

CIVIL SERVICE COMMISSION WATERBURY, CONNECTICUT

OPEN COMPETITIVE EXAM #2626

OPEN COMPETITIVE EXAMINATION FOR: MASON

SALARY: \$25.09 ~ \$32.78/hr. (NOTE: NEW HIRES START AT THE BEGINNING OF THE RANGE)

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

APPLICATIONS: May be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:30 p.m. on:

UNTIL SUFFICIENT APPLICATIONS ARE RECEIVED

IMPORTANT:

1. Veterans – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.

2. Residents – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK: (Illustrative only)

The following identifies the primary and essential functions of the position and is not intended to be an exhaustive listing of all duties.

- Constructs intricate forms for end walls, catch basins and other similar structures;
- Does more difficult grouting;
- Installs ceramic tile on both floors and walls;
- Keeps necessary records;
- Lays bricks, stones, hollow tile, terra cotta and building blocks to construct or repair walls, partitions, abutments and other structures;
- Makes estimates of time, personnel and material required on assigned tasks;
- Mixes, pours and finishes cement in laying sidewalks, replaces broken curbing and replaces or repairs steps;
- Performs highly skilled tasks in accordance with standard trade practices;
- Performs the duties of the laborer classification as needed;
- Places and finishes plaster;
- Pours cement footings;
- Pours footings as necessary and lays brick to install water distribution boxes;
- Pours ready mixed concrete for footings for new walls to meet building code requirements;
- Rebuilds utility structures;
- Removes and replaces rotted wood lath with sheet metal and rock lath;
- Repairs chimneys by removing and replacing weathered brick;
- Supervises mixing and pouring of concrete and cement;
- Travels independently between office and jobsites;
- May install or repair plastering;
- May lay and repair resilient flooring and Formica;
- Performs related duties as required.

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REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

- Considerable knowledge of and ability to apply standard tools, materials, methods and practices of the masonry trade;
- Considerable knowledge of the occupational hazards and safety precautions of the trade;
- Interpersonal skills;
- Oral and written communication skills;
- Skill in the care and use of tools and equipment of the mason's trade;
- Ability to estimate time and materials needed;
- Ability to lay out work for self and others;
- Ability to operate common masonry machinery;
- Ability to prepare estimates and keep shop records;
- Ability to rig and work scaffolds;
- Ability to travel independently between office and jobsites;
- Ability to work from plans and specifications and to follow rough sketches and oral instructions;
- Some ability to utilize computer software.
- Ability to work with individuals from diverse backgrounds.

IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING REQUIRED EDUCATION AND EXPERIENCE

High School diploma or GED. Four (4) years of experience in the masonry trade area. Two (2) years of the General Experience must have been performing skilled trade functions in the masonry craft.

Substitutions Allowed

1. Graduation from a vocational or technical school with a diploma designating completion of subject requirements in masonry may be substituted for two (2) years of the General Experience.
2. Experience performing technical duties within the masonry trade area on a military base, aircraft carrier or large compound may be substituted for the General and Special Experience on a year for year basis.

SPECIAL REQUIREMENTS:

LICENSURES, CERTIFICATIONS AND OTHER REQUIREMENTS

1. Incumbents in this class are required to possess a current Motor Vehicle Class D Operator License and have a good driving record.
2. Incumbents in this class must have own set of tools.

**COPIES OF REQUIRED DIPLOMA/G.E.D & LICENSE
MUST BE SUBMITTED AT TIME OF APPLICATION**

In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.

This position is covered under the written agreement between the City of Waterbury and the Waterbury City Employees Local 353, AFSCME. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. Appeal Process- An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER
E.O.E. M/F/D/V

EEOP Utilization Report is available at www.waterburyct.org

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WORKING CONDITIONS, PHYSICAL AND MENTAL REQUIREMENTS

Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

Frequency: Place an “X” in each box that is appropriate to your job.

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)				CONSTANTLY (C)			
0 % of Shift	1-33% of Shift				34-66% of Shift				67-100% of Shift			
Working Conditions	N	O	F	C	Working Conditions	N	O	F	C			
Physical Demands					Depth Perception		X					
Standing		X			Color Distinction		X					
Walking		X			Peripheral Vision		X					
Sitting			X		Driving			X				
Lifting		X			Physical Strength:							
Carrying		X			Little Physical Effort (-10 lbs.)							
Pushing		X			Light Work (-20 lbs.)			X				
Pulling		X			Medium Work (20-50 lbs.)			X				
Climbing		X			Heavy Work (50-100 lbs.)		X					
Balancing		X			Very Heavy Work (100+ lbs.)		X					
Stooping		X			Environmental Conditions							
Kneeling		X			Cold (50 degrees F or less)		X					
Crouching		X			Heat (90 degrees F or more)		X					
Crawling		X			Temperature Changes		X					
Reaching		X			Wetness		X					
Handling		X			Humidity		X					
Grasping		X			Extreme Noise or Vibration			X				
Twisting		X			Exposure to Chemicals		X					
Feeling			X		Exposure to Gases and Fumes		X					
Talking			X		Exposure to Unpleasant Odors		X					
Hearing				X	Exposure to bodily fluids		X					
Repetitive Motion			X		Exposure to dampness		X					
Hand/Eye/Foot Coordination			X		Confinement to Small or Restricting Area		X					
Visual Acuity/Near			X		Mechanical Hazards			X				
Visual Acuity/Far			X		Physical danger or abuse		X					