

BOARD OF ALDERMEN
MONDAY, DECEMBER 16, 2024
REGULAR MEETING @ 6:00 P.M.
ALDERMANIC CHAMBERS - 2ND FLOOR - CITY HALL
235 GRAND STREET, WATERBURY, CT 06702

AGENDA

The Regular Meeting will be broadcasted live on the City of Waterbury’s Government Access Channel (Comcast Channel 96; Frontier Channel 6096) and the City of Waterbury’s You Tube Channel <https://youtu.be/koTdAGYtQQQ>

CALL TO ORDER:

PLEDGE OF ALLEGIANCE:

PRAYER:

ROLL CALL:

OFFICIALLY SCHEDULED PRESENTATION (s):

PUBLIC SPEAKING:

EXECUTIVE SESSION:

APPROVAL OF MINUTES:

Monday, September23, 2024/Public Hearing/Regular Meeting Summary Minutes
Monday, October21,2024 /Public Hearing/Regular Meeting Summary Minutes
Tuesday, November 12, 2024/Public Hearing/Regular Meeting Summary Minutes

MAYOR’S REPORT:

RECESS INTO COMMITEES:

NEW BUSINESS:

1. FRANK CARUSO JR.

Revenue Collection Manager

RE:

Submittal of the 2024-2025 Delinquent Taxpayers as of October 31, 2024
- NANCY OLSON

Deputy Tax Collector

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2. ARTHUR PAULONE

RE:

Submittal of a Letter of Resignation from the Finance and Audit Review Commission Dated November 5, 2024.

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3. GAIL GIRCH

RE:

Submittal of a Letter of Resignation from the Environmental Control Commission.

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4. **ROBERT G. DORR**
*President of the Bunker Hill
Neighborhood Association Inc.*

RE: Submittal of a Resolution adopted by the Bunker Hill Neighborhood Association Inc. on October 24, 2024, which includes the following initiatives:

1. Emergency Call Boxes installed in Schofield Park

2. Uniform Closing Hours for all City Parks.

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5. **BRADLEY MALAY**
*Assistant Superintendent
of Water*

RE: Requesting approval of a Contract between the City of Waterbury and the Marshepaug Forest.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

6. **TARA L. SHAW**
Director of Human Resources

RE: Requesting approval of the following New Job Specifications:

Utility Control Room Operator
Emergency Vehicle Technician
Senior Delinquent Collection Associate

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

7. **THOMAS HYDE**
Executive Director, WDC

RE: Requesting approval of the Amendment No. 3 – Approval to extend Tighe & Bond Inc. for Professional Service Agreement Between the City of Waterbury, the Waterbury Development Corporation, and Tighe & Bond (T&B).

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

8. **THOMAS HYDE**
Executive Director, WDC

RE: Requesting approval of the Professional Services Agreement at 40 Bristol Street Between the City of Waterbury and Tighe and Bond in the not to exceed amount of **\$244,429.**

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

9. ALBANA LAME

Director of Community Strategy

RE:

Requesting approval of a **\$110,000** Contract for Contractual services to provide the 2025-2030 Five-Year Consolidation Plan required by HUD’s Community Development Program with SLR.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

10. DAVID SIMSPON

Director of Public Works

RE:

Requesting approval of a Contract for One Exchange Place Elevator Replacement between the City of Waterbury and J.A. Rosa Construction, LLC. – RFP #8293.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

11. SALVATORE D. PORZIO

Project Manager, DPW

RE:

Requesting approval of an Engineer Agreement for Engineering On-Call Services between the City of Waterbury and Weston & Sampson Engineers, Inc.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

12. SALVATORE D. PORZIO

Project Manager, DPW

RE:

Requesting approval of an Engineer Agreement for Engineering On-Call Services between the City of Waterbury and SLR International Corporation.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

13. SALVATORE D. PORZIO

Project Manager, DPW

RE:

Requesting approval of an Engineer Agreement for Engineering On-Call Services between the City of Waterbury and M&J Engineering, Inc.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

14. SALVATORE D. PORZIO

Project Manager, DPW

RE:

Requesting approval of an Engineer Agreement for Engineering On-Call Services between the City of Waterbury and Luchs Consulting Engineers, LLC.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

15. SALVATORE D. PORZIO

Project Manager, DPW

RE:

Requesting approval of an Engineer Agreement for Engineering On-Call Services between the City of Waterbury and CDM Smith, Inc.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

16. SALVATORE D. PORZIO

Project Manager, DPW

RE:

Requesting approval of an Engineer Agreement for Engineering On-Call Services between the City of Waterbury and AI Engineers, Inc.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

17. SARAH R. GEARY

*Manager of Budget
Development and Oversight*

RE:

Requesting approval of a budget transfer within the City’s Capital Improvement for the Fiscal Year ending June 30, 2025 in the total amount of **\$675,000.**

REFERRED TO THE FINANCE COMMITTEE

18. SARAH R. GEARY

*Manager of Budget
Development and Oversight*

RE:

Requesting approval of a budget transfer within the City’s Capital Improvement Fund for the Fiscal Year ending June 30, 2025 in the total amount of **\$400,000.**

REFERRED TO THE FINANCE COMMITTEE

19. SARAH R. GEARY

*Manager of Budget
Development and Oversight*

RE:

Requesting approval of a budget transfer within the City’s Capital Improvement Fund for the Fiscal Year ending June 30, 2025 in the amount of **\$1,000,000.**

REFERRED TO THE FINANCE COMMITTEE

20. SARAH R. GEARY

*Manager of Budget
Development and Oversight*

RE:

Submittal of the Regan School Electrical Damage Claim Budget Update.

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21. SARAH R. GEARY
*Manager of Budget
Development and Oversight*

RE: Submittal of the City of Waterbury
Financial Status Report – October 2024.

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22. MICHAEL LEBLANC
*Director of Finance & WPC
Primary Representative*

RE: Requesting approval of a Contract for On-
Call Sanitary Sewer Utility Repair Services
between the City of Waterbury and Dayton
Construction Company, Inc.

DENIS CUEVAS
Business Manager, JACOBS

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

23. CARRIE A. SWAIN
*Clerk
Waterbury Board of Education*

RE: Requesting review and approval of the
following three resolutions which will
allow the Board of Education to submit
the School Construction Grant Application
to the Department of Administrative Services
for the State’s consideration:

Resolution #1:
Resolved that the Board of Aldermen
authorizes the Waterbury Public Schools
and the Waterbury Board of Education
to apply to the Commissioner of
Administrative Services and to accept
or reject a grant for the proposed
Generali Elementary School Elevator
Project.

Resolution #2:
Resolved that the following members are
hereby established as the Building Committee
with regard to the proposed Generali
Elementary School Elevator Project: LaToya
Ireland, Elizabeth Brown, Jacqueline Jackson,
Rocco Orso, and Melissa Serrano-Adorno.

Resolution #3:
Resolved that the Board of Aldermen
authorizes at least the preparation of
schematic drawings and outline specifications
for the proposed Generali Elementary School
Elevator Project.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

24. CARRIE A. SWAIN
Clerk
Waterbury Board of Education

RE: Requesting review and approval of the following three resolutions which will allow the Board of Education to submit the School Construction Grant Application to the Department of Administrative Services for the State’s consideration:

Resolution #1:
Resolved that the Board of Aldermen authorizes the Waterbury Public Schools and the Waterbury Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the proposed Driggs Elementary School Project.

Resolution #2:
Resolved that the following members are hereby established as the Building Committee with regard to the proposed Driggs Elementary School Project: LaToya Ireland, Elizabeth Brown, Jacqueline Jackson, Rocco Orso, and Melissa Serrano-Adorno.

Resolution #3:
Resolved that the Board of Aldermen authorizes at least the preparation of schematic drawings and outline specifications for the proposed Driggs Elementary School Project.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

25. CARRIE A. SWAIN
Clerk
Waterbury Board of Education

RE: Requesting review and approval of the following three resolutions which will allow the Board of Education to submit the School Construction Grant Application to the Department of Administrative Services for the State’s consideration:

Resolution #1:
Resolved that the Board of Aldermen authorizes the Waterbury Public Schools and the Waterbury Board of Education to apply to the Commissioner of Administrative Services and to accept or reject a grant for the proposed Tinker Elementary School Elevator Project.

Resolution #2:
Resolved that the following members are hereby established as the Building Committee with regard to the proposed Tinker Elementary School Elevator Project: LaToya Ireland,

Elizabeth Brown, Jacqueline Jackson,
Rocco Orso, and Melissa Serrano-Adorno.

Resolution #3:

Resolved that the Board of Aldermen
authorizes at least the preparation of
schematic drawings and outline specifications
for the proposed Tinker Elementary School
Elevator Project.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

26. CARRIE A. SWAIN

Clerk
Waterbury Board of Education

RE: Requesting review and approval of the
following three resolutions which will
allow the Board of Education to submit
the School Construction Grant Application
to the Department of Administrative Services
for the State’s consideration:

Resolution #1:

Resolved that the Board of Aldermen
authorizes the Waterbury Public Schools
and the Waterbury Board of Education
to apply to the Commissioner of
Administrative Services and to accept
or reject a grant for the proposed
Wilson Elementary School Elevator
Project.

Resolution #2:

Resolved that the following members are
hereby established as the Building Committee
with regard to the proposed Wilson
Elementary School Elevator Project: LaToya
Ireland, Elizabeth Brown, Jacqueline Jackson,
Rocco Orso, and Melissa Serrano-Adorno.

Resolution #3:

Resolved that the Board of Aldermen
authorizes at least the preparation of
schematic drawings and outline specifications
for the proposed Wilson Elementary School
Elevator Project.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

27. CARRIE A. SWAIN

Clerk
Waterbury Board of Education

RE: Requesting review and approval of
Amendment Two (2) to the Professional
Agreement with Imagine Learning LLC
(RFP #6497) for online learning systems.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

28. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment One (1) to the Professional Agreement with Benchmark Education Company LLC (RFP #7948) for Core Elementary Reading and Language Arts Program K-5.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

29. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval an Agreement with the Cly-Del Manufacturing Company, for a five-year period and at no cost, for a Waterbury Career Academy High School Manufacturing Externship Pre-Apprentice Program.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

30. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of a Professional Services Agreement with Connecticut RISE Network, Inc., for a Three-year period and in the not to exceed amount of \$126,400.00, for Data Hub setup, configuration, and implementation at Wilby and Kennedy High Schools.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

31. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment One (1) to the Construction Contract with All State Construction, Inc. (RFP #7859) for mechanical upgrades at Multiple School Gymnasiums and Cafeterias.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

32. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment Two (2) to the Construction Contract with Sarracco Mechanical Services, Inc. (RFP #7815) for HVAC Replacements at Crosby High School and Wallace Middle School.

33. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment One (1) to the Construction Contract with Ferguson Mechanical (RFP #7858) for HVAC Replacement at John F. Kennedy High School.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

34. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment Two (2) to the Construction Contract with Ferguson Mechanical Company, Inc. (RFP # 7752) for Certain Mechanical Upgrades to Waterbury Arts Magnet School and the Palace Theater.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

35. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment Three (3) to the Construction Contract with All State Construction, LLC. (RFP #7497) for HVAC Upgrades/ Replacements at Gilmartin and Duggan Elementary Schools.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

36. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment Two (2) to the Construction Contract with All State Construction, Inc. (RFP #7894) for HVAC Replacements at Seven Elementary Schools (Bunker Hill, R.C. International, Kingsbury, Regan, Sprague, Washington and Wilson).

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

37. CARRIE A. SWAIN

Clerk

Waterbury Board of Education

RE:

Requesting review and approval of Amendment One (1) to the Construction Contract with Action Air Systems, Inc. (RFP #7804) for HVAC Replacements at Wilby High School and North End Middle School.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

38. MICHAEL PONZILLO

Deputy Chief of Police

RE:

Requesting approval of a Construction Contract for: RFP#8296 Renovation to 1871 Baldwin Street. The Contract value is **\$675,000** which includes a **\$63,707** contingency and is funded through ARPA.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

39. PAUL BUZZELLI

Chairman
Finance and Audit Commission

RE:

Submittal of the Follow-up Review of City of Waterbury Student Activity Fund Audit.

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40. PAUL BUZZELLI

Chairman
Finance and Audit Commission

RE:

Submittal of the Special Review Report of Internal Controls, Revenue in Process Office of the Corporation Counsel.

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41. TERRENCE BALLOU

Fire Chief

RE:

Requesting approval to Amend Professional Services Agreement for Design Services for Renovations to Fire Station #5 with Silver Petrocelli and Associates (RFP #7411).

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

42. ADAM S. RINKO

Executive Officer
Waterbury Fire Department

RE:

Requesting approval of a Contract between Seymour Ambulance and the City of Waterbury for EMS training in the amount of **\$44,275.00** (two years) with an optional renewal in the 3rd and 4th years.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

43. ANGELA R. JULIANI

Corporation Counsel, Interim

RE:

Requesting authority for the City to enter into a succeeding three-year contract of Employment with the City Auditor, Joe Garvis, consists with the recommendation of the Finance and Audit Review Commission (FARC) of May 7, 2024.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

44. PAUL K. PERNEREWski JR.
Mayor
City of Waterbury

RE: Requesting approval of the following
Unrestricted Appointment to the
Retirement Board:

Cynthia Van Deursen (D)
Term 1/1/2024 – 12/31/2027

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

45. MICHAEL LEBLANC
Director of Finance

RE: Requesting approval of a Resolution of
the Board of Aldermen for the Acquisition
of 417 North Main Street, Waterbury, CT

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

46. MICHAEL LEBLANC
Director of Finance

KEVIN DALY
Staff Attorney
Corporation Counsel

RE: Requesting approval of an Agreement to
Convey City owned surplus properties to
The Waterbury Land Authority pursuant
to the Memorandum of Understanding
between the City and Land Bank. The
properties to be conveyed are fourteen (14)
Empty lots and 307 Bishop Street property
which contains one dilapidated abandoned
building.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

47. MICHAEL LEBLANC
Director of Finance

RE: Requesting approval of a Real Estate
Contract for Purchase of Vacant Parcel
Located at 777 South Main Street

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

48. ROY CAVANAUGH, P.E.
City Engineer

RE: Requesting approval of a Project
Authorization Letter for Intersection
Improvements at East Main Street and
Brass Mill Drive.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

49. ROY CAVANAUGH, P.E.
City Engineer

RE: Requesting approval of an Engineer Agreement for the Clough Brook Watershed Drainage Track 2 Connecticut Department of Energy and Environmental Protection Climate Resilience Fund Program between the City of Waterbury and Weston & Sampson Engineers, Inc.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

50. ANGELA M. BATTLE
Deputy City Clerk
Office of the City Clerk

RE: Pursuant to Connecticut General Statue 1-225, the Board of Aldermen’s **Revised** Regularly Scheduled Meetings for Calendar Year 2025.

REFERRED TO THE INTERGOVERNMENTAL COMMITTEE

51. PAUL K. PERNERESKI JR.
Mayor
City of Waterbury

RE: Notification of intent, pursuant to § 4-2 (b) (1), of the Charter of the City of Waterbury, to fill all City Board and Commission Vacancies, of both restricted and unrestricted appointments.

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STANDING COMMITTEE

FRANK A. CARUSO, JR., CCMC
Revenue Collection Manager

RE: Request for refunds for Tax Overpayments in the amount of **\$24,528.82.**

REFERRED TO THE FINANCE COMMITTEE

UNFINISHED BUSINESS:

ADJOURNMENT:

MJD:dd