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The City of Waterbury
DEPARTMENT OF INSPECTION
185 South Main Street, 5th floor
Waterbury, CT 06706
(203) 574-6832

WATERBURY CITY CLERK
RECEIVED
2016 FEB 5 AM 10 45

January 26, 2016

Honorable Board of Aldermen
c/o City Clerk
236 Grand Street
Waterbury, CT 06702

Dear Honorable Board of Aldermen:

Attached please find a request for refund from Mike Mazzamurro, General Manager of Trinity Solar, Connecticut office, 611 West Johnson Avenue, Cheshire, CT 06410, phone #203-701-3724 (regarding Electrical permit PR20150002019 for 259 Harwood Road, Waterbury, CT. No work was done by Trinity Solar regarding this permit/project.

I respectfully request that the Board of Aldermen refund the cost of the Building Permit minus 10% processing fee as follows:

Permit Fee PR20150002019	$ 800.00
CO Fee	$ 25.00
Subtotal	$ 825.00
Minus 10%	$ 82.50
TOTAL REFUND	***$ 742.50***

Attached please find the voucher and supporting documents which are necessary for Finance to process this refund. Please forward these documents to Finance along with your letter of approval if this request is granted, so that they may process the refund.

Please send payment to: Mike Mazzamurro, General Manager of Trinity Solar, Connecticut office, 611 West Johnson Avenue, Cheshire, CT 06410.

Thank you for your assistance in this matter.

Sincerely,

E. Gil Graveline

E. Gil Graveline
Building Official

FORM A

City of Waterbury

Vendor #: _____ Ship to: _____

Vendor name: Trinity Solar - Mike Massamurro

Address 1: **611 West Johnson Avenue**

Address 2: _____

City: **Cheshire** State: **CT** Zip: **06410**

Finance Office Use Only
Voucher #:
Date Entered:
By:

WPC Office use Only

PLEASE MAIL REFUND TO:

Trinity Solar - Mike Massamurro
611 West Johnson Avenue
Chesnire, CT 06410

Invoice #: _____ Invoice Date: / / Handling Code No PO Invoice Amount $: _____

Description: Refund of Electrical Permit Fees

	Process level (Fund)	Accounting Unit	Account	Activity	Category	Distribution Amount
1	10	50400001	441047			$ 720.00
2	10	50400001	441054			$ 22.50
3						
4						
5						
6						
7						

Comments:

Reimbursement for cancelled permit PR20150002019
259 Harwood Road

Date received in Finance

Totals: **$ 742.50**

Department: Inspection

Date Submitted: January 28, 2016

Approval (Dept Head): Ethel Marcellino

Trinity SOLAR

December 23, 2015

To Whom It May Concern,
This letter is to request a refund for Permit # PR20150002019. It was taken out for a job scheduled at 259 Harwood Road, Waterbury, CT for Hill, Tom. This job has been canceled per customer's personal reasons and we would like to request the money to be refunded to us at Trinity Solar.
The check number was #2564, for an amount of $833.32 on 7/30/15.

Thank You,
Mike Mazzamurro
General Manager

Michael A. Mazzamurro

Connecticut Office
611 West Johnson Avenue
Cheshire, CT 06410
Made with Earth-Friendly Products

Ph: 203.701.3724
Fax: 203.687.4205
www.Trinity-Solar.com

The City of Waterbury
236 Grand Street, Waterbury, Connecticut 06702
Inspections: (203) 574-6832 Public Works: (203) 574-6851
City Planning: (203) 574-6817 Fire Marshal: (203) 597 3452

Bureau of Water
21 East Aurora Street, Waterbury, Connecticut 06702
Phone: (203) 574-8251 Fax: (203) 574-2382

Water Pollution Control
210 Municipal Road, Waterbury, Connecticut 06708
Phone: (203) 574-8265 Fax: (203) 574-8269

RECEIPT OF PAYMENT

Receipt Number: 2015020770
Receipt Date: 07/31/2015
Date Paid: 07/31/2015
Full Amount: $833.32

Payment Details:

Payment Method	Amount Tendered	Check Number
Check	$833.32	2564

Amount Tendered: $833.32
Change / Overage: $0.00
Contact: Trinity Solar, Address:611 West Johnson Ave , Phone:(203) 701-3924

FEE DETAILS: 259 Harwood Rd

Fee Description	Reference Number	Amount Owing	Amount Paid
State Education Fee (Electrical)	PR20150002019	$8.32	$8.32
BD - Electrical Permit	PR20150002019	$800.00	$800.00
BD - CA Fee	PR20150002019	$25.00	$25.00

Sandy Gesner

The City of Waterbury
Department of Inspection
185 South Main Street, 5th floor
(1 Jefferson Square)
Waterbury, CT 06702
Applications & Permits: Monday – Friday 8:00 a.m. to 4:00 p.m.
Building: 203 574 6832 Electrical: 203 574 8382
HVAC / Plumbing: 203 574 6856 Fax: 203 574 6854
Sealer of Weights and Measures: 203 574 8387

BD - Electrical Permit

Permit #: PR20150002019 Date of Issue: 07/31/15

Location of Work: 259 HARWOOD RD, Waterbury, CT

This permit is hereby granted to perform the following work:

Install
Residential
Install and wire 32 roof mount panels 8.3KW

POST THIS CARD SO IT IS VISIBLE FROM THE STREET

All work covered by this permit has been authorized by the owner of this property.
This permit is granted under the condition that the work shall be done in accordance with the laws of the State of Connecticut and the ordinance of the City of Waterbury. If any statements of said application are false, or if any change is made to the plans/specifications without the consent of the Building Inspector or his duly appointed agent, this permit shall be revocable.

Approved plans must be retained on the job and this card must be kept posted until final inspection has been made.
Such building shall not be occupied until final inspection has been made, and where applicable, a Certificate of Occupancy/Approval has been issued.

The Following Permit in no way relieves the Architect, Engineer, or Contractor from the responsibility of having their design/construction meet all requirements of the Connecticut Fire Saftey Code (C.F.S.C.) and all applicable standards.

Contacts:

Applicant	Trinity Solar 611 West Johnson Ave Cheshire, CT 06410
Contractor	Trinity Solar 611 West Johnson Ave Cheshire, CT 06410
Owner	HILL THOMAS A IV 259 HARWOOD RDWATERBURY, CT 06706

Issued By: Dom Mascolo Title: Electrical Inspector
Signature: Dom Mascolo