

185 SOUTH MAIN ST 5TH FLOOR  
 WATERBURY, CT 06706  
 HOURS MON. - FRIDAY 8AM - 4PM



ENGINEERING (203) 574-6851  
 TRAFFIC (203) 574-6820  
 FAX (203) 574-8277



## PRE-INSURANCE RECOMMENDATION REQUEST

Date: \_\_\_\_\_ Business Name: \_\_\_\_\_

For Dumpster and Street Opening Permits the work the contractor will perform or the service provided will determine the Insurance requirements. Each COI is Job/Scope specific. Before you submit your COI and other details pertinent to the services you will provide, answer the questions below and email to [permits@waterburyct.org](mailto:permits@waterburyct.org) to receive your COI requirements. Explain all yes answers in SCOPE/Directions.

➤ Is the work/service associated with the BOE if so will students will be involved?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
➤ Will vendor be coming on-site anywhere in the City?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
➤ Will vendor be delivering in their business owned or personal vehicles?	Business <input type="checkbox"/>	Personal <input type="checkbox"/>
➤ Will vendor be instructing or giving direction on anything?	On-line <input type="checkbox"/>	In person <input type="checkbox"/>
➤ Will there be any cash or electronic banking transactions involved?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
➤ Will there be information exchanged between the City's computer system and the vendor's system?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
➤ Is there any design work involved?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
➤ Will there be any construction?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
i. Will they be digging into soil at all?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
ii. Will they be finishing in one day?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
iii. Will they be storing items/supplies on site?	Yes <input type="checkbox"/>	No <input type="checkbox"/>

<input type="checkbox"/> DUMPSTER SERVICE	<input type="checkbox"/> PAVING DRIVEWAY
<input type="checkbox"/> REPAIRE WATER LINE	<input type="checkbox"/> REPAIR SEWER LINE
<input type="checkbox"/> DIGGING IN STREET	<input type="checkbox"/> DIGGING IN SIDEWALK OR SHOULDER
<input type="checkbox"/> EXCAVATION	<input type="checkbox"/> LANDSCAPING

SCOPE/DESCRIPTION FOR INCLUDED WORK/SERVICES