & Development Programs.

## DEPT. 201 - DEPARTMENT OF FINANCE (Continued)

### Departmental Goals—Fiscal Year 2020-2021

1. Efficient performance of all core functions within the Department of Finance in combination with effectively maintaining our financial management systems in order to carry out the annual goals of our Mission Statement as defined above.
2. Continue claims analysis, evaluation and implementation of cost management initiatives on pharmacy & medical plans. Continue to roll out and manage employee health wellness, education & awareness programs.
3. Continue to advance risk loss control management initiatives throughout the City and Board of Education with the goal of reducing employee injuries and associated workers compensation costs.
4. Provide continued training & refresher courses for City staff on the Infor Lawson suite of financial & procurement modules to improve processing controls and gain further efficiencies through expanded use of the system.
5. Continue to expand employee communications and marketing through department workshops and additional information sessions for available Defined Contribution Retirement Plans to encourage enhanced employee retirement planning & savings. Lincoln Financial began administration of the City & Board of Education's defined contribution retirement plans on January 1, 2019.
6. Continue to pursue & implement cost savings measures. An audit of electric, gas and telephone bills was begun in January 2020 and will continue into FY2021.
7. Update the 10-year horizon debt management financing plan to provide the framework for the timing of future debt issuances and in evaluating the feasibility of new capital bond authorizations.
8. Finalize and issue the City's 2020-2025 Consolidated Action Plan which outlines the areas in which the City's annual Community Development Block Grant will be spent.

## DEPT. 201 - DEPARTMENT OF FINANCE (Continued)

### Recent Highlights

1. 2019 Comprehensive Annual Financial Statements: The Finance Department issued the City's Comprehensive Annual Financial Report (CAFR) for the fiscal year ended June 30, 2019 on December 17, 2019. The Independent Auditor who performed the audit of the City's financial statements for the fiscal year ended June 30, 2019 issued an unqualified (clean) opinion. The City's Independent Auditor issued an unqualified (clean) opinion on the City's 2019 Comprehensive Annual Financial Report representing that in their opinion, "The financial statements present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund and the aggregate remaining fund information of the City of Waterbury, Connecticut, as of June 30, 2019". The Independent Auditor did not identify any deficiencies in the City's internal controls over financial reporting.
2. 2018 Comprehensive Annual Financial Statements – GFOA Certificate: The Finance Department submitted the City's Comprehensive Annual Financial Report for the fiscal year ending June 30, 2018 to the Government Finance Officers Association (GFOA) for certification. For the twelfth (12) consecutive year, the City's Comprehensive Annual Financial Report was awarded the "Certificate of Achievement for Excellence in Financial Reporting." The Certificate of Achievement is the highest form of recognition in the area of governmental accounting and financial reporting, and its attainment represents a significant accomplishment of the Department of Finance. In order to receive the Certificate of Achievement, the Department of Finance published an easily readable and efficiently organized comprehensive annual financial report. The 2018 Comprehensive Annual Financial Report satisfies both accounting principles generally accepted in the United States of America and applicable legal requirements.

## DEPT. 201 - DEPARTMENT OF FINANCE (Continued)

3. Bond Issuance & Refunding: On November 16, 2017, the Mayor & Finance Director authorized the sale of \$50.0 million, Series 2017 - Lot A general obligation bonds to provide financing for ongoing capital and infrastructure improvements in accordance with previously approved bond authorizations. In addition, the Mayor & Finance Director authorized the sale of \$13.765 million, Series 2017 - Lot B general obligation refunding bonds to refund the City's Series 2009 outstanding general obligation bonds. The combination of the reaffirmation and upgrade of the City's credit rating, continued stable outlook and still favorable market conditions allowed the City to permanently finance the \$50.0 million in general obligation bonds at a true interest cost of 3.61% with lower borrowing rate spreads to the AAA Municipal Market Data index when compared to the borrowing rate spreads when the City previously sold bonds in November 2015. Additionally, the City realized an \$823 thousand interest cost savings on the refunding of the 2009 Series A bonds. The present value savings as a percentage of the bonds was 5.60%, far exceeding the GFOA benchmark present value savings of 2.0%. ***Finance is preparing for an anticipated January 2020 Bond Issuance & Refunding, the first bond issuance since November 2017.***
  
4. Bond Credit Ratings Reaffirmed & Upgraded with Stable Outlooks: In November 2017, City representatives met with three credit rating agencies to present the City's current financial condition and outlook including a comprehensive overview of current economic development activities and financial management policies. Following those meetings the credit rating agencies issued updated ratings on the City's outstanding long-term debt and ratings for the November 2017 bond sale. Standard and Poor's reaffirmed the City's "AA-" bond rating, with a stable outlook, highlighting the City's very strong management, strong budgetary performance and budget flexibility. Fitch Ratings and the Kroll Bond Rating Agency both upgraded the City's prior ratings of "A+" & "A+" respectively to "AA-" & "AA-" and both highlighting the City's very strong management and positive steps taken to address the City's short and long-term health benefit cost obligations. Both Fitch Ratings and the Kroll Bond Rating Agency assigned stable outlooks for the City. ***The above referenced Rating Agencies will issue updated bond credit ratings and outlooks for the planned January 2020 bond issuance and refunding.***

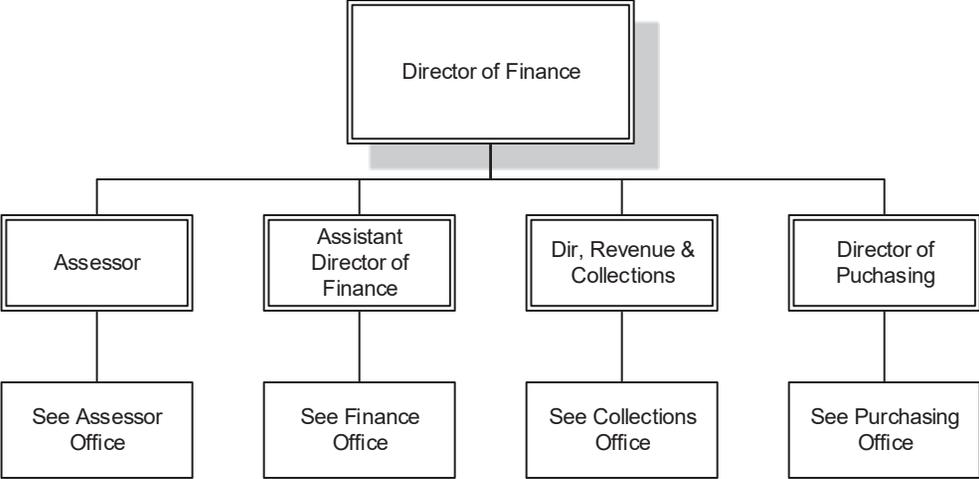
## DEPT. 201 - DEPARTMENT OF FINANCE (Continued)

5. Medicare Enrollment Initiative: The City implemented a major cost saving “Medicare Enrollment Initiative” in 2015-2016 positioning Medicare as the primary payer of medical claims on all retirees & spouses age 65 and older with an effective date of coverage beginning July 1, 2016. The Medicare Enrollment Initiative required the enrollment of all covered retirees and retiree spouses into Medicare A & B upon turning 65 and additionally required all retirees and retiree spouses, over age 65 and not previously enrolled in Medicare, to enroll in Medicare A & B. The yearly savings to the City of Waterbury with Medicare positioned as primary payer continue to exceed expectations and average \$10 million a year. To date the City’s net realizable savings from the continuation of the Medicare Enrollment Program is over \$30 million allowing for the City’s health benefits costs to largely stabilize.
  
6. Employee Defined Contribution Savings Plans – Provider Services Agreement with Lincoln Retirement Services: Following the completion of a comprehensive request for proposal and response evaluation process, Lincoln Retirement Services was selected as the new Service Provider for the City’s defined contribution retirement savings plans, effective January 1, 2019. Lincoln Retirement Services will trustee the plan assets and record keep an open architecture fund menu for all three (3) retirement savings plans - *401(a) Money Purchase Plan, 403(b) Retirement Savings Plan and 457(b) Deferred Compensation Plan*; Provide a secure, online self-service portal where employees will have access to their own confidential information; Host an interactive, intuitive and participant friendly website including the ability to monitor, track, obtain reports, and transfer funds daily; Maintain a secure, online portal for the Sponsor to access, update and monitor necessary participant information; Issue proper fee disclosure information and other required participant and plan sponsor communications; Review and process all transactions for plan participants; Host and maintain an active toll free hotline for participant inquiries; Provide online or manual enrollment kits for new employees; Provide resources onsite for education and non-fiduciary retirement planning advisor services for employees at least weekly. These services will be provided at substantially lower fees for the benefit of plan participants.

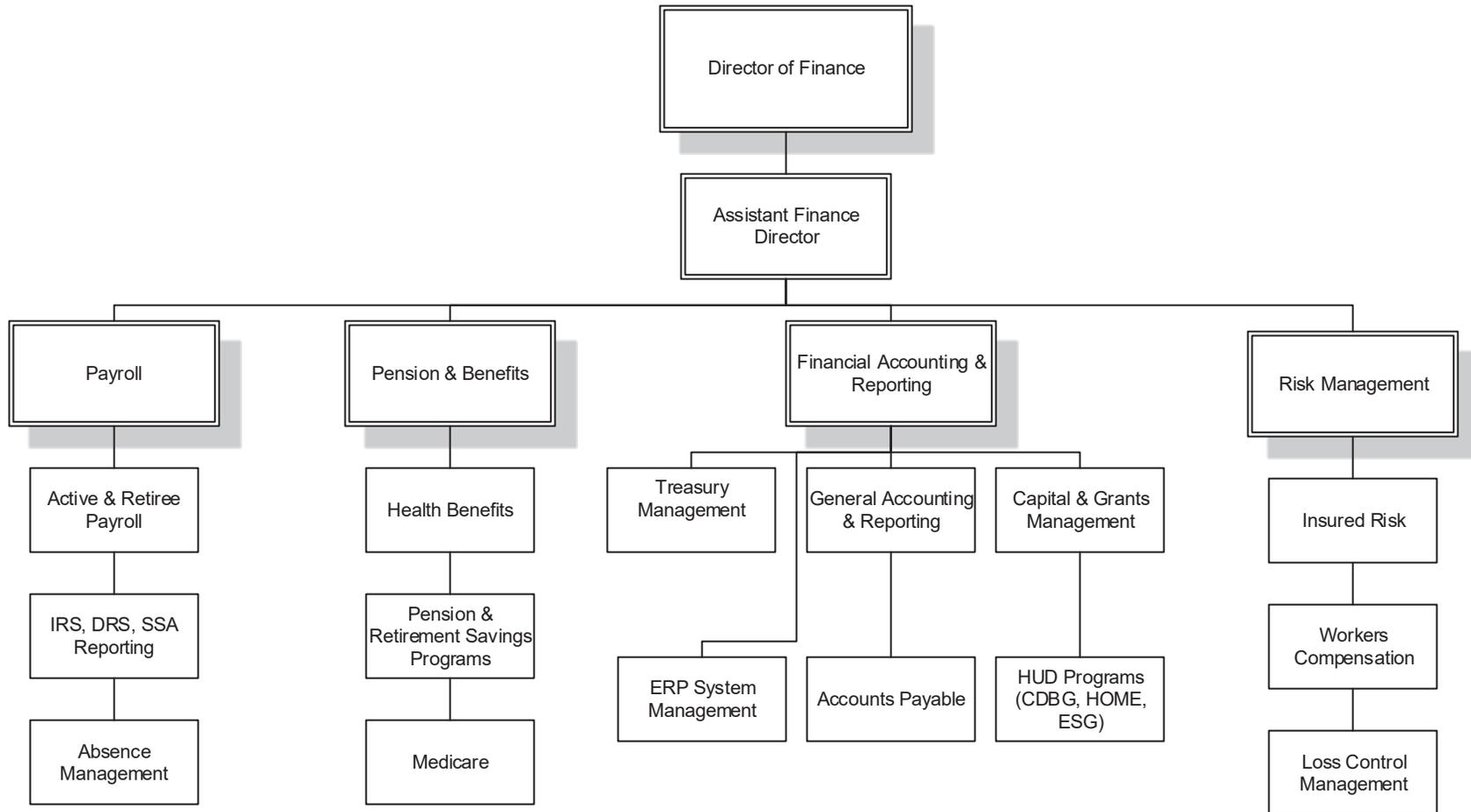
## DEPT. 201 - DEPARTMENT OF FINANCE (Continued)

7. Street Light Acquisition & LED Conversion Project: The City closed on an approved acquisition of approximately 7,250 street light fixtures and approximately 750 residential street light poles from Eversource on November 15, 2018. On June 25, 2018, the Board of Aldermen approved an amendment to the City's City-Wide Energy Savings Project, increasing said appropriation and bond authorization by \$4,000,000 for the addition of an energy savings measure to acquire approximately 7,250 street light fixtures and approximately 750 residential street light poles from Eversource and to convert the system of lights to light emitting diode (LED). On December 21, 2018, Noresco was issued a notice to proceed with the system-wide conversion of the street lights over to light emitting diode (LED). The LED conversion process occurred over a six month period with substantial completion of the system-wide conversion of over 7,000 street lights LED reached in early August 2019. Clear evidence of the success of this project is seen in the increasing reductions in the monthly street light invoicing from Eversource. Prior to the acquisition of the street light system and conversion of the system to LED, the monthly street light invoice/cost averaged \$70,000. Following acquisition of the street light system and successful conversion of all street lights to LED lighting, the monthly street light invoice/cost is averaging \$25,000 representing a \$45,000 monthly cost reduction or 64% decrease. Annual savings net of identified debt service and system ownership annual costs are projected to exceed \$350,000 each year and more once the debt service amortization period ends. In addition to the projected annual net savings, LED lighting will provide for more consistent light distribution, improved nighttime visibility and increased fixture longevity.
  
8. City-Wide Energy Savings Project: On July 18, 2016 the Board of Aldermen approved a \$29.1 million guaranteed energy savings performance contract for Energy Efficient Building Upgrades with Noresco, LLC. This guaranteed energy savings performance contract provided for the implementation of fourteen (14) comprehensive energy savings measures within nearly every school and general government building over the past two years. The City signed off on final completion of the Project encompassing all energy savings measures on January 24, 2019. The final project measures completed in the fall of 2018 included installation of a back-up generator and replacement of the electric switchgear in the Chase Building. The City and Board of Education are now realizing substantial energy cost reductions. In February 2019, Noresco began providing Operations & Maintenance services along with equipment efficiency Measurement & Verification services. Noresco is under contract to provide assistance to the School Inspectors Office and the Department of Public Works for up to 600 hours per year to ensure that the new systems are properly maintained and serviced so that all equipment warranties remain in effect.

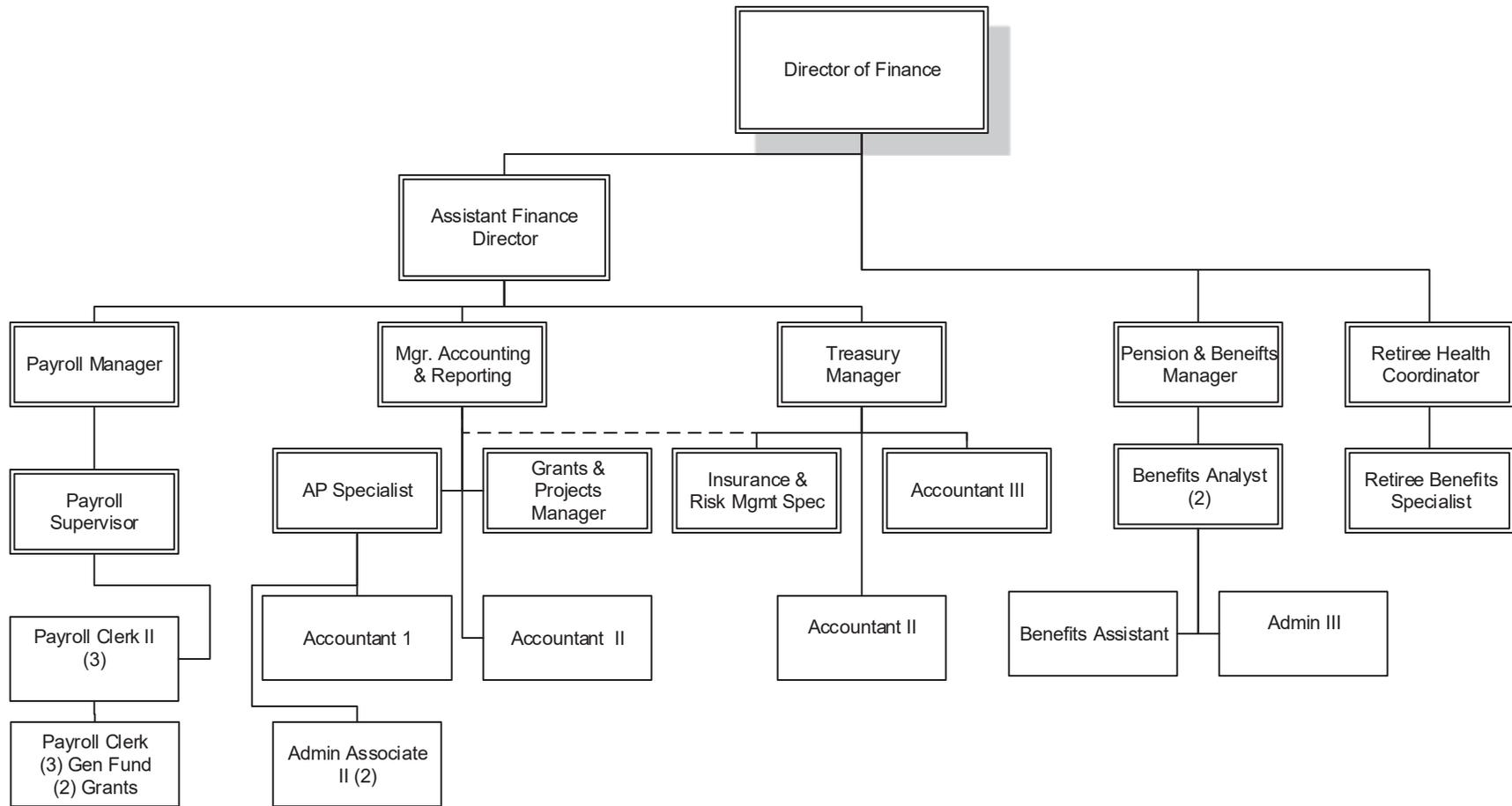
# Organization Chart - Finance



# Organization Chart - Finance



# Organization Chart - Finance



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF FINANCE  
DEPT.# 2010001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$1,358,409	\$1,441,635	\$1,433,398	\$1,582,132	\$1,745,959	\$1,681,745	\$1,681,745
511600	Temporary Salaries	\$903	\$1,131	\$1,707	\$0	\$0	\$0	\$0
511650	Overtime	\$2,218	\$3,401	\$8,067	\$3,500	\$5,000	\$5,000	\$5,000
511653	Longevity	\$1,055	\$1,055	\$1,460	\$1,055	\$650	\$650	\$650
511800	Vacation and Sick Term Payout	\$0	\$0	\$16,967	\$0	\$0	\$0	\$0

**PROFESSIONAL SERVICES**

539009	Training-Misc	\$70	\$1,073	\$2,650	\$1,000	\$1,000	\$1,000	\$1,000
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**PURCHASED PROPERTY SERVICES**

543034	Service/Maintenance Contracts	\$2,846	\$3,678	\$4,636	\$4,850	\$4,850	\$4,850	\$4,850
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**PURCHASED OTHER SERVICES**

553001	Postage	\$24,924	\$26,855	\$26,000	\$29,500	\$29,500	\$29,500	\$29,500
559001	Advertising	\$0	\$0	\$0	\$500	\$500	\$500	\$500
559002	Printing Services	\$2,980	\$1,658	\$1,892	\$3,000	\$3,000	\$3,000	\$3,000

**SUPPLIES**

561206	Office Supplies	\$14,618	\$13,030	\$14,782	\$16,000	\$16,000	\$16,000	\$16,000
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**PROPERTY**

575200	Office Equipment	\$4,267	\$3,441	\$4,492	\$4,500	\$4,500	\$4,500	\$4,500
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**OTHER**

589200	Travel and Official Expense	\$6,717	\$1,435	\$3,473	\$7,500	\$7,500	\$7,500	\$7,500
589900	Dues/Subscriptions/Publications	\$1,442	\$2,047	\$2,121	\$2,575	\$2,575	\$2,575	\$2,575

<b>TOTAL</b>		<b>\$1,420,449</b>	<b>\$1,500,439</b>	<b>\$1,521,646</b>	<b>\$1,656,112</b>	<b>\$1,821,034</b>	<b>\$1,756,820</b>	<b>\$1,756,820</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF FINANCE (CONTINUED)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$228,192	\$283,107	\$310,522	\$341,209		\$378,437	\$378,437
Pension Cost - Actives		\$24,644	\$25,129	\$22,540	\$23,207		\$21,310	\$21,310
Workers Comp. Costs		\$31,048	\$34,076	\$28,838	\$25,802		\$24,477	\$24,477
Life Insurance Costs		\$7,845	\$7,616	\$7,633	\$9,042		\$8,806	\$8,806
Unemployment Costs		\$3,860	\$3,845	\$3,816	\$3,712		\$4,218	\$4,218
Medicare Costs		\$27,395	\$29,200	\$30,506	\$30,837		\$30,663	\$30,663
<b><u>Total Benefits Allocated to Department</u></b>		<b><u>\$322,984</u></b>	<b><u>\$382,975</u></b>	<b><u>\$403,855</u></b>	<b><u>\$433,809</u></b>	<b><u>\$0</u></b>	<b><u>\$467,912</u></b>	<b><u>\$467,912</u></b>
<b><u>Total Amount Earmarked for Department</u></b>		<b><u>\$1,743,433</u></b>	<b><u>\$1,883,414</u></b>	<b><u>\$1,925,501</u></b>	<b><u>\$2,089,921</u></b>	<b><u>\$1,821,034</u></b>	<b><u>\$2,224,732</u></b>	<b><u>\$2,224,732</u></b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF FINANCE**

1	1	1	1	DIRECTOR OF FINANCE	\$157,594	\$160,000	\$160,000	\$160,000
1	1	1	1	ASSISTANT FINANCE DIRECTOR	\$122,109	\$122,109	\$122,109	\$122,109
1	1	1	1	MANAGER OF ACCOUNTING & REPORTING	\$108,460	\$108,460	\$108,460	\$108,460
1	1	1	1	TREASURY MANAGER	\$96,773	\$96,773	\$96,773	\$96,773
1	0	0	0	LOSS CONTROL SPECIALIST	\$70,609	\$0	\$0	\$0
0	0	1	1	GRANTS & PROJECTS ACCOUNTING MANAGER	\$0	\$71,185	\$71,185	\$71,185
0	0	1	1	INSURANCE & RISK MANAGEMENT SPECIALIST	\$0	\$70,609	\$70,609	\$70,609
1	0	0	0	PROPERTY SPECIALIST	\$69,935	\$0	\$0	\$0
1	1	1	1	ACCOUNTS PAYABLE SPECIALIST	\$61,109	\$61,109	\$61,109	\$61,109
1	1	1	1	ACCOUNTANT III	\$64,714	\$64,714	\$64,714	\$64,714
2	2	2	2	ACCOUNTANT II	\$94,311	\$102,124	\$102,124	\$102,124
0	1	1	1	ACCOUNTANT I	\$0	\$39,727	\$40,513	\$40,513
3	1	2	2	ADMIN. ASSOCIATE II	\$105,107	\$66,406	\$66,406	\$66,406
1	1	1	1	PAYROLL MANAGER	\$98,310	\$98,310	\$98,310	\$98,310
1	1	1	1	PAYROLL SUPERVISOR	\$74,305	\$74,305	\$74,305	\$74,305
3	3	3	3	PAYROLL CLERK II	\$126,946	\$135,367	\$135,367	\$135,367
3	2	3	3	PAYROLL CLERK	\$101,633	\$108,966	\$108,966	\$108,966
1	1	1	1	PENSION AND BENEFITS MANAGER	\$103,789	\$103,789	\$103,789	\$103,789
2	2	2	2	BENEFITS ANALYST	\$134,318	\$136,982	\$136,982	\$136,982
1	0	1	1	PENSION AND BENEFITS ASSISTANT	\$41,789	\$42,541	\$42,541	\$42,541
1	1	1	1	ADMIN ASSOCIATE III	\$35,322	\$37,557	\$37,557	\$37,557
1	1	1	1	RETIREE HEALTH COORDINATOR	\$90,000	\$90,000	\$90,000	\$90,000
1	1	1	1	RETIREE BENEFITS SPECIALIST	\$65,000	\$65,000	\$65,000	\$65,000
<u>28</u>	<u>23</u>	<u>28</u>	<u>28</u>	TOTAL	<u>\$1,822,132</u>	<u>\$1,856,034</u>	<u>\$1,856,820</u>	<u>\$1,856,820</u>
				SAVINGS THROUGH VACANCY/TURNOVER	(\$140,000)	\$0	(\$65,000)	(\$65,000)
				CDBG REIMBURSEMENT	(\$100,000)	(\$110,075)	(\$110,075)	(\$110,075)
					<u>\$1,582,132</u>	<u>\$1,745,959</u>	<u>\$1,681,745</u>	<u>\$1,681,745</u>

## **DEPT. 204 - DEPARTMENT OF ASSESSMENT**

### **Mission Statement**

The Department of Assessment is responsible for the compilation of the Grant List. The gross Grand List is the assessed value of all taxable property in the City of Waterbury, including Real Estate, Motor Vehicles, and Business Personal Property. The Department of Assessment must then apply exemptions that are allowed by law to arrive at the Net Grand List. This is the number that is divided into the levy to produce the mill-rate.

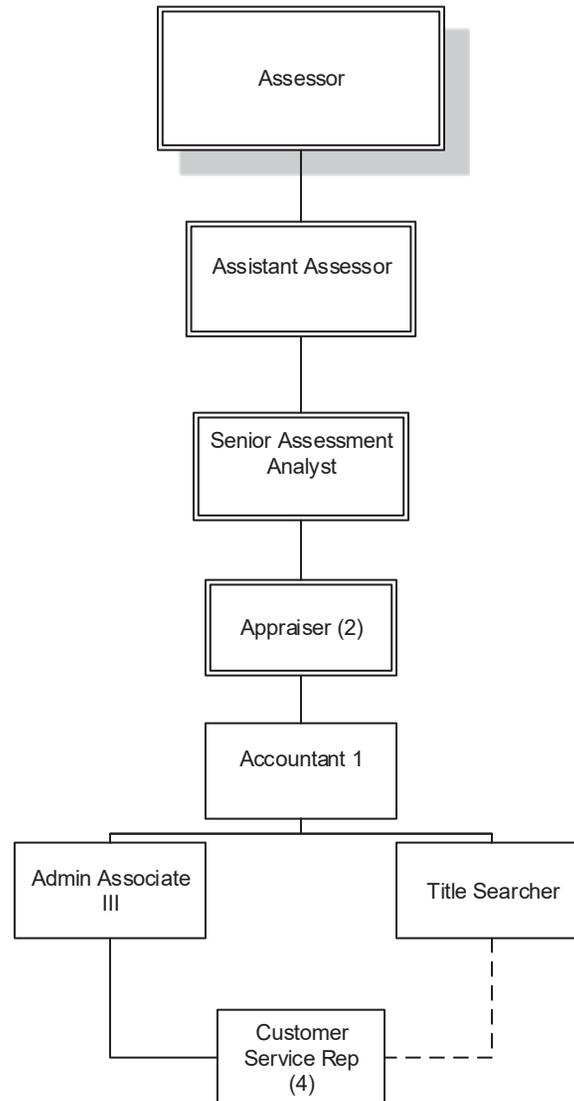
### **Departmental Goals—Fiscal Year 2020-2021**

1. Begin working on next Revaluation
2. Complete all permits.
3. File all State Reports on time.
4. Settle the existing Court Cases.
5. Upgrade Assessors maps by incorporating a GIS system.

### **Recent Highlights**

1. We continue to settle court cases successfully.
2. Completed October 1, 2018 Grand List without an extension.

# Organization Chart - Assessor



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF ASSESSMENT  
DEPT.# 2040001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$696,056	\$705,206	\$698,169	\$698,169	\$720,829	\$720,829	\$720,829
511550	Hourly Payroll	\$721	\$1,747	\$1,030	\$5,000	\$5,000	\$5,000	\$5,000
511650	Overtime	\$2,545	\$4,011	\$2,910	\$5,000	\$5,000	\$5,000	\$5,000
511653	Longevity	\$2,565	\$2,565	\$2,565	\$2,565	\$2,565	\$2,565	\$2,565
511800	Vacation and Sick Term Payout	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529001	Car Allowance	\$11,982	\$10,234	\$11,239	\$12,000	\$12,000	\$12,000	\$12,000
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**PURCHASED PROFESSIONAL SERVICES**

533000	Professional	\$16,051	\$16,433	\$17,573	\$19,000	\$19,800	\$19,800	\$19,800
539003	Training	\$3,195	\$2,193	\$2,099	\$3,500	\$3,500	\$3,500	\$3,500

**PURCHASED PROPERTY SERVICES**

543000	Service/Maintenance Contracts	\$3,745	\$4,077	\$5,004	\$5,500	\$5,500	\$5,500	\$5,500
543020	Repair and Maintenance	\$54	\$833	\$0	\$1,000	\$1,000	\$1,000	\$1,000

**PURCHASED OTHER SERVICES**

553001	Postage	\$9,270	\$8,064	\$10,000	\$10,000	\$10,500	\$10,500	\$10,500
559001	Advertising	\$297	\$302	\$302	\$325	\$350	\$350	\$350
559002	Printing Services	\$5,802	\$5,503	\$5,595	\$6,500	\$6,500	\$6,500	\$6,500

**SUPPLIES**

561206	Office Supplies	\$2,222	\$3,486	\$3,724	\$6,500	\$6,500	\$6,500	\$6,500
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**OTHER**

589500	Petty Cash	(\$4)	\$0	\$0	\$0	\$0	\$0	\$0
589900	Dues/Subscriptions/Publications	\$1,941	\$1,605	\$1,648	\$2,500	\$2,500	\$2,500	\$2,500

<b>TOTAL</b>		<b>\$756,442</b>	<b>\$766,257</b>	<b>\$761,858</b>	<b>\$777,559</b>	<b>\$801,544</b>	<b>\$801,544</b>	<b>\$801,544</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF ASSESSMENT (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$105,319	\$130,665	\$143,318	\$146,233		\$162,187	\$162,187
Pension Cost - Actives		\$17,396	\$17,738	\$15,910	\$16,382		\$15,042	\$15,042
Workers Comp. Costs		\$14,330	\$15,728	\$13,310	\$11,058		\$10,490	\$10,490
Life Insurance Costs		\$3,621	\$3,515	\$3,523	\$3,875		\$3,774	\$3,774
Unemployment Costs		\$1,781	\$1,775	\$1,761	\$1,591		\$1,808	\$1,808
Medicare Costs		\$12,644	\$13,477	\$14,080	\$13,216		\$13,141	\$13,141
<b><u>Total Benefits Allocated to Department</u></b>		<b><u>\$155,091</u></b>	<b><u>\$182,898</u></b>	<b><u>\$191,902</u></b>	<b><u>\$192,354</u></b>	<b><u>\$0</u></b>	<b><u>\$206,443</u></b>	<b><u>\$206,443</u></b>
<b><u>Total Amount Earmarked for Department</u></b>		<b><u>\$911,533</u></b>	<b><u>\$949,155</u></b>	<b><u>\$953,760</u></b>	<b><u>\$969,913</u></b>	<b><u>\$801,544</u></b>	<b><u>\$1,007,987</u></b>	<b><u>\$1,007,987</u></b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF ASSESSMENT**

1	1	1	1	ASSESSOR	\$107,634	\$107,634	\$107,634	\$107,634
1	1	1	1	ASST. ASSESSOR	\$94,666	\$94,666	\$94,666	\$94,666
1	1	1	1	SENIOR ASSESSMENT ANALYST	\$81,571	\$81,571	\$81,571	\$81,571
1	1	1	1	APPRAISER (PP)	\$76,575	\$78,888	\$78,888	\$78,888
1	1	1	1	APPRAISER (COM/IND)	\$62,817	\$68,484	\$68,484	\$68,484
1	1	1	1	TITLE SEARCHER	\$47,008	\$48,428	\$48,428	\$48,428
1	1	1	1	ACCOUNTANT I	\$42,524	\$46,349	\$46,349	\$46,349
1	1	1	1	ADMIN. ASSOCIATE III	\$35,322	\$37,189	\$37,189	\$37,189
4	4	4	4	CUSTOMER SERVICE REP	\$150,053	\$157,622	\$157,622	\$157,622
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12	12	12	12	TOTAL	\$698,169	\$720,829	\$720,829	\$720,829
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## **DEPT. 207 – OFFICE OF CONSOLIDATED COLLECTIONS**

### **Mission Statement**

The Office of Collections is responsible for:

1. Collecting current and delinquent taxes, overdue fees for water and sewer, special assessments, parking tickets, landfill fees, and Police Extra duty fees.
2. Maintaining all data concerning collections.
3. Issuing reports of the activities to all concerned agencies and boards.

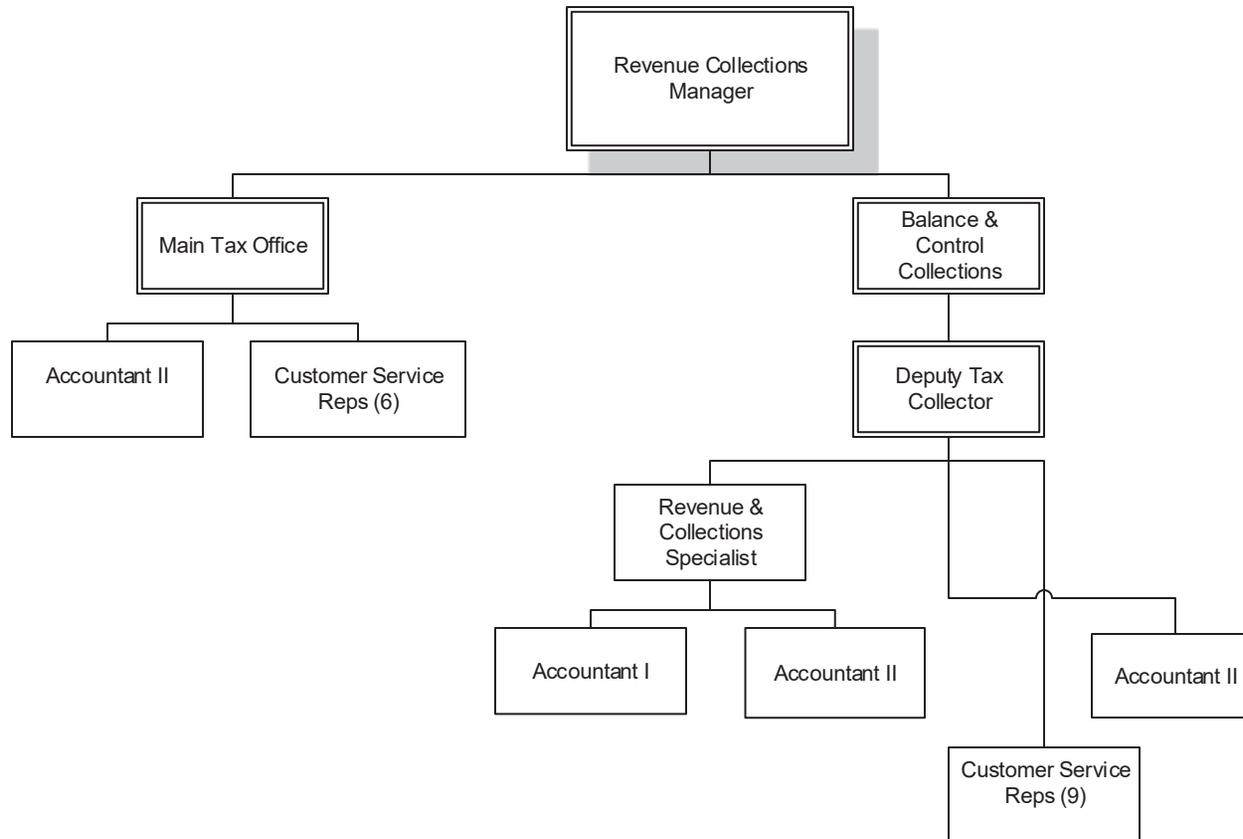
### **Departmental Goals—Fiscal Year 2020-21**

1. Improve overall Motor Vehicle collections by increasing from \$100 to \$400 bills payable in two-installments. This should increase cash flow, and improve collections on both Motor Vehicle and Supplemental billing.
2. Establish a policy for the periodic write-off of outdated, uncollectible parking tickets.
3. Make improvements to the Tax Auction process.
4. Update the Webster Bank lockbox process

### **Recent Highlights**

1. Increased the number of payments through Bank Lockbox, on-line and bank wire
2. Work with Tax Software Company to add the July original bills to the City's web site.
3. Water and Sewer Collections were moved into the Main Tax Office.
4. Motor Vehicle Leasing Companies are being billed electronically.

# Organization Chart - Revenue and Collection



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF REVENUE COLLECTION  
DEPT.# 2070001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$903,240	\$879,226	\$827,155	\$882,926	\$940,313	\$940,313	\$940,313
511650	Overtime	\$6,939	\$4,335	\$5,375	\$7,000	\$7,000	\$7,000	\$7,000
511653	Longevity	\$405	\$405	\$405	\$405	\$405	\$405	\$405
511800	Vacation and Sick Term Payout	\$0	\$3,674	\$6,917	\$0	\$0	\$0	\$0

**PURCHASED PROFESSIONAL SERVICES**

533007	Data Processing	\$12,127	\$10,865	\$5,707	\$13,000	\$13,000	\$13,000	\$13,000
533029	Legal Services	\$38,570	\$20,000	\$0	\$5,000	\$5,000	\$5,000	\$5,000

**PURCHASED PROPERTY SERVICES**

543033	Service/Maintenance Contracts	\$24,014	\$20,759	\$18,428	\$27,500	\$10,000	\$10,000	\$10,000
545013	Security/Safety Services	\$6,246	\$4,601	\$4,298	\$7,000	\$7,000	\$7,000	\$7,000

**PURCHASED OTHER SERVICES**

553001	Postage	\$80,949	\$71,569	\$82,439	\$87,000	\$87,000	\$87,000	\$87,000
559001	Advertising	\$1,297	\$1,128	\$1,414	\$1,400	\$2,000	\$2,000	\$2,000
559002	Printing Services	\$39,566	\$38,340	\$52,466	\$41,000	\$62,000	\$62,000	\$62,000

**SUPPLIES**

561206	Office Supplies	\$4,745	\$4,640	\$4,624	\$5,000	\$11,100	\$11,100	\$11,100
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**PROPERTY**

575200	Office Equipment	\$4,089	\$2,793	\$225	\$4,500	\$3,000	\$3,000	\$3,000
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**OTHER**

589206	Travel and Official Expenses	\$992	\$536	\$310	\$1,000	\$1,000	\$1,000	\$1,000
589900	Dues/Subscriptions/Publications	\$677	\$235	\$826	\$900	\$900	\$900	\$900

<b>TOTAL</b>		<b>\$1,123,855</b>	<b>\$1,063,105</b>	<b>\$1,010,588</b>	<b>\$1,083,631</b>	<b>\$1,149,718</b>	<b>\$1,149,718</b>	<b>\$1,149,718</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF REVENUE COLLECTION (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$193,085	\$239,552	\$262,750	\$268,093		\$297,344	\$297,344
Pension Cost - Actives		\$31,892	\$32,520	\$29,169	\$30,033		\$27,578	\$27,578
Workers Comp. Costs		\$26,272	\$28,834	\$24,402	\$20,272		\$19,232	\$19,232
Life Insurance Costs		\$6,638	\$6,445	\$6,458	\$7,104		\$6,919	\$6,919
Unemployment Costs		\$3,266	\$3,254	\$3,229	\$2,917		\$3,315	\$3,315
Medicare Costs		\$23,180	\$24,708	\$25,813	\$24,229		\$24,092	\$24,092
<b><u>Total Benefits Allocated to Department</u></b>		<b><u>\$284,333</u></b>	<b><u>\$335,313</u></b>	<b><u>\$351,820</u></b>	<b><u>\$352,649</u></b>	<b><u>\$0</u></b>	<b><u>\$378,479</u></b>	<b><u>\$378,479</u></b>
<b><u>Total Amount Earmarked for Department</u></b>		<b><u>\$1,408,188</u></b>	<b><u>\$1,398,418</u></b>	<b><u>\$1,362,408</u></b>	<b><u>\$1,436,280</u></b>	<b><u>\$1,149,718</u></b>	<b><u>\$1,528,197</u></b>	<b><u>\$1,528,197</u></b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**REVENUE COLLECTION**

1	1	1	1	COLLECTOR OF REVENUE	\$98,829	\$103,828	\$103,828	\$103,828
1	1	1	1	DEPUTY TAX COLLECTOR	\$69,242	\$74,292	\$74,292	\$74,292
1	0	0	0	ACCOUNTANT III	\$61,109	\$0	\$0	\$0
0	1	1	1	REVENUE AND COLLECTIONS SPECIALIST	\$0	\$61,109	\$61,109	\$61,109
3	2	3	3	ACCOUNTANT II	\$147,088	\$159,199	\$159,199	\$159,199
1	0	1	1	ACCOUNTANT I	\$38,940	\$39,718	\$39,718	\$39,718
15	13	15	15	CUSTOMER SERVICE REP*	\$531,795	\$567,525	\$567,525	\$567,525
				SAVINGS THROUGH VACANCY/TURNOVER	(\$64,077)	(\$65,358)	(\$65,358)	(\$65,358)
<u>22</u>	<u>18</u>	<u>22</u>	<u>22</u>	TOTAL	<u>\$882,926</u>	<u>\$940,313</u>	<u>\$940,313</u>	<u>\$940,313</u>

\*Keep 2 Customer Service Rep positions vacant for FY21 Budget Year

## **DEPT. 210 - PURCHASING**

### **Mission Statement**

The mission of the Purchasing Department is to procure goods and services for all City Departments. This will be accomplished in a courteous, timely, and professional manner while strictly adhering to the City Charter and the Purchasing Ordinance adopted June 2005.

### **Core Function**

The Purchasing Department purchases all goods and services for all City Departments. The following is the purchasing activity for FY19:

	<b><u>PO'S</u></b>	<b><u>Dollar Value</u></b>
Purchase Orders issued for Education	5,628	\$62,206,847
Purchase Orders issued for General Government	<u>5,263</u>	<u>\$98,789,272</u>
TOTAL	10,891	\$160,996,119

The above represents a 2% increase in the volume of purchase orders and a 16.2% increase in spending compared to the previous fiscal year.

### **Departmental Goals—Fiscal Year 2020-21**

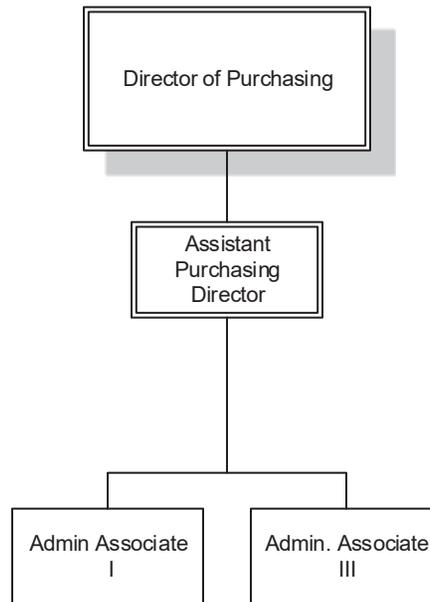
1. Improve efficiencies within the Purchasing Department; for example, implementing on-line ordering through WB Mason to improve delivery time and overall efficiency.
2. Continue to reach out to educate all new and present employees as to the rules and regulations of the Purchasing Ordinance with in house training sessions.
3. Updating the Invitation to Bid (ITB) and Request for Proposal (RFP) solicitation templates.
4. Assist all departments to the best of our ability to help reduce spending accordingly.

## DEPT. 210 – PURCHASING (Continued)

### Recent Highlights

1. To continue to reduce costs throughout the City through its:
  - a. On-line bidding system;
  - b. Electronic Purchase Orders; and
  - c. Request for Proposal (RFP) processes
2. Implementation of Procurement's Procedures and Guidelines Manual
3. Development of the ITB/RFP Request form
4. Training provided to internal staff with regard to process flow and procedures.

# Organization Chart - Purchasing



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF PURCHASING  
DEPT.# 2100001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$249,359	\$262,376	\$249,043	\$264,099	\$269,234	\$269,234	\$269,234
511653	Longevity	\$505	\$505	\$0	\$0	\$0	\$0	\$0
511800	Vacation and Sick Term Payout	\$0	\$0	\$20,628	\$0	\$0	\$0	\$0

**PURCHASED PROPERTY SERVICES**

543033	Service/Maintenance Contracts	\$0	\$0	\$73	\$750	\$750	\$750	\$750
544007	Office Equipment Rent	\$0	\$0	\$879	\$1,800	\$1,800	\$1,800	\$1,800

**PURCHASED OTHER SERVICES**

553001	Postage	\$3,831	\$4,084	\$4,310	\$5,500	\$4,500	\$4,500	\$4,500
559001	Advertising	\$8,090	\$10,569	\$9,910	\$10,500	\$10,500	\$10,500	\$10,500
559002	Printing Services	\$1,352	\$1,431	\$888	\$1,500	\$1,500	\$1,500	\$1,500

**SUPPLIES**

561206	Office Supplies	\$1,474	\$1,453	\$624	\$1,750	\$1,750	\$1,750	\$1,750
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<b>TOTAL</b>		<b>\$264,611</b>	<b>\$280,418</b>	<b>\$286,355</b>	<b>\$285,899</b>	<b>\$290,034</b>	<b>\$290,034</b>	<b>\$290,034</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$35,106	\$43,555	\$47,773	\$48,744		\$54,062	\$54,062
Pension Cost - Actives	\$5,799	\$5,913	\$5,303	\$5,461		\$5,014	\$5,014
Workers Comp. Costs	\$4,777	\$5,243	\$4,437	\$3,686		\$3,497	\$3,497
Life Insurance Costs	\$1,207	\$1,172	\$1,174	\$1,292		\$1,258	\$1,258
Unemployment Costs	\$594	\$592	\$587	\$530		\$603	\$603
Medicare Costs	\$4,214	\$4,492	\$4,693	\$4,405		\$4,380	\$4,380
<b>Total Benefits Allocated to Department</b>	<b>\$51,697</b>	<b>\$60,966</b>	<b>\$63,967</b>	<b>\$64,118</b>	<b>\$0</b>	<b>\$68,814</b>	<b>\$68,814</b>

<b>Total Amount Earmarked for Department</b>		<b>\$316,308</b>	<b>\$341,384</b>	<b>\$350,322</b>	<b>\$350,017</b>	<b>\$290,034</b>	<b>\$358,848</b>	<b>\$358,848</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**PURCHASING**

1	1	1	1	PURCHASING DIRECTOR	\$105,000	\$105,000	\$105,000	\$105,000
1	1	1	1	ASSISTANT PURCHASING DIRECTOR	\$95,000	\$95,000	\$95,000	\$95,000
1	1	1	1	ADMIN. ASSOCIATE III	\$35,322	\$37,557	\$37,557	\$37,557
1	1	1	1	ADMIN. ASSOCIATE I	\$28,777	\$31,677	\$31,677	\$31,677
<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	TOTAL	<u>\$264,099</u>	<u>\$269,234</u>	<u>\$269,234</u>	<u>\$269,234</u>

## **DEPT. 213 – INTERNAL AUDIT**

### **Mission Statement**

The mission of the Department of Audit is to provide independent and objective reviews and assessments of the City's business activities, operations, financial systems and internal controls.

### **Departmental Goals—Fiscal Year 2020-2021**

Perform a plan of operational, financial and performance audits, selected as a result of a risk analysis process.

Ensure adherence to City policies and the Charter.

Assist in implementing any improvements in processes, systems whenever possible.

Cost reductions or increased revenue sources will be analyzed as part of each audit.

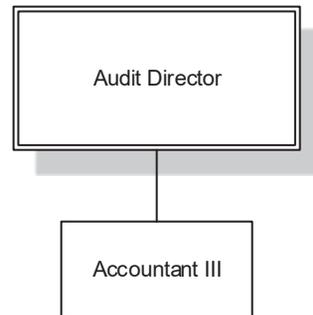
Review and answer all inquiries from the Finance and Audit Review Commission, the Administration and the Board of Aldermen.

To ensure that the Finance and Audit Review Commission understand the City's financial status and progress against objectives and financial constraints, to make decisions and to demonstrate compliance with restrictions on the use of resources.

Place all Internal Audits on the City of Waterbury's official website in order to increase transparency.

Investigate all fraud hotline calls.

# Organization Chart - Audit



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF INTERNAL AUDIT  
DEPT.# 2130001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$156,033	\$157,399	\$69,129	\$157,399	\$152,399	\$152,399	\$152,399
511600	Temporary Salaries	\$0	\$0	\$8,313	\$0	\$0	\$0	\$0
511800	Vacation and Sick Term Payout	\$0	\$0	\$890	\$0	\$0	\$0	\$0

**PERSONAL PROFESSIONAL SERVICES**

539003	Training	\$1,325	\$1,500	\$0	\$2,000	\$2,000	\$2,000	\$2,000
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**SUPPLIES**

561200	Office Supplies	\$749	\$750	\$0	\$750	\$750	\$750	\$750
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**PROPERTY**

575200	Office Equipment	\$500	\$500	\$0	\$500	\$500	\$500	\$500
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**OTHER**

589200	Reimbursements	\$862	\$250	\$250	\$250	\$250	\$250	\$250
589900	Dues/Subscriptions/Publications	\$564	\$1,000	\$275	\$1,000	\$1,000	\$1,000	\$1,000

**TOTAL**

<b>\$160,032</b>	<b>\$161,399</b>	<b>\$78,857</b>	<b>\$161,899</b>	<b>\$156,899</b>	<b>\$156,899</b>	<b>\$156,899</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$17,553	\$21,777	\$23,886	\$24,372		\$27,031	\$27,031
Pension Cost - Actives	\$0	\$0	\$0	\$0		\$0	\$0
Workers Comp. Costs	\$2,388	\$2,621	\$2,218	\$1,843		\$1,748	\$1,748
Life Insurance Costs	\$603	\$586	\$587	\$646		\$629	\$629
Unemployment Costs	\$297	\$296	\$294	\$265		\$301	\$301
Medicare Costs	\$2,108	\$2,246	\$2,347	\$2,203		\$2,190	\$2,190
<b>Total Benefits Allocated to Department</b>	<b>\$22,949</b>	<b>\$27,527</b>	<b>\$29,332</b>	<b>\$29,329</b>	<b>\$0</b>	<b>\$31,900</b>	<b>\$31,900</b>

**Total Amount Earmarked for Department**

<b>\$182,981</b>	<b>\$188,926</b>	<b>\$108,189</b>	<b>\$191,228</b>	<b>\$156,899</b>	<b>\$188,799</b>	<b>\$188,799</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**INTERNAL AUDIT**

1	1	1	1	DIRECTOR OF AUDIT	\$90,000	\$85,000	\$85,000	\$85,000
1	1	1	1	ACCOUNTANT III	\$67,399	\$67,399	\$67,399	\$67,399
<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	TOTAL	<u>\$157,399</u>	<u>\$152,399</u>	<u>\$152,399</u>	<u>\$152,399</u>

## **DEPT. 219 – OFFICE OF BUDGET CONTROL**

### **Brief Description of Departmental Activity and Services**

The Office of Budget Control's responsibilities include assisting the Mayor in the preparation, submission, and monitoring of the annual budget, which activities include approval of personnel and purchasing requisitions and such other powers as may be delineated by the City's charter and ordinances. The Budget Office's budgetary responsibilities shall include the generating of the annual general fund operating budget, the capital budget, and the budgets for all the City's other funds.

### **Core Functions**

- Assist the Mayor in the preparation and submission of the General Fund and Enterprise Fund's Annual Budgets
- Assist the Mayor in the preparation and submission of the City's Five Year Capital Plan and Capital Budget
- Prepare and submit to the Mayor and all appropriate Boards the City's Monthly Financial Status Report (FSR)
- Prepare and shepherd through the Board approval process any budget transfers or additional appropriations

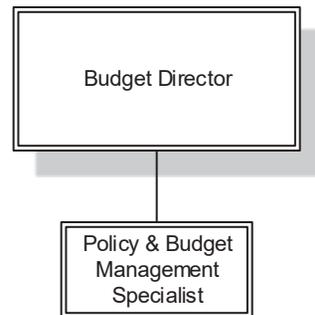
### **Departmental Goals — Fiscal Year 2020-2021**

1. Monitor the City's compliance with its annual general fund operating, enterprise fund and capital budget plans.
2. Develop a monthly Financial Status Report by the 20<sup>h</sup> day of the following month reporting on activities to date and making projections through fiscal year-end.
3. Continue to create and enhance budgetary and financial reporting systems that will assist City decision-makers, managers and the public to better understand the City's financial position.

### **Recent Highlights**

- Managed the oversight, reporting, and implementation of budget strategies to ensure budget surplus at FY19 year-end.

# Organization Chart - Budget



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**OFFICE OF BUDGET CONTROL  
DEPT.# 2190001**

<b><u>PERSONAL SERVICES</u></b>								
511500	Regular Salaries	\$148,327	\$47,242	\$99,626	\$145,000	\$145,000	\$145,000	\$145,000
<b><u>PURCHASED OTHER SERVICES</u></b>								
559002	Printing Services	\$2,383	\$1,544	\$1,901	\$2,500	\$2,500	\$2,500	\$2,500
<b><u>SUPPLIES</u></b>								
561200	Office	\$211	\$0	\$489	\$500	\$500	\$500	\$500
<b><u>OTHER</u></b>								
589900	Dues/Subscriptions/Publications	\$65	\$65	\$0	\$150	\$150	\$150	\$150
<b>TOTAL</b>		<b>\$150,986</b>	<b>\$48,851</b>	<b>\$102,016</b>	<b>\$148,150</b>	<b>\$148,150</b>	<b>\$148,150</b>	<b>\$148,150</b>

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$17,553	\$21,777	\$23,886	\$24,372		\$27,031	\$27,031
Pension Cost - Actives	\$0	\$0	\$0	\$0		\$0	\$0
Workers Comp. Costs	\$2,388	\$2,621	\$2,218	\$1,843		\$1,748	\$1,748
Life Insurance Costs	\$603	\$586	\$587	\$646		\$629	\$629
Unemployment Costs	\$297	\$296	\$294	\$265		\$301	\$301
Medicare Costs	\$2,108	\$2,246	\$2,347	\$2,203		\$2,190	\$2,190
<b>Total Benefits Allocated to Department</b>	<b>\$22,949</b>	<b>\$27,527</b>	<b>\$29,332</b>	<b>\$29,329</b>	<b>\$0</b>	<b>\$31,900</b>	<b>\$31,900</b>
<b>Total Amount Earmarked for Department</b>	<b>\$173,935</b>	<b>\$76,378</b>	<b>\$131,348</b>	<b>\$177,479</b>	<b>\$148,150</b>	<b>\$180,050</b>	<b>\$180,050</b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**OFFICE OF BUDGET CONTROL**

1	0	1	1	BUDGET DIRECTOR	\$115,000	\$115,000	\$115,000	\$115,000
1	1	1	1	POLICY AND BUDGET MANAGEMENT SPECIALIST	\$100,000	\$105,000	\$105,000	\$105,000
				SAVINGS THROUGH VACANCY/TURNOVER	(\$70,000)	(\$75,000)	(\$75,000)	(\$75,000)
<u>2</u>	<u>1</u>	<u>2</u>	<u>2</u>	TOTAL	<u>\$145,000</u>	<u>\$145,000</u>	<u>\$145,000</u>	<u>\$145,000</u>

**CITY OF WATERBURY  
FISCAL YEAR 2020-21 BUDGET**

**DEPT. 222 – DEPARTMENT OF INFORMATION TECHNOLOGY**

**Mission Statement**

The mission of the Department of Information Technology is to promote the efficient application of advanced technologies to all aspects of City government operations. By carefully identifying and deploying advanced hardware, software, and communications resources, we will maximize the return on the taxpayers' investments by providing timely and accurate information to our internal and external customers.

**Core Functions**

The core functions of the Department of Information Technology are to maintain and support the hardware and software infrastructure used to capture, process, safeguard, and disseminate the large amount of business information needed by all City departments, and to facilitate effective communications by providing the network capable of efficiently transporting the voice and data traffic needed to utilize the information in the operation of the municipal corporation.

**Departmental Goals—Fiscal Year 2020-21**

Upgrade Exchange email system from 2010 to 2019

Upgrade SharePoint environment to latest full version from SharePoint Foundation 2013

Buildout a second highly available Storage Spaces Direct cluster for DR

Continue 10G WAN buildout to One Jeff and PD

Implement multi-factor authentication for VPN connections

Continue to cross train technicians on telephone and voicemail systems software

Further implement the available features of the current version of Infor/Lawson

Expand our knowledge of the Infor/Lawson system

Continue to implement fax over IP in remaining departments to further reduce the ongoing monthly telephone costs

Continue to educate our staff and implement and monitor cyber-security best practices

**CITY OF WATERBURY  
FISCAL YEAR 2020-21 BUDGET**

**DEPT. 222 – DEPARTMENT OF INFORMATION TECHNOLOGY (Continued)**

**Recent Highlights**

Replaced core network switch in datacenter to allow for 10G switching

Upgraded fiber WAN links to Water, WPC, and DPW to 10G

Created new 4 node cluster based on Windows Server 2019 Storage Spaces Direct providing a hyper-converged highly available virtualization environment

Created new 3 node nested cluster to replace several end of life file servers and migrated data

Created new print servers and migrated users in order to decommission end of life server

Upgraded ADFS and Web Application Proxy clusters to 2016

Brought SBL network to Server 2016 level and began server migration to S2D cluster in datacenter

Designed and implemented the technologies to support the new Locker Room building at Municipal Stadium including routing and switching infrastructure to support voice and data communications as well as a fiber connection back to the Grand Stands telecommunications room. Other technologies supported by the network include secure card access, wireless, camera system, and building management systems.

Expanded wireless guest access throughout several City buildings.

Implemented a centralized event logging server to gather security related events

Managed Wi-Fi for Fire stations expanded to include all Fire station location, as well as the Administration offices to allow seamless connectivity of Fire mobile technology, i.e. iPads and training Chromebook.

Fire – New server upgrade currently in process

Firehouse to Lawson payroll integration

Automated upload of payroll to Lawson (in progress)

Continued to reduce Centrex lines where we are able

Deployment of fax over IP server with 13 departments currently on board

Upgraded voicemail server to a virtual server and the software to the current version

Upgraded all Mitel VoIP systems across the enterprise to the latest version

Included upgrading hardware in several locations to meet current specifications

Upgraded the Water department call center monitoring server and software to the latest version

Expanded use of manage mobile devices to include the Public Works, Fire and Health departments

**CITY OF WATERBURY  
FISCAL YEAR 2020-21 BUDGET**

**DEPT. 222 – DEPARTMENT OF INFORMATION TECHNOLOGY (Continued)**

Upgraded current SaaS Purchasing department procurement software

Decommissioned 25 Windows 7 public access pc's (average age approximately 6 years old) and replaced with 25 new Windows 10 pc's

Upgraded hardware on an additional 15 public access pc's (average age approximately 4 years) and migrated from Windows 7 to Windows 10

Replaced an 18-year-old analog microfilm / micro-fiche (first of 2 with a fully digital pc-based micro-film / micro-film

Installed new Audio-Visual Projector system in the new classroom in the East Wing

Finalized configuration of a 3D Printer which was installed in the new classroom in the East Wing at the end previous fiscal year. Also trained selected library staff members on operation and use.

Worked with Bibliomania to migrate from Client-Server version of Evergreen (ILS system which tracks library patrons and items in the collection) to web-based version (including Chrome profile setup's, creating custom reports & receipt templates, staff training)

Used e-rate funding to purchase 3 Cisco Managed Switches (one 9300-series & two 9200-series) for cyclical replacement of 3 older Managed Switches (one 3500 series & two 2900-series).

By using e-rate funding we were able to save 85 %.

Rolled out 30 new computers.

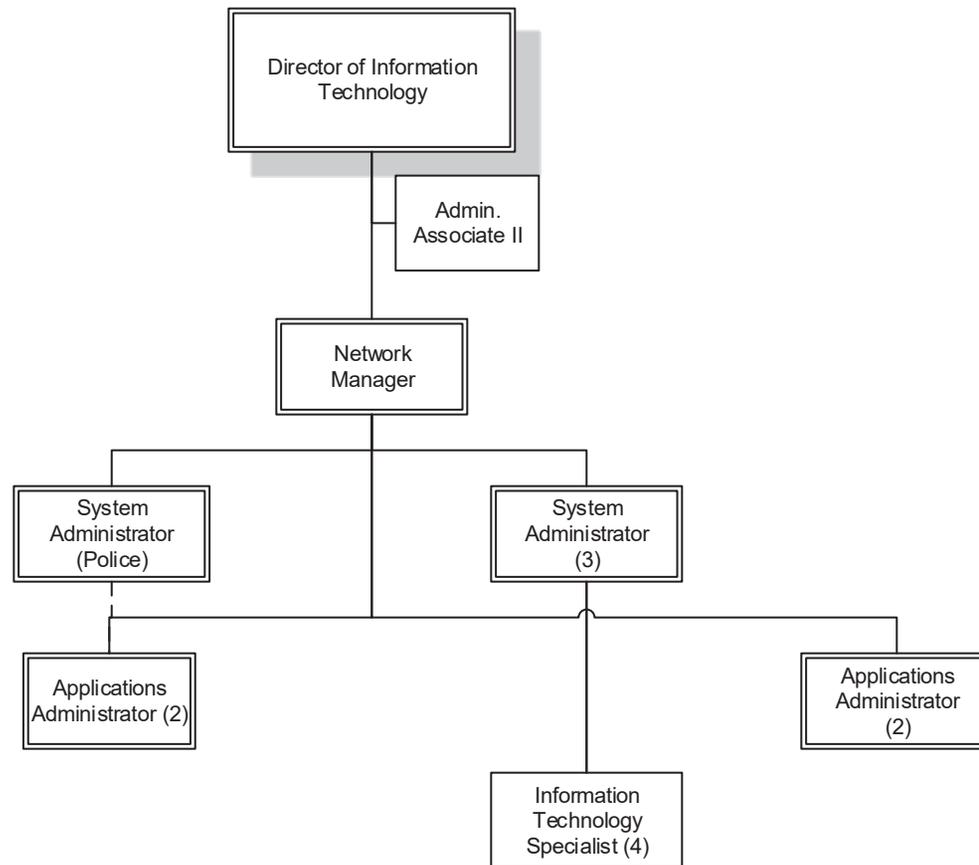
Continued Windows 10 Deployment

Assisted with the CT Use of Force deployment

Began network restructure

Exploring updated MDT

# Organization Chart - Information Technology



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF INFORMATION TECHNOLOGY  
DEPT.# 2220001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$813,783	\$849,477	\$901,309	\$884,357	\$1,013,786	\$1,073,947	\$1,073,947
511650	Overtime	\$532	\$734	\$1,237	\$2,000	\$2,000	\$2,000	\$2,000
511653	Longevity	\$505	\$1,010	\$0	\$0	\$0	\$0	\$0
511800	Vacation and Sick Term Payout	\$0	\$10,183	\$0	\$0	\$0	\$0	\$0

**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$125	\$0	\$0	\$1,500	\$1,500	\$1,500	\$1,500
539003	Training Fees	\$0	\$195	\$195	\$3,500	\$3,500	\$3,500	\$3,500

**PURCHASED PROPERTY SERVICES**

543000	Service/Maintenance Contracts	\$2,394	\$2,605	\$1,331	\$5,000	\$5,000	\$5,000	\$5,000
543020	Repairs and Maint - Misc.	\$2,505	\$0	\$2,362	\$2,500	\$2,500	\$2,500	\$2,500
543031	Computer Equipment Maint. Contracts	\$304,809	\$357,596	\$340,592	\$427,939	\$575,472	\$565,000	\$565,000

**PURCHASED OTHER SERVICES**

553002	Telephone	\$231,581	\$219,158	\$213,667	\$217,000	\$261,209	\$211,000	\$211,000
553005	Wide Area Network (SBC)	\$72,261	\$73,798	\$73,356	\$68,552	\$59,385	\$59,385	\$59,385
557000	Tuition Reimbursement	\$970	\$1,844	\$0	\$0	\$0	\$0	\$0

**SUPPLIES**

561206	Office Supplies	\$3,822	\$2,642	\$4,333	\$5,000	\$5,000	\$5,000	\$5,000
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**PROPERTY**

570501	Hardware	\$8,530	\$7,960	\$8,956	\$9,000	\$9,000	\$9,000	\$9,000
570504	Software	\$1,970	\$2,682	\$2,932	\$3,000	\$3,000	\$3,000	\$3,000
575200	Office Equipment	\$5,428	\$9,970	\$6,768	\$8,900	\$8,900	\$8,900	\$8,900

**OTHER**

589206	Travel	\$4,814	\$4,420	\$5,563	\$9,600	\$8,585	\$8,585	\$8,585
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		<b>\$1,454,029</b>	<b>\$1,544,276</b>	<b>\$1,562,602</b>	<b>\$1,647,848</b>	<b>\$1,958,837</b>	<b>\$1,958,317</b>	<b>\$1,958,317</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF INFORMATION TECHNOLOGY (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$114,096	\$141,554	\$155,261	\$170,605		\$202,734	\$202,734
Pension Cost - Actives		\$17,396	\$17,738	\$15,910	\$16,382		\$15,042	\$15,042
Workers Comp. Costs		\$15,524	\$17,038	\$14,419	\$12,901		\$13,113	\$13,113
Life Insurance Costs		\$3,923	\$3,808	\$3,816	\$4,521		\$4,718	\$4,718
Unemployment Costs		\$1,930	\$1,923	\$1,908	\$1,856		\$2,260	\$2,260
Medicare Costs		\$13,697	\$14,600	\$15,253	\$15,419		\$16,427	\$16,427
<b>Total Benefits Allocated to Department</b>		<b>\$166,566</b>	<b>\$196,661</b>	<b>\$206,568</b>	<b>\$221,683</b>	<b>\$0</b>	<b>\$254,293</b>	<b>\$254,293</b>
<b>Total Amount Earmarked for Department</b>		<b>\$1,620,595</b>	<b>\$1,740,937</b>	<b>\$1,769,170</b>	<b>\$1,869,531</b>	<b>\$1,958,837</b>	<b>\$2,212,610</b>	<b>\$2,212,610</b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**INFORMATION TECHNOLOGY**

1	1	1	1	DIRECTOR OF INFORMATION TECHNOLOGY	\$105,000	\$140,000	\$140,000	\$140,000
1	1	1	1	NETWORK MANAGER	\$100,362	\$100,362	\$100,362	\$100,362
4	4	4	4	SYSTEM ADMINISTRATORS	\$346,728	\$346,728	\$346,728	\$346,728
2	3	3	4	APPLICATIONS ADMINISTRATOR	\$127,650	\$191,475	\$251,636	\$251,636
5	4	4	4	INFORMATION TECHNOLOGY SPECIALISTS	\$228,384	\$200,557	\$200,557	\$200,557
1	1	1	1	ADMIN. ASSOCIATE II	\$31,182	\$34,664	\$34,664	\$34,664
				SAVINGS THROUGH VACANCY/TURNOVER	(\$54,949)	\$0	\$0	\$0
<u>14</u>	<u>14</u>	<u>14</u>	<u>15</u>	TOTAL	<u>\$884,357</u>	<u>\$1,013,786</u>	<u>\$1,073,947</u>	<u>\$1,073,947</u>



PUBLIC SAFETY

**CITY OF WATERBURY  
FISCAL YEAR 2020-2021 BUDGET**

<b>DEPT. 301 - POLICE DEPARTMENT</b>
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**Mission Statement**

The motto, “To Protect, Educate and Serve,” states the essential purpose of the Waterbury Police Department. The Department serves the people of the City of Waterbury by performing the law enforcement function in a professional manner. The Department protects the right of all persons within its jurisdiction to be free from criminal attack, to be secure in their possessions and to live in peace. It is to these people that the Department is ultimately responsible.

The mission of the Waterbury Police Department is to PROTECT with VIGILANCE and SERVE with IMPARTIALITY, while engaging in a strong partnership with the community.

**Core Functions**

A full-service law enforcement organization, the Waterbury Police Department provides its citizens and visitors with professional police services on a twenty-four hour, seven days a week basis. An example of some, but not all, of the services routinely provided includes:

1. Emergency response to calls for assistance, such as criminal complaints, medical aid, scenes of fires, etc.
2. General Law enforcement duties such as crime detection, prevention, and suppression.
3. Traffic direction, enforcement, and accident investigation.
4. Criminal investigations including specialized juvenile, narcotics, and forensic investigations.
5. Crime victim assistance and services through our Victim Services Unit.
6. Operation of a state-of-the-art communications facility.
7. Private sector security through our Extra-Duty Office which provides for the hiring of off-duty police officers by private individuals and corporations.
8. Enforcement of quality of life issues such as blight, litter, dumping and loud noise enforcement.
9. Maintenance of police and motor vehicle accident reports, criminal history records and fingerprints.
10. Training facility and training programs for both new and veteran officers.

## **DEPT. 301 - POLICE DEPARTMENT (Continued)**

### **Department Goals – Fiscal Year 2020-2021**

1. To maintain a sworn staffing level of 300 officers.
2. Continue to reduce the overall crime rate.

### **Key Performance Measures**

1. Staffing levels shall be measured by the number of sworn officers, by rank and function, as listed on the official Police Department personnel roster.
2. Crime statistics shall be measured by National Incident Based Reporting System (NIBERS).

### **Department Recent Highlights**

The Police Department has attained full staffing levels and supervision levels during this fiscal year. This will provide us with the opportunity to serve the community in a more efficient and effective manner.

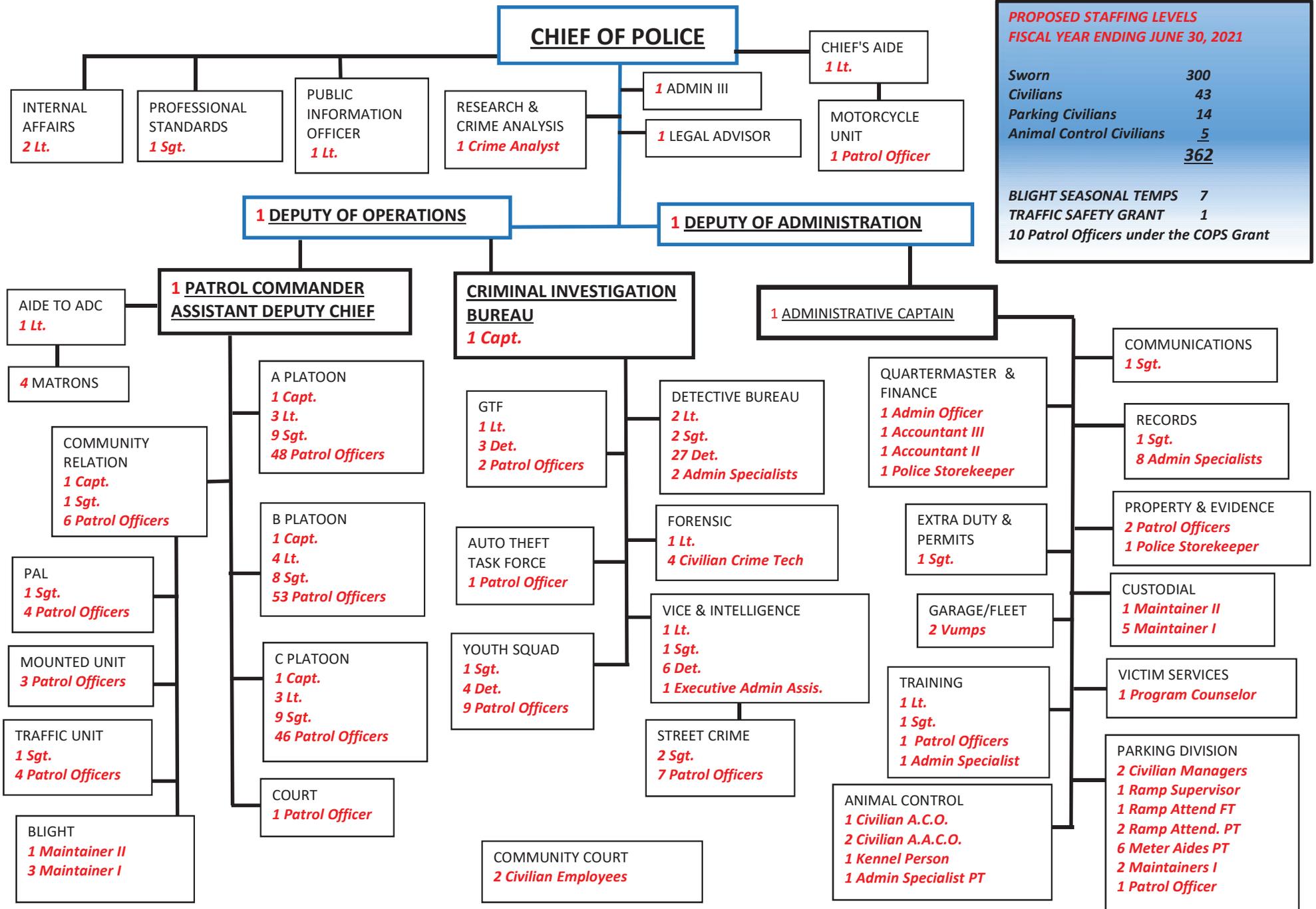
During the period of July 01, 2018 to June 30, 2019, NWCTPS Dispatch Center handled 152,633 administrative phone calls and 64,094 emergency 9-1-1 phone calls for a total of 215,727 phone calls handled. This translated to 75,735 police calls for service.

The Police Department has formed a number of partnerships with Federal law enforcement agencies during the past fiscal year including the United States Attorney's office, FBI, DEA, and the ATF. These relationships have assisted in the investigation, arrest and prosecution of violent criminals in our City.

The Department implemented quarterly Community Outreach programs and Community Roundtable discussions during the past fiscal year. These programs have created stronger communications and relationships with our community partners and the citizens that we serve.

The Police Activity League of Waterbury continues to be a very successful community relations tool. This program has again expanded its membership and now serves over 4,400 youths in the Waterbury area.

# ORGANIZATIONAL CHART -- Police Department FY21



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF POLICE SERVICES  
DEPT.# 3010001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$22,066,084	\$22,809,226	\$23,429,969	\$24,938,886	\$25,799,088	\$25,786,589	\$25,786,589
511650	Overtime	\$2,625,802	\$2,690,227	\$1,953,921	\$1,800,000	\$2,000,000	\$1,900,000	\$1,900,000
511651	Holiday Pay	\$1,023,326	\$997,987	\$1,032,793	\$1,120,000	\$1,162,307	\$1,160,000	\$1,160,000
511653	Longevity	\$43,555	\$42,000	\$35,805	\$33,370	\$31,425	\$31,425	\$31,425
511654	Educational	\$50,000	\$51,600	\$55,300	\$55,000	\$58,300	\$58,300	\$58,300
511800	Vacation and Sick Term Payout	\$0	\$284,139	\$93,064	\$0	\$0	\$0	\$0
511804	Seasonal Wages	\$45,214	\$75,701	\$91,778	\$100,000	\$100,000	\$100,000	\$100,000

**EMPLOYEE BENEFITS**

529002	Clothing	\$343,216	\$369,567	\$374,224	\$385,000	\$430,182	\$420,000	\$420,000
529003	Meal Allowance	\$967	\$696	\$496	\$967	\$967	\$967	\$967

**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$41,319	\$51,851	\$55,868	\$56,000	\$56,000	\$56,000	\$56,000
539004	Towing	\$700	\$674	\$593	\$700	\$700	\$700	\$700
539009	Training	\$30,491	\$39,900	\$61,979	\$42,000	\$51,860	\$50,000	\$50,000
539012	Outside Services	\$2,541,982	\$2,755,437	\$2,828,527	\$2,841,982	\$2,841,982	\$2,841,982	\$2,841,982

**PURCHASED PROPERTY SERVICES**

543000	Service/Maintenance Contracts	\$333,505	\$387,656	\$628,669	\$650,000	\$650,359	\$650,000	\$650,000
543020	Repairs and Maintenance	\$70,064	\$74,221	\$83,323	\$77,000	\$94,750	\$90,000	\$90,000
543022	Custodial	\$14,921	\$14,790	\$14,087	\$15,400	\$15,400	\$15,400	\$15,400
544004	Telephone Alarm System	\$2,895	\$5,160	\$5,100	\$7,320	\$7,320	\$7,320	\$7,320
545001	Sewer Usage	\$2,527	\$3,688	\$3,781	\$3,850	\$3,850	\$3,850	\$3,850
545002	Water Usage	\$5,488	\$4,034	\$5,477	\$5,600	\$5,600	\$5,600	\$5,600
545006	Electricity	\$265,110	\$242,233	\$252,059	\$285,000	\$270,000	\$270,000	\$270,000
545013	Security/Safety	\$57,979	\$60,550	\$61,711	\$62,000	\$62,000	\$62,000	\$62,000

**PURCHASED OTHER SERVICES**

553001	Postage	\$14,373	\$13,965	\$9,321	\$16,000	\$16,000	\$16,000	\$16,000
553002	Telephone Services	\$37,999	\$38,822	\$38,950	\$40,000	\$40,000	\$40,000	\$40,000
557000	Tuition Reimbursement	\$21,960	\$28,561	\$24,390	\$28,000	\$43,500	\$43,500	\$43,500
559001	Advertising	\$3,128	\$1,491	\$2,757	\$3,500	\$3,500	\$3,500	\$3,500
559002	Printing Services	\$15,957	\$20,258	\$18,297	\$18,000	\$19,300	\$19,300	\$19,300

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF POLICE SERVICES  
DEPT.# 3010001**

**SUPPLIES**

561204	Medical	\$19,319	\$20,606	\$20,773	\$35,000	\$35,671	\$35,671	\$35,671
561206	Office	\$45,552	\$45,910	\$46,388	\$46,924	\$46,950	\$46,950	\$46,950
561503	Gasoline	\$306,053	\$288,308	\$326,216	\$360,000	\$355,154	\$355,154	\$355,154
561505	Natural Gas	\$95,455	\$110,246	\$111,149	\$110,000	\$110,000	\$110,000	\$110,000
561507	Janitorial	\$28,212	\$27,243	\$27,893	\$30,000	\$30,000	\$30,000	\$30,000
561510	Buildings & Ground Supplies	\$0	\$3,364	\$2,976	\$3,100	\$3,100	\$3,100	\$3,100
569009	Photograph/Fingerprinting	\$8,576	\$12,649	\$11,920	\$12,700	\$12,700	\$12,700	\$12,700
569022	Operations	\$136,202	\$230,295	\$223,360	\$205,000	\$244,274	\$229,514	\$229,514

**PROPERTY**

571010	Operating Equipment	\$46,703	\$50,634	\$46,326	\$46,922	\$47,070	\$47,070	\$47,070
575200	Office Equipment	\$41,371	\$47,954	\$45,546	\$47,980	\$43,405	\$43,405	\$43,405

**OTHER**

589000	Miscellaneous	\$493	\$360	\$399	\$400	\$400	\$400	\$400
589200	Travel and Official Expenses	\$10,603	\$4,978	\$4,992	\$5,000	\$5,000	\$5,000	\$5,000
589900	Dues/Subscription/Publications	\$5,616	\$6,320	\$6,350	\$6,425	\$7,045	\$7,045	\$7,045
591014	Transfer to Special Rev. Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<b>TOTAL</b>		<b>\$30,402,718</b>	<b>\$31,913,300</b>	<b>\$32,036,527</b>	<b>\$33,495,026</b>	<b>\$34,705,159</b>	<b>\$34,558,442</b>	<b>\$34,558,442</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$3,063,034	\$3,930,837	\$4,311,482	\$4,399,161		\$4,892,654	\$4,892,654
Pension Cost - Actives	\$538,367	\$553,694	\$663,195	\$681,589		\$657,310	\$657,310
Workers Comp. Costs	\$2,003,176	\$2,140,098	\$2,173,398	\$1,902,245		\$1,870,042	\$1,870,042
Heart & Hypertension Costs	\$413,875	\$503,298	\$402,198	\$690,786		\$565,782	\$565,782
Life Insurance Costs	\$105,302	\$105,751	\$105,975	\$116,573		\$113,849	\$113,849
Unemployment Costs	\$51,815	\$53,392	\$52,988	\$47,860		\$54,539	\$54,539
Medicare Costs	\$367,720	\$405,436	\$423,560	\$397,579		\$396,427	\$396,427
<b>Total Benefits Allocated to Police Department</b>	<b>\$6,543,289</b>	<b>\$7,692,506</b>	<b>\$8,132,796</b>	<b>\$8,235,792</b>	<b>\$0</b>	<b>\$8,550,604</b>	<b>\$8,550,604</b>

<b>Total Earmarked on behalf of Police Services</b>	<b>\$36,946,007</b>	<b>\$39,605,806</b>	<b>\$40,169,323</b>	<b>\$41,730,818</b>	<b>\$34,705,159</b>	<b>\$43,109,046</b>	<b>\$43,109,046</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF POLICE SERVICES**

				<u>UNIFORMED PERSONNEL</u>				
1	1	1	1	CHIEF	\$130,000	\$130,000	\$130,000	\$130,000
2	2	2	2	DEPUTY CHIEF	\$240,000	\$240,000	\$240,000	\$240,000
1	1	1	1	ASSISTANT DEPUTY CHIEF	\$113,358	\$116,192	\$116,192	\$116,192
6	6	6	6	CAPTAINS	\$601,673	\$616,715	\$616,715	\$616,715
21	21	21	21	LIEUTENANTS	\$1,936,465	\$1,984,874	\$1,984,874	\$1,984,874
40	40	40	40	SERGEANTS	\$3,387,675	\$3,472,373	\$3,472,373	\$3,472,373
40	40	40	40	DETECTIVES	\$3,182,754	\$3,262,334	\$3,262,334	\$3,262,334
127	120	120	120	POLICE OFFICERS A	\$9,576,113	\$9,277,507	\$9,277,507	\$9,277,507
0	0	23	23	POLICE OFFICERS B	\$0	\$1,706,462	\$1,706,462	\$1,706,462
23	23	21	21	POLICE OFFICERS C	\$1,602,357	\$1,496,141	\$1,496,141	\$1,496,141
22	21	9	9	POLICE OFFICERS D	\$1,459,428	\$610,853	\$610,853	\$610,853
7	9	6	6	POLICE OFFICERS E	\$417,737	\$367,012	\$367,012	\$367,012
				CREDIT FROM BOE FOR SCHOOL OFFICERS	(\$475,151)	(\$487,076)	(\$487,076)	(\$487,076)
290	284	290	290	TOTAL UNIFORM PERSONNEL	\$22,172,410	\$22,793,388	\$22,793,388	\$22,793,388
10	9	10	10	9 POLICE OFFICERS C + 1 POLICE OFFICER E	\$663,376	\$702,372	\$702,372	\$702,372
				10 Officers hired under the 2015 COPS Hiring Grant	(\$317,094)	(\$335,734)	(\$335,734)	(\$335,734)
				(52.19% covered by City, 47.8% covered by Federal Govt.; cap of \$125,000 per position)				
				Officers above 290				
300	293	300	300	TOTAL UNIFORM PERSONNEL	\$22,518,692	\$23,160,026	\$23,160,026	\$23,160,026

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
<b>DEPARTMENT OF POLICE SERVICES</b>								
<u>PARKING AUTHORITY PERSONNEL</u>								
1	1	1	1	BUSINESS MANAGER (PART TIME)	\$40,560	\$40,560	\$40,560	\$40,560
1	1	1	1	BUSINESS MANAGER (WC FULL TIME)	\$47,335	\$50,330	\$50,330	\$50,330
1	1	1	1	RAMP SUPERVISOR	\$57,136	\$59,444	\$59,444	\$59,444
6	6	6	6	METER AIDES (PART TIME)	\$91,311	\$92,051	\$92,051	\$92,051
1	0	1	1	RAMP ATTENDANTS (FULL TIME)	\$28,748	\$28,746	\$28,746	\$28,746
2	1	2	2	RAMP ATTENDANTS (PART TIME)	\$27,479	\$28,585	\$28,585	\$28,585
2	2	2	2	MAINTAINER I	\$71,158	\$73,965	\$73,965	\$73,965
14	12	14	14	TOTAL PARKING AUTHORITY PERSONNEL	\$363,727	\$373,680	\$373,680	\$373,680
<u>ADMINISTRATIVE PERSONNEL</u>								
1	1	1	1	ADMINISTRATIVE OFFICER	\$81,479	\$81,479	\$81,479	\$81,479
1	1	1	1	ACCOUNTANT III	\$61,109	\$61,109	\$61,109	\$61,109
1	1	1	1	ACCOUNTANT II	\$49,229	\$54,190	\$54,190	\$54,190
1	1	1	1	ATTORNEY (PART TIME )	\$45,000	\$45,000	\$45,000	\$45,000
1	0	1	0	EXECUTIVE ADMINISTRATIVE ASSISTANT	\$47,482	\$49,249	\$0	\$0
1	1	1	1	VICTIM SERVICES COUNSELOR	\$44,891	\$45,789	\$45,789	\$45,789
6	6	6	6	ADMIN. ASSOCIATE I	\$198,293	\$203,954	\$203,954	\$203,954
5	3	5	5	ADMIN. ASSOCIATE II	\$159,223	\$183,746	\$183,746	\$183,746
1	1	1	2	ADMIN. ASSOCIATE III	\$47,008	\$48,907	\$85,656	\$85,656
4	4	4	4	MATRON	\$148,405	\$148,282	\$148,282	\$148,282
2	1	1	1	MAINTAINER II	\$73,535	\$39,915	\$39,915	\$39,915
3	5	5	5	MAINTAINER I	\$95,960	\$166,608	\$166,608	\$166,608
1	0	0	0	JANITRESS	\$33,160	\$0	\$0	\$0
2	2	2	2	VUMP	\$89,574	\$93,101	\$93,101	\$93,101
0	0	1	1	CRIME ANALYST	\$0	\$44,666	\$44,666	\$44,666
4	4	4	4	CRIME SCENE TECHNICIANS	\$215,474	\$250,222	\$250,222	\$250,222
2	2	2	2	STOREKEEPER	\$61,019	\$64,882	\$64,882	\$64,882
2	1	2	2	COMM. COURT ASSISTANT	\$60,332	\$60,332	\$60,332	\$60,332
<u>BLIGHT</u>								
1	1	1	1	MAINTAINER II	\$38,380	\$39,915	\$39,915	\$39,915
3	3	3	3	MAINTAINER I	\$98,782	\$102,731	\$102,731	\$102,731
42	38	43	43	TOTAL ADMINISTRATION	\$1,648,334	\$1,784,078	\$1,771,578	\$1,771,578

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF POLICE SERVICES**

				<u>DOG WARDEN PERSONNEL</u>				
1	1	1	1	ANIMAL CONTROL OFFICER	\$51,690	\$56,899	\$56,899	\$56,899
2	1	2	2	ASSISTANT ANIMAL CONTROL OFFICER	\$78,211	\$83,790	\$83,790	\$83,790
1	1	1	1	KENNEL PERSON	\$32,079	\$33,426	\$33,426	\$33,426
1	0	1	1	ADMIN.SPEC.I (part-time)	\$14,682	\$15,275	\$15,275	\$15,275
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5	3	5	5	TOTAL DOG WARDEN	\$176,662	\$189,389	\$189,390	\$189,390
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COURT PAYMENTS					\$35,000	\$35,000	\$35,000	\$35,000
SHIFT AND RATE DIFFERENTIAL					\$169,595	\$173,915	\$173,915	\$173,915
ANNUAL SICK TIME PAYMENTS					\$301,876	\$358,000	\$358,000	\$358,000
SAVINGS THROUGH WC CREDITS					(\$275,000)	(\$275,000)	(\$275,000)	(\$275,000)
SAVINGS THROUGH VACANCY/TURNOVER					\$0	\$0	\$0	\$0
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361	346	362	362	TOTAL REGULAR SALARIES	\$24,938,886	\$25,799,088	\$25,786,589	\$25,786,589
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**BLIGHT**

Maintainer I (Temporary positions as necessary)	\$100,000	\$100,000	\$100,000	\$100,000
TOTAL SEASONAL WAGES	\$100,000	\$100,000	\$100,000	\$100,000

## **DEPT. 310 – DEPARTMENT OF FIRE SERVICES**

### **Mission Statement**

The Waterbury Fire Department is an ISO Class 2 department organized to provide fire suppression, accident extrication, emergency medical services, hazardous materials response, technical rescue operations, public assists, fire scene investigations, fire safety code enforcement, public safety education, and general assistance to the estimated 108,000 citizens of Waterbury and to all visitors of the Brass City, These services will be delivered with the highest levels of professionalism, courage, and compassion.

### **Departmental Goals—Fiscal Year 2021**

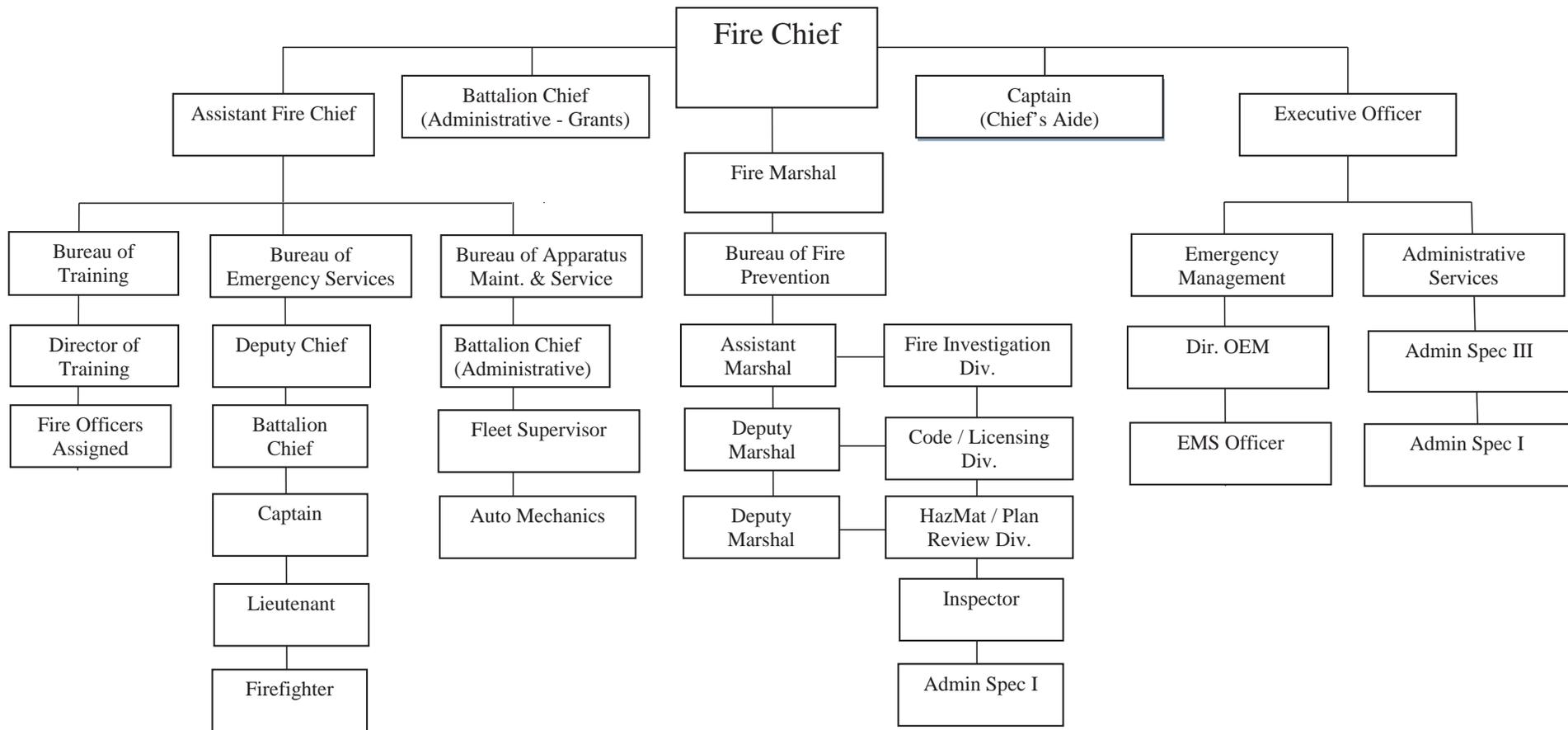
1. Secure capital funding to continue renovation and repair to the aging fire station infrastructure which has been impacted by deferred maintenance.
2. Hiring and training of an additional 15 recruit firefighters for anticipated retirements
3. Continue the department's success in seeking alternative revenue streams from federal, state, and local grant opportunities (Assistance to Firefighter Grant program, FEMA, Department of Homeland Security, Department of Housing and Urban Development...) through a dedicated grant administrator position.
4. Purchase of four Bureau vehicles and one command vehicle to replace the aging fleet
5. Secure capital funding for continued IT infrastructure upgrades of hardware, software, and peripherals that have reached maximum life expectancy and will be deemed as non-supported within industry.
6. Craft, implement, and fund realistic five-year capital budget plan.

## DEPT. 310 – DEPARTMENT OF FIRE SERVICES (continued)

### Recent Highlights

1. The Department continued to closely monitor and manage all leave-time which is the primary causal agent of overtime costs. In concert with this approach, we enacted new manpower/overtime guidelines and placed responsibility of said with the Deputy Chief on duty (who acts as the shift supervisor. These new guidelines and oversight will allow better management of all leave and overtime issues.
2. Replaced roof and skylight at Station 2 (519 East Main Street) with a new 20-year warrantied cold rubber roof system and Lexan skylight. This has eliminated consistent leaks impacting the structure and improved upon heating/cooling efficiencies.
3. The Department continues to be a statewide leader in reducing death from the opioid crisis. In addition to over 300 Naloxone (Narcan®) field saves, the Department led an effort with the Mayor's Opioid Task Force to implement a public education program now being used by other area municipalities and first responders.
4. Purchased and retrofitted one pre-owned Pierce Rescue/Engine Apparatus to finalize the redeployment plan of Engine One and Rescue Nine that began in 2011.
5. Continued to assist the Education Department with crisis response planning and drills for all City schools. Over 90 crisis drills were completed with Fire Department personnel assistance during the FY20 school year.
6. Replacement of heating system located in the apparatus bay of Station 1 (Northside Station).
7. Through regional partnership with the Danbury Fire Department and the Torrington Fire Department, secured grant funding from the Department of Emergency Management and Homeland Security of the State of Connecticut (DEMHS) for heavy rescue lifting and stabilization equipment for use by the City and any Region Five (5) municipality requesting assistance.

# Waterbury Fire Department Table of Organization



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF FIRE SERVICES  
DEPT.# 3100001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$15,995,830	\$15,932,896	\$16,147,145	\$16,879,271	\$17,624,654	\$17,769,809	\$17,769,809
511650	Overtime	\$1,471,614	\$1,785,162	\$1,743,224	\$1,600,000	\$1,645,244	\$1,600,000	\$1,600,000
511651	Holiday Pay	\$793,815	\$839,565	\$839,437	\$890,000	\$968,883	\$940,000	\$940,000
511653	Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
511654	Training Pay	\$22,350	\$0	\$850	\$0	\$0	\$0	\$0
511800	Vacation and Sick Term Payout	\$0	\$58,486	\$83,864	\$0	\$0	\$0	\$0
511802	Educational Incentive-College	\$1,950	\$21,375	\$20,325	\$25,000	\$25,000	\$25,000	\$25,000

**EMPLOYEE BENEFITS**

529002	Clothing	\$88,850	\$93,235	\$87,423	\$102,000	\$112,000	\$110,000	\$110,000
529003	Meal Allowance	\$0	\$0	\$0	\$300	\$1,000	\$1,000	\$1,000

**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$4,237	\$236	\$2,400	\$5,000	\$7,500	\$6,500	\$6,500
539003	Training	\$14,130	\$24,012	\$34,135	\$35,000	\$50,000	\$50,000	\$50,000

**PURCHASED PROPERTY SERVICES**

543000	Service/Maintenance Contracts	\$44,512	\$32,145	\$117,020	\$176,000	\$176,000	\$176,000	\$176,000
543020	Repairs & Maintenance	\$74,417	\$80,530	\$78,960	\$80,000	\$88,000	\$85,000	\$85,000
544002	Rent and Lease	\$60,000	\$60,000	\$45,000	\$0	\$0	\$0	\$0
544004	Telephone Alarm System Rental	\$1,027	\$1,032	\$602	\$0	\$0	\$0	\$0
545001	Sewer	\$5,494	\$4,430	\$5,212	\$5,750	\$5,750	\$5,750	\$5,750
545002	Water	\$4,260	\$3,411	\$3,799	\$4,500	\$4,500	\$4,500	\$4,500
545006	Electricity	\$71,753	\$73,499	\$72,689	\$80,000	\$80,000	\$80,000	\$80,000
545014	Buildings and Grounds Services	\$26,191	\$29,327	\$22,705	\$39,000	\$50,000	\$45,000	\$45,000

**PURCHASED OTHER SERVICES**

553000	Communications	\$34,278	\$33,337	\$30,317	\$38,000	\$38,000	\$38,000	\$38,000
553001	Postage	\$2,063	\$2,040	\$2,272	\$2,500	\$2,500	\$2,500	\$2,500
553002	Telephone Services	\$13,449	\$15,686	\$25,122	\$28,000	\$28,000	\$28,000	\$28,000
559002	Printing Services	\$1,960	\$2,919	\$3,788	\$4,500	\$4,500	\$4,500	\$4,500

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF FIRE SERVICES  
DEPT.# 3100001**

**SUPPLIES**

561204	Medical Supplies	\$31,056	\$30,997	\$32,507	\$37,000	\$49,350	\$46,000	\$46,000
561206	Office Supplies	\$5,292	\$7,399	\$5,581	\$7,500	\$7,500	\$7,500	\$7,500
561501	Diesel	\$79,437	\$82,191	\$84,501	\$110,000	\$110,000	\$110,000	\$110,000
561503	Gasoline	\$20,434	\$19,554	\$21,375	\$28,000	\$28,000	\$28,000	\$28,000
561505	Natural Gas	\$65,380	\$67,558	\$72,847	\$73,000	\$73,000	\$73,000	\$73,000
561507	Janitorial	\$6,289	\$7,495	\$7,498	\$8,000	\$12,000	\$12,000	\$12,000
561510	Buildings & Ground Supplies	\$7,233	\$5,017	\$4,107	\$11,000	\$15,000	\$15,000	\$15,000
569009	Photographic Supplies	\$0	\$300	\$0	\$500	\$500	\$500	\$500
569017	Fire Safety Materials	\$2,684	\$4,113	\$7,393	\$8,000	\$8,000	\$8,000	\$8,000
569022	Operations	\$51,084	\$41,462	\$30,784	\$60,000	\$66,000	\$64,000	\$64,000
569031	Auto Parts	\$172,553	\$166,766	\$180,135	\$190,000	\$251,000	\$225,000	\$225,000

**PROPERTY**

575008	Furniture	\$786	\$788	\$0	\$1,000	\$1,000	\$1,000	\$1,000
575200	Office Equipment	\$4,170	\$4,547	\$3,113	\$5,000	\$8,000	\$6,800	\$6,800
575405	Firefighting Equipment	\$33,548	\$28,490	\$34,500	\$45,000	\$49,500	\$49,500	\$49,500
575501	Building Improvements	\$22,292	\$22,452	\$19,025	\$30,000	\$30,000	\$30,000	\$30,000

**OTHER**

589200	Travel and Official Expenses	\$0	\$0	\$0	\$2,000	\$5,000	\$5,000	\$5,000
589900	Dues/Subscription/Publications	\$857	\$1,165	\$912	\$2,000	\$2,000	\$2,000	\$2,000
591014	Transfer to Special Rev - Grant Match	\$13,909	\$0	\$0	\$0	\$0	\$0	\$0

<b>TOTAL</b>		<b>\$19,249,182</b>	<b>\$19,583,615</b>	<b>\$19,870,569</b>	<b>\$20,612,821</b>	<b>\$21,627,381</b>	<b>\$21,654,859</b>	<b>\$21,654,859</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$2,080,054	\$2,493,523	\$2,830,530	\$2,851,534		\$3,162,655	\$3,162,655
Pension Cost - Actives	\$509,893	\$525,085	\$654,323	\$672,336		\$637,212	\$637,212
Workers Comp. Costs	\$1,233,922	\$1,240,415	\$1,286,327	\$1,067,044		\$1,107,967	\$1,107,967
Heart & Hypertension Costs	\$311,125	\$366,702	\$297,802	\$509,214		\$434,218	\$434,218
Life Insurance Costs	\$71,509	\$67,083	\$69,574	\$75,563		\$73,593	\$73,593
Unemployment Costs	\$35,187	\$33,869	\$34,787	\$31,023		\$35,254	\$35,254
Medicare Costs	\$249,713	\$257,188	\$278,071	\$257,710		\$256,254	\$256,254
<b>Total Benefits Allocated to Fire Department</b>	<b>\$4,491,403</b>	<b>\$4,983,865</b>	<b>\$5,451,414</b>	<b>\$5,464,424</b>	<b>\$0</b>	<b>\$5,707,152</b>	<b>\$5,707,152</b>

<b>Total Earmarked on behalf of Fire Services</b>		<b>\$23,740,585</b>	<b>\$24,567,480</b>	<b>\$25,321,983</b>	<b>\$26,077,245</b>	<b>\$21,627,381</b>	<b>\$27,362,011</b>	<b>\$27,362,011</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF FIRE SERVICES**

				<u>ADMINISTRATION</u>				
1	1	1	1	FIRE CHIEF	\$127,614	\$127,614	\$127,614	\$127,614
1	0	1	1	ASSISTANT FIRE CHIEF	\$115,000	\$115,000	\$115,000	\$115,000
1	1	2	2	BATTALION CHIEF (ADMINISTRATIVE)	\$97,606	\$200,580	\$200,580	\$200,580
1	1	1	1	CAPTAIN (Chief's Aid) - formerly Lieutenant	\$89,608	\$92,072	\$92,072	\$92,072
1	1	1	1	ADMINISTRATIVE OFFICER & EMERGENCY MGMT DIRECTOR	\$105,145	\$105,145	\$105,145	\$105,145
0	0	1	0	APPLICATIONS ADMINISTRATOR	\$0	\$60,161	\$0	\$0
1	0	0	0	ACCOUNTANT III	\$61,109	\$0	\$0	\$0
1	1	1	1	ADMIN ASSOCIATE III	\$35,322	\$37,557	\$37,557	\$37,557
1	0	2	2	ADMIN. ASSOCIATE I	\$26,353	\$40,659	\$54,834	\$54,834
8	5	10	9	TOTAL ADMIN	\$657,757	\$778,788	\$732,802	\$732,802

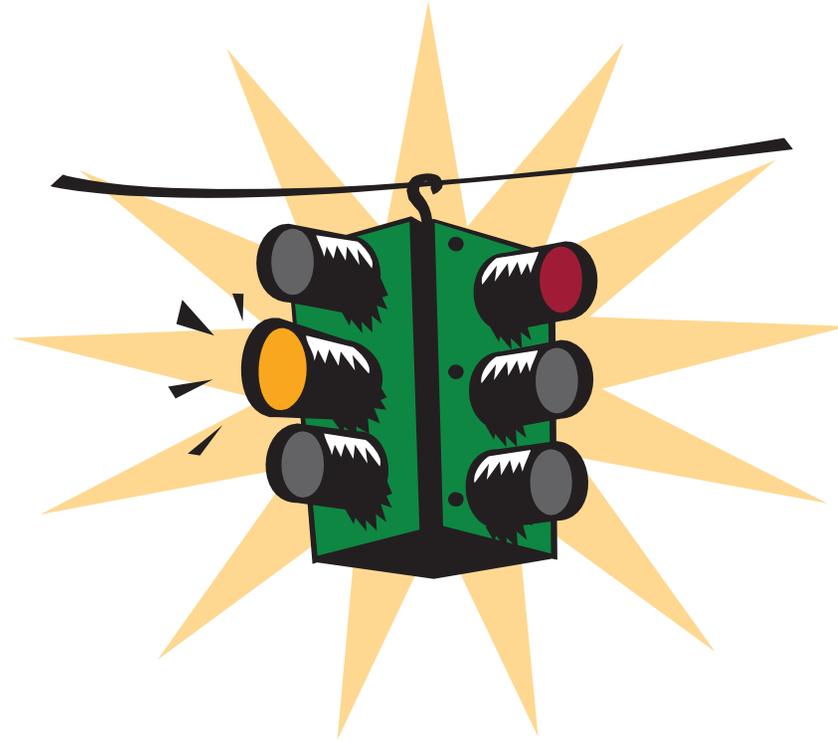
				<u>FIRE AND RESCUE OPERATIONS</u>				
4	4	4	4	DEPUTY FIRE CHIEF	\$419,432	\$430,966	\$430,966	\$430,966
4	4	4	4	BATTALION CHIEFS	\$368,491	\$378,624	\$378,624	\$378,624
11	10	11	11	CAPTAINS	\$930,324	\$955,909	\$955,909	\$955,909
33	33	33	33	LIEUTENANTS	\$2,558,539	\$2,628,895	\$2,628,895	\$2,628,895
45	44	44	44	DRIVERS	\$3,307,894	\$3,323,320	\$3,323,320	\$3,323,320
84	76	84	84	FIREFIGHTERS, Step D	\$5,920,780	\$6,083,619	\$6,083,619	\$6,083,619
8	8	16	16	FIREFIGHTERS, Step C	\$535,600	\$1,100,661	\$1,100,661	\$1,100,661
0	16	1	1	FIREFIGHTERS, Step B	\$0	\$66,202	\$66,202	\$66,202
16	1	15	7	FIREFIGHTERS, Step A, (6 Mos.)	\$990,729	\$954,353	\$445,365	\$445,365
0	0	0	0	FIREFIGHTERS, Step P, (6 Mos.)	\$0	\$0	\$0	\$0
0	0	(8)	0	SAVINGS THROUGH ATTRITION	\$0	(\$579,392)	\$0	\$0
				CREDIT FROM FEMA SAFER GRANT	(\$605,869)	(\$385,231)	(\$256,821)	(\$256,821)
205	196	204	204	TOTAL FIRE AND RESCUE OPERATIONS	\$14,425,920	\$14,957,926	\$15,156,740	\$15,156,740

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF FIRE SERVICES**

<u>FIRE PREVENTION</u>								
1	1	1	1	FIRE MARSHAL, (Bureau Head)	\$104,858	\$107,741	\$107,741	\$107,741
1	1	1	1	ASSISTANT FIRE MARSHAL	\$92,123	\$94,656	\$94,656	\$94,656
2	2	2	2	DEPUTY FIRE MARSHAL	\$169,150	\$173,802	\$173,802	\$173,802
2	2	2	2	LT. INSPEC	\$164,292	\$168,810	\$168,810	\$168,810
2	1	1	1	F/F INSPEC FD	\$155,771	\$80,027	\$80,027	\$80,027
4	4	5	5	F/F INSPEC	\$298,723	\$383,672	\$383,672	\$383,672
2	2	2	2	ADMIN. ASSOCIATE I	\$64,766	\$66,061	\$66,061	\$66,061
14	13	14	14	TOTAL FIRE PREVENTION	\$1,049,683	\$1,074,769	\$1,074,769	\$1,074,769
<u>TRAINING AND INSTRUCTION</u>								
1	1	1	1	DIRECTOR OF TRAINING	\$97,606	\$100,290	\$100,290	\$100,290
2	2	2	2	TRAINING DIVISION OFFICER (LIEUTENANT)	\$164,292	\$168,810	\$168,810	\$168,810
3	3	3	3	TOTAL TRAINING AND INSTRUCTION	\$261,898	\$269,100	\$269,100	\$269,100
<u>BUREAU OF AUTOMOTIVE REPAIR</u>								
1	1	1	1	FLEET SUPERVISOR (formerly Battalion Chief Assigned)	\$89,608	\$92,073	\$92,073	\$92,073
3	3	3	3	AUTOMOTIVE TECHNICIANS	\$178,405	\$174,325	\$174,325	\$174,325
4	4	4	4	TOTAL BUREAU OF AUTOMOTIVE REPAIR	\$268,013	\$266,398	\$266,398	\$266,398
SAVINGS THROUGH VACANCY/ WC CREDITS					(\$130,000)	(\$130,000)	(\$130,000)	(\$130,000)
SHIFT AND RATE DIFFERENTIAL					\$108,000	\$110,970	\$110,000	\$110,000
ANNUAL SICK TIME PAYMENTS					\$238,000	\$296,702	\$290,000	\$290,000
234	221	235	234	TOTAL	\$16,879,271	\$17,624,654	\$17,769,809	\$17,769,809

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PUBLIC WORKS

## **DEPT. 401 - DEPARTMENT OF PUBLIC WORKS**

### **Mission Statement**

The Department of Public Works is Waterbury's primary construction, maintenance and service organization. In addition to maintaining physical infrastructure, the Department of Public Works provides programs and services that have been determined necessary to enhance the quality of life for all residents.

### **Description of the Departmental Services & Core Functions**

The Department of Public Works manages and coordinates the City's utility geographic information system; assures compliance with environmental permits and regulations; establishes policies and makes organizational changes to enhance service; prepares written reports and other communications, as required.

Establishes standards; plans, designs, directs and inspects for all public works construction projects; installs, maintains and repairs traffic lights, signage, and pavement markings; manages and repairs closed-loop traffic signal system; reviews, approves, issues permits and inspects construction of proposed developments; provides document storage and retrieval for the City's infrastructure and utilities; implements Federal storm water pollution prevention program.

Performs building and equipment maintenance in (select) city buildings and municipal parking facilities; determines space allocations of city departments in (select) city buildings; manages internal work order requests for service; maintains and repairs city-owned utility poles; manages and maintains all equipment related to the City-owned street light system purchased in October 2018; and, provides trades support to select city buildings and agencies.

Collects and disposes of municipal and solid waste, recyclables, residential bulky waste and yard waste; operates a waste transfer station and maintains a closed landfill; assists with city-wide blight and litter program within city rights-of-way; manages state mandated evictions program; manages private contract bulky waste haulers. Removes snow, sand, litter and other debris from city streets, as well as maintains streets, sidewalks and rights of way; maintains storm water system; supplies fuel for all city-owned vehicles; manages and coordinates road re-surfacing program.

## **DEPT. 401 - DEPARTMENT OF PUBLIC WORKS (Continued)**

Provides safe, operational equipment for all city departments, maintains the city's fleet of equipment ranging from passenger cars to heavy-duty off-road equipment; prepares specifications for new purchases and makes recommendations for the replacement of vehicles and equipment; prepares vehicles no longer utilized by the city for public auction.

Maintains and manages city parks, pools and lake facility; maintains landscaping on public rights of way; maintains small equipment and power tools; removes graffiti from park facilities and public rights-of-way; installs and removes city holiday decorations.

Manages and coordinates community recreational programs for various youth and adult groups; operates and manages summer swim program; coordinates and supports special events; promotes individual and community wellness that enhances quality of life.

Maintains and manages two municipal golf courses; coordinates watering and pesticide applications as necessary; provides oversight to golf professional services; manages and coordinates revenue producing programs.

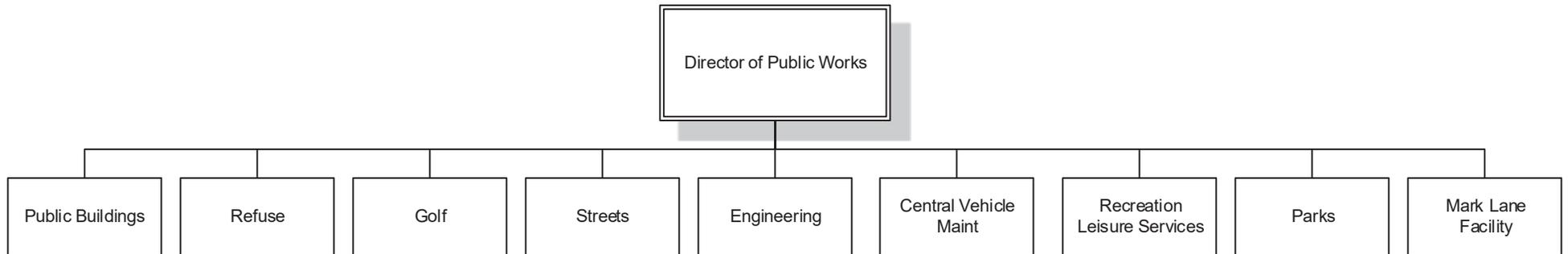
### **Departmental Goals—Fiscal Year 2020-2021**

1. Continue to pursue efficiencies now available since the relocation of multiple bureaus into the consolidated Public Works Facility at 528 Huntingdon Ave.
2. Continue to establish written policies for all bureaus which establish consistency throughout the department.
3. Continue to pursue the opportunities, benefits and challenges of the enhanced recycling program implemented during FY18.
4. Expand recycling efforts to include City Schools.
5. Continue presentations in all school and community clubs/neighborhood associations to promote recycling education and awareness.
6. Continue educational efforts related to MSW/recycling to non-compliant residents.

## **DEPT. 401 - DEPARTMENT OF PUBLIC WORKS (Continued)**

7. Work with other City agencies on Downtown Development projects including TIGER and the East Main Street reconstruction project.
8. Develop an Operations Manual for all DPW programs
9. Continue to develop a formal pavement management and inspection program. Also, continue to pursue alternative road resurfacing options that may increase road rehabilitation projects.
10. Complete construction of projects identified in the Capital Budget.
11. Complete analysis of building maintenance responsibilities and develop revised schedule.
12. Develop and implement a succession plan program to train and prepare qualified Public Works employees to advance within the department.

# Organization Chart - Public Works

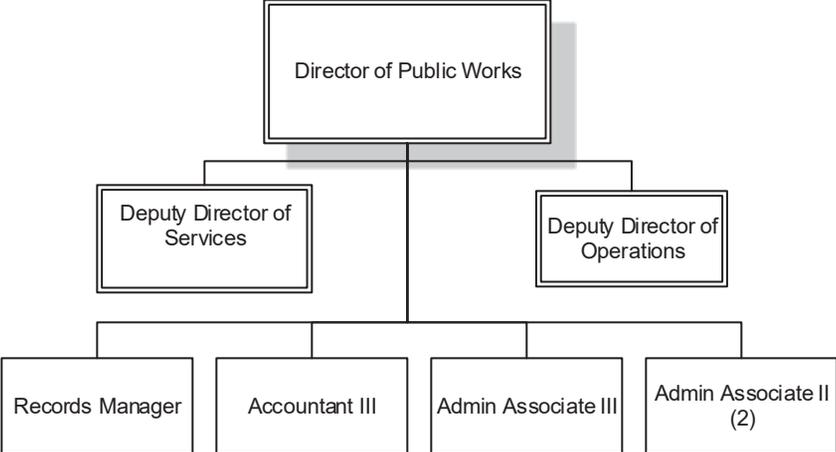


Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>DEPARTMENT OF PUBLIC WORKS</b>								
<b><u>PERSONAL SERVICES</u></b>								
511500	Regular Salaries	\$8,049,200	\$8,216,356	\$7,984,675	\$9,099,083	\$9,819,935	\$9,519,346	\$9,519,346
511600	Temporary Payroll	\$316,484	\$332,195	\$283,465	\$309,355	\$251,850	\$251,850	\$251,850
511650	Overtime	\$953,869	\$933,726	\$1,045,154	\$803,500	\$768,500	\$803,500	\$803,500
511653	Longevity	\$18,260	\$14,960	\$14,060	\$12,810	\$7,975	\$7,975	\$7,975
511800	Early Incentive	\$0	\$88,847	\$181,016	\$0	\$40,000	\$0	\$0
511804	Seasonal Wages	\$503,454	\$531,626	\$575,361	\$646,532	\$693,321	\$692,955	\$692,955
<b><u>EMPLOYEE BENEFITS</u></b>								
529001	Car Allowance	\$12,078	\$12,044	\$10,120	\$13,800	\$13,800	\$13,800	\$13,800
529002	Clothing Allowance	\$35,786	\$38,828	\$37,980	\$46,301	\$46,601	\$46,601	\$46,601
529003	Meal Allowance	\$7,997	\$9,006	\$19,379	\$7,500	\$25,650	\$25,650	\$25,650
<b><u>PURCHASED PROFESSIONAL SERVICES</u></b>								
533000	Professional Services	\$0	\$0	\$0	\$0	\$0	\$140,000	\$140,000
533016	Engineering Services	\$66,870	\$91,338	\$121,451	\$123,191	\$130,788	\$130,788	\$130,788
539009	Training Misc. Services	\$3,032	\$4,948	\$3,356	\$5,512	\$5,500	\$5,500	\$5,500
<b><u>PURCHASED PROPERTY SERVICES</u></b>								
543002	Extermination Services	\$1,065	\$3,405	\$3,816	\$6,990	\$6,764	\$6,764	\$6,764
543020	Repairs and Maintenance	\$316,178	\$307,142	\$307,462	\$357,750	\$354,750	\$354,750	\$354,750
543033	Service/Maintenance Contracts	\$82,546	\$118,679	\$92,151	\$332,732	\$342,636	\$342,436	\$342,436
544002	Building Rental	\$401,008	\$407,262	\$386,790	\$0	\$0	\$0	\$0
545001	Sewer	\$141,747	\$135,734	\$184,150	\$192,779	\$183,779	\$183,779	\$183,779
545002	Water	\$1,368	\$1,062	\$1,124	\$1,500	\$1,500	\$1,500	\$1,500
545003	Recycling Services	\$23,271	\$22,589	\$324,648	\$293,525	\$390,625	\$390,625	\$390,625
545004	Waste Removal Services	\$2,387,551	\$2,342,175	\$2,611,811	\$2,944,000	\$3,074,750	\$3,033,250	\$3,033,250
545005	Snow Removal Services	\$0	\$0	\$1,056	\$5,000	\$550,000	\$5,000	\$5,000
545006	Electricity	\$679,109	\$654,519	\$691,617	\$814,398	\$793,174	\$799,000	\$799,000
545008	Municipal Solid Waste	\$344,063	\$393,700	\$524,076	\$432,000	\$427,900	\$427,900	\$427,900
545013	Security/Safety	\$34,201	\$34,860	\$29,268	\$38,450	\$41,640	\$41,640	\$41,640
545014	Buildings and Grounds Services	\$10,266	\$15,414	\$15,624	\$17,700	\$18,450	\$18,450	\$18,450
545021	Closed Loop Payment	\$0	\$336,400	\$336,400	\$336,400	\$336,400	\$336,400	\$336,400

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>DEPARTMENT OF PUBLIC WORKS</b>								
<b><u>PURCHASED OTHER SERVICES</u></b>								
553000	Communications	\$3,269	\$3,080	\$17,189	\$26,226	\$26,226	\$26,226	\$26,226
559002	Printing Services	\$2,381	\$1,869	\$2,149	\$3,200	\$3,300	\$3,300	\$3,300
<b><u>SUPPLIES</u></b>								
561204	Medical Supplies	\$2,587	\$2,049	\$2,533	\$2,250	\$3,000	\$3,000	\$3,000
561206	Office	\$7,988	\$8,403	\$8,971	\$9,000	\$9,750	\$9,750	\$9,750
561501	Diesel	\$385,925	\$387,565	\$424,370	\$428,000	\$442,000	\$435,000	\$435,000
561503	Gasoline	\$30,666	\$29,392	\$39,569	\$37,182	\$63,833	\$37,182	\$37,182
561504	Heating Oil	\$41,739	\$38,553	\$41,139	\$34,140	\$34,596	\$34,596	\$34,596
561505	Natural Gas	\$219,536	\$206,009	\$252,806	\$242,425	\$245,000	\$255,000	\$255,000
561506	Street Lighting	\$1,300,312	\$1,279,085	\$877,176	\$1,000,000	\$480,000	\$480,000	\$480,000
561510	Buildings & Ground Supplies	\$63,524	\$66,813	\$66,849	\$76,476	\$76,476	\$76,476	\$76,476
569001	Sand & Salt	\$2,345	\$0	\$0	\$5,000	\$535,154	\$5,000	\$5,000
569004	Oils & Lubricants	\$27,453	\$27,424	\$35,841	\$45,000	\$45,000	\$45,000	\$45,000
569006	Agricultural and Horticultural	\$3,695	\$5,086	\$4,478	\$5,000	\$5,000	\$5,000	\$5,000
569010	Recreational	\$8,957	\$7,816	\$9,662	\$12,000	\$12,000	\$12,000	\$12,000
569017	Fire Safety	\$484	\$299	\$594	\$2,000	\$1,000	\$1,000	\$1,000
561507	Janitorial	\$31,281	\$33,830	\$35,213	\$38,000	\$39,000	\$39,000	\$39,000
569022	Operations	\$280,376	\$286,753	\$280,888	\$358,970	\$595,410	\$370,354	\$370,354
569031	Auto Parts	\$357,971	\$361,083	\$442,579	\$412,000	\$422,000	\$422,000	\$422,000
<b><u>PROPERTY</u></b>								
571010	Specialized Equipment	\$3,425	\$1,684	\$3,372	\$3,700	\$5,500	\$5,500	\$5,500
575200	Office Equipment	\$435	\$409	\$453	\$1,000	\$1,000	\$1,000	\$1,000

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>DEPARTMENT OF PUBLIC WORKS</b>								
<b><u>OTHER</u></b>								
589200	Travel and Official Expenses	\$2,543	\$2,858	\$2,411	\$8,190	\$8,290	\$8,290	\$8,290
589900	Dues/Subscriptions/Publications	\$3,708	\$4,700	\$3,298	\$6,253	\$6,860	\$6,860	\$6,860
589023	Evictions	\$46,000	\$48,000	\$50,400	\$52,800	\$55,440	\$55,440	\$55,440
589016	Culture	\$2,600	\$3,476	\$3,669	\$5,000	\$5,000	\$5,000	\$5,000
<b><u>TRANSFERS</u></b>								
591017	Transfer to Golf Courses	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
<b>TOTAL</b>		<b>\$17,218,603</b>	<b>\$17,853,050</b>	<b>\$18,391,618</b>	<b>\$19,654,620</b>	<b>\$21,447,123</b>	<b>\$19,971,433</b>	<b>\$19,971,433</b>
<b><u>ALLOCATION OF BENEFITS</u></b>								
	Health Ins. Cost - Actives	\$1,623,671	\$2,014,418	\$2,209,485	\$2,266,604		\$2,513,905	\$2,513,905
	Pension Cost - Actives	\$263,837	\$269,030	\$241,307	\$248,455		\$228,142	\$228,142
	Workers Comp. Costs	\$865,997	\$785,260	\$795,027	\$575,902		\$495,165	\$495,165
	Life Insurance Costs	\$55,819	\$54,194	\$54,309	\$60,063		\$58,497	\$58,497
	Unemployment Costs	\$27,466	\$27,362	\$27,154	\$24,659		\$28,023	\$28,023
	Medicare Costs	\$194,923	\$207,772	\$217,060	\$204,847		\$203,689	\$203,689
	<b>Total Benefits Allocated to Department</b>	<b>\$3,031,713</b>	<b>\$3,358,034</b>	<b>\$3,544,342</b>	<b>\$3,380,529</b>	<b>\$0</b>	<b>\$3,527,421</b>	<b>\$3,527,421</b>
<b>Total Earmarked on behalf of Public Works</b>		<b>\$20,250,316</b>	<b>\$21,211,084</b>	<b>\$21,935,960</b>	<b>\$23,035,149</b>	<b>\$21,447,123</b>	<b>\$23,498,854</b>	<b>\$23,498,854</b>

# Organization Chart - Public Works Director



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**PUBLIC WORKS DIRECTOR  
DEPT.# 4010001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$381,586	\$384,285	\$382,642	\$571,533	\$594,899	\$594,899	\$594,899
511650	Overtime	\$0	\$0	\$303	\$0	\$0	\$0	\$0
511653	Longevity	\$550	\$550	\$550	\$550	\$550	\$550	\$550
511800	Early Incentive	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**PURCHASED PROF.SERVICE**

539009	Training Misc. Services	\$0	\$0	\$0	\$500	\$500	\$500	\$500
543033	Service Maintenance Contracts	\$0	\$0	\$0	\$9,452	\$10,800	\$10,800	\$10,800

**PURCHASED OTHER SERVICES**

553000	Communications	\$3,269	\$3,080	\$17,189	\$26,226	\$26,226	\$26,226	\$26,226
559002	Printing Services	\$1,022	\$1,039	\$697	\$1,000	\$1,000	\$1,000	\$1,000

**SUPPLIES**

561206	Office Supplies	\$4,832	\$4,950	\$5,944	\$8,000	\$8,000	\$8,000	\$8,000
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**PROPERTY**

575200	Office Equipment	\$435	\$409	\$453	\$1,000	\$1,000	\$1,000	\$1,000
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**OTHER**

589200	Travel and Official Expenses	\$1,518	\$1,658	\$1,671	\$6,500	\$6,500	\$6,500	\$6,500
589900	Dues/Subscriptions/publications	\$238	\$245	\$253	\$1,073	\$1,095	\$1,095	\$1,095

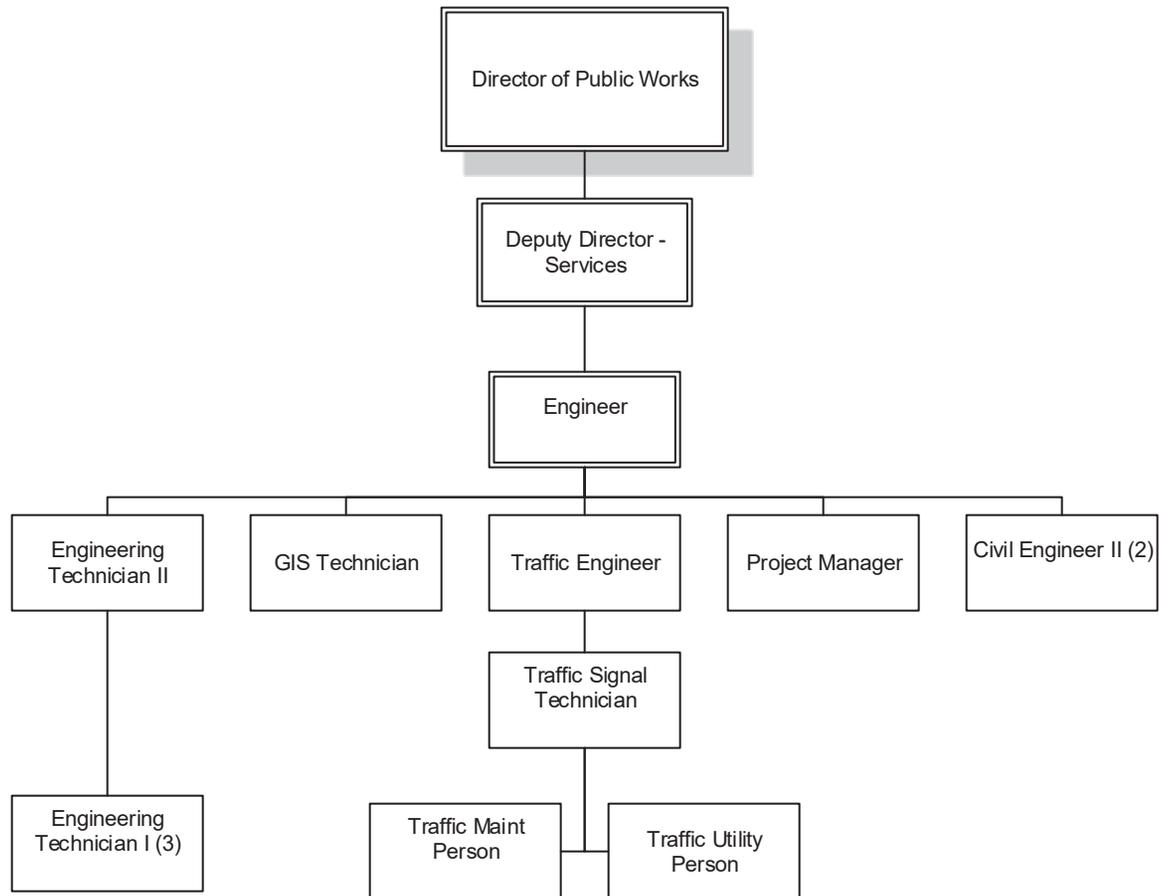
<b>TOTAL</b>		<b>\$393,449</b>	<b>\$396,216</b>	<b>\$409,702</b>	<b>\$625,834</b>	<b>\$650,570</b>	<b>\$650,570</b>	<b>\$650,570</b>
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<b>FY20 BOA Adopted Budget</b>	<b>Filled at Budget Dev.Time</b>	<b>FY21 Dept. Request</b>	<b>FY21 BOA Adopted Budget</b>	<b>Department</b>	<b>FY20 BOA Adopted Budget</b>	<b>FY21 Dept. Requests</b>	<b>FY21 Mayor's Proposed</b>	<b>FY21 BOA Adopted Budget</b>
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**OFFICE OF THE DIRECTOR OF PUBLIC WORKS**

1	1	1	1	DIRECTOR OF PUBLIC WORKS	\$116,210	\$116,210	\$116,210	\$116,210
1	0	1	1	DEPUTY DIRECTOR - OPERATIONS	\$93,780	\$106,000	\$106,000	\$106,000
1	0	1	1	DEPUTY DIRECTOR - SERVICES	\$93,780	\$106,000	\$106,000	\$106,000
1	1	1	1	ACCOUNTANT III	\$70,797	\$63,531	\$63,531	\$63,531
1	1	1	1	ADMINISTRATIVE ASSOCIATE III	\$45,997	\$48,907	\$48,907	\$48,907
2	2	2	2	ADMINISTRATIVE ASSOCIATE II	\$81,214	\$84,495	\$84,495	\$84,495
1	1	1	1	RECORDS MANAGER	\$69,755	\$69,755	\$69,755	\$69,755
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8	6	8	8	TOTAL	\$571,533	\$594,899	\$594,899	\$594,899
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# Organization Chart - Bureau of Engineering



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF ENGINEERING**  
**DEPT.# 4040001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$757,278	\$787,586	\$784,814	\$841,403	\$1,043,181	\$903,927	\$903,927
511600	Temporary Salaries	\$62,717	\$68,279	\$44,668	\$56,287	\$0	\$0	\$0
511650	Overtime	\$5,995	\$7,966	\$13,250	\$9,500	\$9,500	\$9,500	\$9,500
511653	Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
511800	Early Incentive	\$0	\$0	\$1,147	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529002	Clothing	\$160	\$1,069	\$531	\$1,300	\$1,400	\$1,400	\$1,400
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**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$0	\$0	\$0	\$0	\$0	\$140,000	\$140,000
533016	Engineering	\$1,770	\$26,238	\$63,724	\$65,391	\$72,988	\$72,988	\$72,988
539009	Training Misc. Services	\$675	\$885	\$375	\$1,000	\$1,000	\$1,000	\$1,000

**PURCHASED PROPERTY SERVICES**

543020	Repairs and Maintenance	\$5,967	\$10,715	\$14,104	\$13,000	\$15,000	\$15,000	\$15,000
543033	Service/Maintenance Contracts	\$18,723	\$21,472	\$19,166	\$20,800	\$20,400	\$20,400	\$20,400
545006	Electricity - Traffic Signals	\$47,988	\$46,351	\$48,099	\$50,000	\$40,000	\$50,000	\$50,000

**PURCHASED OTHER SERVICES**

559002	Printing Services	\$906	\$95	\$823	\$900	\$1,000	\$1,000	\$1,000
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**SUPPLIES**

561204	Medical Supplies	\$138	\$0	\$99	\$0	\$0	\$0	\$0
569022	Operations	\$18,375	\$12,372	\$11,164	\$18,550	\$24,500	\$21,754	\$21,754

**PROPERTY**

571010	Specialized Equipment	\$1,045	\$303	\$939	\$1,200	\$3,000	\$3,000	\$3,000
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**OTHER**

589200	Travel and Official Expenses	\$660	\$660	\$285	\$1,000	\$1,100	\$1,100	\$1,100
589900	Dues/Subscriptions/Publications	\$570	\$1,510	\$855	\$1,710	\$1,425	\$1,425	\$1,425

<b>TOTAL</b>		<b>\$922,967</b>	<b>\$985,501</b>	<b>\$1,004,043</b>	<b>\$1,082,041</b>	<b>\$1,234,494</b>	<b>\$1,242,494</b>	<b>\$1,242,494</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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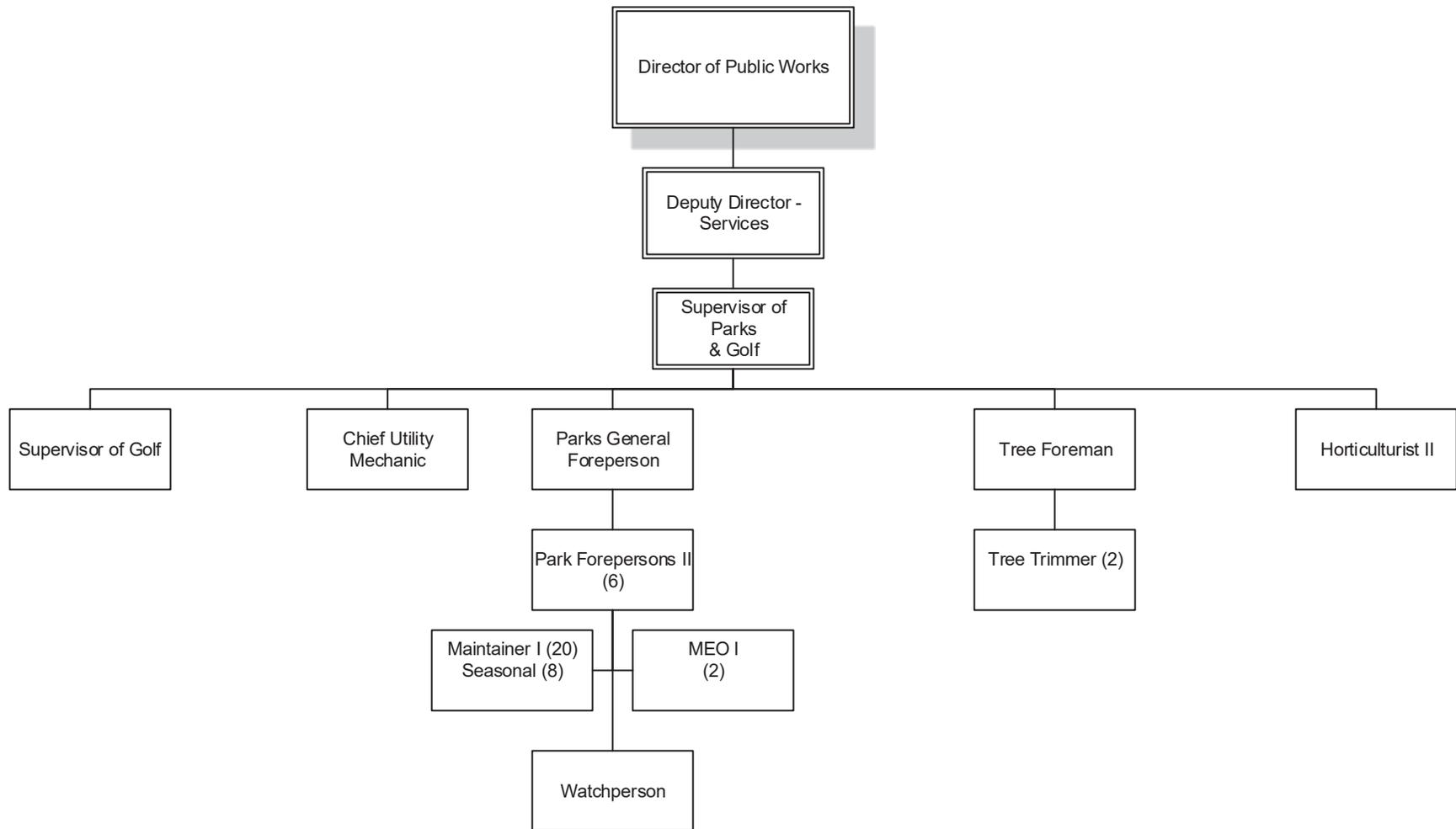
**BUREAU OF ENGINEERING**

1	1	1	1	CITY ENGINEER	\$98,046	\$98,046	\$98,046	\$98,046
1	1	1	1	TRAFFIC ENGINEER	\$87,398	\$87,398	\$87,398	\$87,398
1	1	1	1	PROJECT MANAGER ENGINEER	\$96,471	\$96,471	\$96,471	\$96,471
1	1	1	1	GIS TECHNICIAN	\$84,198	\$92,684	\$92,684	\$92,684
2	1	3	2	CIVIL ENGINEER II	\$131,336	\$236,229	\$159,829	\$159,829
0	0	1	0	CIVIL ENGINEER I	\$0	\$62,854	\$0	\$0
3	3	3	3	ENGINEERING TECH.I	\$150,197	\$161,023	\$161,023	\$161,023
1	1	1	1	ENGINEERING TECH.II	\$61,743	\$68,637	\$68,637	\$68,637
1	0	1	1	TRAFFIC SIGNAL TECHNICIAN	\$47,299	\$51,709	\$51,709	\$51,709
1	1	1	1	TRAFFIC UTILITY PERSON	\$46,675	\$48,568	\$48,568	\$48,568
1	0	0	0	MEO 1	\$36,661	\$0	\$0	\$0
1	1	1	1	TRAFFIC MAINTENANCE PERSON	\$38,040	\$39,562	\$39,562	\$39,562
				SAVINGS THROUGH VACANCY/TURNOVER	(\$36,661)	\$0	\$0	\$0
<hr/>				TOTAL	<hr/>			
14	11	15	13		\$841,403	\$1,043,181	\$903,927	\$903,927
<hr/>					<hr/>			

**PART TIME SALARIES**

CIVIL ENGINEER II (PART TIME)	\$56,287	\$0	\$0	\$0
<b>TOTAL PART TIME</b>	<b>\$56,287</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# Organization Chart Bureau of Parks and Golf



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF PARKS**

**DEPT.# 4070001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$1,262,582	\$1,280,997	\$1,305,035	\$1,398,972	\$1,580,709	\$1,472,803	\$1,472,803
511600	Temporary Employees	\$30,266	\$37,482	\$37,391	\$0	\$0	\$0	\$0
511650	Overtime	\$194,514	\$186,840	\$196,199	\$185,000	\$185,000	\$185,000	\$185,000
511653	Longevity	\$5,100	\$3,550	\$2,900	\$2,900	\$2,900	\$2,900	\$2,900
511800	Early Incentive	\$0	\$30,052	\$12,277	\$0	\$30,000	\$0	\$0
511804	Seasonal Wages	\$95,668	\$104,515	\$99,789	\$126,532	\$131,955	\$131,955	\$131,955

**EMPLOYEE BENEFITS**

529002	Clothing	\$5,518	\$6,880	\$5,825	\$6,900	\$6,900	\$6,900	\$6,900
529003	Meal Allowance	\$138	\$138	\$426	\$300	\$600	\$600	\$600

**PURCHASED PROPERTY SERVICES**

543020	Repairs and Maintenance	\$26,185	\$23,895	\$16,162	\$27,250	\$27,250	\$27,250	\$27,250
543033	Service/Maintenance Contracts	\$3,182	\$5,064	\$3,221	\$8,970	\$8,970	\$8,970	\$8,970
545001	Water & Sewer	\$116,015	\$105,832	\$154,531	\$140,000	\$140,000	\$140,000	\$140,000
545006	Electricity	\$153,507	\$156,682	\$156,230	\$210,000	\$201,000	\$200,000	\$200,000
545013	Security/Safety	\$19,390	\$18,884	\$16,225	\$19,620	\$19,620	\$19,620	\$19,620
545014	Buildings and Grounds Services	\$5,388	\$7,159	\$6,765	\$12,000	\$12,000	\$12,000	\$12,000

**SUPPLIES**

561504	Heating Fuel	\$16,877	\$15,427	\$17,536	\$21,544	\$22,000	\$22,000	\$22,000
561505	Natural Gas	\$29,161	\$31,650	\$33,557	\$32,425	\$35,000	\$35,000	\$35,000
561507	Janitorial	\$13,083	\$14,537	\$14,656	\$15,000	\$15,000	\$15,000	\$15,000
561510	Buildings & Ground Supplies	\$50,113	\$52,346	\$51,447	\$58,000	\$58,000	\$58,000	\$58,000
569006	Agricultural and Horticultural	\$3,695	\$5,086	\$4,478	\$5,000	\$5,000	\$5,000	\$5,000
569010	Recreational Supplies	\$4,355	\$3,430	\$5,234	\$7,000	\$7,000	\$7,000	\$7,000
569017	Fire Safety	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0
569022	Operations	\$40,371	\$39,962	\$38,939	\$45,000	\$195,000	\$45,000	\$45,000
569031	Auto Parts	\$5,875	\$5,701	\$5,910	\$6,000	\$6,000	\$6,000	\$6,000

**OTHER**

589200	Travel and Official Expenses	\$245	\$420	\$335	\$450	\$450	\$450	\$450
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**TRANSFERS**

591017	Transfer to Golf Courses	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000
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<b>TOTAL</b>		<b>\$2,081,226</b>	<b>\$2,136,529</b>	<b>\$2,185,068</b>	<b>\$2,329,863</b>	<b>\$2,690,354</b>	<b>\$2,451,448</b>	<b>\$2,451,448</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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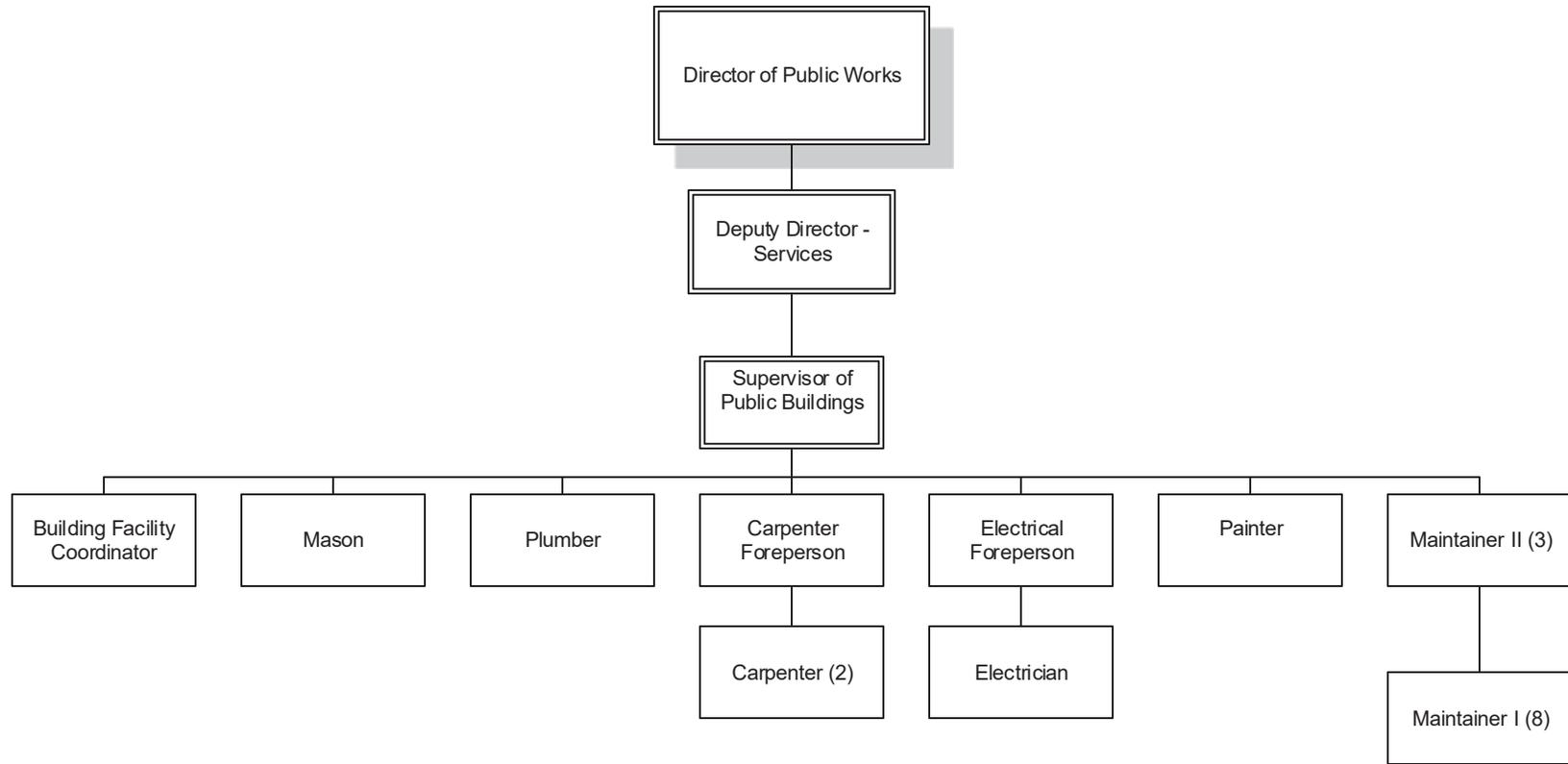
**BUREAU OF PARKS**

1	1	1	1	SUPERVISOR OF PARKS & GOLF COURSES	\$86,250	\$86,250	\$86,250	\$86,250
1	0	1	1	HORTICULTURIST II	\$43,790	\$44,666	\$44,666	\$44,666
1	1	1	1	CHIEF UTILITY MECHANIC	\$58,725	\$61,068	\$61,068	\$61,068
2	2	2	2	TREE TRIMMER	\$81,639	\$84,573	\$84,573	\$84,573
1	1	1	1	TREE FOREMAN	\$52,679	\$54,579	\$54,579	\$54,579
1	1	1	1	PARK GENERAL FOREMAN	\$60,572	\$67,337	\$67,337	\$67,337
6	6	6	6	PARK FOREMAN	\$300,546	\$311,729	\$311,729	\$311,729
1	2	2	2	MEO I	\$44,596	\$91,420	\$91,420	\$91,420
21	18	21	20	MAINTAINER I	\$720,608	\$739,605	\$706,699	\$706,699
1	0	1	1	WATCHPERSON	\$39,568	\$39,481	\$39,481	\$39,481
				SAVINGS THROUGH VACANCY/TURNOVER	(\$90,000)	\$0	(\$75,000)	(\$75,000)
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36	32	37	36	TOTAL FULL TIME PERSONNEL	\$1,398,972	\$1,580,709	\$1,472,803	\$1,472,803
<hr/>								

**SEASONAL SALARIES**

8				Maintainer I (for Parks)	\$126,532	\$131,955	\$131,955	\$131,955
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				TOTAL SEASONAL WAGES	\$126,532	\$131,955	\$131,955	\$131,955
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# Organization Chart - Bureau of Public Buildings



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF PUBLIC BUILDINGS**  
**DEPT.# 4070002**

**PERSONAL SERVICES**

511500	Regular Salaries	\$827,106	\$796,420	\$775,538	\$835,092	\$926,235	\$937,806	\$937,806
511650	Overtime	\$86,721	\$88,923	\$86,739	\$60,000	\$60,000	\$60,000	\$60,000
511653	Longevity	\$2,650	\$1,950	\$2,850	\$1,950	\$1,050	\$1,050	\$1,050
511800	Early Incentive	\$0	\$0	\$31,261	\$0	\$10,000	\$0	\$0

**EMPLOYEE BENEFITS**

529001	Car Allowance	\$12,078	\$12,044	\$10,120	\$13,800	\$13,800	\$13,800	\$13,800
529002	Clothing	\$3,157	\$3,318	\$4,201	\$3,960	\$3,960	\$3,960	\$3,960

**PURCHASED PROPERTY SERVICES**

543002	Extermination Services	\$1,065	\$2,645	\$3,522	\$6,510	\$6,260	\$6,260	\$6,260
543020	Repairs and Maintenance	\$64,664	\$49,651	\$57,166	\$80,000	\$75,000	\$75,000	\$75,000
543033	Service/Maintenance Contracts	\$43,853	\$41,510	\$45,659	\$62,000	\$62,200	\$62,200	\$62,200
544002	Building Rental	\$311,008	\$317,262	\$319,290	\$0	\$0	\$0	\$0
545001	Sewer	\$25,732	\$29,902	\$29,619	\$52,779	\$43,779	\$43,779	\$43,779
545006	Electricity	\$465,715	\$439,625	\$477,830	\$550,000	\$548,174	\$545,000	\$545,000
545013	Security/Safety Services	\$6,152	\$8,001	\$7,992	\$12,020	\$11,360	\$11,360	\$11,360
545014	Building and Grounds Services	\$0	\$675	\$599	\$700	\$1,450	\$1,450	\$1,450

**SUPPLIES**

561505	Natural Gas	\$185,343	\$169,547	\$213,772	\$210,000	\$210,000	\$220,000	\$220,000
561507	Janitorial	\$16,399	\$17,507	\$18,848	\$22,500	\$23,500	\$23,500	\$23,500
561510	Buildings & Ground Supplies	\$9,085	\$9,972	\$11,082	\$17,476	\$17,476	\$17,476	\$17,476
569017	Fire Safety	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$1,000
569022	Operations	\$4,414	\$4,767	\$5,101	\$5,320	\$5,500	\$5,500	\$5,500

<b>TOTAL</b>		<b>\$2,065,142</b>	<b>\$1,993,719</b>	<b>\$2,101,189</b>	<b>\$1,934,107</b>	<b>\$2,020,744</b>	<b>\$2,029,141</b>	<b>\$2,029,141</b>
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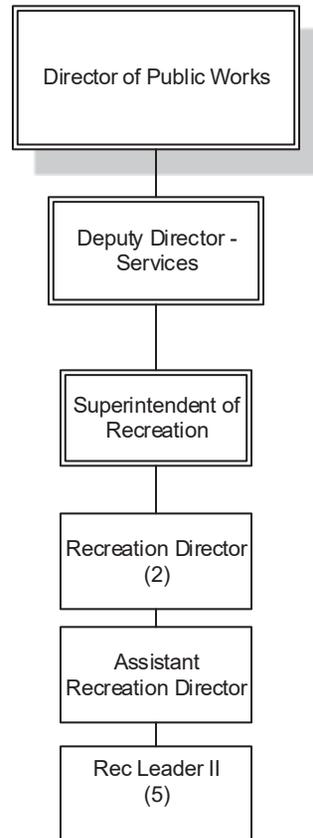
FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**BUREAU OF PUBLIC BUILDINGS**

1	0	1	1	SUPERVISOR-PUBLIC FACILITIES	\$84,937	\$82,937	\$82,937	\$82,937
0	0	0	1	BUILDING FACILITY COORDINATOR	\$0	\$0	\$56,571	\$56,571
1	1	1	1	CARPENTER FOREPERSON	\$58,534	\$60,861	\$60,861	\$60,861
2	1	2	2	CARPENTER*	\$92,014	\$95,659	\$95,659	\$95,659
1	1	1	1	ELECTRICIAN FOREPERSON	\$69,376	\$71,102	\$71,102	\$71,102
1	1	1	1	ELECTRICIAN	\$50,855	\$52,874	\$52,874	\$52,874
1	1	1	1	PLUMBER	\$54,971	\$57,200	\$57,200	\$57,200
1	1	1	1	PAINTER I	\$52,276	\$53,577	\$53,577	\$53,577
1	1	1	1	MASON	\$50,728	\$52,791	\$52,791	\$52,791
3	3	3	3	MAINTAINER II	\$111,807	\$119,288	\$119,288	\$119,288
8	8	8	8	MAINTAINER I	\$269,593	\$279,945	\$279,945	\$279,945
				SAVINGS THROUGH VACANCY/TURNOVER	(\$60,000)	\$0	(\$45,000)	(\$45,000)
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20	18	20	21	TOTAL	\$835,092	\$926,235	\$937,806	\$937,806
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\*Keep 1 Carpenter position vacant for FY21 Budget Year

# Organization Chart - Bureau of Leisure



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF LEISURE SERVICES**  
**DEPT.# 4070003**

**PERSONAL SERVICES**

511500	Regular Salaries	\$415,724	\$443,614	\$339,813	\$412,189	\$426,910	\$406,910	\$406,910
511650	Overtime	\$22,716	\$22,247	\$30,577	\$18,000	\$18,000	\$18,000	\$18,000
511653	Longevity	\$1,560	\$1,560	\$1,560	\$1,560	\$0	\$0	\$0
511800	Early Incentive	\$0	\$0	\$21,069	\$0	\$0	\$0	\$0
511804	Seasonal Wages	\$407,786	\$427,111	\$475,572	\$520,000	\$561,366	\$561,000	\$561,000

**PURCHASED PROFESSIONAL SERVICES**

545013	Security/Safety Services	\$2,408	\$1,904	\$2,330	\$3,000	\$4,500	\$4,500	\$4,500
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**SUPPLIES**

569010	Recreational	\$4,603	\$4,385	\$4,428	\$5,000	\$5,000	\$5,000	\$5,000
561204	Emergency Medical Supplies	\$244	\$223	\$241	\$250	\$1,000	\$1,000	\$1,000
561206	Office Supplies - Misc	\$215	\$238	\$220	\$250	\$1,000	\$1,000	\$1,000

**OTHER**

589016	Culture	\$2,600	\$3,476	\$3,669	\$5,000	\$5,000	\$5,000	\$5,000
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<b>TOTAL</b>		<b>\$857,856</b>	<b>\$904,757</b>	<b>\$879,478</b>	<b>\$965,249</b>	<b>\$1,022,777</b>	<b>\$1,002,410</b>	<b>\$1,002,410</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**BUREAU OF LEISURE SERVICES**

1	0	1	1	SUPT. OF RECREATION	\$89,775	\$89,775	\$89,775	\$89,775
2	1	2	2	RECREATION DIRECTOR	\$107,664	\$99,157	\$99,157	\$99,157
1	1	1	1	ASST. RECREATION DIRECTOR	\$47,008	\$48,907	\$48,907	\$48,907
5	4	5	5	RECREATION LEADER II	\$187,742	\$189,072	\$189,072	\$189,072
				21st CENTURY GRANT REIMBURSEMENT	(\$20,000)	\$0	(\$20,000)	(\$20,000)
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9	6	9	9	TOTAL FULL TIME PERSONNEL	\$412,189	\$426,910	\$406,910	\$406,910
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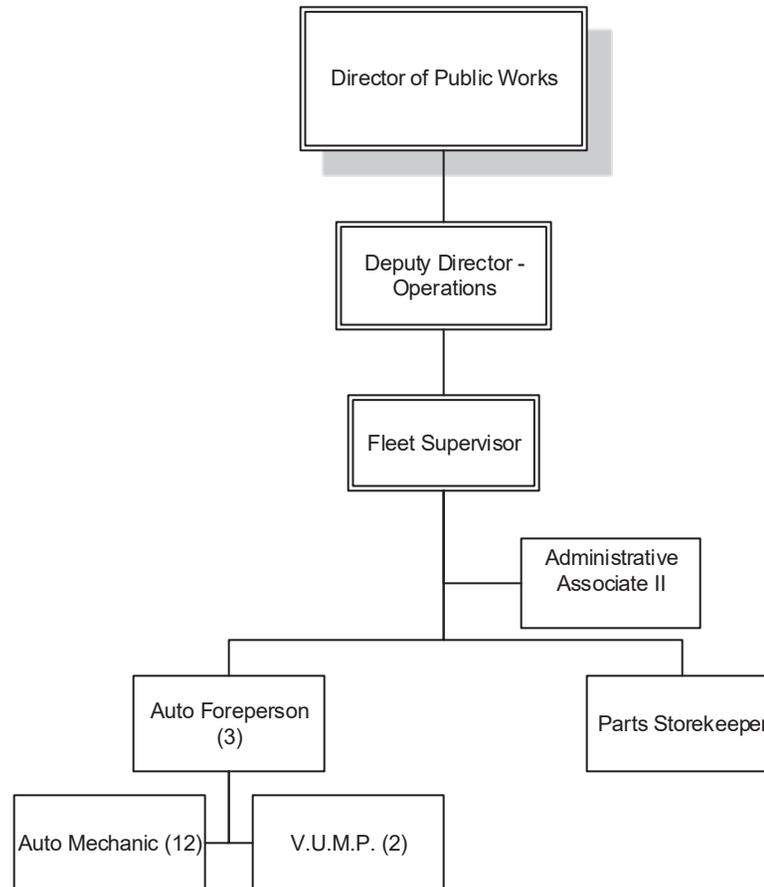
**SUMMER PROGRAM**

SUMMER REC SEASONALS	\$350,000	\$354,006	\$354,000	\$354,000
TOTAL SUMMER PROGRAM	\$350,000	\$354,006	\$354,000	\$354,000

**WINTER PROGRAM\***

WINTER REC SEASONALS (@20 WEEKS)	\$170,000	\$207,360	\$207,000	\$207,000
TOTAL WINTER PROGRAM	\$170,000	\$207,360	\$207,000	\$207,000
TOTAL SEASONAL WAGES	\$520,000	\$561,366	\$561,000	\$561,000

# Organization Chart -Central Vehicle Maintenance



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF CENTRAL VEHICLE MAINTENANCE**  
**DEPT.# 4100001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$939,757	\$1,015,320	\$1,107,691	\$1,132,123	\$1,188,885	\$1,188,885	\$1,188,885
511650	Overtime	\$107,708	\$77,110	\$116,099	\$80,000	\$80,000	\$80,000	\$80,000
511653	Longevity	\$0	\$0	\$0	\$0	\$0	\$0	\$0
511800	Early Incentive	\$0	\$0	\$12,026	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529002	Clothing	\$6,224	\$7,508	\$6,062	\$7,788	\$7,788	\$7,788	\$7,788
529003	Meal Allowance	\$984	\$750	\$1,830	\$1,000	\$2,000	\$0	\$0
539009	Training Misc. Services	\$2,207	\$3,968	\$2,981	\$4,012	\$4,000	\$4,000	\$4,000

**PURCHASED PROPERTY SERVICES**

543020	Repairs and Maintenance	\$214,986	\$220,614	\$217,020	\$235,000	\$235,000	\$235,000	\$235,000
543033	Service/Maintenance Contracts	\$477	\$805	\$1,365	\$500	\$500	\$500	\$500
545013	Security/Safety	\$684	\$625	\$171	\$0	\$500	\$500	\$500
545014	Building and Grounds Services	\$4,247	\$7,580	\$7,261	\$4,000	\$4,000	\$4,000	\$4,000

**PURCHASED OTHER SERVICES**

559002	Printing Services	\$406	\$572	\$629	\$1,000	\$1,000	\$1,000	\$1,000
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**SUPPLIES**

561204	Medical	\$593	\$599	\$799	\$2,000	\$2,000	\$2,000	\$2,000
561206	Office	\$950	\$983	\$993	\$0	\$0	\$0	\$0
561507	Janitorial	\$492	\$480	\$500	\$0	\$0	\$0	\$0
561510	Building & Grounds Supplies	\$1,795	\$1,510	\$1,848	\$0	\$0	\$0	\$0
569004	Oils & Lubricants	\$27,453	\$27,424	\$35,841	\$45,000	\$45,000	\$45,000	\$45,000
569017	Fire Safety	\$0	\$0	\$0	\$1,000	\$0	\$0	\$0
569022	Operations	\$903	\$1,842	\$2,061	\$2,500	\$2,500	\$2,500	\$2,500
569031	Automotive Parts	\$351,098	\$354,383	\$435,690	\$405,000	\$415,000	\$415,000	\$415,000

**PROPERTY**

571010	Specialized Equipment	\$2,381	\$1,381	\$2,433	\$2,500	\$2,500	\$2,500	\$2,500
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**OTHER**

589900	Dues/Subscriptions/publications	\$2,900	\$2,945	\$2,190	\$3,470	\$4,340	\$4,340	\$4,340
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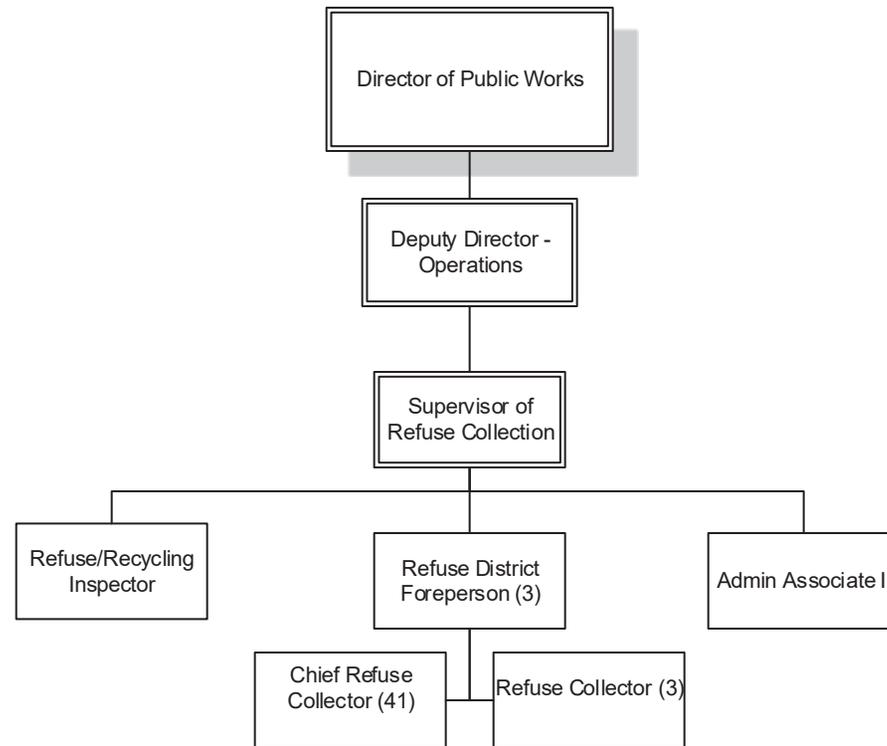
<b>TOTAL</b>		<b>\$1,666,244</b>	<b>\$1,726,398</b>	<b>\$1,955,489</b>	<b>\$1,926,893</b>	<b>\$1,995,013</b>	<b>\$1,993,013</b>	<b>\$1,993,013</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**BUREAU OF CENTRAL VEHICLE MAINTENANCE**

1	1	1	1	FLEET SUPERVISOR	\$90,032	\$90,032	\$90,032	\$90,032
3	3	3	3	AUTO FOREPERSON	\$194,763	\$200,823	\$200,823	\$200,823
12	11	12	12	AUTO MECHANIC	\$704,923	\$730,555	\$730,555	\$730,555
2	1	2	2	V.U.M.P.	\$83,018	\$86,257	\$86,257	\$86,257
1	1	1	1	PARTS STOREKEEPER	\$43,877	\$48,777	\$48,777	\$48,777
1	1	1	1	ADMIN. ASSOCIATE II	\$30,510	\$32,441	\$32,441	\$32,441
				SAVINGS THROUGH VACANCY/TURNOVER	(\$15,000)	\$0	\$0	\$0
<hr/>								
20	18	20	20	TOTAL	\$1,132,123	\$1,188,885	\$1,188,885	\$1,188,885
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# Organization Chart - Bureau of Refuse



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF REFUSE COLLECTION  
DEPT.# 410002**

**PERSONAL SERVICES**

511500	Regular Salaries	\$2,183,494	\$2,210,157	\$2,139,562	\$2,439,860	\$2,559,964	\$2,514,964	\$2,514,964
511600	Temporary Payroll	\$168,953	\$168,423	\$162,632	\$189,799	\$189,822	\$189,822	\$189,822
511650	Overtime	\$151,707	\$162,201	\$227,734	\$160,000	\$160,000	\$160,000	\$160,000
511653	Longevity	\$4,725	\$4,375	\$3,725	\$3,725	\$2,775	\$2,775	\$2,775
511800	Early Incentive	\$0	\$36,415	\$33,857	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529002	Clothing	\$16,008	\$14,646	\$16,031	\$19,528	\$19,528	\$19,528	\$19,528
529003	Meal Allowance	\$180	\$18	\$30	\$700	\$1,400	\$1,400	\$1,400

**PURCHASED PROFESSIONAL SERVICES**

539009	Training Misc. Services	\$0	\$20	\$0	\$0	\$0	\$0	\$0
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**PURCHASED PROPERTY SERVICES**

543033	Service/Maintenance Contracts	\$5,606	\$33,168	\$4,192	\$4,172	\$10,328	\$10,328	\$10,328
545003	Recycling	\$23,271	\$22,589	\$324,648	\$293,525	\$390,625	\$390,625	\$390,625
545004	Sludge Disposal	\$2,387,551	\$2,342,175	\$2,611,811	\$2,944,000	\$3,074,750	\$3,033,250	\$3,033,250
545008	Bulky Waste	\$344,063	\$393,700	\$524,076	\$432,000	\$427,900	\$427,900	\$427,900
545021	Closed Loop Payment	\$0	\$336,400	\$336,400	\$336,400	\$336,400	\$336,400	\$336,400

**SUPPLIES**

561204	Medical Supplies	\$743	\$498	\$436	\$0	\$0	\$0	\$0
561206	Office Supplies	\$839	\$563	\$815	\$0	\$0	\$0	\$0
561507	Janitorial Supplies	\$576	\$442	\$695	\$0	\$0	\$0	\$0
561510	Buildings & Ground Supplies	\$1,897	\$2,485	\$1,693	\$0	\$0	\$0	\$0
569017	Fire Safety	\$484	\$187	\$0	\$0	\$0	\$0	\$0
569022	Operations	\$25,984	\$24,226	\$27,653	\$57,000	\$82,310	\$65,000	\$65,000

<b>TOTAL</b>		<b>\$5,316,081</b>	<b>\$5,752,688</b>	<b>\$6,415,990</b>	<b>\$6,880,709</b>	<b>\$7,255,802</b>	<b>\$7,151,992</b>	<b>\$7,151,992</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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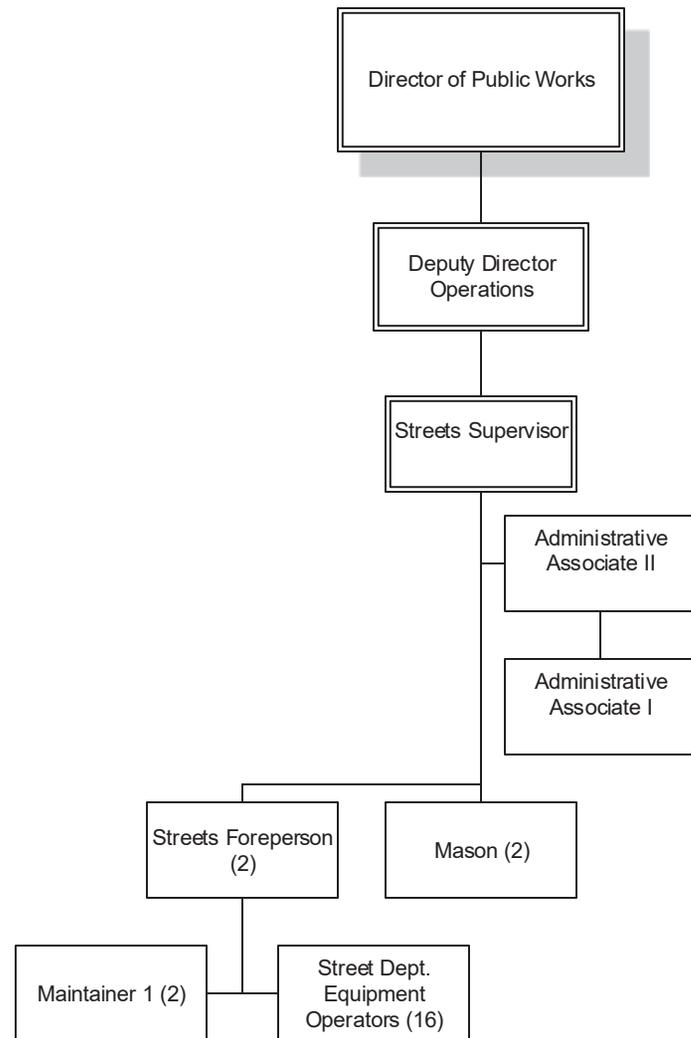
**BUREAU OF REFUSE**

1	1	1	1	SUPERVISOR OF REFUSE COLLECTION	\$92,994	\$92,994	\$92,994	\$92,994
1	0	1	1	ADMIN. ASSOCIATE II	\$30,510	\$31,742	\$31,742	\$31,742
3	3	3	3	REFUSE DISTRICT FOREPERSON	\$172,975	\$178,942	\$178,942	\$178,942
41	39	41	41	CHIEF REFUSE COLLECTORS	\$1,969,453	\$2,038,540	\$2,038,540	\$2,038,540
3	3	3	3	REFUSE COLLECTORS	\$152,627	\$156,444	\$156,444	\$156,444
1	1	1	1	REFUSE INSPECTOR	\$61,302	\$61,302	\$61,302	\$61,302
				SAVINGS THROUGH VACANCY/TURNOVER	(\$40,000)	\$0	(\$45,000)	(\$45,000)
<hr/>								
50	47	50	50	TOTAL	\$2,439,860	\$2,559,964	\$2,514,964	\$2,514,964
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**TEMPORARY WAGES**

6				Refuse Collectors-Year Round	\$189,799	\$189,822	\$189,822	\$189,822
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# Organization Chart - Bureau of Streets



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF STREETS**

**DEPT.# 4100003**

**PERSONAL SERVICES**

511500	Regular Salaries	\$1,109,703	\$1,117,332	\$971,434	\$1,268,832	\$1,289,806	\$1,289,806	\$1,289,806
511600	Temporary Payroll	\$54,548	\$58,011	\$38,774	\$63,269	\$62,028	\$62,028	\$62,028
511650	Overtime	\$379,094	\$380,324	\$365,053	\$285,000	\$250,000	\$285,000	\$285,000
511653	Longevity	\$2,825	\$2,125	\$2,475	\$2,125	\$700	\$700	\$700
511800	Early Incentive	\$0	\$5,014	\$63,419	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529002	Clothing	\$4,323	\$5,165	\$4,893	\$6,385	\$6,585	\$6,585	\$6,585
529003	Meal Allowance	\$6,647	\$8,100	\$17,075	\$5,500	\$21,650	\$23,650	\$23,650

**PURCHASED PROFESSIONAL SERVICES**

539009	Training Misc. Services	\$150	\$75	\$0	\$0	\$0	\$0	\$0
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**PURCHASED PROPERTY SERVICES**

543002	Extermination Services	\$0	\$320	\$294	\$0	\$0	\$0	\$0
543020	Repairs and Maintenance	\$2,284	\$1,152	\$2,317	\$0	\$0	\$0	\$0
543033	Service/Maintenance Contracts	\$2,767	\$2,743	\$3,577	\$200,000	\$200,200	\$200,000	\$200,000
544002	Rent/Lease	\$90,000	\$90,000	\$67,500	\$0	\$0	\$0	\$0
545005	Snow Removal	\$0	\$0	\$1,056	\$5,000	\$550,000	\$5,000	\$5,000
545006	Electricity	\$7,675	\$8,037	\$5,629	\$0	\$0	\$0	\$0
545013	Security/Safety	\$4,906	\$4,786	\$1,891	\$3,150	\$5,000	\$5,000	\$5,000
545014	Building and Grounds Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**PURCHASED OTHER SERVICES**

559002	Printing Services	\$47	\$162	\$0	\$300	\$300	\$300	\$300
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>BUREAU OF STREETS</b>								
<b><u>SUPPLIES</u></b>								
561204	Emergency/Medical Supplies	\$868	\$728	\$958	\$0	\$0	\$0	\$0
561206	Office	\$963	\$924	\$549	\$0	\$0	\$0	\$0
561501	Diesel	\$385,925	\$387,565	\$424,370	\$428,000	\$442,000	\$435,000	\$435,000
561503	Gasoline	\$30,666	\$29,392	\$39,569	\$37,182	\$63,833	\$37,182	\$37,182
561504	Heating Oil	\$13,442	\$12,285	\$12,730	\$0	\$0	\$0	\$0
561505	Natural Gas	\$5,032	\$4,811	\$5,477	\$0	\$0	\$0	\$0
561506	Street Lighting	\$1,300,312	\$1,279,085	\$877,176	\$1,000,000	\$480,000	\$480,000	\$480,000
561507	Janitorial	\$493	\$709	\$403	\$0	\$0	\$0	\$0
569001	Sand & Salt	\$2,345	\$0	\$0	\$5,000	\$535,154	\$5,000	\$5,000
569017	Fire Safety	\$0	\$113	\$594	\$0	\$0	\$0	\$0
569022	Operations	\$177,421	\$194,850	\$185,803	\$215,000	\$270,000	\$215,000	\$215,000
569031	Auto Parts	\$998	\$1,000	\$979	\$1,000	\$1,000	\$1,000	\$1,000
<b><u>OTHER</u></b>								
589023	Evictions	\$46,000	\$48,000	\$50,400	\$52,800	\$55,440	\$55,440	\$55,440
589900	Dues/Subscriptions/Publications	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>		<b>\$3,629,435</b>	<b>\$3,642,808</b>	<b>\$3,144,393</b>	<b>\$3,578,543</b>	<b>\$4,233,696</b>	<b>\$3,106,691</b>	<b>\$3,106,691</b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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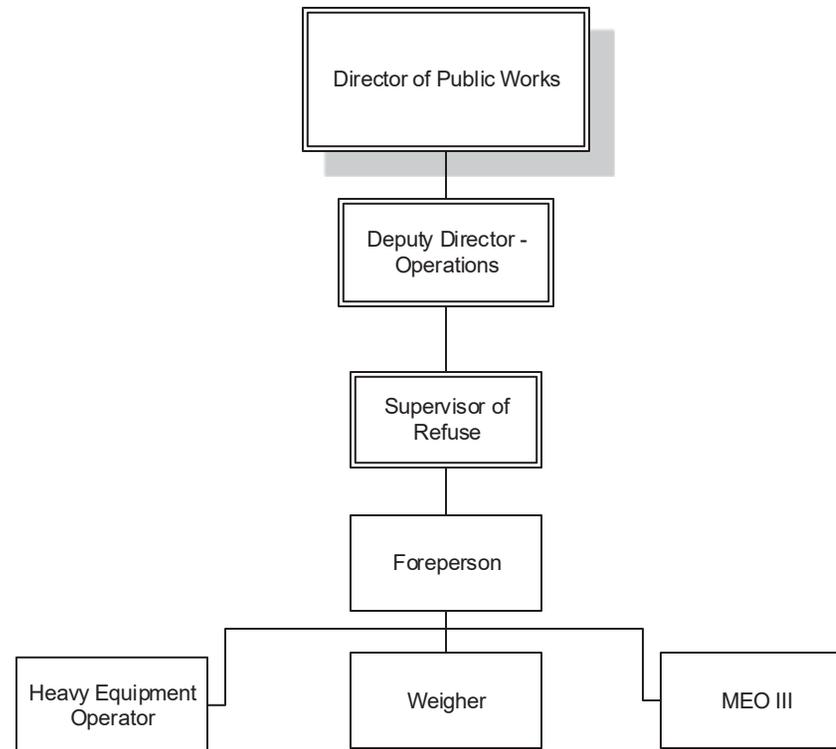
**BUREAU OF STREETS**

1	1	1	1	STREET SUPERVISOR	\$96,000	\$96,000	\$96,000	\$96,000
2	2	2	2	DPW FOREMAN-STREETS	\$118,434	\$123,452	\$123,452	\$123,452
16	14	16	16	HEAVY EQUIP. OPERATOR	\$815,423	\$830,656	\$830,656	\$830,656
2	1	2	2	MAINTAINER I	\$75,444	\$65,812	\$65,812	\$65,812
2	2	2	2	MASON 1	\$99,503	\$103,521	\$103,521	\$103,521
1	1	1	1	ADMIN. ASSOCIATE II	\$35,251	\$38,687	\$38,687	\$38,687
1	1	1	1	ADMIN. ASSOCIATE I	\$28,777	\$31,677	\$31,677	\$31,677
<hr/>				TOTAL	<hr/>			
25	22	25	25		\$1,268,832	\$1,289,806	\$1,289,806	\$1,289,806
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**TEMPORARY WAGES**

		4		Maintainer I - 6 months	\$63,269	\$62,028	\$62,028	\$62,028
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# Organization Chart - PW Mark Lane Facility



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**BUREAU OF NEDA - MARK LANE FACILITY**  
**DEPT.# 4100004**

**PERSONAL SERVICES**

511500	Regular Salaries	\$171,970	\$180,646	\$178,146	\$199,079	\$209,346	\$209,346	\$209,346
511650	Overtime	\$5,413	\$8,116	\$9,201	\$6,000	\$6,000	\$6,000	\$6,000
511653	Longevity	\$850	\$850	\$0	\$0	\$0	\$0	\$0
511800	Early Incentive	\$0	\$17,366	\$5,961	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529002	Clothing	\$397	\$242	\$437	\$440	\$440	\$440	\$440
529003	Meal Allowance	\$48	\$0	\$18	\$0	\$0	\$0	\$0

**PURCHASED PROFESSIONAL SERVICES**

533016	Engineering Services	\$65,100	\$65,100	\$57,727	\$57,800	\$57,800	\$57,800	\$57,800
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**PURCHASED PROPERTY SERVICES**

543002	Extermination Services	\$0	\$440	\$0	\$480	\$504	\$504	\$504
543020	Repairs and Maintenance	\$2,092	\$1,115	\$694	\$2,500	\$2,500	\$2,500	\$2,500
543033	Service/Maintenance Contracts	\$7,938	\$13,916	\$14,971	\$26,838	\$29,238	\$29,238	\$29,238
545002	Water Usage	\$1,368	\$1,062	\$1,124	\$1,500	\$1,500	\$1,500	\$1,500
545006	Electricity	\$4,225	\$3,824	\$3,829	\$4,398	\$4,000	\$4,000	\$4,000
545013	Security/Safety	\$660	\$660	\$660	\$660	\$660	\$660	\$660
545014	Building and Grounds Services	\$630	\$0	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000

**SUPPLIES**

561206	Office	\$190	\$746	\$451	\$750	\$750	\$750	\$750
561504	Heating Fuel	\$11,420	\$10,842	\$10,873	\$12,596	\$12,596	\$12,596	\$12,596
561507	Janitorial	\$238	\$157	\$111	\$500	\$500	\$500	\$500
561510	Buildings & Grounds Supplies	\$634	\$499	\$778	\$1,000	\$1,000	\$1,000	\$1,000
569022	Operations	\$12,908	\$8,734	\$10,165	\$15,600	\$15,600	\$15,600	\$15,600

**OTHER**

589200	Travel & Official Expenses	\$120	\$120	\$120	\$240	\$240	\$240	\$240
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<b>TOTAL</b>		<b>\$286,202</b>	<b>\$314,434</b>	<b>\$296,266</b>	<b>\$331,381</b>	<b>\$343,674</b>	<b>\$343,674</b>	<b>\$343,674</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**MARK LANE FACILITY**

1	1	1	1	FOREMAN	\$57,537	\$61,177	\$61,177	\$61,177
1	1	1	1	SCALE PERSON	\$40,893	\$43,469	\$43,469	\$43,469
1	1	1	1	HEAVY EQUIP. OPERATOR (Formerly MEO)	\$49,200	\$51,147	\$51,147	\$51,147
1	1	1	1	MEO III (Chief Collector)	\$51,449	\$53,552	\$53,552	\$53,552
<u>4</u>	<u>4</u>	<u>4</u>	<u>4</u>	TOTAL	<u>\$199,079</u>	<u>\$209,346</u>	<u>\$209,346</u>	<u>\$209,346</u>

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# PLANNING AND DEVELOPMENT

## **DEPT. 501 – CITY PLANNING DEPARTMENT**

### **Mission Statement**

The mission of the City Planning Department is to positively impact the quality of life for residents by promoting orderly development in the City of Waterbury through effective planning, efficient land use permitting, fair and consistent zoning and wetlands enforcement, open communications and quality service.

### **Brief Description of Departmental Activity and Services**

The City Planning Department provides professional and administrative services to four land use regulatory commissions, the City Plan Commission, the Zoning Commission, the Zoning Board of Appeals and the Inland Wetlands and Watercourses Agency. Department staff reviews land use applications, fields hundreds of inquiries and interprets the City's land use regulations to potential developers and the general public. The department is responsible for the enforcement of the City's zoning and wetlands regulations and investigates citizen complaints.

### **Departmental Goals—Fiscal Year 2020-21**

1. Provide clear, accurate and timely information about the City's land use development regulations, permits and processes.
2. Effectively coordinate a Developmental Team, comprised of municipal department representatives who oversee their department's permitting.
3. Maintain objective and consistent review and monitoring standards for storm water management, as well as for the protection of wetlands and watercourses.
4. Efficiently prosecute enforcement actions in a fair, objective and professional manner.

### **Key Performance Measures**

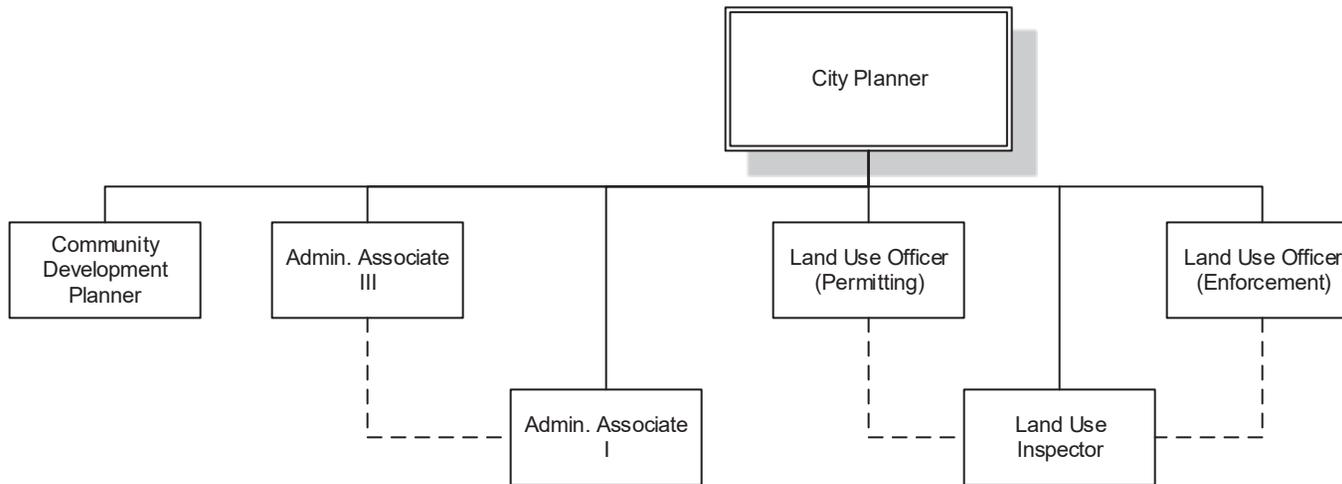
1. Conduct all initial investigations of Zoning and Wetlands complaints within two business days of receipt.
2. Organize development consultation meetings with City Staff, including Development Team meetings Development Team as needed to streamline permitting procedures and facilitate economic development.
3. Meet all statutory timelines for land use application processing.

## DEPT. 501 – CITY PLANNING DEPARTMENT (continued)

### Recent Highlights

- The Department continues to provide Staff for several committees including the Blight Task Force, Mayor's Economic Development Committee, the Property Reuse Committee, the Capital Improvement Program Review Committee and the Regional Planning Commission (NVCOG), and the Urban Centers Coalition (CT's 5 largest urban centers).
- In FY19 the City Plan Commission reviewed 15 proposals for infrastructure expansion and/or the disposition of surplus City properties, approved 3 subdivisions and considered 3 requests for site plan extensions.
- The Zoning Commission (ZC) processed 3 Zoning Map Amendments. In addition, the ZC considered 15 Special Permits.
- The Zoning Board of Appeals (ZBA) heard 20 variance applications as well as 6 Special Exceptions for a change to or an expansion of a legal nonconforming use. The ZBA issued Approvals of Location for a DMV license for 12 dealers.
- The Inland Wetlands and Watercourse Commission (IWWC) processed 2 permits and approved extensions for 1 additional permit. The IWWC Agent approved an additional 9 wetlands permits.
- In FY19 staff reviewed 242 building permits for zoning and IWWC compliance, 57 Zoning Permits, 108 Generalized Letters of Compliance and signed 64 applications for various state permits.
- In FY19 staff investigated all land use complaints, approximately 300 Code Enforcement cases were opened meaning either a violation was found or a more intensive investigation was necessary to determine if a violation existed. A total of 252 Notices of Violation were issued and 65 Cease and Desist Orders were served. This means that 74% of cases resulted in voluntary compliance or were determined to comply. Cases are closed when no violation is found, the property is brought into compliance, or the violator is referred for prosecution. In FY 19, a total of over 200 cases were closed.

# Organization Chart - City Planning



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**CITY PLANNING DEPARTMENT  
DEPT.# 5010001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$302,836	\$284,196	\$236,578	\$308,443	\$400,593	\$400,593	\$400,593
511600	Temporary Employees	\$0	\$0	\$2,344	\$0	\$0	\$0	\$0
511650	Overtime	\$6,582	\$8,260	\$8,691	\$7,000	\$7,000	\$7,000	\$7,000
511800	Vacation and Sick Term Payout	\$0	\$5,798	\$34,853	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529001	Car Allowance	\$638	\$495	\$453	\$1,000	\$1,000	\$1,000	\$1,000
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**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$557	\$760	\$957	\$1,000	\$1,000	\$1,000	\$1,000
539003	Training Materials & Supplies	\$195	\$0	\$935	\$1,250	\$1,850	\$1,850	\$1,850

**PURCHASED PROPERTY SERVICES**

543000	Service Maint. Contracts	\$3,397	\$3,642	\$4,908	\$5,800	\$5,800	\$5,800	\$5,800
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**PURCHASED OTHER SERVICES**

553001	Postage	\$2,738	\$2,418	\$2,770	\$3,000	\$3,000	\$3,000	\$3,000
559001	Advertising	\$16,112	\$14,683	\$12,121	\$20,000	\$20,000	\$20,000	\$20,000
559002	Printing and Binding Serv.	\$118	\$99	\$187	\$670	\$670	\$670	\$670

**SUPPLIES**

561200	Office	\$2,094	\$2,312	\$1,471	\$2,500	\$2,500	\$2,500	\$2,500
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**PROPERTY**

575200	Office Equipment	\$1,092	\$1,477	\$1,498	\$1,500	\$1,500	\$1,500	\$1,500
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**OTHER**

589200	Travel and Official Expenses	\$0	\$0	\$90	\$200	\$200	\$200	\$200
589300	Payments to State	\$9,396	\$8,990	\$7,424	\$10,500	\$10,500	\$10,500	\$10,500

<b>TOTAL</b>		<b>\$345,756</b>	<b>\$333,131</b>	<b>\$315,281</b>	<b>\$362,863</b>	<b>\$455,613</b>	<b>\$455,613</b>	<b>\$455,613</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**CITY PLANNING DEPARTMENT (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$52,660	\$65,332	\$71,659	\$73,116		\$94,609	\$94,609
Pension Cost - Actives		\$7,248	\$7,391	\$6,629	\$6,826		\$6,268	\$6,268
Workers Comp. Costs		\$7,165	\$7,864	\$6,655	\$5,529		\$6,119	\$6,119
Life Insurance Costs		\$1,810	\$1,758	\$1,761	\$1,938		\$2,202	\$2,202
Unemployment Costs		\$891	\$887	\$881	\$795		\$1,055	\$1,055
Medicare Costs		\$6,322	\$6,739	\$7,040	\$6,608		\$7,666	\$7,666
<b><u>Total Benefits Allocated to Department</u></b>		<b><u>\$76,096</u></b>	<b><u>\$89,971</u></b>	<b><u>\$94,625</u></b>	<b><u>\$94,812</u></b>	<b><u>\$0</u></b>	<b><u>\$117,918</u></b>	<b><u>\$117,918</u></b>
<b><u>Total Amount Earmarked for Department</u></b>		<b><u>\$421,852</u></b>	<b><u>\$423,102</u></b>	<b><u>\$409,906</u></b>	<b><u>\$457,675</u></b>	<b><u>\$455,613</u></b>	<b><u>\$573,531</u></b>	<b><u>\$573,531</u></b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**CITY PLANNING DEPARTMENT**

1	1	1	1	CITY PLANNER	\$89,349	\$105,000	\$105,000	\$105,000
0	0	1	1	COMMUNITY DEVELOPMENT PLANNER	\$0	\$65,000	\$65,000	\$65,000
2	1	2	2	LAND USE OFFICER	\$116,339	\$121,039	\$121,039	\$121,039
1	1	1	1	LAND USE INSPECTOR	\$40,500	\$44,580	\$44,580	\$44,580
1	1	1	1	ADMIN. ASSOCIATE III	\$35,322	\$37,557	\$37,557	\$37,557
1	0	1	1	ADMIN. ASSOCIATE I	\$26,933	\$27,417	\$27,417	\$27,417
<u>6</u>	<u>4</u>	<u>7</u>	<u>7</u>	TOTAL	<u>\$308,443</u>	<u>\$400,593</u>	<u>\$400,593</u>	<u>\$400,593</u>

**CITY OF WATERBURY  
FISCAL YEAR 2020-2021 BUDGET**

**DEPT. 504 - DEPARTMENT OF INSPECTIONS**

**Mission Statement**

The Department of Inspection shall ensure and improve the Public Safety by regulation of construction, alteration, demolition, occupancy and use of buildings by seeking to ensure that all buildings and structures adhere to the State of Connecticut Basic Building Code.

**Core Functions**

Core functions include, but are not limited to accepting applications, assisting the public to ensure all forms and applications are filled out completely and accurately, tracking permit approvals, plan review, permit issuance, inspections and issuance of Certificates of Occupancy for completed, permitted work; collection, deposit, account balancing and tracking of all fees pertaining to permitting including fees for the Departments of Inspection, City Plan, Fire Marshal and Water Pollution Control; code enforcement and response to citizen questions/complaints/concerns.

**Departmental Goals**

- Continue to work with IT regarding upgrading and fine-tuning CityView (our permitting computer program).
- Re-organize and update our filing systems.

**Key Performance Measures**

- Continue to learn and grow with City View.
- Encourage staff to utilize all training/continuing education opportunities offered by the City of Waterbury and the State of Connecticut.

**Recent Highlights**

The Department of Inspection issued 3,214 permits this fiscal year resulting in \$1,581,862 of revenue. The estimated cost of construction was a value of \$90,028,800. It is important to note that no permit fees are collected for City and Education projects; therefore, our total revenue does not necessarily accurately reflect the volume of paperwork and fieldwork done by our staff. Of the \$90,028,800 total estimated permit cost, \$29,491,000 was for City and Education projects resulting in a waiver of \$737,275 in permit fees.

We also collect certain permit related fees for Zoning/Inland Wetland, Fire Marshal, and Water Pollution Control. We collected \$21,795.00 for the Fire Marshal's Office, \$30,210.00 for City Plan and \$1,000 for Water Pollution Control.

The Department opened 171 code enforcement cases consisting of: 87 unsafe structure orders, 84 cases of working without permits; and 1 case of occupancy without a CO. We also issued 21 demolition permits: 6 were the result of "emergency" demolition orders by the Building Official.

***Permit Highlights (over \$50,000 in estimated cost):***

**New Residential:**

8 single family  
95 Bristol St- 12 units  
Cherry Ave- 40 units

**New Commercial**

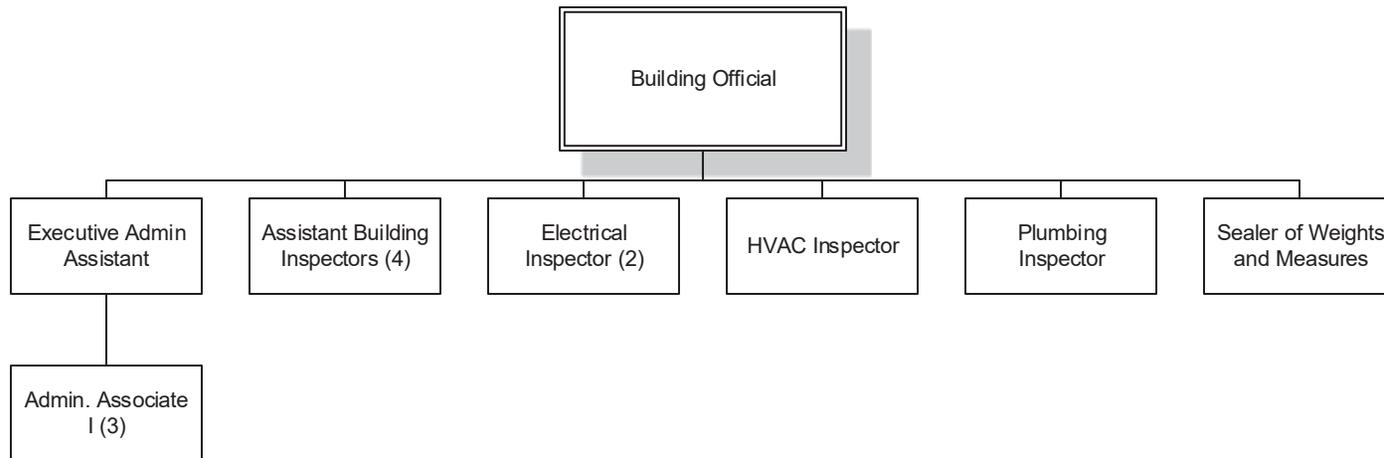
359 Mill St- Food Hub  
71 Homer St- new convenience store/gas station

**Commercial Renovations:**

235 Union St- McDonald's remodel  
Waterbury Hospital nurses' station  
Waterbury Hospital hyperbaric wound care  
St. Mary's Hospital new electric room  
Brass City Charter School, Willow St  
30 Chase Ave- store expansion, Aldi's  
Webster Bank, interior renovations  
495 Union St- Cinnabon

464 Reidville Dr- store expansion, Aldi's  
YMCA renovations at Rose Hill  
Dick's Sporting Goods  
Mattatuck Museum Addition  
1211 Chase Parkway- office remodel  
369 Cooke St Dormitory  
93 Meriden Rd- Dunkin'

# Organization Chart - Inspections



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF INSPECTIONS  
DEPT.# 5040001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$721,190	\$772,315	\$759,012	\$763,144	\$829,214	\$829,214	\$829,214
511650	Overtime	\$2,112	\$2,275	\$1,158	\$3,200	\$4,000	\$4,000	\$4,000
511653	Longevity	\$1,510	\$1,510	\$1,510	\$1,510	\$1,510	\$1,510	\$1,510
511800	Vacation and Sick Term Payout	\$0	\$438	\$63	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529001	Car Allowance	\$27,346	\$24,382	\$25,869	\$33,000	\$35,000	\$35,000	\$35,000
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**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000
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**PURCHASED OTHER SERVICES**

553001	Postage	\$2,223	\$2,263	\$2,082	\$3,500	\$3,500	\$3,500	\$3,500
559002	Printing Services	\$219	\$185	\$237	\$500	\$500	\$500	\$500

**SUPPLIES**

561206	Office Supplies	\$2,707	\$2,801	\$1,912	\$4,000	\$4,000	\$4,000	\$4,000
561503	Gasoline	\$1,587	\$1,249	\$1,588	\$2,500	\$3,000	\$2,200	\$2,200
569022	Operations	\$2,849	\$220	\$502	\$3,000	\$3,000	\$3,000	\$3,000

**PROPERTY**

575200	Office Equipment	\$117	\$719	\$1,446	\$4,500	\$5,000	\$5,000	\$5,000
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**OTHER**

589200	Travel and Official Expenses	\$1,608	\$1,722	\$1,911	\$3,000	\$3,000	\$3,000	\$3,000
589900	Dues/Subscription/Publications	\$2,642	\$606	\$3,087	\$4,000	\$4,000	\$4,000	\$4,000

		<b>\$766,109</b>	<b>\$810,686</b>	<b>\$800,377</b>	<b>\$827,854</b>	<b>\$897,724</b>	<b>\$896,924</b>	<b>\$896,924</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$122,872	\$152,442	\$167,204	\$170,605		\$189,219	\$189,219
Pension Cost - Actives	\$18,845	\$19,216	\$17,236	\$17,747		\$16,296	\$16,296
Workers Comp. Costs	\$16,718	\$18,349	\$15,528	\$12,901		\$12,239	\$12,239
Life Insurance Costs	\$4,225	\$4,101	\$4,110	\$4,521		\$4,403	\$4,403
Unemployment Costs	\$2,079	\$2,071	\$2,055	\$1,856		\$2,109	\$2,109
Medicare Costs	\$14,751	\$15,723	\$16,426	\$15,419		\$15,331	\$15,331
<b>Total Benefits Allocated to Department</b>	<b>\$179,490</b>	<b>\$211,903</b>	<b>\$222,560</b>	<b>\$223,048</b>	<b>\$0</b>	<b>\$239,597</b>	<b>\$239,597</b>

<b>Total Amount Earmarked for Department</b>	<b>\$945,599</b>	<b>\$1,022,589</b>	<b>\$1,022,937</b>	<b>\$1,050,902</b>	<b>\$897,724</b>	<b>\$1,136,521</b>	<b>\$1,136,521</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF INSPECTIONS**

1	1	1	1	BUILDING OFFICIAL	\$88,498	\$93,888	\$93,888	\$93,888
2	2	2	2	ELECTRICAL INSPECTOR	\$139,392	\$148,831	\$148,831	\$148,831
1	1	1	1	HEATING INSPECTOR	\$58,802	\$65,354	\$65,354	\$65,354
1	1	1	1	PLUMBING INSPECTOR	\$58,802	\$65,354	\$65,354	\$65,354
4	4	4	4	ASSISTANT BUILDING INSPECTOR	\$230,827	\$245,977	\$245,977	\$245,977
1	1	1	1	WEIGHTS AND MEASURES INSPECTOR	\$54,689	\$60,018	\$60,018	\$60,018
0	1	1	1	EXECUTIVE ADMINISTRATIVE ASSISTANT	\$0	\$56,898	\$56,898	\$56,898
1	0	0	0	ADMIN. ASSOCIATE III	\$47,008	\$0	\$0	\$0
3	3	3	3	ADMIN. ASSOCIATE I	\$85,126	\$92,894	\$92,894	\$92,894
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14	14	14	14	TOTAL	\$763,144	\$829,214	\$829,214	\$829,214
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# HUMAN SERVICES

## DEPT. 601 - DEPARTMENT OF PUBLIC HEALTH

### **Mission Statement**

To “Promote Healthier Families, Healthier Neighborhoods, and a Healthier Community.”

The Department’s mission and services are fully detailed online at: <http://www.waterburyct.org/health>.

### **Core Functions**

The core functions of public health are assessment, assurance and policy development. The Department fulfills these functions by means of the following operational divisions:

1. **Public and School Health services** including: infectious disease surveillance, school medical advisory, school nursing and public health aide services for students aged 3-21 in 38 public/private schools, and Children’s Immunization Clinic.
2. **Environmental Health services** including: inspection and investigation of food establishments; response to housing code complaints; enforcement of public health code and health provisions of the Waterbury Code of Ordinances.
3. **Targeted Community-Health services** including: Special Supplemental Nutrition Program for Women, Infants and Children (WIC); Childhood Lead Poisoning Prevention; Healthy Homes lead-hazard control program; HIV Prevention, Counseling, Testing and Case Management programs; Public Health Emergency Preparedness; opioid overdose and substance abuse prevention services.

### **Departmental Goals—Fiscal Year 2021**

The Department’s enduring goals are to fulfill the CDC’s National Public Health Performance Standards as outlined in the 10 Essential Public Health Services framework (<https://www.cdc.gov/nphpsp/essentialservices.html>):

1. Monitor health status to identify and solve community health problems.
2. Diagnose and investigate health problems and hazards in the community.
3. Inform, educate and empower people about health issues.
4. Mobilize community partnerships to identify and solves health problems.
5. Develop policies and plans that support individual and community health efforts.
6. Enforce laws and regulations that protect health and ensure safety.
7. Link people to needed health services and assure the provision of health care when otherwise unavailable.
8. Assure a competent public and personal healthcare workforce.
9. Evaluate effectiveness, accessibility, and quality of personal and population-based health services.
10. Research for new insights and innovative solutions to health problems.

## DEPT. 601 - DEPARTMENT OF PUBLIC HEALTH (Continued)

### **Key Performance Measures**

- Conduct audits to ensure that statutory and regulatory mandates are in compliance.
- Periodic assessment of community health status, including vital statistics and disparities.
- Ensure that all deliverables for state, federal and private grants are achieved.
- Identification of assets and resources to address health risks.

### **Recent Highlights in Pursuit of Departmental Goals**

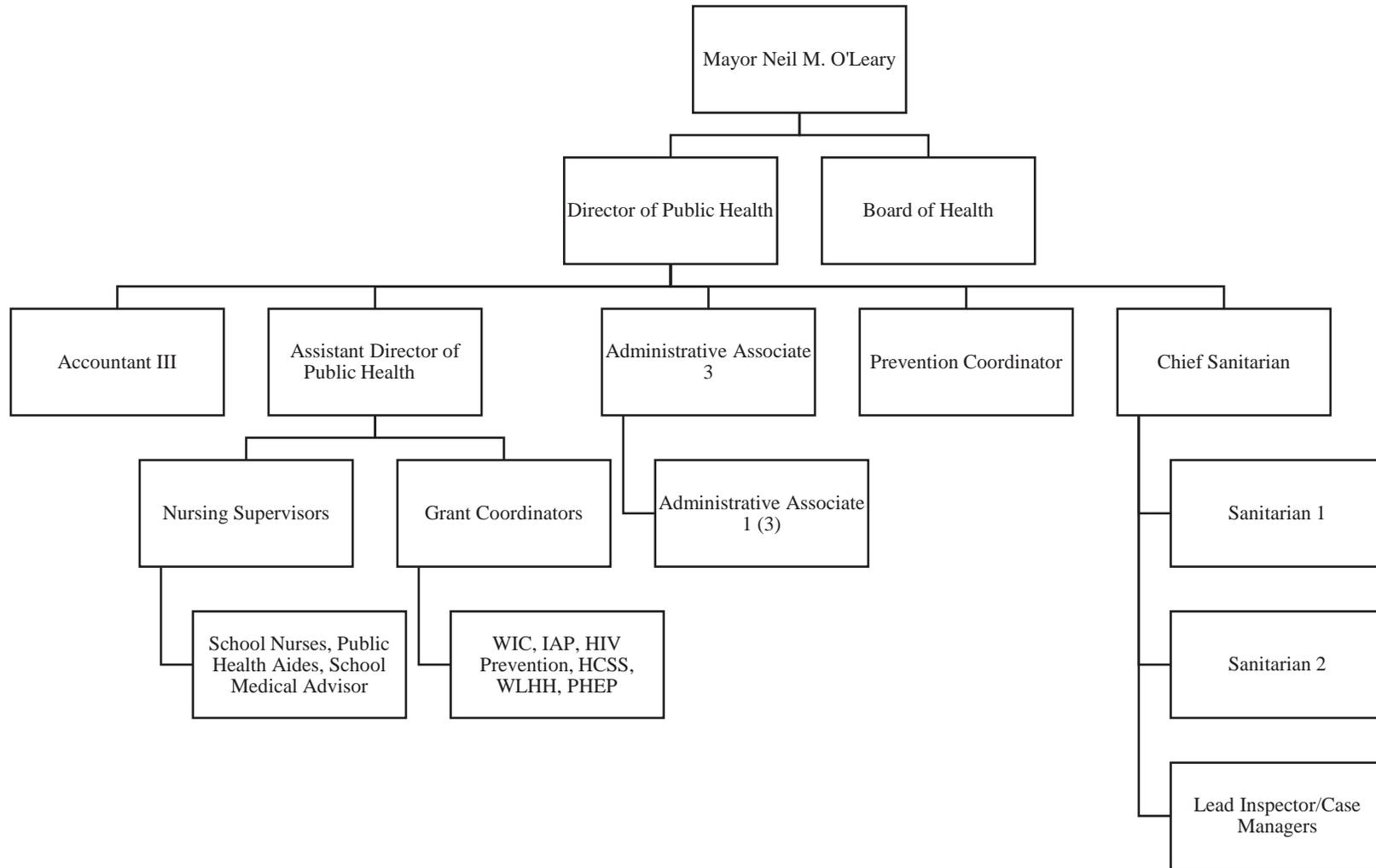
1. The Department is a founder of the Greater Waterbury Health Partnership (GWHP), the local community health improvement collaboration. GWHP has completed its 3<sup>rd</sup> regional community health needs assessment for collective local and regional action. The report is available at: <http://healthywaterbury.org/wp-content/uploads/2019/10/2019-CHNA-Final-Board-Approved-9.23.19.pdf>.
2. The Environmental Division maintains oversight and inspection of restaurants, rental housing units, and other venues to ensure/enforce compliance with governing public health codes, and is also a key member of the Mayor's Blight Enforcement Team, investigating complaints and issuing notices of violation. Within the Environmental Division, the Lead & Healthy Homes program identifies lead-based paint and other healthy homes hazards and remediates these risks in qualified housing units using federal HUD funding to support the work.
3. The Department provides one-on-one health education in its clinics, targeted community-health programs, and through the school nurse program. The Environmental Health Division routinely provides technical assistance to food establishments, property owners of rental housing units, and others regarding environmental issues within the Division's oversight and enforcement purview. The Department also provides health education via social media and community outreach events.
4. The Department has key partnerships within City Departments, including Waterbury Fire Department, Waterbury Police Department-Community Relations, the Blight Enforcement Team, Waterbury Public Schools, Waterbury Housing Authority, and the Waterbury Tax Collection Department as well as with external partners including the Greater Waterbury Health Partnership (GWHP) and others.
5. The Department collaborates with City Departments to develop policy, most notably with the Waterbury Public Schools to govern interdepartmental goals. A significant advance was made by means of a standardization campaign with regard to asthma in the schools. The school nurse program standardized around the use of a combination asthma action

## DEPT. 601 - DEPARTMENT OF PUBLIC HEALTH (Continued)

plans/asthma medication authorization forms to increase the number of Asthma Action Plans on file for students with asthma. For more information, see: <http://www.waterburyct.org/schoolnursing>.

6. The Environmental Department inspects and investigates all food establishments located in the City of Waterbury; responds to housing code complaints; enforces the public health code and the health provisions of the Waterbury Code of Ordinances.
7. The Department provides services that would otherwise not be available, including WIC, TB surveillance, HIV/AIDS prevention and case management, and substance abuse prevention.
8. With the Mayor's support of the school nurse program, the Department works to maintain a complement of school nurses for the 38 public and private Waterbury schools. The School Nurses are trained, certified and equipped for opioid overdose recognition and naloxone deployment; the School Nurses were trained by experts from the CT Children's Medical Center Department to deliver the Easy Breathing for Schools asthma management program. All Department staff routinely pursue continuing education on best practices.
9. The Department evaluates health system issues through its GWHP hospital-community partnership, to identify service gaps and priorities. The GWHP partnership prioritized the following for delivery: Community Care Team for high need utilizers of hospital emergency departments; asthma services; healthy lifestyle/wellness services; and expanded health communications including via website development and social media. See <http://healthywaterbury.org/>.
10. The Department has participated in research for innovation solutions including: 2014-2016 School Nurse student BMI data collection and analysis project; 2015-2016 CDC Community Health Improvement Learning Collaborative; and the 2016 UConn-Healthy Corner Store research and planning project. In 2018-2019, the Health Department and GWHP partnership were key participants in two CTDPH State Innovation Model-Health Enhancement grants, assisting the State in envisioning elements for a more efficient healthcare system model. In late 2019, the Waterbury Police Department and Waterbury Health Department were awarded a prestigious grant from the U.S. Office of National Drug Control Policy for Combating Opioid Overdose through Community-level Intervention (COOCLI). This grant is administered by the university of Baltimore to deliver linkage to treatment for opioid overdose and to fund concurrent evaluation by the University of Connecticut-Institute for Collaboration on Health, Intervention, and Policy (InCHIP) to further research into the efficacy of this innovative approach.

# Organization Chart- Department of Public Health



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF PUBLIC HEALTH  
DEPT.# 6010001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$3,180,728	\$3,367,497	\$3,352,615	\$3,567,458	\$3,705,830	\$3,705,830	\$3,705,830
511600	Temporary Salaries	\$138,089	\$144,023	\$178,488	\$115,000	\$175,000	\$130,000	\$130,000
511650	Overtime	\$21,759	\$25,755	\$46,350	\$17,500	\$25,000	\$25,000	\$25,000
511653	Longevity	\$5,650	\$4,140	\$4,140	\$4,140	\$2,460	\$2,460	\$2,460
511800	Vacation and Sick Term Payout	\$0	\$23,247	\$7,253	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529001	Car Allowance	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400	\$2,400
529002	Clothing	\$1,090	\$2,236	\$1,056	\$2,456	\$1,456	\$1,456	\$1,456

**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$1,264	\$1,350	\$1,295	\$1,500	\$1,500	\$1,500	\$1,500
533031	Legal Services	\$75	\$1,175	\$1,005	\$2,000	\$2,000	\$2,000	\$2,000
539003	Training Materials	\$510	\$275	\$328	\$1,000	\$1,000	\$1,000	\$1,000

**PURCHASED PROPERTY SERVICES**

543000	Service/Maintenance Contracts	\$0	\$225	\$225	\$330	\$330	\$330	\$330
543020	Repairs and Maintenance	\$0	\$1,872	\$2,256	\$2,156	\$2,156	\$2,156	\$2,156
543034	Office Equip. - Maintenance	\$570	\$1,810	\$1,632	\$3,600	\$4,200	\$4,200	\$4,200
545004	Sludge Disposal	\$600	\$0	\$1,050	\$1,725	\$1,725	\$1,725	\$1,725

**PURCHASED OTHER SERVICES**

553001	Postage	\$5,028	\$4,224	\$5,800	\$6,000	\$6,200	\$6,200	\$6,200
553002	Telephone	\$4,611	\$4,213	\$3,753	\$4,620	\$4,620	\$4,620	\$4,620
559002	Printing Services	\$1,612	\$2,723	\$1,264	\$3,800	\$4,300	\$4,300	\$4,300

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**DEPARTMENT OF PUBLIC HEALTH (Continued)**

**SUPPLIES**

561204	Medical	\$13,189	\$16,375	\$15,942	\$18,500	\$19,000	\$19,000	\$19,000
561206	Office	\$5,174	\$5,101	\$5,333	\$6,000	\$7,000	\$7,000	\$7,000
561503	Gasoline	\$1,021	\$875	\$1,256	\$1,800	\$1,800	\$1,800	\$1,800
569022	Operations	\$3,405	\$2,923	\$5,193	\$4,000	\$4,000	\$4,000	\$4,000

**OTHER**

589014	Health Program	\$43,000	\$43,000	\$43,000	\$43,000	\$43,000	\$43,000	\$43,000
589201	Mileage Reimbursement	\$15,096	\$13,219	\$14,949	\$17,000	\$18,000	\$18,000	\$18,000
589700	Licenses & Certificates	\$3,520	\$4,070	\$4,720	\$5,060	\$5,060	\$5,060	\$5,060
589800	Registration & Course Fees	\$2,523	\$3,664	\$1,558	\$5,540	\$6,013	\$6,013	\$6,013
589900	Dues/Subscriptions/Publications	\$1,501	\$1,714	\$417	\$2,050	\$2,050	\$2,050	\$2,050

<b>TOTAL</b>		<b>\$3,452,414</b>	<b>\$3,678,105</b>	<b>\$3,703,279</b>	<b>\$3,838,635</b>	<b>\$4,046,100</b>	<b>\$4,001,100</b>	<b>\$4,001,100</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$728,458	\$903,766	\$991,283	\$1,011,441		\$1,135,312	\$1,135,312
Pension Cost - Actives	\$118,872	\$121,211	\$108,721	\$111,941		\$102,789	\$102,789
Workers Comp. Costs	\$99,115	\$108,782	\$92,061	\$76,484		\$73,431	\$73,431
Life Insurance Costs	\$25,043	\$24,314	\$24,366	\$26,802		\$265,418	\$26,418
Unemployment Costs	\$12,323	\$12,276	\$12,183	\$11,004		\$12,655	\$12,655
Medicare Costs	\$87,452	\$93,217	\$97,384	\$91,410		\$91,989	\$91,989
<b>Total Benefits Allocated to Department</b>	<b>\$1,071,263</b>	<b>\$1,263,566</b>	<b>\$1,325,996</b>	<b>\$1,329,083</b>	<b>\$0</b>	<b>\$1,681,595</b>	<b>\$1,442,595</b>

<b>Total Amount Earmarked for Department</b>	<b>\$4,523,677</b>	<b>\$4,941,671</b>	<b>\$5,029,275</b>	<b>\$5,167,718</b>	<b>\$4,046,100</b>	<b>\$5,682,695</b>	<b>\$5,443,695</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**DEPARTMENT OF PUBLIC HEALTH**

				<u>ADMINISTRATION</u>				
1	1	1	1	DIRECTOR OF HEALTH	\$82,000	\$82,000	\$82,000	\$82,000
1	1	1	1	ASSISTANT DIRECTOR OF HEALTH	\$88,269	\$88,269	\$88,269	\$88,269
0	1	1	1	PREVENTION COORDINATOR	\$0	\$75,000	\$75,000	\$75,000
1	1	1	1	ACCOUNTANT III	\$61,109	\$66,109	\$66,109	\$66,109
1	1	1	1	ADMINISTRATIVE ASSOCIATE III	\$45,997	\$48,907	\$48,907	\$48,907
4	3	4	4	ADMIN. ASSOCIATE I	\$110,841	\$116,451	\$116,451	\$116,451
				<u>ENVIRONMENTAL HEALTH</u>				
1	1	1	1	CHIEF SANITARIAN	\$78,075	\$78,075	\$78,075	\$78,075
4	4	4	4	SANITARIAN II	\$206,130	\$228,597	\$228,597	\$228,597
6	6	6	6	SANITARIAN I	\$260,193	\$285,570	\$285,570	\$285,570
				<u>PUBLIC HEALTH NURSING</u>				
3	2	3	3	NURSING SUPERVISOR	\$254,691	\$243,376	\$243,376	\$243,376
43	34	43	43	SCHOOL NURSE	\$1,959,651	\$1,934,694	\$1,934,694	\$1,934,694
17	17	17	17	PUBLIC HEALTH AIDE (10 Month positions)	\$434,337	\$460,717	\$460,717	\$460,717
1	1	1	1	AUDIOMETRIST	\$42,517	\$44,230	\$44,230	\$44,230
				SAVINGS THROUGH VACANCY/TURNOVER	(\$26,353)	(\$27,416)	(\$27,416)	(\$27,416)
				GRANT REIMBURSEMENTS	(\$30,000)	(\$18,750)	(\$18,750)	(\$18,750)
<hr/>	<hr/>	<hr/>	<hr/>	TOTAL	<hr/>	<hr/>	<hr/>	<hr/>
83	73	84	84		\$3,567,458	\$3,705,830	\$3,705,830	\$3,705,830

## **DEPT. 603 – Waterbury Senior Center**

### **Mission Statement**

To serve the City of Waterbury as a “one stop shop” for residents (60+). The center provides programs and services, which empower and improve an aging individual’s mind, body and spirit, with a goal of decreasing isolation, providing public assistance, and connecting families to resources. To provide a safe place where everyone is welcome and treated equally.

### **Core Function**

- Collaborate with the B.R.A.S.S. program staff members to provide advocacy, elder programs, and benefits information.
- Act as a central hub of information and resources which offers assistance and support for the elderly and their families.
- Partner with local, state and federal agencies to ensure that the aging population takes advantage of resources available.
- Provide senior specific programs to establish and maintain healthy living.

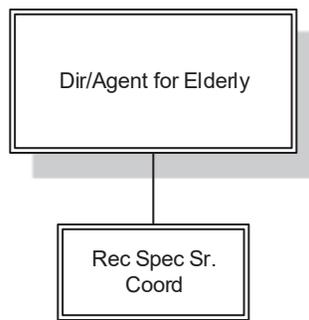
### **Department Goals Fiscal Year 2020-21**

- Explore new ways to reach the senior population through social media, outreach, and the center’s website.
- Continue to expand on programs such as healthy living and care, technology and intergenerational relationships.
- Work with agencies that help Veterans and their families with services and resources.
- Strengthen community connections to help speed up the process of connecting seniors to benefits and services.

### **Recent Highlights**

- Published the Waterbury Senior Center website.
- Distributed 2,500 (\$15/pp) Farmer’s Market Nutrition checks to eligible residents in the City of Waterbury. A collaboration between the Senior Center, Brass City Harvest, and the Department of Agriculture.
- There are 1,505 seniors registered as members. 182 members were added as members this year.
- Launched an updated B.R.A.S.S. newsletter including more Citywide information that seniors can take advantage of.

# Organization Chart - Waterbury Senior Center



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATERBURY SENIOR CENTER  
DEPT.# 6030001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$91,488	\$93,667	\$85,039	\$93,185	\$94,423	\$94,423	\$94,423
511600	Temporary Salaries	\$0	\$0	\$3,669	\$15,000	\$15,000	\$15,000	\$15,000

**PURCHASED PROPERTY SERVICES**

543033	Service/Maintenance Contracts	\$1,911	\$1,774	\$1,848	\$2,000	\$2,000	\$2,000	\$2,000
544002	Common Area Charges	\$54,851	\$54,930	\$59,008	\$63,000	\$63,000	\$63,000	\$63,000
545006	Electricity	\$13,094	\$13,364	\$12,868	\$15,000	\$15,000	\$15,000	\$15,000
545013	Security/Safety	\$1,140	\$1,140	\$1,140	\$1,200	\$1,200	\$1,200	\$1,200

**PURCHASED OTHER SERVICES**

553001	Postage	\$0	\$0	\$0	\$100	\$100	\$100	\$100
553005	Wide Area Network (SBC)	\$2,901	\$2,841	\$2,918	\$3,000	\$3,200	\$3,200	\$3,200
559002	Printing and Binding	\$0	\$0	\$0	\$100	\$100	\$100	\$100

**SUPPLIES**

561206	Office	\$510	\$736	\$624	\$2,000	\$2,000	\$2,000	\$2,000
561505	Natural Gas	\$1,971	\$2,023	\$2,538	\$3,500	\$3,500	\$3,500	\$3,500
561507	Janitorial	\$2,266	\$2,201	\$2,066	\$3,000	\$3,000	\$3,000	\$3,000
564205	Adult Programs	\$15,450	\$10,927	\$14,554	\$18,000	\$18,000	\$18,000	\$18,000
569010	Recreational	\$2,414	\$2,780	\$2,183	\$3,000	\$3,000	\$3,000	\$3,000
569022	Operations	\$3,571	\$3,352	\$4,707	\$6,000	\$6,400	\$6,400	\$6,400

<b>TOTAL</b>		<b>\$191,568</b>	<b>\$189,735</b>	<b>\$193,164</b>	<b>\$228,085</b>	<b>\$229,923</b>	<b>\$229,923</b>	<b>\$229,923</b>
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**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives	\$17,553	\$21,777	\$23,886	\$24,372		\$27,031	\$27,031
Pension Cost - Actives	\$1,450	\$1,478	\$1,326	\$1,365		\$1,254	\$1,254
Workers Comp. Costs	\$2,388	\$2,621	\$2,218	\$1,843		\$1,748	\$1,748
Life Insurance Costs	\$603	\$586	\$587	\$646		\$629	\$629
Unemployment Costs	\$297	\$296	\$294	\$265		\$301	\$301
Medicare Costs	\$2,108	\$2,246	\$2,347	\$2,203		\$2,190	\$2,190
<b>Total Benefits Allocated to Department</b>	<b>\$24,399</b>	<b>\$29,005</b>	<b>\$30,658</b>	<b>\$30,694</b>	<b>\$0</b>	<b>\$33,154</b>	<b>\$33,154</b>

<b>Total Amount Earmarked for Department</b>		<b>\$215,967</b>	<b>\$218,740</b>	<b>\$223,822</b>	<b>\$258,779</b>	<b>\$229,923</b>	<b>\$263,077</b>	<b>\$263,077</b>
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FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**WATERBURY SENIOR CENTER**

1	1	1	1	DIRECTOR/ AGENT FOR THE ELDERLY	\$62,682	\$62,681	\$62,681	\$62,681
1	1	1	1	REC. SPEC. SR. COORDINATOR	\$30,503	\$31,742	\$31,742	\$31,742
<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	TOTAL	<u>\$93,185</u>	<u>\$94,423</u>	<u>\$94,423</u>	<u>\$94,423</u>

## **DEPT. 701 - SILAS BRONSON LIBRARY**

### **Mission Statement**

The Silas Bronson Library provides free public access in order to foster ideas, to promote education, to disseminate general information and to make a positive contribution to the cultural heritage of Waterbury and its environs, serving as the focal point for the enrichment of the community.

### **Core Function**

The Silas Bronson Library is the City's only public organization dedicated to free lifelong learning, literacy and personal growth for all ages. The Library provides access to more than 275,000 physical resources (books, magazines, DVDs, etc.); a growing number of online and downloadable resources; research assistance; educational, cultural, and assistance programs; computer, printer, and the internet; meeting spaces for community groups; and study carrels for individual use.

### **Departmental Goals—Fiscal Year 2020-21**

1. Continue to revitalize the main library through cost-effective renovation of the first floor and basement areas.
2. Continue building collaborations to engage diverse communities throughout Waterbury.
3. Continue enhancing the visitor experience with well maintained, welcoming facilities for families, individuals, and groups, for meetings, classes, group activities, finding books and information, or for sitting quietly to work or read.
4. Continue to collaborate with the Friends of the Library to increase financial support for library operations.
5. Coordinate with the Library Park renovation to improve the back patio of the main library.

### **Key Performance Measures**

1. Increased numbers of visits, registered borrowers, circulation, computer & wifi sessions, and reference use.
2. Reorganization and renovation of existing spaces and furnishings.
3. Increased revenue from the Friends' fundraising efforts and growth of the Bronson Endowment Fund.

## DEPT. 701 - SILAS BRONSON LIBRARY (continued)

### Recent Highlights

- A new Teen Zone and Computer Classroom were created; the first-floor public computers were consolidated into a single Business Center in the East Wing.
- The interior of the Bunker Hill Branch Library was spruced up with its first fresh coat of paint in decades. The Waterbury Garden Club replaced aging shrubs in front of the library with new flower beds.
- A digital microfilm reader was purchased, allowing patrons to save newspaper clippings to their USB drive, email clippings, or print clippings from our collection of historic Waterbury newspapers on microfilm.
- A 3D printer for teens was donated by the Rotary Club.
- The library's expanded Wi-Fi has become very popular with our patrons.

#### FY 19 Statistics:

Library Visits: 227,348  
Registered Borrowers: 27,451  
Circulation: 137,551  
Computer/Wi-Fi Sessions: 52,889  
Reference Use: 21,343  
Program Attendance: 9,151

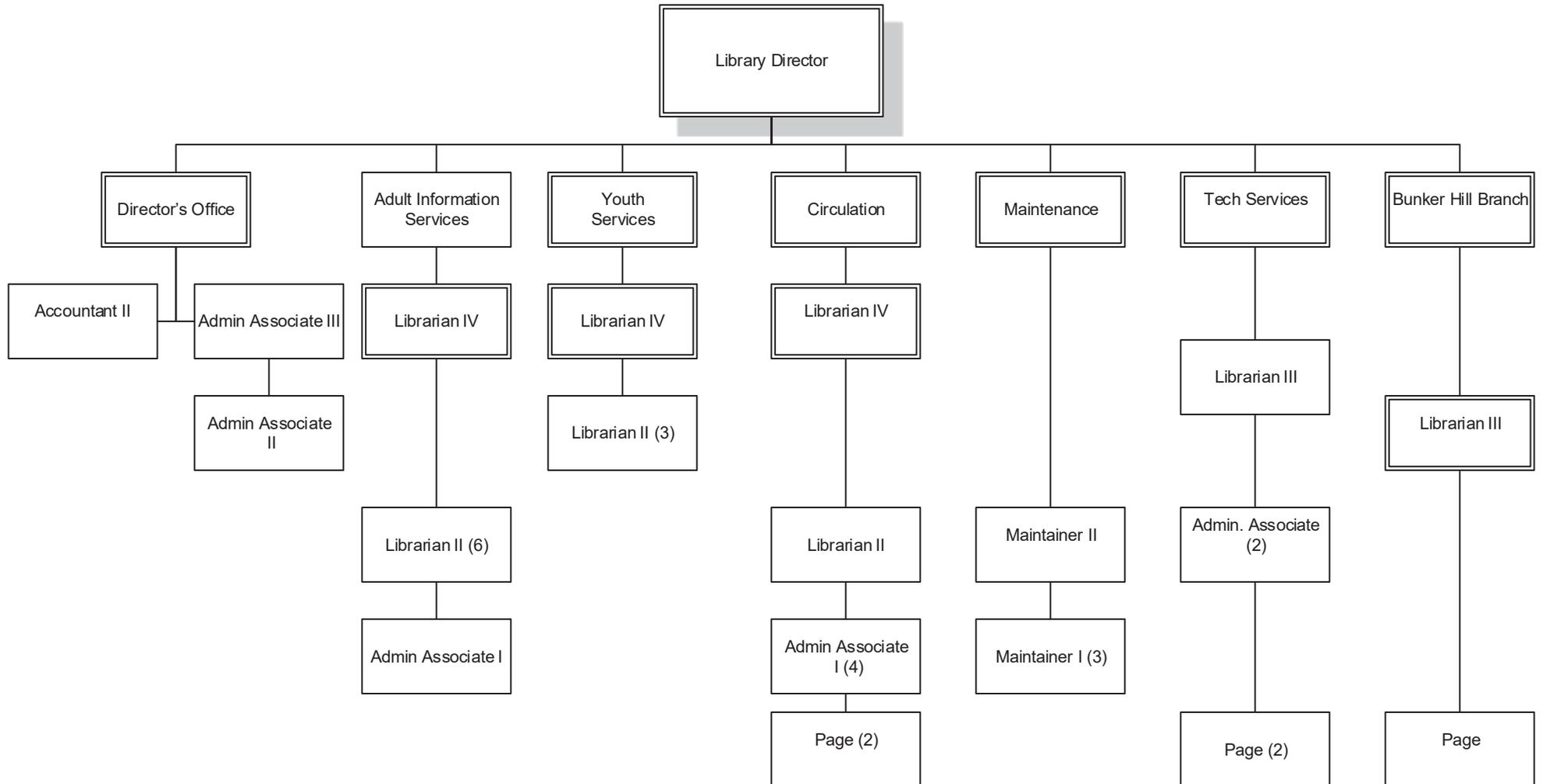
#### FY 18 Statistics:

Library Visits: 180,715  
Registered Borrowers: 26,254  
Circulation: 143,161  
Computer Sessions: 34,167  
Reference Use: 23,829  
Program Attendance: 7,544

#### FY 17 Statistics:

Library Visits: 243,201  
Registered Borrowers: 28,734  
Circulation: 145,485  
Computer Sessions: 38,849  
Reference Use: 26,859  
Program Attendance: 10,796

# Organization Chart - Library



Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**SILAS BRONSON LIBRARY**  
**DEPT.# 7010001**

**PERSONAL SERVICES**

511500	Regular Salaries	\$1,401,137	\$1,320,433	\$1,313,034	\$1,366,972	\$1,452,871	\$1,452,871	\$1,452,871
511650	Overtime	\$5,559	\$1,990	\$3,582	\$5,000	\$5,000	\$5,000	\$5,000
511652	Part-time Payroll	\$39,821	\$39,553	\$39,917	\$40,000	\$58,425	\$46,740	\$46,740
511653	Longevity	\$2,820	\$2,470	\$2,370	\$1,965	\$1,560	\$1,560	\$1,560
511800	Vacation and Sick Term Payout	\$0	\$17,125	\$9,778	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

529002	Uniform Allowance	\$991	\$830	\$836	\$840	\$840	\$840	\$840
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**PURCHASED PROPERTY SERVICES**

543000	Service/Maintenance Contracts	\$60,539	\$57,992	\$53,861	\$66,000	\$74,400	\$74,000	\$74,000
545001	Sewer	\$2,772	\$3,908	\$4,355	\$4,000	\$4,500	\$4,500	\$4,500
545006	Electricity	\$70,364	\$61,223	\$66,769	\$78,000	\$78,000	\$78,000	\$78,000
545013	Security/Safety Services	\$34,006	\$38,887	\$36,340	\$42,000	\$116,500	\$42,000	\$42,000

**PURCHASED OTHER SERVICES**

553001	Postage	\$2,654	\$2,096	\$1,368	\$2,800	\$2,800	\$2,800	\$2,800
559002	Printing Services	\$376	\$160	\$1	\$500	\$500	\$500	\$500

**SUPPLIES**

561206	Office Supplies	\$7,339	\$7,654	\$9,546	\$10,000	\$10,000	\$10,000	\$10,000
561503	Gasoline	\$199	\$222	\$228	\$800	\$800	\$800	\$800
561505	Natural Gas	\$12,979	\$12,774	\$14,615	\$15,000	\$15,000	\$15,000	\$15,000
561507	Janitorial Supplies	\$7,136	\$9,955	\$8,328	\$10,000	\$10,000	\$10,000	\$10,000
561510	Buildings & Ground Supplies	\$7,040	\$7,899	\$7,493	\$9,000	\$9,000	\$9,000	\$9,000
569022	Operations	\$8,670	\$9,098	\$14,634	\$15,000	\$15,000	\$15,000	\$15,000

**PROPERTY**

571010	Operating Equipment	\$159,746	\$193,319	\$193,857	\$195,000	\$210,000	\$195,000	\$195,000
589200	Reimbursements	\$0	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500

<b>TOTAL</b>		<b>\$1,824,149</b>	<b>\$1,787,586</b>	<b>\$1,780,912</b>	<b>\$1,862,877</b>	<b>\$2,067,696</b>	<b>\$1,966,111</b>	<b>\$1,966,111</b>
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Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**SILAS BRONSON LIBRARY (Continued)**

**ALLOCATION OF BENEFITS**

Health Ins. Cost - Actives		\$263,298	\$326,662	\$358,295	\$365,581		\$405,469	\$405,469
Pension Cost - Actives		\$43,490	\$44,346	\$39,776	\$40,954		\$37,606	\$37,606
Workers Comp. Costs		\$35,825	\$39,319	\$33,275	\$27,645		\$26,226	\$26,226
Life Insurance Costs		\$9,052	\$8,788	\$8,807	\$9,688		\$9,435	\$9,435
Unemployment Costs		\$4,454	\$4,437	\$4,403	\$3,977		\$4,520	\$4,520
Medicare Costs		\$31,608	\$33,693	\$35,199	\$33,040		\$32,853	\$32,853
<b><u>Total Benefits Allocated to Department</u></b>		<b><u>\$387,727</u></b>	<b><u>\$457,245</u></b>	<b><u>\$479,755</u></b>	<b><u>\$480,885</u></b>	<b><u>\$0</u></b>	<b><u>\$516,108</u></b>	<b><u>\$516,108</u></b>
<b><u>Total Amount Earmarked for Department</u></b>		<b><u>\$2,211,876</u></b>	<b><u>\$2,244,831</u></b>	<b><u>\$2,260,667</u></b>	<b><u>\$2,343,762</u></b>	<b><u>\$2,067,696</u></b>	<b><u>\$2,482,219</u></b>	<b><u>\$2,482,219</u></b>

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Request	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Requests	FY21 Mayor's Proposed	FY21 BOA Adopted Budget
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**SILAS BRONSON LIBRARY**

1	1	1	1	LIBRARY DIRECTOR	\$80,000	\$80,000	\$80,000	\$80,000
3	3	3	3	LIBRARIAN IV	\$205,225	\$205,225	\$205,225	\$205,225
2	1	2	2	LIBRARIAN III	\$139,394	\$126,951	\$126,951	\$126,951
10	9	10	10	LIBRARIAN II	\$517,855	\$557,489	\$557,489	\$557,489
1	1	1	1	ADMIN. ASSOCIATE III	\$35,322	\$37,557	\$37,557	\$37,557
0	1	1	1	ADMIN. ASSOCIATE II	\$0	\$39,798	\$39,798	\$39,798
8	6	7	7	ADMIN. ASSOCIATE I	\$236,309	\$216,801	\$216,801	\$216,801
1	1	1	1	MAINTAINER II	\$38,380	\$39,915	\$39,915	\$39,915
3	3	3	3	MAINTAINER I	\$98,358	\$102,232	\$102,232	\$102,232
0	1	1	1	ACCOUNTANT II	\$0	\$46,903	\$46,903	\$46,903
1	0	0	0	ACCOUNTANT I	\$39,798	\$0	\$0	\$0
				SAVINGS THROUGH VACANCY/TURNOVER	(\$23,668)	\$0	\$0	\$0
<u>30</u>	<u>27</u>	<u>30</u>	<u>30</u>	TOTAL	<u>\$1,366,972</u>	<u>\$1,452,871</u>	<u>\$1,452,871</u>	<u>\$1,452,871</u>

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# OPERATING CHARGES

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**GENERAL FINANCIAL - OPERATING CHARGES**

**EMPLOYEE BENEFITS**

520101	Employer F.I.C.A. - General	\$524,881	\$565,218	\$565,479	\$559,000	\$568,000	\$580,000	\$580,000
520102	Employer F.I.C.A. - Education	\$1,118,286	\$1,009,226	\$969,233	\$998,000	\$974,000	\$1,000,000	\$1,000,000
520103	Employer Medicare - General	\$1,169,938	\$1,083,254	\$1,103,521	\$1,163,000	\$1,167,000	\$1,163,000	\$1,163,000
520104	Employer Medicare - Education	\$2,177,157	\$2,178,114	\$2,190,473	\$2,300,000	\$2,316,000	\$2,313,000	\$2,313,000
520105	Employer 401a Match - General	\$152,158	\$160,600	\$159,084	\$185,000	\$195,000	\$185,000	\$185,000
520106	Employer 401a Match - Education	\$27,644	\$27,406	\$23,741	\$25,000	\$20,000	\$25,000	\$25,000
522001	Group Life Insurance - General	\$303,316	\$307,053	\$309,765	\$341,000	\$334,000	\$334,000	\$334,000
522002	Group Life Insurance - Education	\$452,239	\$468,888	\$491,668	\$510,000	\$501,000	\$525,000	\$525,000
522501	Health Insurance - Actives-Gen. Gov.	\$39,628,009	\$36,474,027	\$35,989,341	\$33,988,904	\$34,883,349	\$33,921,174	\$33,921,174
522503	Health Insurance-Retirees-Gen. Gov.	\$41,637,991	\$40,025,973	\$42,286,561	\$42,011,096	\$43,116,651	\$42,078,826	\$42,078,826
523001	Unemployment Benefits - General	\$122,882	\$130,797	\$153,850	\$140,000	\$153,000	\$160,000	\$160,000
523002	Unemployment Benefits - Education	\$285,801	\$456,576	\$291,430	\$340,000	\$412,000	\$365,000	\$365,000
525000	Heart and Hypertension	\$725,000	\$870,000	\$700,000	\$1,200,000	\$1,000,000	\$1,000,000	\$1,000,000

**PURCHASED PROFESSIONAL SERVICES**

533000	Professional Services	\$31,200	\$76,837	\$95,109	\$160,000	\$230,000	\$245,000	\$245,000
533100	Financial/Auditing Services	\$100,200	\$91,162	\$92,958	\$95,000	\$97,000	\$97,000	\$97,000

**PURCHASED OTHER SERVICES**

559101	Contribution to General Liability	\$750,000	\$250,000	\$950,000	\$1,000,000	\$1,200,000	\$1,200,000	\$1,200,000
559105	Insurance (Property & Auto)	\$750,000	\$750,000	\$750,000	\$750,000	\$850,000	\$850,000	\$850,000

**OTHER**

589005	Grants to Municipal Groups	\$339,180	\$364,923	\$363,862	\$374,594	\$397,094	\$357,825	\$357,825
589008	Grants to Holiday Programs	\$39,500	\$40,500	\$31,500	\$40,500	\$44,500	\$44,500	\$44,500
589012	Grants to Elderly Programs	\$131,030	\$160,134	\$135,029	\$136,000	\$161,000	\$136,000	\$136,000
589014	Grants to Health Programs	\$12,024	\$11,968	\$11,910	\$16,381	\$16,381	\$16,381	\$16,381
589016	Grants to Youth & Culture	\$232,677	\$250,679	\$257,813	\$270,000	\$350,000	\$350,000	\$350,000
589017	Mayor's Council on Culture	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000
589026	Taxes to Other Towns	\$25,691	\$26,383	\$26,242	\$30,000	\$30,000	\$30,000	\$30,000
589042	Workers Comp. Contribution-Gen Gov.	\$8,700,000	\$8,000,000	\$8,400,000	\$7,000,000	\$8,000,000	\$7,100,000	\$7,100,000

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**GENERAL FINANCIAL (CONTINUED)**

**TRANSFERS**

591003	Reserve/ Equipment Fund	\$1,465,000	\$500,000	\$1,750,000	\$0	\$0	\$0	\$0
591010	Contribution to Debt Service Fund	\$19,000,000	\$20,000,000	\$21,000,000	\$22,000,000	\$22,500,000	\$22,000,000	\$22,000,000
591013	Grant to WDC- Economic Development	\$700,000	\$680,696	\$950,000	\$950,000	\$1,133,511	\$950,000	\$950,000
591014	Contribution to Special Revenue Fund	\$1,919,000	\$0	\$250,000	\$0	\$150,000	\$150,000	\$150,000
	Contribution to Capital Vehicle							
591015	Replacement Fund	\$0	\$1,000,000	\$0	\$0	\$0	\$1,000,000	\$1,000,000
591017	Transfer to Golf Courses	\$250,000	\$0	\$0	\$0	\$0	\$0	\$0
599001	Contingent Appropriation	\$0	\$0	\$0	\$1,300,000	\$1,500,000	\$1,500,000	\$1,500,000
599005	Accruals	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>TOTAL</b>		<b>\$122,795,804</b>	<b>\$115,985,413</b>	<b>\$120,323,567</b>	<b>\$117,908,475</b>	<b>\$122,324,486</b>	<b>\$119,701,706</b>	<b>\$119,701,706</b>

**ALLOCATION OF BENEFITS**

Health Ins. - Active Costs (on Exhibit B)	(\$38,362,009)	(\$36,474,027)	(\$35,989,341)	(\$33,988,904)		(\$33,921,174)	(\$33,921,174)
Health Ins. - Retirees & OPEB Contribution (on Exhibit B)	(\$41,637,991)	(\$40,025,973)	(\$42,286,561)	(\$42,011,096)		(\$42,078,826)	(\$42,078,826)
FICA Expenses - Education Allocation	(\$1,185,000)	(\$1,220,000)	(\$1,112,000)	(\$998,000)		(\$1,000,000)	(\$1,000,000)
Medicare Expenses - Education Allocation	(\$2,195,000)	(\$2,350,000)	(\$2,290,000)	(\$2,300,000)		(\$2,313,000)	(\$2,313,000)
Employer 401a Match - Education	(\$27,000)	(\$28,000)	(\$25,000)	(\$25,000)		(\$25,000)	(\$25,000)
Life Insurance Costs (on Exhibit B)	(\$780,000)	(\$775,000)	(\$786,000)	(\$851,000)		(\$859,000)	(\$859,000)
Unemployment Costs (on Exhibit B)	(\$530,000)	(\$485,000)	(\$530,000)	(\$480,000)		(\$525,000)	(\$525,000)
Medicare - General (on Exhibit B)	(\$1,100,000)	(\$1,177,000)	(\$1,239,000)	(\$1,163,000)		(\$1,163,000)	(\$1,163,000)
Heart and Hypertension (on Exhibit C)	(\$725,000)	(\$870,000)	(\$700,000)	(\$1,200,000)		(\$1,000,000)	(\$1,000,000)
Workers Compensation (on Exhibit C)	(\$7,700,000)	(\$8,000,000)	(\$8,000,000)	(\$7,000,000)		(\$7,100,000)	(\$7,100,000)
<b>Total Benefits Allocated to other departments</b>	<b>(\$94,242,000)</b>	<b>(\$91,405,000)</b>	<b>(\$92,957,902)</b>	<b>(\$90,017,000)</b>	<b>\$0</b>	<b>(\$89,985,000)</b>	<b>(\$89,985,000)</b>
<b>Total Debt &amp; Sundry Expenses not allocated</b>	<b>\$28,553,804</b>	<b>\$24,580,413</b>	<b>\$27,365,665</b>	<b>\$27,891,475</b>	<b>\$122,324,486</b>	<b>\$29,716,706</b>	<b>\$29,716,706</b>

Account Number	DEPARTMENT	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**RETIREMENT BOARD**

DEPT.# 10190001

**EMPLOYEE BENEFITS**

521001	G.F. Contribution to Pension Plan	\$17,509,024	\$17,742,418	\$20,234,860	\$21,096,073	\$21,829,498	\$21,829,498	\$21,829,498
591010	Contribution to Debt Service Fund	\$27,197,300	\$27,166,248	\$26,768,540	\$26,587,298	\$26,127,701	\$26,127,701	\$26,127,701

**PURCHASED PROFESSIONAL SERVICES**

533022	Professional - Misc.	\$51,688	\$18,812	\$56,740	\$30,000	\$75,000	\$75,000	\$75,000
533030	Medical Consultations - Disabilities	\$26,462	\$27,074	\$15,610	\$30,000	\$25,000	\$25,000	\$25,000

**PURCHASED OTHER SERVICES**

553001	Postage	\$405	\$432	\$459	\$500	\$500	\$500	\$500
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**OTHER**

589800	Training Course Fees	\$100	\$0	\$0	\$250	\$250	\$250	\$250
589900	Dues/Subscriptions/Publications	\$0	\$0	\$0	\$0	\$0	\$0	\$0

<b>TOTAL</b>		<b>\$44,784,979</b>	<b>\$44,954,983</b>	<b>\$47,076,209</b>	<b>\$47,744,121</b>	<b>\$48,057,949</b>	<b>\$48,057,949</b>	<b>\$48,057,949</b>
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**ALLOCATION OF HEALTH BENEFITS**

Health Ins. Fund - Retirees - Education	\$23,872,915	\$24,003,633	\$26,279,729	\$25,730,767		\$24,329,142	\$24,329,142
Health Ins. Fund - OPEB Contribution in support of DOE	\$0	\$0	\$0	\$0		\$0	\$0
Health Ins. Fund - Retirees - General Government	\$17,765,076	\$16,022,341	\$16,006,832	\$16,280,329		\$17,749,685	\$17,749,685
Health Ins. Fund - OPEB Contribution	\$0	\$0	\$0	\$0		\$0	\$0
<b>Benefits Allocated on behalf of Retirees</b>	<b>\$41,637,991</b>	<b>\$40,025,974</b>	<b>\$42,286,561</b>	<b>\$42,011,096</b>	<b>\$0</b>	<b>\$42,078,826</b>	<b>\$42,078,826</b>

**ALLOCATION OF PENSION TO EDUCATION & DEPARTMENTS**

Pension Cost - Actives (Normal Cost to Departments)	(\$2,625,201)	(\$2,703,957)	(\$2,821,660)	(\$2,899,255)		(\$2,797,418)	(\$2,797,418)
Pension Cost - Actives (Unfunded Liability Allocated to Educ.)	(\$12,321,068)	(\$12,606,365)	(\$13,303,508)	(\$13,392,942)		(\$13,316,021)	(\$13,316,021)
Health Ins. Fund - Retirees - Allocation to DOE	(\$23,872,915)	(\$24,003,633)	(\$26,279,729)	(\$25,730,767)		(\$24,329,142)	(\$24,329,142)
Health Ins. Fund - OPEB Contribution in support of DOE	\$0	\$0	\$0	\$0		\$0	\$0
<b>Total Allocation of Pension &amp; Benefits</b>	<b>(\$38,819,184)</b>	<b>(\$39,313,955)</b>	<b>(\$42,404,897)</b>	<b>(\$42,022,965)</b>	<b>\$0</b>	<b>(\$40,442,581)</b>	<b>(\$40,442,581)</b>

**Total Amount Earmarked on behalf of Retirees**

<b>(Net of Education)</b>	<b>\$47,603,786</b>	<b>\$45,667,002</b>	<b>\$46,957,873</b>	<b>\$47,732,252</b>	<b>\$48,057,949</b>	<b>\$49,694,195</b>	<b>\$49,694,195</b>
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EDUCATION



## **The Mission**

**The Mission of Waterbury Public Schools is to inspire and prepare every student to be successful in and beyond school.**

## **The Vision**

**All Waterbury Public Schools students will graduate ready to transform their world.**



## Core Values

- **Holds high expectations for excellence in teaching and learning.**
- **Promotes equity in policy, practice and resources**
- **Provides students quality learning experience aligned to our Portrait of the Graduate**
- **Acts as stewards for community resources, managing our assets to ensure equity and excellence.**
- **Recognizes that meaningful relationships are the foundations of a high-quality education.**
- **Commits to embracing a diverse community.**
- **Commits to civility, honesty, responsibility and transparency.**

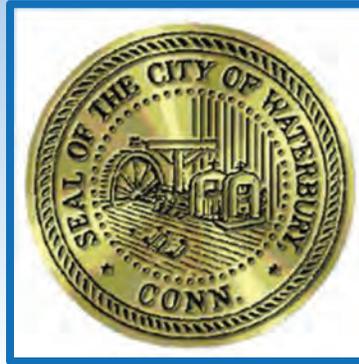
# District Accountability Model Concerns

In 2018-19, schools whose three-year average of the accountability index is in the bottom 5 percent of all schools statewide will be identified as **Turnaround Schools**.

In addition, schools with six-year adjusted cohort graduation rates for all students that are less than 70 percent in each of the three most recent cohorts will also be identified for comprehensive support as a Turnaround School. New turnaround schools will be identified every three years.

## Turnaround Schools

North End  
Wallace  
West Side  
Wilby



## Goals:

- Academic Excellence**
- Safe and Healthy Schools**
- Financial Stability and Sustainability**


Waterbury Public Schools
  
**District Organizational Chart**

**BOARD OF EDUCATION**

Clerk of the Board  
Carrie Swain

Director of Communications  
Sujata Wycoff

**Superintendent of Schools**  
**Dr. Verna D. Ruffin**

Executive Administrative Assistant  
Tanya Bombero

**Deputy Superintendent**  
**Dr. Gregory Rodriguez**

**Assistant Superintendent**  
**Noreen Buckley**

- Bucks Hill
- Bucks Hill Annex
- Bunker Hill
- Chase
- Cross, Wendell
- Driggs
- Hopeville
- Generali
- Kingsbury
- Maloney
- Regan
- Rotella
- Sprague
- Tinker
- Walsh
- Washington
- Wilson

**Assistant Superintendent**  
**Dr. Janice Epperson**

- Adult Education
- Carrington
- Crosby
- Duggan
- Early College High School
- Enlightenment
- Gilmartin
- Kennedy
- North End
- Reed
- State Street
- Wallace
- Wtby Arts Magnet
- Wtby Career Academy
- West Side
- Wilby

**Chief Academic Officer**  
**Darren Schwartz**

- Curriculum Supervisors**
- Bilingual
  - CTE
  - Early Childhood
  - Health & Phys Ed
  - Elementary Math
  - Elementary Reading & ELA
  - Research & Testing
  - OEC
  - Secondary Math
  - Secondary ELA
  - Science-K-12

- Director of Pupil Services**
- District Climate & Attendance Coordinator
  - Special Education Supervisors

**Director of Personnel & Talent Management**

- Supervisor of Talent Management & Professional Development
- Human Capital
  - Certified
  - Non-Certified
- Personnel Records & Payroll
- Collective Bargaining
- Compliance
  - EEO
  - Title IV
  - CHRO

**Chief Operating Officer**  
**Will Clark**

- School Inspector
- Security & School Safety Coordinator
- Management, Info & Technology
- School/Community Liaison
- Family Intake Center
- Food Service
- Transportation
- Legal Counsel
- Family & Community Engagement Center

**Chief Financial Officer**  
**Doreen Biolo**

- Accounts Payable
- Accounts Receivable
- Budgets
- Grant Accountant
- Grants Supervisor
- Grants Writer
- Student Activity Fund

Account Number	DEPARTMENT OF EDUCATION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>PERSONAL SERVICES</b>								
511101	Administrators	\$7,894,271	\$8,003,449	\$8,062,508	\$8,781,615	\$8,540,666		\$8,699,623
511102	Teachers	\$75,172,097	\$76,813,383	\$73,971,019	\$71,076,606	\$72,212,990		\$60,803,778
511104	Superintendent	\$222,155	\$265,743	\$322,600	\$410,000	\$415,000		\$415,000
511106	Early Incentive-Certified	\$1,450,610	\$1,217,588	\$1,145,862	\$931,968	\$825,115		\$825,115
511107	Certified Coaches	\$770,841	\$757,726	\$767,650	\$764,000	\$770,000		\$770,000
511108	School Psychologists	\$1,491,272	\$1,629,774	\$1,558,909	\$1,814,828	\$1,794,756		\$1,794,756
511109	School Social Workers	\$1,802,462	\$1,913,513	\$1,831,094	\$1,949,419	\$1,944,091		\$1,939,578
511110	Speech Pathologists	\$2,098,454	\$2,255,858	\$2,129,529	\$2,308,110	\$2,309,697		\$2,276,093
511113	Extra Comp. Stipend	\$96,087	\$102,358	\$100,987	\$97,000	\$105,000		\$105,000
511201	Non-Certified Salaries	\$2,202,496	\$2,190,012	\$2,113,416	\$2,333,585	\$2,582,862		\$2,423,569
511202	Clerical Wages	\$1,134,203	\$1,013,144	\$919,771	\$963,037	\$1,106,227		\$1,099,959
511204	Crossing Guards	\$373,840	\$389,663	\$370,877	\$363,055	\$326,216		\$332,740
511206	Educational Steps	\$252,788	\$280,111	\$303,879	\$464,447	\$486,635		\$589,509
511212	Substitute Teachers	\$3,473,216	\$2,995,642	\$2,411,181	\$2,945,000	\$2,945,000		\$2,945,000
511215	Cafeteria Aides	\$118,555	\$40,408	\$81,583	\$80,000	\$80,000		\$80,000
511216	Library Pages	\$127,093	\$117,396	(\$48)	\$0	\$0		\$0
511217	Library Aides	\$166,106	\$167,272	\$164,350	\$166,617	\$172,485		\$172,837
511219	School Clerical	\$1,667,137	\$1,719,281	\$1,727,308	\$1,896,215	\$1,896,520		\$1,891,750
511220	Fiscal Administration	\$390,707	\$369,216	\$351,099	\$514,230	\$570,154		\$581,739
511222	Transportation Coordinator	\$96,542	\$99,057	\$99,057	\$101,039	\$106,919		\$106,919
511223	Office Aides	\$154,411	\$174,060	\$198,436	\$170,000	\$170,000		\$170,000
511225	School Maintenance Non-Cert.	\$2,026,530	\$2,005,565	\$1,736,781	\$2,184,221	\$2,538,756		\$2,538,249
511226	Custodians Non-Cert.	\$5,338,701	\$4,959,364	\$4,722,733	\$5,352,068	\$5,822,128		\$5,820,266
511227	Overtime-Outside Activities	\$276,075	\$237,228	\$290,078	\$200,000	\$250,000		\$250,000
511228	Paraprofessionals	\$9,690,428	\$9,552,564	\$9,530,568	\$10,044,144	\$10,951,712		\$10,923,377
511229	Bus Duty Payments	\$249,370	\$256,164	\$261,263	\$250,000	\$250,000		\$250,000
511230	Other	\$38,501	\$0	\$0	\$0	\$0		\$0
511232	Attendance Counselors	\$302,985	\$299,291	\$88,977	\$111,185	\$115,839		\$122,051
511233	ABA Behavioral Therapist	\$1,385,427	\$1,435,854	\$1,345,314	\$1,589,085	\$1,740,832		\$1,748,689
511234	Interpreters	\$130,111	\$126,737	\$134,465	\$135,795	\$185,653		\$185,653
511236	Snow Removal	\$0	\$37,512	\$42,819	\$0	\$0		\$0
511550	Hourly Employees & Other	\$49,674	\$0	\$0	\$0	\$0		\$0
511237	Swing Space	\$0	\$0	\$82,118	\$0	\$0		\$0
511650	Non-Certified Overtime	\$756,283	\$780,881	\$603,172	\$740,000	\$690,000		\$690,000
511653	Non-Certified Longevity	\$29,425	\$27,415	\$20,145	\$15,300	\$12,865		\$12,410
511700	Extra Police Protection	\$476,832	\$468,987	\$489,180	\$520,516	\$539,387		\$539,387
511800	Vacation and Sick Term Payout	\$150,291	\$219,157	\$229,102	\$111,279	\$230,000		\$230,000
	Contingency (Contractual)					\$20,943		\$0
	Attrition/Projected Resignations-Certified					(\$1,000,000)		\$0
	Projected Resignations - Non-certified					(\$180,000)		\$0
	Alliance Grant Payroll					\$17,442,781		\$0
<b>Total Payroll Costs</b>		<b>\$122,055,975</b>	<b>\$122,921,376</b>	<b>\$118,207,783</b>	<b>\$119,384,364</b>	<b>\$138,971,229</b>		<b>\$111,333,047</b>

Account Number	DEPARTMENT OF EDUCATION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b><u>EMPLOYEE BENEFITS</u></b>								
522501	Health Insurance-General	\$0	\$0	\$0	\$0	\$6,000,000		\$6,000,000
529001	Car Allowance	\$76,422	\$69,762	\$65,421	\$75,000	\$75,000		\$75,000
529003	Meal Allowance	\$4,636	\$6,761	\$15,699	\$19,800	\$19,800		\$19,800
<b><u>PURCHASED PROFESSIONAL SERVICES</u></b>								
533009	Evaluation	\$39,424	\$47,641	\$14,983	\$74,250	\$25,000		\$25,000
533020	Consulting Services	\$388,680	\$642,123	\$437,252	\$371,125	\$422,125		\$422,125
533100	Auditing	\$53,550	\$49,088	\$50,054	\$54,000	\$52,000		\$52,000
539005	Sporting Officials	\$34,939	\$32,918	\$34,040	\$35,000	\$35,000		\$35,000
539007	Report Cards	\$15,985	\$18,321	\$7,619	\$9,000	\$0		\$0
539008	Messenger Service	\$26,180	\$27,220	\$27,136	\$28,600	\$24,978		\$24,978
<b><u>PURCHASED PROPERTY SERVICES</u></b>								
543000	General Repairs & Maint.	\$1,053,299	\$1,208,243	\$1,249,134	\$1,740,700	\$1,370,700		\$1,370,700
543011	Service Maint. Contracts	\$402,687	\$413,959	\$410,232	\$730,000	\$730,000		\$730,000
544002	Bldg. Rent/Lease	\$610,099	\$492,240	\$499,514	\$555,539	\$562,674		\$562,674
545002	Water	\$265,606	\$248,932	\$270,647	\$255,000	\$270,000		\$270,000
545006	Electricity	\$3,333,157	\$2,975,007	\$2,985,075	\$3,129,855	\$3,129,855		\$3,129,855
545012	Inspections-Lead/Asbestos	\$0	\$5,916	\$0	\$0	\$0		\$0
545013	Security/Safety	\$66,470	\$117,333	\$134,764	\$125,000	\$125,000		\$125,000
<b><u>PURCHASED OTHER SERVICES</u></b>								
551000	Pupil Transportation	\$13,499,660	\$14,049,438	\$14,470,628	\$15,241,207	\$15,840,803		\$16,010,303
553001	Postage	\$68,589	\$53,582	\$56,426	\$70,000	\$70,000		\$70,000
553002	Telephone	\$118,939	\$158,599	\$201,882	\$250,000	\$250,000		\$250,000
553005	Wide Area Network	\$74,892	\$52,247	\$80,923	\$93,600	\$93,600		\$93,600
556055	Tuition-Outside Services	\$7,907,239	\$7,682,878	\$9,061,708	\$8,225,000	\$9,515,000		\$9,515,000
556056	Purchased Service - Outside	\$2,448,441	\$2,521,097	\$2,735,192	\$2,627,897	\$3,000,000		\$3,000,000
557000	Tuition Reimbursement	\$5,450	\$4,400	\$2,300	\$6,000	\$6,000		\$6,000
558000	Travel Expenses	\$19,457	\$18,225	\$17,972	\$18,000	\$20,000		\$20,000
559001	Advertising	\$19,684	\$19,729	\$11,412	\$25,000	\$20,000		\$20,000
559002	Printing and Binding	\$53,632	\$35,444	\$16,389	\$50,000	\$30,000		\$30,000
559014	Insurance-Athletic	\$18,906	\$18,906	\$22,057	\$23,000	\$23,500		\$23,500

Account Number	DEPARTMENT OF EDUCATION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b><u>SUPPLIES</u></b>								
561100	Instructional Supplies	\$1,373,818	\$1,438,665	\$2,526,757	\$1,620,000	\$1,620,000		\$1,620,000
561200	Office Supplies	\$53,861	\$53,880	\$63,074	\$71,840	\$71,840		\$71,840
561204	Emergency/Medical Sup.	\$4,008	\$5,591	(\$386)	\$4,000	\$4,000		\$4,000
561210	Intake Center Supplies	\$906	\$990	\$993	\$1,500	\$3,500		\$3,500
561211	Recruitment Supplies	\$46,509	\$42,010	\$56,739	\$50,000	\$50,000		\$50,000
561212	Medicaid Supplies	\$2,609	\$11,608	\$5,285	\$15,000	\$12,500		\$12,500
561501	Diesel Fuel	\$147,750	\$126,832	\$153,415	\$156,585	\$156,378		\$154,815
561503	Gasoline	\$33,015	\$34,180	\$27,181	\$35,000	\$35,000		\$35,000
561505	Natural Gas	\$1,516,073	\$1,428,649	\$1,631,952	\$1,666,000	\$1,666,000		\$1,666,000
561507	Janitorial Supplies	\$169,439	\$228,441	\$232,918	\$235,000	\$235,000		\$235,000
561508	Electrical Supplies	\$50,226	\$27,722	\$43,585	\$50,000	\$50,000		\$50,000
561509	Plumbing Supplies	\$91,892	\$71,875	\$94,873	\$100,000	\$100,000		\$100,000
561510	Building & Grounds Sup.	\$184,230	\$175,085	\$140,759	\$150,000	\$150,000		\$150,000
561511	Propane	\$224,688	\$212,067	\$204,803	\$285,938	\$300,000		\$301,563
567000	Clothing	\$38,693	\$36,045	\$33,966	\$40,000	\$40,000		\$40,000
567001	Crossing Guard Uniforms	\$0	\$1,315	\$1,741	\$2,000	\$2,000		\$2,000
569010	Recreational Supplies	\$19,940	\$13,723	\$11,604	\$20,000	\$20,000		\$20,000
569029	Athletic Supplies	\$126,637	\$123,910	\$132,232	\$130,000	\$130,000		\$130,000
<b><u>PROPERTY</u></b>								
575008	Furniture-Misc.	\$25,623	\$30,582	\$39,604	\$50,000	\$50,000		\$50,000
575200	Office Equipment	\$128,959	\$162,746	\$148,513	\$160,000	\$160,000		\$160,000
575408	Plant Equipment	\$8,079	\$7,357	\$16,950	\$40,000	\$40,000		\$40,000
575501	Building Improvements	\$0	\$0	\$329,697	\$0	\$0		\$0
<b><u>OTHER</u></b>								
589021	Mattatuck Museum	\$12,282	\$11,180	\$10,638	\$13,000	\$13,000		\$13,000
589034	BOE Comm. Stipends	\$20,701	\$20,701	\$20,701	\$20,700	\$20,700		\$20,700
589036	Emergency Fund	\$9,367	\$9,480	\$9,500	\$9,500	\$9,500		\$9,500
589201	Mileage Reimbursements	\$22,004	\$7,894	\$13,366	\$30,000	\$20,000		\$20,000
589205	Coaches Reimbursements	\$7,000	\$3,646	\$2,830	\$7,000	\$7,000		\$7,000
589900	Dues and Publications	\$59,728	\$59,764	\$51,051	\$60,000	\$60,000		\$60,000

Account Number	DEPARTMENT OF EDUCATION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUESTS	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b><u>TRANSFERS</u></b>								
591001	Transfer to Capital Improvement Fund	\$0	\$0	\$0	\$0	\$0		\$0
591002	Transfer to Sinking Fund	\$0	\$0	\$1,555,000	\$0	\$0		\$0
591004	Contribution to Athletic Fund	\$90,000	\$134,418	\$115,000	\$135,000	\$135,000		\$135,000
591014	Transfer to Special Revenue Fund	\$0	\$0	\$0	\$0	\$0		\$0
	New Item- Early College High Bussing					\$169,500		\$0
<b>Total Other Expense Costs</b>		<b>\$35,074,056</b>	<b>\$35,450,365</b>	<b>\$40,552,798</b>	<b>\$38,990,636</b>	<b>\$47,041,953</b>		<b>\$47,041,953</b>
Alliance Grant						(\$23,442,782)		
General Fund Surplus - FY15						(\$1,000,000)		
General Fund Surplus - FY16						(\$1,000,000)		
General Fund Surplus - FY17						(\$450,000)		
City Non-Lapsing Account						(\$500,000)		
Contingency Surplus						(\$675,000)		
Budget Reduction Plan (Pending)						(\$570,400)		
<b>General Fund Contribution to DOE</b>		<b>\$157,130,031</b>	<b>\$158,371,741</b>	<b>\$158,760,581</b>	<b>\$158,375,000</b>	<b>\$158,375,000</b>	<b>\$158,375,000</b>	<b>\$158,375,000</b>
<b><u>ALLOCATION OF BENEFITS</u></b>								
	Transfer to Health Ins. Fund - Actives	\$29,199,238	\$25,062,621	\$23,377,359	\$21,120,444		\$19,567,587	\$19,567,587
	Transfer to Health Ins. Fund - Retirees	\$23,872,915	\$24,003,633	\$26,279,729	\$25,730,767		\$24,329,142	\$24,329,142
	Transfer to Pension Trust Fund - Actives	\$985,483	\$1,022,078	\$963,189	\$988,355		\$991,457	\$991,457
	Transfer to Pension Trust Fund - Retirees	\$12,321,069	\$12,606,365	\$13,303,508	\$13,392,942		\$13,316,021	\$13,316,021
	Transfer to Workers Comp. Fund	\$3,270,899	\$3,476,426	\$3,442,447	\$3,201,398		\$3,382,054	\$3,382,054
	FICA Expenses	\$1,185,000	\$1,220,000	\$1,112,000	\$998,000		\$1,000,000	\$1,000,000
	Medicare Expenses	\$2,195,000	\$2,350,000	\$2,290,000	\$2,300,000		\$2,313,000	\$2,313,000
	Employer 401a Match - Education	\$27,000	\$28,000	\$25,000	\$25,000		\$25,000	\$25,000
	Unemployment Expenses	\$375,000	\$330,000	\$375,000	\$340,000		\$365,000	\$365,000
	Life Insurance Expenses	\$465,000	\$468,000	\$476,000	\$510,000		\$525,000	\$525,000
<b>Total Benefits Allocated to Department of Education</b>		<b>\$73,896,604</b>	<b>\$70,567,123</b>	<b>\$71,644,232</b>	<b>\$68,606,906</b>	<b>\$0</b>	<b>\$65,814,261</b>	<b>\$65,814,261</b>
<b>Total Amount Earmarked on behalf of Education</b>		<b>\$231,026,635</b>	<b>\$228,938,864</b>	<b>\$230,404,813</b>	<b>\$226,981,906</b>	<b>\$158,375,000</b>	<b>\$224,189,261</b>	<b>\$224,189,261</b>

\* Per State Statute local Budget Authority Boards determine the General Fund Contribution to Education but do NOT have line item authority over the Department of Education's Budget which is set by the local Boards of Education. This is the line item budget entered into the financial system for fiscal monitoring purposes.

<b>FY20 BOA Adopted Budget</b>	<b>Filled at Budget Dev.Time</b>	<b>FY21 Dept. Requests</b>	<b>FY21 BOA Adopted Budget</b>	<b>Department</b>	<b>FY20 BOA Adopted Budget Book</b>	<b>FY21 Dept. Requests</b>	<b>FY21 BOA Adopted Budget</b>
DEPARTMENT OF EDUCATION							
1	1	1	1	SUPERINTENDENT OF SCHOOLS	\$230,000	\$235,000	\$235,000
1	1	1	1	DEPUTY SUPERINTENDENT	\$180,000	\$180,000	\$180,000
1	1	1	1	CHIEF OPERATING OFFICER & CHIEF OF STAFF	\$170,000	\$170,000	\$170,000
1	1	1	1	CHIEF FINANCIAL OFFICER	\$122,219	\$125,580	\$125,580
62	61	63	63	SAW ADMINISTRATORS	\$7,249,720	\$7,414,807	\$7,409,572
9	9	9	9	SAW ADMINISTRATORS/SPECIAL ED	\$1,114,447	\$1,125,859	\$1,141,691
947	825	851	850	TEACHERS/ REGULAR ED	\$62,978,687	\$58,036,307	\$56,333,276
196	178	196	197	TEACHERS/SPECIAL ED	\$13,793,101	\$13,787,448	\$13,853,082
25	19	25	25	SCHOOL PSYCHOLOGISTS	\$1,814,828	\$1,794,756	\$1,794,756
28	23	28	28	SCHOOL SOCIAL WORKERS	\$1,949,419	\$1,944,091	\$1,939,578
33	27	33	32	SPEECH PATHOLOGISTS	\$2,308,110	\$2,309,697	\$2,276,093
1	1	1	1	SUPERVISOR/RESEARCH & DEVELOPMENT	\$106,240	\$112,163	\$109,161
1	0	1	1	DIRECTOR OF PERSONNEL	\$130,000	\$130,000	\$130,000
0	1	1	0	DIRECTOR OF COMMUNICATIONS	\$0	\$85,000	\$0
1	1	1	1	SENIOR HR GENERALIST	\$92,700	\$95,249	\$95,249
1	2	2	2	HUMAN RESOURCE GENERALIST	\$60,000	\$123,300	\$123,300
2	2	2	2	HUMAN RESOURCE ASSISITANT	\$82,678	\$88,994	\$88,994
1	1	1	1	HRIS DATA ENTRY CLERK BOE	\$40,889	\$43,477	\$43,477
1	0	0	0	HUMAN RESOURCE ASSOCIATE	\$30,503	\$0	\$0
1	1	1	1	GRANT WRITER	\$113,907	\$120,258	\$117,040
1	1	1	1	ACCOUNTANT I	\$51,825	\$53,919	\$53,919
1	1	1	1	ACCOUNTANT II	\$49,229	\$54,190	\$54,190
2	1	2	2	ACCOUNTANT III	\$132,036	\$133,920	\$125,578
1	1	1	1	PT ACCOUNTANT	\$22,269	\$34,923	\$34,923
0	0	1	1	SBO ACCOUNTING MANAGER	\$0	\$85,286	\$97,613
1	0	0	0	BUSINESS ANALYST	\$72,100	\$0	\$0
45	42	45	45	ADMIN SPECIALIST I	\$1,202,608	\$1,307,417	\$1,313,763
10	7	8	8	ADMIN SPECIALIST II	\$348,258	\$284,686	\$286,697
2	3	3	3	ADMIN SPECIALIST III	\$83,698	\$127,364	\$127,364
1	0	1	1	IT SPECIALIST	\$45,082	\$46,903	\$46,903
0	1	1	1	EXECUTIVE ADMINISTRATIVE ASSISTANT	\$0	\$40,594	\$63,000
3	3	3	3	EXECUTIVE ADMINISTRATIVE SPECIALISTS	\$189,003	\$196,638	\$196,638
1	1	1	1	GRANTS SPECIALIST (50% GRANT)	\$25,025	\$25,025	\$25,025
1	1	1	1	DISTRICT CLIMATE & ATTENDANCE COORDINATOR	\$70,000	\$71,925	\$70,000

<b>FY20 BOA Adopted Budget</b>	<b>Filled at Budget Dev.Time</b>	<b>FY21 Dept. Requests</b>	<b>FY21 BOA Adopted Budget</b>	<b>Department</b>	<b>FY20 BOA Adopted Budget Book</b>	<b>FY21 Dept. Requests</b>	<b>FY21 BOA Adopted Budget</b>
DEPARTMENT OF EDUCATION							
3	3	3	3	ATTENDANCE COUNSELORS	\$111,185	\$115,839	\$122,051
1	1	1	1	TRANSPORTATION COORDINATOR	\$99,058	\$106,919	\$106,919
1	0	0	0	CROSSING GUARD COORDINATOR	\$36,400	\$0	\$0
68	66	68	68	CROSSING GUARDS	\$326,655	\$326,216	\$326,216
1	1	1	1	EDUCATION LIAISON	\$50,330	\$55,359	\$55,359
1	0	1	1	EDUCATION CORPORATION COUNSEL	\$63,320	\$63,320	\$63,320
1	1	1	1	INTAKE CENTER COORDINATOR	\$63,338	\$65,080	\$63,338
1	1	1	1	STUDENT REGISTRATION SPECIALIST	\$30,510	\$32,441	\$32,441
1	0	0	0	INTAKE RECEPTIONIST	\$21,003	\$0	\$0
358	336	358	358	PARAPROFESSIONALS	\$9,777,932	\$10,951,712	\$10,954,257
27	22	27	27	ABA THERAPISTS	\$1,589,085	\$1,740,832	\$1,748,689
4	2	4	4	INTERPRETORS	\$135,795	\$185,653	\$185,653
1	1	1	1	SYSTEMS ADMINISTRATOR	\$133,750	\$141,207	\$137,428
28	28	28	28	SCHOOL SECRETARY	\$843,763	\$914,540	\$903,773
1	1	1	1	DATA MANAGER	\$79,568	\$79,568	\$79,568
1	0	1	1	NETWORK SPECIALIST (50% GRANT)	\$14,996	\$15,371	\$15,371
1	1	1	1	AUDIOLOGIST	\$44,420	\$89,771	\$89,771
4	4	4	4	SECRETARY II	\$115,403	\$121,254	\$121,254
1	1	1	1	SECRETARY III (50% GRANT)	\$14,915	\$15,594	\$15,594
1	1	1	1	SCHOOL INSPECTOR	\$108,373	\$115,594	\$115,594
1	0	1	1	SUPERVISOR OF MAINTENANCE	\$57,537	\$59,862	\$59,862
2	1	2	2	CUSTODIAN SUPERVISOR	\$126,157	\$131,768	\$132,886
8	5	8	8	CARPENTER	\$294,733	\$385,596	\$387,871
1	0	1	1	CARPENTER FOREMAN	\$54,122	\$52,022	\$52,022
1	1	1	1	ELECTRICAL FOREMAN	\$69,376	\$71,102	\$71,102
5	4	5	5	ELECTRICIAN	\$224,380	\$281,435	\$281,435
1	1	1	1	GLAZIER	\$50,855	\$52,874	\$52,874
1	0	1	1	HVAC FOREMAN	\$61,696	\$57,054	\$58,481
4	3	4	4	HVAC	\$199,515	\$205,566	\$205,566
1	0	1	1	MASON FOREMAN	\$52,022	\$52,022	\$52,022
3	1	3	3	MASON	\$139,029	\$140,985	\$143,260
1	0	1	1	MEO	\$0	\$44,596	\$44,596
1	0	1	1	PAINTER FOREMAN	\$0	\$52,022	\$52,022
6	1	6	6	PAINTER II	\$191,708	\$278,425	\$278,425

FY20 BOA Adopted Budget	Filled at Budget Dev.Time	FY21 Dept. Requests	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget Book	FY21 Dept. Requests	FY21 BOA Adopted Budget
DEPARTMENT OF EDUCATION							
1	1	1	1	PLUMBER FOREMAN	\$69,376	\$71,102	\$71,102
4	4	4	4	PLUMBER	\$219,883	\$228,800	\$228,800
1	0	1	1	LABORER FOREMAN	\$50,637	\$50,357	\$50,357
36	32	36	36	MAINTAINER II	\$1,370,216	\$1,386,917	\$1,386,917
122	102	123	123	MAINTAINER I	\$3,786,960	\$4,182,122	\$4,211,140
1	0	1	1	STOREKEEPER	\$33,318	\$31,742	\$31,742
2	1	1	1	JANITRESS	\$66,321	\$34,528	\$34,528
1	1	1	1	SCHOOL GROUNDS FOREPERSON- UNLICENSED	\$52,022	\$54,122	\$54,122
6	5	6	6	SEASONAL WORKERS	\$168,204	\$168,204	\$168,204
4	0	0	0	NEW- SUPERVISOR POSITIONS	\$417,448	\$0	\$0
0	0	0	1	DIRECTOR OF COLLEGE & CAREER READINESS	\$0	\$0	\$148,360
<u>2,101</u>	<u>1,850</u>	<u>2,001</u>	<u>2,000</u>	TOTAL	<u>\$116,273,895</u>	<u>\$113,594,269</u>	<u>\$112,055,754</u>

9	8	9	9	POLICE RESOURCE OFFICER*	\$465,516	\$484,387	\$484,387
				*(paid thru Police Dept payroll credited to Police at the end of the year)			
				LUNCH AIDES	\$80,000	\$80,000	\$80,000
				OFFICE AIDES	\$170,000	\$170,000	\$170,000
				EDUCATIONAL	\$304,635	\$486,635	\$486,635

# Waterbury Board of Education

THE CITY OF WATERBURY 236 Grand Street ♦ Waterbury, CT 06702



203-574-8009

Charles E. Pagano, Jr.  
President

June 19, 2020  
Via Email

Dr. Verna D. Ruffin  
Superintendent of Schools  
236 Grand Street  
Waterbury, CT 06702

Dear Dr. Ruffin:

At its regular meeting of June 18, 2020, the Board of Education voted to approve of the Department of Education's 2020/2021 Operating Budget totaling \$185,442,782 (\$158,375,000/Board Of Alderman adopted appropriation; \$23,442,782/Alliance Year 9; \$450,000/2016-17 Surplus; \$1,000,000/2015-16 Surplus; \$1,000,000/2014-15 Surplus; \$675,000/Contingency Surplus; and \$500,000/City non-lapsing contingency.

Respectfully,

Carrie A. Swain, Clerk  
*Waterbury Board of Education*

cc/email: D. Biolo

**BUDGET REDUCTION PLAN 2020-2021**

**Finance Committee - Board of Education**

**Tuesday, June 2, 2020**

2020-2021 BOE Gross Budget Proposal	\$186,013,182
Alliance Year 9 (Operating Costs)	(\$23,442,782)
General Fund 2016-2017 Surplus	(\$450,000)
General Fund 2015-2016 Surplus	(\$1,000,000)
General Fund 2014-2015 Surplus	(\$1,000,000)
City Non Lapsing Account	(\$500,000)
Contingency Surplus	(\$675,000)
<b>2020-2021 BOE Approval to Transmit 2-20-2020</b>	<b>\$158,945,400</b>
<b>2020-2021 Mayor/ BOA Proposed Education Budget</b>	<b>\$158,375,000</b>
<b>Difference</b>	<b>\$570,400</b>
*****	
<b>BUDGET GAP</b>	<b>\$570,400</b>
<b>Budget Reductions:</b>	
Director of Communications (correction - funded in Title I)	(\$85,000)
Elementary Teacher (1) (Walsh vacancy cut)	(\$55,000)
Out of District Tuition (remaining increase \$990,000)	(\$300,000)
Purchased Services - Special Ed (remaining increase \$172,013)	(\$200,000)
Travel Expenses	(\$2,000)
Water	(\$15,000)
Attrition - Non Certified	(\$61,760)
<b>Budget Additions:</b>	
Director of College & Career Readiness	\$148,360
<b>Total Budget Reductions &amp; Additions</b>	<b>(\$570,400)</b>
<b>Adjusted Budget Gap</b>	<b>\$0</b>



# Waterbury Public Schools

236 Grand Street ♦ Waterbury, Connecticut 06702 ♦ (203) 574-8280 ♦ Fax (203) 574-8032

Doreen A. Biolo  
Chief Financial Officer

## MEMORANDUM

**DATE:** March 13, 2020  
**TO:** Michael LeBlanc, Finance Director  
Sarah Geary, Policy and Budget Management Specialist  
**FROM:** Doreen Biolo, Chief Financial Officer  
**SUBJECT:** 2020-2021 Education Department Operating Budget Request

.....

The Board of Education voted at special meeting on February 20, 2020 to approve to authorize the Superintendent of Schools to transmit the 2020-2021 Department of Education's budget request to the Mayor. The budget request is in the amount of \$158,945,400 and working towards a reduction of \$570,400 to total the amount of \$158,375,000.

Central Office Staff and I will continue to meet with the Finance Committee of our Board of Education in an effort to discuss all concerns and reductions pertaining to the Budget request as stated above.

As always, I look forward to working with you both during the coming months of the City's budget process.

### Attachment

cc: Dr. Verna Ruffin, Superintendent of Schools  
Dr. Gregory Rodriguez, Deputy Supt. of Schools  
William Clark, Chief Operating Officer  
Dr. Janice Epperson, Asst. Supt. of Schools  
Noreen Buckley, Asst Supt. of Schools  
Darren Schwartz, Chief Academic Officer  
Sujata Wycoff, Director of Communications  
File

CITY OF WATERBURY  
 BOARD OF EDUCATION  
 2020-2021 Proposed Budget

	Expenditures 2018-2019	Approved Budget 2019-2020	Proposed Budget 2020-2021	Inc/Dec
Salaries	\$118,207,783	\$140,452,145	\$138,971,502	(\$1,480,642)
Health Benefits Expense	\$81,121	\$94,800	\$6,094,800	\$6,000,000
Instructional Expense	\$3,344,140	\$2,489,340	\$2,488,840	(\$500)
Purchased Services Expense	\$27,247,972	\$27,201,679	\$29,428,006	\$2,226,327
Property Expense	\$8,101,481	\$8,929,617	\$8,595,607	(\$334,010)
Miscellaneous Expense	\$1,778,085	\$275,200	\$265,200	(\$10,000)
New Items	\$0	\$0	\$169,500	\$169,500
<b>Gross Budget Proposal</b>	<b>\$158,760,581</b>	<b>\$179,442,781</b>	<b>\$186,013,455</b>	<b>\$6,570,675</b>
Alliance Year 8		(\$17,442,781)	\$0	\$17,442,781
<i>Alliance Reform &amp; Non Reform Year 9 Assumption</i>		\$0	(\$23,442,782)	(\$23,442,782)
General Fund 2016-2017 Surplus		(\$450,000)	(\$450,000)	\$0
General Fund 2015-2016 Surplus		(\$1,000,000)	(\$1,000,000)	\$0
General Fund 2014-2015 Surplus		(\$1,000,000)	(\$1,000,000)	\$0
City Non Lapsing Account		(\$500,000)	(\$500,000)	\$0
Contingency Surplus		(\$675,000)	(\$675,000)	\$0
<b>Net Budget Proposal</b>	<b>\$158,760,581</b>	<b>\$158,375,000</b>	<b>\$158,945,673</b>	<b>\$570,674</b>

**CITY OF WATERBURY  
 BOARD OF EDUCATION  
 2020-2021 Proposed Budget**

	<b>New Items</b>	<b>Proposed Budget 2020-2021</b>
	Early College High Bussing (3 busses estimated)	\$169,500
	<b>Total New Items</b>	<b>\$169,500</b>

**CITY OF WATERBURY  
BOARD OF EDUCATION  
2020-2021 Proposed Budget**

	<b>Salaries</b>	<b>Expenditures 2018-2019</b>	<b>Approved Budget 2019-2020</b>	<b>Proposed Budget 2020-2021</b>	<b>Inc/Dec</b>
511	Instructional Regular Payroll	\$70,832,966	\$90,850,132	\$87,115,210	(\$3,734,922)
511	Special Education Payroll	\$31,515,575	\$33,131,249	\$34,430,702	\$1,299,453
511	Administration Payroll	\$891,613	\$1,058,408	\$1,218,624	\$160,216
511	Fiscal Administration Payroll	\$351,099	\$514,229	\$570,154	\$55,925
511	Operation and Maintenance Payroll	\$6,459,514	\$7,626,289	\$8,360,883	\$734,594
511	Human Resources Payroll	\$360,796	\$528,197	\$533,289	\$5,092
511	Student Transportation Payroll	\$731,197	\$714,094	\$689,659	(\$24,434)
511	Adult Education Payroll	\$1,304,187	\$1,350,000	\$1,350,000	\$0
511	Operation and Maintenance Overtime	\$668,331	\$700,000	\$650,000	(\$50,000)
511	Outside Activities Overtime	\$290,078	\$200,000	\$250,000	\$50,000
511	Administration Overtime	\$59,779	\$40,000	\$40,000	\$0
511	Athletic & Extra Compensatory	\$868,637	\$861,000	\$875,000	\$14,000
511	Extra Police Protection	\$67,720	\$55,000	\$55,000	\$0
511	Substitute Teacher Payroll	\$2,411,181	\$2,945,000	\$2,945,000	\$0
511	Education Longevity	\$20,145	\$15,300	\$12,865	(\$2,435)
511	Projected Resignations/Attrition Certified	\$0	(\$1,000,000)	(\$1,000,000)	\$0
511	Projected Resignations/Attrition Non-Certified	\$0	(\$180,000)	(\$180,000)	\$0
511	Certified Early Incentive & Vacation Sick Time Buyout	\$1,374,964	\$1,043,247	\$1,055,115	\$11,868
	<b>Total Salaries</b>	<b>\$118,207,783</b>	<b>\$140,452,145</b>	<b>\$138,971,502</b>	<b>(\$1,480,642)</b>

**CITY OF WATERBURY  
 BOARD OF EDUCATION  
 2020-2021 Proposed Budget**

	<b>Benefit Expense</b>	<b>2018-2019</b>	<b>2019-2020</b>	<b>2020-2021</b>	<b>Inc/Dec</b>
522	Health Benefit Fund	\$0	\$0	\$6,000,000	\$6,000,000
529	Car & Meal Allowance	\$81,121	\$94,800	\$94,800	\$0
	<b>Total Benefits</b>	<b>\$81,121</b>	<b>\$94,800</b>	<b>\$6,094,800</b>	<b>\$6,000,000</b>

**CITY OF WATERBURY  
BOARD OF EDUCATION  
2020-2021 Proposed Budget**

	<b>Instructional Expense</b>	<b>Expenditures 2018-2019</b>	<b>Approved Budget 2019-2020</b>	<b>Proposed Budget 2020-2021</b>	<b>Inc/Dec</b>
561	Instructional Supplies	\$2,526,757	\$1,620,000	\$1,620,000	\$0
561	Office Supplies	\$63,074	\$71,840	\$71,840	\$0
561	Emergency/Medical Supplies	\$386	\$4,000	\$4,000	\$0
561	Intake Center Supplies	\$993	\$1,500	\$3,500	\$2,000
561	Recruitment Supplies	\$56,739	\$50,000	\$50,000	\$0
561	Medicaid Supplies	\$5,285	\$15,000	\$12,500	(\$2,500)
561	Janitorial Supplies	\$232,918	\$235,000	\$235,000	\$0
561	Buildings & Grounds Supplies	\$279,217	\$300,000	\$300,000	\$0
567	Clothing	\$33,966	\$40,000	\$40,000	\$0
567	Crossing Guard Uniforms	\$1,741	\$2,000	\$2,000	\$0
569	Recreational Supplies	\$11,604	\$20,000	\$20,000	\$0
569	Athletic Supplies	\$132,232	\$130,000	\$130,000	\$0
	<b>Total Instructional Expense</b>	<b>\$3,344,140</b>	<b>\$2,489,340</b>	<b>\$2,488,840</b>	<b>(\$500)</b>

**CITY OF WATERBURY  
BOARD OF EDUCATION  
2020-2021 Proposed Budget**

	<b>Purchased Services Expense</b>	<b>Expenditures 2018-2019</b>	<b>Approved Budget 2019-2020</b>	<b>Proposed Budget 2020-2021</b>	<b>Inc/Dec</b>
533	Evaluation and Testing	\$14,983	\$74,250	\$25,000	(\$49,250)
533	Consulting	\$437,252	\$371,125	\$422,125	\$51,000
533	Auditing	\$50,054	\$54,000	\$52,000	(\$2,000)
539	Sport Officials	\$34,040	\$35,000	\$35,000	\$0
539	Report Cards	\$7,619	\$9,000	\$0	(\$9,000)
539	Messenger Service	\$27,136	\$28,600	\$24,978	(\$3,622)
551	Pupil Transportation	\$14,470,628	\$15,241,207	\$15,840,803	\$599,596
553	Postage	\$56,426	\$70,000	\$70,000	\$0
553	Telephone	\$201,882	\$250,000	\$250,000	\$0
553	Wide-area Network	\$80,923	\$93,600	\$93,600	\$0
556	Out of District Tuition	\$9,061,708	\$8,225,000	\$9,515,000	\$1,290,000
556	Purchased Services - Outside Special Ed	\$2,735,192	\$2,627,897	\$3,000,000	\$372,103
557	Tuition Reimbursement	\$2,300	\$6,000	\$6,000	\$0
558	Travel Expenses	\$17,972	\$18,000	\$20,000	\$2,000
559	Advertising	\$11,412	\$25,000	\$20,000	(\$5,000)
559	Printing & Binding	\$16,389	\$50,000	\$30,000	(\$20,000)
559	Insurance - Athletics	\$22,057	\$23,000	\$23,500	\$500
	<b>Total Purchased Services Expense</b>	<b>\$27,247,972</b>	<b>\$27,201,679</b>	<b>\$29,428,006</b>	<b>\$2,226,327</b>

**CITY OF WATERBURY  
BOARD OF EDUCATION  
2020-2021 Proposed Budget**

	<b>Property Expense</b>	<b>Expenditures 2018-2019</b>	<b>Approved Budget 2019-2020</b>	<b>Proposed Budget 2020-2021</b>	<b>Inc/Dec</b>
543	General Repairs & Maintenance	\$1,249,134	\$1,740,700	\$1,370,700	(\$370,000)
543	Maintenance - Service Contracts	\$410,232	\$730,000	\$730,000	\$0
544	Building Rental	\$499,514	\$555,539	\$562,674	\$7,135
545	Water	\$270,647	\$255,000	\$270,000	\$15,000
545	Electricity	\$2,985,075	\$3,129,855	\$3,129,855	\$0
545	Security & Safety	\$134,764	\$125,000	\$125,000	\$0
561	Diesel/Propane	\$358,218	\$442,523	\$456,378	\$13,855
561	Gasoline	\$27,181	\$35,000	\$35,000	\$0
561	Natural Gas	\$1,631,952	\$1,666,000	\$1,666,000	\$0
575	Furniture	\$39,604	\$50,000	\$50,000	\$0
575	Office Equipment	\$148,513	\$160,000	\$160,000	\$0
575	Plant Equipment	\$16,950	\$40,000	\$40,000	\$0
575	Building Improvement	\$329,697	\$0	\$0	\$0
	<b>Total Property Expense</b>	<b>\$8,101,481</b>	<b>\$8,929,617</b>	<b>\$8,595,607</b>	<b>(\$334,010)</b>

**CITY OF WATERBURY  
BOARD OF EDUCATION  
2020-2021 Proposed Budget**

	<b>Miscellaneous Expense</b>	<b>Expenditures 2018-2019</b>	<b>Approved Budget 2019-2020</b>	<b>Proposed Budget 2020-2021</b>	<b>Inc/Dec</b>
589	Mattatuck Museum	\$10,638	\$13,000	\$13,000	\$0
589	Board of Ed Commissioners	\$20,701	\$20,700	\$20,700	\$0
589	Emergency Fund	\$9,500	\$9,500	\$9,500	\$0
589	Mileage	\$13,366	\$30,000	\$20,000	(\$10,000)
589	Coaches Reimbursements	\$2,830	\$7,000	\$7,000	\$0
589	Dues & Publications	\$51,051	\$60,000	\$60,000	\$0
591	Athletic Revolving Fund	\$115,000	\$135,000	\$135,000	\$0
591	Sinking Fund	\$1,555,000	\$0	\$0	\$0
	<b>Total Miscellaneous Expense</b>	<b>\$1,778,085</b>	<b>\$275,200</b>	<b>\$265,200</b>	<b>(\$10,000)</b>

**Grant List 2019 -2020**

**Date Updated: 3/13/2020**

ACCT/UNIT	FEDERAL GRANTS	BUDGET
20417-1920	21st Cent. 16-1 Reed & Duggan	\$ 181,211.00
20418-1920	21st Cent. 16-2 Carrington & Gillmartin	\$ 184,132.00
20414-1920	21st Century Community Learning Centers (Coh XV Proj. I ) Washington & Driggs	\$ 142,500.00
20415-1920	21st Century Community Learning Centers (Coh XV Proj. II ) Walsh	\$ 71,250.00
20416-1920	21st Century Community Learning Centers (Coh XV Proj. III ) North End & Enlightenment	\$ 109,013.00
20419-1920	21st Century Community Learning Centers Regan	\$ 114,000.00
<b>20284-1920</b>	<b>Bucks Hill SIG 19-20</b>	<b>\$ 65,000.00</b>
20284-2019	Bucks Hill SIG Add 2019	\$ 32,568.00
20260-1920	Carl Perkins	\$ 460,470.00
20262-1820	Carl Perkins-CTSO	\$ 1,529.00
20261-1820	Carl Perkins-WBLE	\$ 14,972.00
<b>20285-1920</b>	<b>Driggs SIG 19-20</b>	<b>\$ 65,000.00</b>
20285-2019	Driggs SIG Add 2019	\$ 32,568.00
20320-1920	Education Homeless Child -McKinney Vento Act	\$ 50,000.00
28003-2020	Fresh Fruits & Vegetables-Main	\$ 677,940.00
28003-1920	Fresh Fruits & Vegetables-Start Up	\$ 64,811.00
<b>20290-1920</b>	<b>Gilmartin SIG 19-20</b>	<b>\$ 95,179.00</b>
20290-2019	Gilmartin SIG Add 2019	\$ 32,568.00
<b>20286-1920</b>	<b>Hopeville SIG 19-20</b>	<b>\$ 65,000.00</b>
20286-2019	Hopeville SIG Add 2019	\$ 32,568.00
20320-2019	Hurricane Rec.-Assist for Homeless Childrn/Yth (Carryover)	\$ 16,513.00
20540-1921	IDEA PART B, SECTION 611 (P)	\$ 5,294,074.00
20540-1820	IDEA PART B, SECTION 611 (Carryover)	\$ 2,304,244.00
20560-1921	IDEA PART B, SECTION 619 (P)	\$ 140,617.00
20560-1820	IDEA PART B, SECTION 619 (Carryover)	\$ 111,408.00
20420-1820	Immigrant & Youth Education 18-20 (Carryover)	\$ 35,828.00
20920-2004	Impact Aid	\$ 36,693.87
27023-1819	JJDP Act 18-19 (Juvenile Justice Delinquency Prevention)(Carryover) End 083119	\$ 62,332.38
20294-2019	North End MS Add 2019	\$ 32,568.00
<b>20294-1920</b>	<b>North End MS SIG 19-20</b>	<b>\$ 332,664.00</b>
<b>20287-1920</b>	<b>Sprague SIG 19-20</b>	<b>\$ 65,000.00</b>
20287-2019	Sprague SIG Add 2019	\$ 32,568.00

21500-1920	Supports for Pregnant and Parenting Teens	\$	75,000.00
21500-1819	Supports for Pregnant and Parenting Teens (Carryover)	\$	73,718.83
20220-1820	TITLE I IMPROVING BASIC PROGRAMS 18-20 (Carryover)	\$	2,785,473.00
20220-1921	TITLE I IMPROVING BASIC PROGRAMS 19-21	\$	11,337,738.00
20380-1820	Title II Part A Public/Non Public 18-20 (Carryover)	\$	413,620.00
20380-1921	Title II Part A Public/Non Public 19-21	\$	1,078,813.00
20440-1820	TITLE III PART A ENGLISH LANG. ACQUIS. 18-20 (Carryover)	\$	325,105.00
20440-1921	TITLE III PART A ENGLISH LANG. ACQUIS. 19-21	\$	381,899.00
20460-1819	Title IV-STUDENT SUPORT & ACADEMIC ENRICHMENT GRANT 18-20 (Carryover)	\$	723,988.00
20460-1921	Title IV-STUDENT SUPORT & ACADEMIC ENRICHMENT GRANT 19-21	\$	790,172.00
20292-2019	Wallace MS Add 2019	\$	32,568.00
20292-1920	Wallace SIG 19-20	\$	392,664.00
20288-1920	Walsh SIG 19-20	\$	65,000.00
20288-2019	Walsh SIG Add 2019	\$	32,568.00
20289-1920	Washington SIG 19-20	\$	111,019.00
20289-2019	Washington SIG Add 2019	\$	32,568.00
20293-1920	West Side MS 19-20	\$	320,000.00
20293-2019	West Side MS Add 2019	\$	32,568.00
20291-1920	Wilson SIG 19-20	\$	110,019.00
20291-2019	Wilson SIG Add 2019	\$	32,568.00
24105-2019	Workforce Innovative Opportunity Act-Student(Carryover)	\$	62,085.00
	<b>TOTAL FEDERAL GRANTS</b>		<b>\$30,165,943</b>

\* Items in Red are awards that have not been received.

P-preliminary

**Grant List 2019 -2020**  
**Date Updated: 3/13/2020**

ACCT/UNIT	STATE GRANTS	Budget
20001-1920	Family Resource Center Wilson/Reed	\$ 200,000.00
20020-1920	Bilingual Grant	\$ 178,407.00
20046-1920	Priority Schools	\$ 2,003,524.00
<b>20080-1920</b>	<b>Extended School Hours</b>	<b>\$ 319,492.00</b>
20100-1920	PSD-Summer School	\$ 370,473.00
<b>20180-1920</b>	<b>Magnet Operating Grant-Rotella, Maloney, WAMS</b>	<b>\$ 8,618,634.00</b>
20257-1820	LPS Bond Bucks Hill 18-20(Carryover)	\$ 43,973.00
20264-1820	LPS Bond Driggs 18-20(Carryover)	\$ 49,941.00
20266-1820	LPS Bond Hopeville 18-20(Carryover)	\$ 46,957.00
20267-1820	LPS Bond North End 18-20(Carryover)	\$ 1,700.00
20268-1820	LPS Bond Wallace 18-20(Carryover)	\$ 1,410.00
20269-1820	LPS Bond Washington 18-20(Carryover)	\$ 49,754.00
20271-1820	LPS Bond West Side 18-20(Carryover)	\$ 5,100.00
20272-1820	LPS Bond Wilson 18-20(Carryover)	\$ 49,980.00
20273-1820	LPS Bond Gilmartin 18-20(Carryover)	\$ 124,879.00
20274-1820	LPS Bond Kennedy 18-20(Carryover)	\$ 124,950.00
20275-1820	LPS Bond Wilby 18-20(Carryover)	\$ 124,958.00
20276-1820	LPS Bond Sprague 18-20(Carryover)	\$ 124,950.00
20550-1920	Quality Enhancement	\$ 75,641.00
21180-1920	Primary Mental Health (Carryover)	\$ 19,199.00
21380-1820	School Security Grant 3 (State Award No Match Included)	\$ 495,593.00
<b>21380-1921</b>	<b>School Security Grant 4 (State Award No Match Included)</b>	<b>\$ 1,408,321.00</b>
21400-1920	School Readiness	\$ 10,014,768.00
24108-1920	SDE Chase Park/Hopeville 1920	\$ 169,660.00
24109-1920	SDE Kingsbury/Wilson 1920	\$ 169,660.00
24110-1920	SDE Wallace/Westside 1920	\$ 169,660.00
26080-1920	Adult Education-Provider (P)	\$ 1,840,814.00
26100-1920	Adult Ed-Coop Districts (P)	\$ 10,426.00
26200-1920	Adult Ed CoOp Entity-LVA (P)	\$ 52,499.00
27100-1920	Alliance ECS	\$ 29,403,470.00
	<b>TOTAL STATE GRANTS</b>	<b>\$56,268,793</b>

\* Items in Red are awards that have not been received.

P-preliminary

FY21 BUDGET

CITY OF WATERBURY

ENTERPRISE

FUNDS

WATER POLLUTION  
CONTROL

ENTERPRISE FUND

## DEPT. 42 – WATER POLLUTION CONTROL

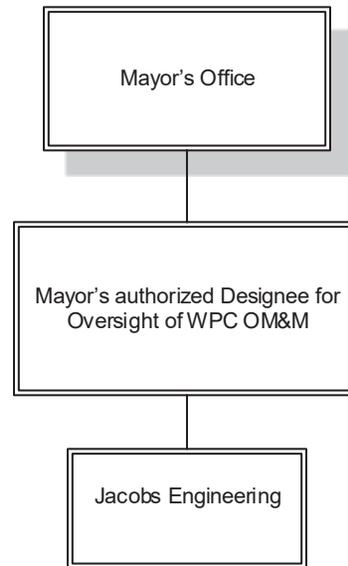
### Jacobs Operations and Maintenance Goals – City of Waterbury

The City of Waterbury has established a clear mission of efficient services, public health and financial stewardship for its Water Pollution Control department.

In support of the City's mission, Jacobs will:

- Deliver attentive and high-quality O&M services, working in full partnership with City leadership to protect the environment while managing costs effectively.
- Operate the City's treatment facilities and other assets in compliance with regulatory and contractual requirements.
- Conduct a thorough and detailed condition assessment of the WPCF and collection system, and recommend a reasonable and cost-manageable approach for capital improvements.
- Assess O&M practices and identify opportunities for cost savings and greater operating efficiency. These may include changes in practice to reduce energy and chemical consumption.
- Develop and execute a plan to monitor and direct advanced maintenance activities—predictive repairs, collection-system maintenance and cleaning, closed-circuit television analysis and parts/supplies inventory.
- Administer contract relationships with key service providers, including Synagro, to assure services are delivered according to the City's and Jacobs' standards and objectives.
- Direct and sustain the operation of SEDA in compliance with applicable regulations.

# Organization Chart - Water Pollution Control



REVENUE DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 BOA ADOPTED BUDGET	FY21 DEPT. REQUEST BUDGET	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATER POLLUTION CONTROL**

436000	Investment Income	\$52,635	\$96,167	\$168,832	\$50,000	\$75,000	\$75,000	\$75,000
441123	Sewerline Ins Program Fees	\$42,306	\$45,003	\$42,817	\$25,000	\$38,000	\$38,000	\$38,000
461120	Sludge Disposal Royalties-Synagro	\$591,063	\$203,316	\$214,398	\$200,000	\$200,000	\$200,000	\$200,000
461121	Septage Disposal Revenue	\$7,380	\$103,488	\$87,829	\$50,000	\$50,000	\$50,000	\$50,000
461122	Sewer Use Charges - Current Year	\$8,613,154	\$9,190,073	\$9,768,373	\$8,600,000	\$9,500,000	\$9,500,000	\$9,500,000
461124	Sewer Use Charges - CRC	\$5,765,000	\$5,845,362	\$5,840,839	\$5,700,000	\$5,700,000	\$5,700,000	\$5,700,000
461126	Sewer Charge-Watertown	\$677,424	\$842,925	\$2,910,180	\$690,000	\$2,900,000	\$2,900,000	\$2,900,000
461127	Sewer Charge-Naugatuck	\$3,413	\$8,000	\$7,602	\$3,200	\$7,000	\$7,000	\$7,000
461128	Sewer Charge-Wolcott	\$321,071	\$350,000	\$302,969	\$350,000	\$350,000	\$350,000	\$350,000
461130	Sewer Charge-Cheshire	\$1,765	\$372	\$372	\$300	\$300	\$300	\$300
461132	Sewer Charge - Prospect	\$41,302	\$30,000	\$47,238	\$35,000	\$35,000	\$35,000	\$35,000
461136	Interest & Penalties	\$391,970	\$338,309	\$401,099	\$400,000	\$350,000	\$350,000	\$350,000
461138	Sewer Permits WPC	\$236,612	\$165,809	\$96,233	\$150,000	\$80,000	\$80,000	\$80,000
461139	Nitrogen Credits from DEP	\$295,541	\$111,143	\$246,834	\$100,000	\$100,000	\$100,000	\$100,000
471010	Synagro Utilities	\$524,211	\$492,049	\$451,735	\$500,000	\$400,000	\$400,000	\$400,000
471011	Synagro Reimbursements	\$4,837	\$4,238	\$5,199	\$0	\$1,000	\$1,000	\$1,000
488005	Miscellaneous Sources	\$196,740	\$6,619	\$6,682	\$5,000	\$43,894	\$43,894	\$43,894
488016	Other Revenue	\$0	\$127,490	\$0	\$0	\$0	\$0	\$0
490099	Use of Fund Balance	\$0	\$0	\$0	\$1,202,557	\$0	\$0	\$0

**TOTAL MEANS OF FINANCING**

\$17,766,423	\$17,960,364	\$20,599,229	\$18,061,057	\$19,830,194	\$19,830,194	\$19,830,194
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ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 BOA ADOPTED BUDGET	FY21 DEPT. REQUEST BUDGET	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATER POLLUTION CONTROL**

**PERSONAL SERVICES**

511500 Regular Salaries	\$2,013,153	\$1,982,305	\$638,626	\$0	\$0	\$0	\$0
511600 Temporary Employees	\$28,293	\$33,456	\$32,322	\$0	\$0	\$0	\$0
511650 Overtime	\$200,746	\$222,245	\$103,417	\$0	\$0	\$0	\$0
511653 Longevity	\$1,760	\$950	\$650	\$0	\$0	\$0	\$0
511800 Vacation and Sick Term Payout	\$2,795	\$8,113	\$213,852	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

520101 FICA/Medicare - General	\$42,616	\$31,508	\$15,367	\$0	\$0	\$0	\$0
521001 Pension Contribution	\$951,245	\$951,763	\$953,051	\$931,830	\$937,000	\$937,000	\$937,000
522001 Group Insurance - General	\$7,859	\$8,257	\$7,931	\$0	\$0	\$0	\$0
522501 Contribution to Health Ins. Fund	\$957,267	\$983,923	\$873,728	\$387,935	\$382,000	\$382,000	\$382,000
523001 Unemployment - General	\$5,946	\$4,781	\$4,073	\$0	\$0	\$0	\$0
523501 Workers Comp Contribution	\$128,287	\$106,910	\$100,320	\$0	\$0	\$0	\$0
529001 Car Allowance	\$3,600	\$3,600	\$1,200	\$0	\$0	\$0	\$0
529003 Meal Allowance	\$0	\$0	\$24	\$0	\$0	\$0	\$0

**PURCHASED PROFESSIONAL SERVICES**

533000 Professional Services	\$0	\$0	\$3,788,875	\$5,768,561	\$5,898,348	\$5,898,348	\$5,898,348
533007 Computer Services	\$3,600	\$1,851	\$0	\$0	\$0	\$0	\$0
533011 Legal	\$129,293	\$54,555	\$45,777	\$0	\$0	\$0	\$0
533016 Engineering Services	\$23,590	\$24,581	\$27,413	\$85,000	\$50,000	\$50,000	\$50,000
533044 SEDA Survey	\$0	\$0	\$0	\$0	\$35,000	\$35,000	\$35,000
539003 Training	\$4,716	\$1,618	\$355	\$0	\$0	\$0	\$0
539012 Outside Services-Operations	\$37,853	\$49,684	\$27,546	\$100,000	\$100,000	\$100,000	\$100,000

**REPAIRS AND MAINTENANCE**

543001 Repairs & Maintenance Supplies	\$30,516	\$52,974	\$15,901	\$0	\$0	\$0	\$0
543003 HVAC	\$9,409	\$20,192	\$2,324	\$0	\$0	\$0	\$0
543004 Building and Grounds	\$10,242	\$5,825	\$2,003	\$0	\$0	\$0	\$0
543006 Plumbing	\$15,140	\$15,471	\$3,486	\$0	\$0	\$0	\$0
543013 Motor Vehicle Repair	\$57,947	\$89,836	\$21,894	\$0	\$0	\$0	\$0
543014 Maintenance-Equipment	\$139,973	\$141,826	\$30,809	\$0	\$0	\$0	\$0
543023 UV Repairs & Service	\$4,593	\$4,752	\$0	\$0	\$0	\$0	\$0
543024 Repairs-Generator	\$3,037	\$1,706	\$946	\$0	\$0	\$0	\$0
543025 Repairs -Pump	\$20,912	\$24,465	\$2,446	\$0	\$0	\$0	\$0
543026 SCADA Maintenance	\$10,992	\$13,755	\$8,928	\$0	\$0	\$0	\$0
543027 Outside Services-Maintenance	\$75,533	\$310,981	\$61,679	\$0	\$0	\$0	\$0

ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 BOA ADOPTED BUDGET	FY21 DEPT. REQUEST BUDGET	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATER POLLUTION CONTROL**

**PURCHASED PROPERTY SERVICES**

545002	Water	\$44,356	\$29,092	\$764	\$51,200	\$40,000	\$40,000	\$40,000
545004	Waste/Sludge Disposal	\$2,305,760	\$1,343,027	\$1,308,165	\$1,100,000	\$1,150,000	\$1,150,000	\$1,150,000
545006	Electricity	\$1,897,055	\$1,760,396	\$1,647,074	\$1,900,000	\$1,800,000	\$1,800,000	\$1,800,000
545018	Erosion Control	\$5,325	\$850	\$449	\$0	\$0	\$0	\$0
545019	Natural Gas	\$96,814	\$82,919	\$126,498	\$101,500	\$101,500	\$101,500	\$101,500

**PURCHASED OTHER SERVICES**

553001	Postage	\$808	\$163	\$164	\$0	\$0	\$0	\$0
553002	Telephone	\$6,640	\$8,662	\$176	\$0	\$0	\$0	\$0
553003	Cell Phones	\$2,902	\$3,591	\$3,076	\$0	\$0	\$0	\$0
559002	Printing Services	\$0	(\$155)	\$0	\$0	\$0	\$0	\$0
559101	General Liability Contribution	\$102,000	\$109,000	\$136,000	\$0	\$0	\$0	\$0
559105	Property Insurance	\$190,496	\$215,000	\$219,479	\$230,000	\$300,000	\$300,000	\$300,000

**SUPPLIES**

561200	Office Supplies	\$2,185	\$4,501	\$747	\$0	\$0	\$0	\$0
561501	Diesel	\$20,237	\$24,115	\$10,249	\$0	\$0	\$0	\$0
561503	Gasoline	\$6,786	\$6,050	\$2,521	\$0	\$0	\$0	\$0
561507	Janitorial	\$4,016	\$4,236	\$1,716	\$0	\$0	\$0	\$0
561511	Propane	\$500	\$206	\$176	\$0	\$0	\$0	\$0
561512	Safety Equip & Supplies	\$13,208	\$9,416	\$5,616	\$0	\$0	\$0	\$0
567000	Clothing	\$10,470	\$10,429	\$3,625	\$0	\$0	\$0	\$0
569003	Expendable Supplies	\$69,437	\$71,265	\$25,902	\$0	\$0	\$0	\$0
569004	Oils & Lubricants	\$5,350	\$3,659	\$0	\$0	\$0	\$0	\$0
569007	Asphalt	\$3,497	\$6,479	\$643	\$0	\$0	\$0	\$0
569011	Stone Supplies	\$4,128	\$0	\$0	\$0	\$0	\$0	\$0
569016	Concrete Products	\$784	\$0	\$0	\$0	\$0	\$0	\$0
569024	Pipe	\$0	\$1,907	\$0	\$0	\$0	\$0	\$0
569026	Replacements-Electronics	\$38,170	\$31,973	\$0	\$0	\$0	\$0	\$0
569028	Replacements-Pumps	\$5,177	\$8,276	\$9,716	\$0	\$0	\$0	\$0
569501	Chemicals	\$572,858	\$534,859	\$224,039	\$50,000	\$50,000	\$50,000	\$50,000

ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 BOA ADOPTED BUDGET	FY21 DEPT. REQUEST BUDGET	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATER POLLUTION CONTROL**

**PROPERTY**

570500	Computer Equipment	\$481	\$10,543	\$2,202	\$0	\$0	\$0	\$0
571011	Equipment Rental	\$28,313	\$26,551	\$1,713	\$0	\$0	\$0	\$0
575200	Office Equipment	\$1,041	\$0	\$0	\$0	\$0	\$0	\$0
575408	Operating/Plant Equipment	\$5,705	\$1,851	\$0	\$0	\$0	\$0	\$0

**OTHER OBJECTS**

589040	Environmental Permits	\$7,417	\$9,577	\$9,590	\$0	\$15,000	\$15,000	\$15,000
589203	Meal Allowance	\$390	\$366	\$198	\$0	\$0	\$0	\$0
589700	Licenses/Subscriptions	\$8,887	\$9,394	\$6,981	\$0	\$0	\$0	\$0
589900	Dues & Subscriptions	\$484	\$446	\$678	\$0	\$0	\$0	\$0

**TRANSFERS**

591002	Transfer to Capital Sinking Fund	\$250,000	\$250,000	\$50,000	\$0	\$5,000,000	\$5,000,000	\$5,000,000
591009	Fund Payment - GF Indirect Cost:	\$522,750	\$522,750	\$612,750	\$300,000	\$300,000	\$300,000	\$300,000
592002	Interest - General	\$442,152	\$328,945	\$216,682	\$108,327	\$366,163	\$366,163	\$366,163
592003	Principal - General	\$5,310,111	\$5,395,547	\$5,355,143	\$5,464,750	\$1,866,017	\$1,866,017	\$1,866,017
598000	Admin. Div. Premium	\$1,171,954	\$1,171,954	\$1,081,954	\$1,081,954	\$1,339,166	\$1,339,166	\$1,339,166
599001	WPC Contingency	\$127,490	\$0	\$0	\$100,000	\$100,000	\$100,000	\$100,000
599009	Debt Service Contingency	\$0	\$0	\$0	\$300,000	\$0	\$0	\$0

<b>TOTAL</b>		\$18,207,047	\$17,149,727	\$18,049,626	\$18,061,057	\$19,830,194	\$19,830,194	\$19,830,194
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WATER & WPC  
ADMINISTRATION DIVISION  
INTERNAL SERVICE FUND

**CITY OF WATERBURY  
FISCAL YEAR 2020-21 BUDGET**

**DEPT. 80 – BUREAU OF UTILITY ADMINISTRATION**

**Mission Statement**

To provide accounting, billing, collections and support functions to the Bureau of Water and Water Pollution Control.

**Core Function**

The 'core function' of the Utility Administration Division is to:

1. Provide accounting functions to the Bureau of Water and Water Pollution Control
2. Provide billing and customer service for all Water and Water Pollution
3. Assist in City interface with Jacobs

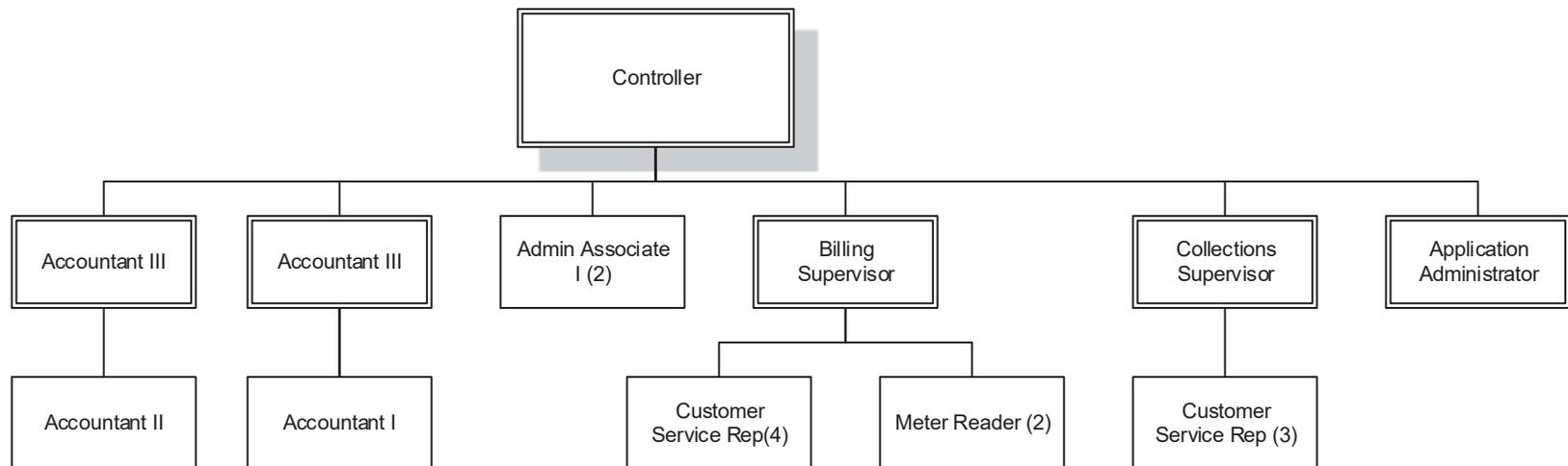
**Departmental Goals – Fiscal Year 2020-21**

1. Continue to improve the collection rate on delinquent accounts through the shutoff and receivership programs.
2. Continue to improve collections with increased and more efficient customer contact
3. To review internal accounting functions to increase efficiency
4. Further assist Water in completion of the radio read program
5. Complete Munis Billing Software Upgrade to improve functionality and performance

**Key Performance Measures**

1. To reduce the outstanding utility receivables owed to the Bureau of Water and Water Pollution Control by \$500,000 through continued delinquent account collections by June 30, 2021.

# Organization Chart- Utility Admin



ACCOUNT NUMBER	REVENUE DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 BOA ADOPTED BUDGET	FY21 DEPT. REQUEST	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>PUBLIC UTILITIES - ADMINISTRATION</b>								
490003	Bond Premium	\$0	\$33,573	\$33,574	\$0	\$0	\$0	\$0
499003	Inter Departmental Transfers WPC	\$1,171,954	\$1,171,954	\$1,081,954	\$1,081,954	\$1,339,166	\$1,339,166	\$1,339,166
499001	Inter Departmental Transfers Water	\$1,171,954	\$1,171,954	\$1,081,954	\$1,081,954	\$1,339,166	\$1,339,166	\$1,339,166
490099	Use of Fund Balance	\$0	\$0	\$0	\$416,749	\$0	\$0	\$0
<b>TOTAL MEANS OF FINANCING</b>		<b>\$2,343,908</b>	<b>\$2,377,481</b>	<b>\$2,197,482</b>	<b>\$2,580,657</b>	<b>\$2,678,332</b>	<b>\$2,678,332</b>	<b>\$2,678,332</b>

ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 BOA ADOPTED BUDGET	FY21 DEPT. REQUEST	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**PUBLIC UTILITIES - ADMINISTRATION**

**PERSONAL SERVICES**

511500	Regular Salaries	\$914,167	\$956,422	\$971,710	\$999,744	\$998,465	\$998,465	\$998,465
511550	Part Time Salaries	\$0	\$0	\$0	\$0	\$35,000	\$35,000	\$35,000
511600	Temporary Salaries	\$0	\$0	\$0	\$15,000	\$0	\$0	\$0
511650	Overtime	\$1,952	\$1,011	\$1,077	\$3,000	\$3,000	\$3,000	\$3,000
511653	Longevity	\$1,155	\$1,155	\$1,155	\$1,155	\$1,155	\$1,155	\$1,155
511800	Vacation and Sick Term Payout	\$4,941	\$3,772	\$3,408	\$0	\$0	\$0	\$0

**EMPLOYEE BENEFITS**

520101	ER FICA - General	\$17,000	\$13,729	\$29,145	\$31,314	\$25,313	\$25,313	\$25,313
521001	Benefits - Pension	\$396,585	\$414,720	\$373,029	\$347,222	\$396,266	\$396,266	\$396,266
521501	Benefits - Workers Comp	\$55,448	\$46,585	\$47,430	\$35,873	\$47,430	\$47,430	\$47,430
522001	Benefits - Life Insurance	\$3,397	\$3,503	\$3,750	\$3,627	\$3,750	\$3,750	\$3,750
522501	Contribution to Health Ins. Fund	\$413,752	\$428,733	\$413,085	\$414,992	\$413,084	\$413,084	\$413,084
523001	Unemployment	\$2,570	\$2,083	\$1,925	\$2,646	\$1,997	\$1,997	\$1,997
529001	Car Allowance	\$13,963	\$9,452	\$9,497	\$12,000	\$15,000	\$15,000	\$15,000
529002	Uniforms - Meter Readers	\$945	\$614	\$426	\$800	\$900	\$900	\$900
529003	Meal Allowances	\$0	\$0	\$0	\$0	\$0	\$0	\$0

**PURCHASED PROFESSIONAL SERVICES**

533032	Bank and Investment Services	\$36,000	\$60,000	\$71,875	\$82,000	\$90,000	\$90,000	\$90,000
533011	Legal Fees	\$31,800	\$32,889	(\$7,982)	\$48,000	\$48,000	\$48,000	\$48,000
533100	Auditing/Financial Services	\$26,250	\$24,750	\$25,238	\$25,725	\$26,213	\$26,213	\$26,213
539009	Training Misc. Services	\$0	\$0	\$0	\$2,000	\$2,000	\$2,000	\$2,000

**PURCHASED PROPERTY SERVICES**

543011	Service/Maintenance Contracts	\$59,590	\$62,069	\$46,820	\$69,269	\$96,000	\$96,000	\$96,000
543013	Motor Vehicle Repair	\$0	\$0	\$0	\$3,000	\$3,000	\$3,000	\$3,000
543021	Office Equipment Maintenance	\$857	\$481	\$311	\$2,500	\$2,500	\$2,500	\$2,500

**PURCHASED OTHER SERVICES**

553001	Postage	\$68,416	\$73,763	\$56,440	\$77,000	\$78,000	\$78,000	\$78,000
553002	Telephone	\$5,500	\$4,360	\$4,550	\$4,400	\$4,400	\$4,400	\$4,400
553003	Cell Phone	\$252	\$0	\$0	\$1,500	\$1,920	\$1,920	\$1,920
559002	Printing	\$18,855	\$19,352	\$23,900	\$25,000	\$29,000	\$29,000	\$29,000
559008	Other Purchased Services	\$14,458	\$3,156	\$447	\$1,040	\$1,040	\$1,040	\$1,040

ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 BOA ADOPTED BUDGET	FY21 DEPT. REQUEST	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>PUBLIC UTILITIES - ADMINISTRATION</b>								
<b><u>SUPPLIES</u></b>								
561200	Office Supplies	\$5,315	\$4,906	\$7,649	\$8,000	\$10,000	\$10,000	\$10,000
561503	Gasoline	\$0	\$0	\$0	\$500	\$500	\$500	\$500
<b><u>PROPERTY</u></b>								
575200	Office Equipment	\$6,494	\$6,166	\$1,094	\$12,000	\$12,000	\$12,000	\$12,000
<b><u>OTHER OBJECTS &amp; OTHER USES</u></b>								
589000	Miscellaneous	\$361	\$2,478	\$4,567	\$3,000	\$6,500	\$6,500	\$6,500
591007	Transfer to General Fund - Indirect	\$201,000	\$180,000	\$0	\$200,000	\$200,000	\$200,000	\$200,000
592002	Interest Long Term	\$0	\$18,550	\$30,188	\$28,350	\$25,900	\$25,900	\$25,900
592003	Principal	\$0	\$0	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000
599001	Contingent Appropriation	\$0	\$0	\$0	\$50,000	\$30,000	\$30,000	\$30,000
<b>TOTAL</b>		<b>\$2,301,022</b>	<b>\$2,374,699</b>	<b>\$2,190,733</b>	<b>\$2,580,657</b>	<b>\$2,678,332</b>	<b>\$2,678,332</b>	<b>\$2,678,332</b>

FY20 BOA Adopted Budget	Filled at Budget Dev. Time	FY21 Div. Request	FY21 BOA Adopted Budget	Division	FY20 BOA Adopted Budget	FY21 Div. Request	FY21 Mayor's Proposed Budget	FY21 BOA Adopted Budget
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**Public Utility - Administration**

1	1	1	1	CONTROLLER	\$104,877	\$104,877	\$104,877	\$104,877
1	1	1	1	COLLECTIONS SUPERVISOR	\$80,774	\$80,774	\$80,774	\$80,774
1	1	1	1	BILLING SUPERVISOR	\$69,918	\$74,918	\$74,918	\$74,918
1	1	1	1	APPLICATION ADMINISTRATOR	\$67,155	\$67,155	\$67,155	\$67,155
2	2	2	2	ACCOUNTANT III	\$142,459	\$142,459	\$142,459	\$142,459
1	1	1	1	ACCOUNTANT II	\$54,942	\$61,078	\$61,078	\$61,078
2	1	1	1	ACCOUNTANT I	\$81,272	\$46,808	\$46,808	\$46,808
7	6	7	7	CUSTOMER SERVICE REPS	\$257,665	\$276,753	\$276,753	\$276,753
2	2	2	2	METER READER	\$67,795	\$70,682	\$70,682	\$70,682
2	2	2	2	ADMINISTRATIVE ASSOCIATE I	\$53,285	\$57,961	\$57,961	\$57,961
				SALARY CONTINGENCY	\$19,603	\$15,000	\$15,000	\$15,000

20	18	19	19	TOTAL	\$999,744	\$998,465	\$998,465	\$998,465
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BUREAU OF WATER

ENTERPRISE FUND

## **DEPT. 80 – BUREAU OF WATER**

### **Mission Statement**

The Waterbury Bureau of Water's "mission" is to provide the highest quality potable water and sufficient quantities of water for fire protection for the citizens of Waterbury.

### **Core Function**

The 'core function' of the Waterbury Bureau of Water is to:

1. Provide high quality potable water to the citizens of Waterbury.
2. Provide water with sufficient pressure and volume for fire protection throughout the City of Waterbury
3. Provide exceptional service to the Bureau of Water's customers.

### **Departmental Goals – Fiscal Year 2020-21**

1. Continue the large valve repair and exercising program to ensure that all large valves work properly.
2. Finish the meter improvement program to provide automated, radio-read capability for all meters.
3. Provide for necessary upgrades or equipment replacements to ensure optimum treatment capabilities and regulatory compliance at the Harry P. Danaher Water Treatment Plant.
4. Provide for required maintenance or replacement of utility plant or equipment such as dams, pumps, tanks, valves, hydrants and water mains in order to maintain or improve system reliability.
5. Provide for Emergency Capital Repair costs for large infrastructure failures.
6. Maintain the collection rate on accounts above 97.5% through focused use of collection mechanisms identified by the Accounts Receivable Collection Team.
7. Continue the submission of qualifying capital projects for financing under the Drinking Water State Revolving Fund Program.

## **DEPT. 80 – BUREAU OF WATER (Continued)**

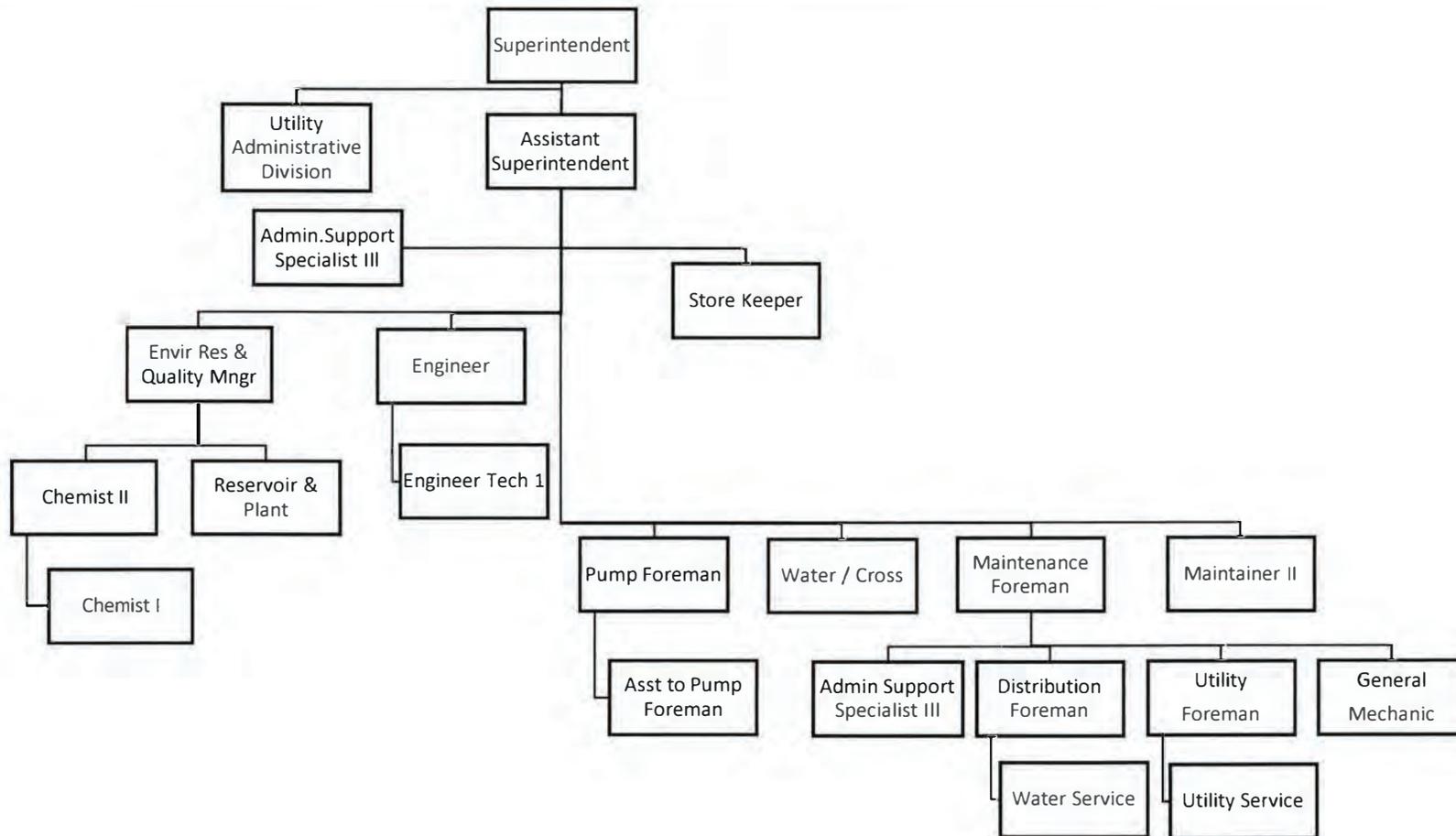
### **Key Performance Measures**

1. Finish the implementation of the automated meter reading program by replacing old style water meter reading equipment with a fully automated radio read meter system.
2. Continue the water main cleaning and lining program.
3. Continue the valve repair and exercising program.
4. Begin with the improvements to the Cairns and Wigwam Dams.
5. Clean and paint Hitchcock Road Storage Tank.
6. Provide for those major, unanticipated capital repair projects that occur as a consequence of aging infrastructure.

### **Recent Highlights**

1. Completed the installation of four (4) emergency back-up generators for pump stations.
2. Completed the standby power generator and the sludge removal equipment project at the Harry P. Danaher Water Treatment Plant.
3. The Bureau of Water finished a water main cleaning and lining project located on Meriden, Woodtick, and Stillson Roads.
4. Finished cleaning and painting Austin Road Storage Tank and Peach Orchard Road Storage Tank is underway.

# Organization Chart – Water Department



ACCOUNT NUMBER	REVENUE DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUEST BUDGET	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
<b>WATER ENTERPRISE FUND</b>								
441108	Water Service Permits	\$74,466	\$24,974	\$64,899	\$30,000	\$50,000	\$50,000	\$50,000
441120	Lien Fees	\$49,440	\$35,040	\$42,336	\$50,000	\$40,000	\$40,000	\$40,000
441121	Reconnect Fees	\$59,167	\$41,170	\$40,825	\$40,000	\$40,000	\$40,000	\$40,000
441122	Water Line Ins Prog Fees	\$201,925	\$197,916	\$207,545	\$180,000	\$200,000	\$200,000	\$200,000
461106	Current Year's Water Rents	\$11,212,772	\$11,370,274	\$11,062,616	\$11,500,000	\$11,500,000	\$11,500,000	\$11,500,000
461108	Wolcott	\$190,395	\$197,734	\$211,746	\$210,000	\$210,000	\$210,000	\$210,000
461109	Watertown	\$556,506	\$562,521	\$1,198,558	\$574,000	\$1,250,000	\$1,250,000	\$1,250,000
461110	Fire District	\$1,427	\$1,384	\$2,293	\$2,135	\$2,135	\$2,135	\$2,135
461111	Middlebury	\$4,876	\$12,605	\$7,705	\$5,000	\$5,000	\$5,000	\$5,000
461112	CT Water	\$87,898	(\$15,802)	\$20,383	\$24,000	\$24,000	\$24,000	\$24,000
461113	Collection Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0
461136	Interest & Penalties on Water Rents	\$264,138	\$244,745	\$264,821	\$230,000	\$245,000	\$245,000	\$245,000
488005	Miscellaneous Revenue	\$261,315	\$466,616	\$358,092	\$400,000	\$322,928	\$465,661	\$465,661
490003	Bond Premium	\$0	\$62,351	\$62,351	\$0	\$0	\$0	\$0
490099	Use of Fund Balance	\$0	\$0	\$0	\$479,878	\$0	\$0	\$0
<b>TOTAL MEANS OF FINANCING</b>		<b>\$12,964,325</b>	<b>\$13,201,528</b>	<b>\$13,544,171</b>	<b>\$13,725,013</b>	<b>\$13,889,063</b>	<b>\$14,031,796</b>	<b>\$14,031,796</b>

ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUEST	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATER ENTERPRISE FUND**

**PERSONAL SERVICES**

511500 Regular Salaries	\$2,199,156	\$2,083,940	\$2,048,819	\$2,435,934	\$2,481,194	\$2,624,028	\$2,624,028
511650 Overtime	\$415,935	\$406,130	\$414,104	\$400,000	\$425,000	\$425,000	\$425,000
511600 Temporary	\$17,511	\$56,611	\$34,689	\$70,000	\$70,000	\$70,000	\$70,000
511653 Longevity	\$5,875	\$3,050	\$2,750	\$4,525	\$1,475	\$1,475	\$1,475
511800 Vacation and Sick Term Payout	\$72,267	\$29,663	\$31,711	\$10,000	\$10,000	\$10,000	\$10,000

**EMPLOYEE BENEFITS**

521001 Benefits - Pension	\$1,096,618	\$1,039,689	\$1,125,091	\$1,154,120	\$1,206,529	\$1,206,529	\$1,206,529
521008 Retiree Benefit - Other	\$67,075	\$67,075	\$67,075	\$67,075	\$67,075	\$67,075	\$67,075
521501 Benefits - Workers Comp	\$162,053	\$116,787	\$110,155	\$85,681	\$109,289	\$109,289	\$109,289
522001 Benefits - Life Insurance	\$9,759	\$3,977	\$8,709	\$8,662	\$8,946	\$8,946	\$8,946
522501 Contribution to Health Ins. Fund	\$1,188,465	\$1,074,820	\$959,387	\$991,186	\$1,013,339	\$1,013,339	\$1,013,339
523001 Benefits- Unemployment	\$26,250	\$5,222	\$4,472	\$6,321	\$4,836	\$4,836	\$4,836
523501 Benefits - Medicare	\$39,663	\$34,419	\$34,129	\$34,129	\$35,059	\$35,059	\$35,059
529001 Car Allowance	\$0	\$24	\$0	\$500	\$500	\$500	\$500
529002 Uniform Allowance	\$17,276	\$12,591	\$11,582	\$20,000	\$20,000	\$20,000	\$20,000
529003 Meal Allowance	\$5,106	\$7,230	\$12,178	\$7,500	\$7,500	\$7,500	\$7,500

**PURCHASED PROFESSIONAL SERVICES**

533000 Professional	\$36,194	\$18,847	\$15,981	\$30,000	\$35,000	\$35,000	\$35,000
533011 Legal	\$1,964	\$2,106	\$21,749	\$20,000	\$20,000	\$20,000	\$20,000
533016 Engineering	\$16,172	\$13,084	\$2,548	\$20,000	\$25,000	\$25,000	\$25,000
533018 Water-Contractual	\$1,409,448	\$1,434,816	\$1,478,177	\$1,531,775	\$1,545,000	\$1,545,000	\$1,545,000
539009 Training Misc. Services	\$125	\$2,889	\$4,385	\$8,000	\$8,000	\$8,000	\$8,000

**PURCHASED PROPERTY SERVICES**

543000 General Repairs & Maintenance	\$2,830	\$7,743	\$12,154	\$25,000	\$25,000	\$25,000	\$25,000
543002 Extermination Services	\$213	\$960	\$840	\$1,200	\$1,200	\$1,200	\$1,200
543004 Building and Grounds	\$6,863	\$1,219	\$2,190	\$25,000	\$25,000	\$25,000	\$25,000
543011 Service/Maintenance Contracts	\$62,672	\$71,099	\$61,127	\$94,100	\$94,100	\$94,100	\$94,100
543014 Maint-Equipment	\$9,307	\$7,528	\$3,224	\$15,000	\$15,000	\$15,000	\$15,000
544003 Rent/Lease Hydrants	\$14,784	\$15,244	\$14,646	\$15,500	\$16,800	\$16,800	\$16,800
545001 Sewer	\$491	\$275	\$304	\$300	\$600	\$600	\$600
545013 Security/Safety	\$3,500	\$5,730	\$2,457	\$20,000	\$20,000	\$20,000	\$20,000

ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUEST	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATER ENTERPRISE FUND**

**PURCHASED OTHER SERVICES**

553000 Printing (Communications)	\$2,003	\$2,203	\$2,370	\$3,000	\$3,000	\$3,000	\$3,000
553001 Postage	\$522	\$745	\$55	\$1,000	\$750	\$750	\$750
553002 Telephone	\$28,018	\$24,706	\$21,690	\$30,000	\$30,000	\$30,000	\$30,000
558000 Travel and Official Expenses	\$285	\$2,108	\$0	\$4,000	\$4,000	\$4,000	\$4,000
559101 General Liability Insurance	\$102,000	\$109,000	\$136,000	\$147,000	\$107,000	\$107,000	\$107,000
559105 Property Insurance	\$124,967	\$140,000	\$142,996	\$150,000	\$160,000	\$160,000	\$160,000

**SUPPLIES**

561200 Office Supplies	\$7,873	\$5,331	\$4,552	\$10,000	\$10,000	\$10,000	\$10,000
561501 Diesel Fuel	\$67,161	\$75,689	\$62,502	\$90,000	\$90,000	\$90,000	\$90,000
561502 Electricity	\$682,018	\$695,428	\$672,293	\$710,000	\$710,000	\$710,000	\$710,000
561503 Gasoline	\$26,367	\$18,063	\$28,903	\$30,000	\$40,000	\$40,000	\$40,000
561504 Heating Oil	\$54,113	\$53,674	\$56,524	\$80,000	\$90,000	\$90,000	\$90,000
561505 Natural Gas	\$25,154	\$22,366	\$24,000	\$35,000	\$30,000	\$30,000	\$30,000
561507 Janitorial Supplies	\$1,087	\$3,434	\$3,792	\$4,000	\$4,000	\$4,000	\$4,000
561511 Propane	\$260	\$0	\$0	\$1,000	\$1,000	\$1,000	\$1,000
569000 Operations-Other Supplies	\$146,480	\$172,918	\$132,350	\$213,700	\$213,700	\$213,700	\$213,700
569031 Automotive Parts	\$20,062	\$15,899	\$23,737	\$28,000	\$28,000	\$28,000	\$28,000

**PROPERTY**

571010 Operations Equip. Misc	\$746	\$0	\$745	\$6,000	\$6,000	\$6,000	\$6,000
575008 Furniture	\$594	\$949	\$371	\$1,000	\$1,000	\$1,000	\$1,000
575200 Office Equipment-computer equip	\$4,454	\$8,414	\$5,222	\$10,000	\$10,000	\$10,000	\$10,000

**OTHER OBJECTS**

589022 Water System Extension & Renewal	\$795,207	\$707,225	\$408,910	\$870,000	\$870,000	\$870,000	\$870,000
589026 Taxes to Other Towns	\$611,291	\$631,851	\$624,497	\$660,000	\$675,000	\$675,000	\$675,000
589500 Petty Cash	\$0	\$0	\$0	\$0	\$100	\$0	\$0
589900 Dues & Subscriptions	\$11,836	\$11,751	\$13,215	\$13,350	\$13,250	\$13,250	\$13,250

ACCOUNT NUMBER	APPROPRIATION DESCRIPTION	AUDITED ACTUALS FY17	AUDITED ACTUALS FY18	AUDITED ACTUALS FY19	FY20 ADOPTED BUDGET	FY21 DEPT. REQUEST	FY21 MAYOR'S PROPOSED BUDGET	FY21 BOA ADOPTED BUDGET
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**WATER ENTERPRISE FUND**

**OTHER USES**

591002	Transfer to Water Sinking Fund	\$850,187	\$887,096	\$890,000	\$890,000	\$250,000	\$250,000	\$250,000
591007	Transfer to General Fund-Indirect	\$786,000	\$805,680	\$895,680	\$800,000	\$800,000	\$800,000	\$800,000
592002	Interest - Long Term	\$89,147	\$123,763	\$156,714	\$150,480	\$421,825	\$421,825	\$421,825
592003	Principal	\$134,000	\$147,234	\$253,229	\$254,021	\$589,829	\$589,829	\$589,829
598000	Admin. Division Premium	\$1,171,954	\$1,171,954	\$1,081,954	\$1,081,954	\$1,339,166	\$1,339,166	\$1,339,166
599001	Contingency	\$0	\$3,600	\$10,148	\$100,000	\$100,000	\$100,000	\$100,000
599009	Debt Service Contingency	\$0	\$0	\$0	\$250,000	\$0	\$0	\$0
<b>TOTAL</b>		<b>\$12,631,359</b>	<b>\$12,363,847</b>	<b>\$12,137,085</b>	<b>\$13,725,013</b>	<b>\$13,889,063</b>	<b>\$14,031,796</b>	<b>\$14,031,796</b>

FY20 BOA Adopted	Filled at Budget Dev. Time	FY21 Dept. Requests	FY21 BOA Adopted Budget	Department	FY20 BOA Adopted Budget	FY21 Dept. Request	FY21 Mayor's Proposed Budget	FY21 BOA Adopted Budget
<b>WATER ENTERPRISE FUND</b>								
1	0	1	1	WATER SUPERINTENDENT	\$120,000	\$120,000	\$120,000	\$120,000
1	1	1	1	ASSISTANT SUPERINTENDENT	\$87,000	\$93,500	\$93,500	\$93,500
1	0	1	1	ENVIR. RES. & WATER QTY. MANAGER	\$75,000	\$75,000	\$75,000	\$75,000
1	1	1	1	WATER DEPARTMENT ENGINEER	\$80,406	\$80,406	\$80,406	\$80,406
1	1	1	1	ENGINNERING TECHNICIAN 1	\$50,795	\$56,467	\$56,467	\$56,467
2	2	2	2	ADMIN. ASSOCIATE III	\$99,278	\$107,211	\$107,211	\$107,211
2	2	2	2	CHEMIST (2)	\$99,402	\$105,695	\$105,695	\$105,695
1	1	1	1	CHEMIST (1)	\$32,038	\$34,064	\$34,064	\$34,064
1	1	1	1	STOREKEEPER	\$46,794	\$48,685	\$48,685	\$48,685
1	1	1	1	MAINTENANCE FOREPERSON	\$69,271	\$76,252	\$76,252	\$76,252
1	1	1	1	PUMP STATION MAINT. FOREPERSON	\$57,028	\$58,288	\$58,288	\$58,288
1	1	1	1	ASST. PUMP STATION MAINT. FOREPERSON	\$53,910	\$55,100	\$55,100	\$55,100
1	1	1	1	CHIEF GENERAL UTILITY MECHANIC	\$47,609	\$48,659	\$48,659	\$48,659
1	1	1	1	WATER DISTRIBUTION FOREPERSON	\$63,499	\$64,899	\$64,899	\$64,899
16	15	16	16	WATER DISTRIBUTION SERVICEPERSON	\$813,973	\$829,812	\$829,812	\$829,812
1	0	1	1	WATER UTILITY FOREPERSON	\$60,550	\$53,590	\$53,590	\$53,590
4	3	4	4	WATER UTILITY SERVICEPERSON	\$212,478	\$206,624	\$206,624	\$206,624
1	1	1	1	MAINTAINER II	\$41,541	\$42,451	\$42,451	\$42,451
4	3	4	7	RESERVOIR AND PLANT OPERATOR	\$197,987	\$205,178	\$348,011	\$348,011
1	0	1	1	WATERSHED & CROSS CONNECT. INSPECT	\$64,073	\$56,014	\$56,014	\$56,014
43	36	43	46	TOTAL OPERATIONS	\$2,372,635	\$2,417,894	\$2,560,728	\$2,560,728
				B/C BEEPER ON-CALL	\$48,100	\$48,100	\$48,100	\$48,100
				SALARY CONTINGENCY	\$15,200	\$15,200	\$15,200	\$15,200
43	36	43	46	TOTAL	\$2,435,934	\$2,481,194	\$2,624,028	\$2,624,028

