

CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT

OPEN COMPETITIVE EXAM # 2592

OPEN COMPETITIVE EXAMINATION FOR: LEAD SANITARIAN II (Non-Exempt)

SALARY: \$33.08 ~ \$39.08/hr., 35 hrs./wk. paid bi-wkly. (NOTE: New hires start at the beginning of the range)

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation Days; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications, which may be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:30 p.m. on:

Until Sufficient Applications are Received

IMPORTANT:

1. **Veterans** – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. **Residents** – Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF DUTIES: (Illustrative only)

Direct and supervisor lower level of Sanitarian II inspectors; Investigate complaints of substandard and unsanitary conditions in dwellings, alleys, vacant lots or business establishments; Check operators; Licenses and renews or suspend permits; Inspects restaurants, groceries, bakeries and other food establishments for cleanliness of personnel, utensils, fats, oils and grease (FOG) control equipment, and storage facilities; Instructs restaurant proprietors on the proper location of sanitary facilities and makes periodic inspections for compliance; Recommends revocation of health permits and appears as a witness in court against violators of sanitary laws; Performs other related work as required.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Comprehensive knowledge of the laws, ordinances, and related regulation pertaining to the field of environmental sanitation; Thorough knowledge of modern methods, principles, techniques and practices of public health sanitation as applied to the inspection of the above illustrative work; considerable knowledge of the sanitary sciences, including bacteriology, chemistry and personal hygiene, ability to obtain the cooperation of the general public in establishing and maintaining optimum standards of sanitation in the interest of public health; Ability to be tactful yet firm in enforcing compliance with laws and ordinances; Ability to establish and maintain effective working relationships with city, state, federal officials, co-workers, property owners; Ability to express oneself clearly and concisely both orally and in writing; Ability to work indoor/outdoor environments with noise and all temperatures and climates including adverse weather conditions; Ability to demonstrate basic knowledge of computer skills; Ability to work independently to detect, analyze and remedy health code violations; Ability to maintain a high level of ethical and professional standards; Ability to exercise good judgement when making decisions, act confidentially and discretely with adherence to policies/procedures and applicable federal, state and local standards, guidelines and governing regulations; Ability to plan, assign, supervise and evaluate the work of staff engaged in environmental health work; ability to establish and maintain effective working relationship with subordinates, representatives of allied and cooperating agencies and the general public; Required to respond to after work-hours emergency calls at food establishments.

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IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE:

Considerable experience in the field of environmental health of the level of Sanitarian II. Bachelor's Degree in Public Health or related sciences and five (5) years of experience in the field of public and/or environmental health field. In addition to the above, one (1) year of supervisory experience.

CREDENTIALS: LICENSURES, CERTIFICATIONS AND OTHER REQUIREMENTS:

Possession of a valid State of Connecticut Food Inspector's Certification; Regardless of which situation above applies incumbent must obtain the State of Connecticut Lead Inspector Certification within one year; Must in possession of a valid motor vehicle driver's license with a good driving history (job duties require the use of privately-owned vehicle).

CONTINUING EDUCATION REQUIREMENTS:

Attend conferences or trainings with subject matters relevant to work functions and/or skill training workshops that will improve work performance, etc.

**COPIES OF REQUIRED DEGREE OR TRANSCRIPTS and CERTIFICATION
MUST BE SUBMITTED AT TIME OF APPLICATION**

In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.

This position is covered under the written agreement between the City of Waterbury and the Waterbury City Employees Association-WCEA. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. Appeal Process- An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER
E.O.E. M/F/H/V
EEOP Utilization Report available upon request

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WORKING CONDITIONS, PHYSICAL AND MENTAL REQUIREMENTS

Employees appointed to positions in this class must have adequate physical strength, stamina, physical agility and visual and auditory acuity and must maintain such physical fitness as to be able to perform the duties of the class. A physical examination may be required.

NEVER (N)	OCCASIONALLY (O)				FREQUENTLY (F)				CONSTANTLY (C)			
0 % of Shift	1-33% of Shift				34-66% of Shift				67-100% of Shift			
Working Conditions	N	O	F	C	Working Conditions	N	O	F	C			
Physical Demands			X		Depth Perception			X				
Standing			X		Color Distinction			X				
Walking			X		Peripheral Vision			X				
Sitting			X		Driving			X				
Lifting		X			Physical Strength:							
Carrying		X			Little Physical Effort (-10 lbs.)			X				
Pushing		X			Light Work (-20 lbs.)		X					
Pulling		X			Medium Work (20-50 lbs.)		X					
Climbing	X				Heavy Work (50-100 lbs.)	X						
Balancing	X				Very Heavy Work (100+ lbs.)	X						
Stooping		X			Environmental Conditions							
Kneeling		X			Cold (50 degrees F or less)		X					
Crouching	X				Heat (90 degrees F or more)		X					
Crawling	X				Temperature Changes		X					
Reaching		X			Wetness		X					
Handling		X			Humidity		X					
Grasping		X			Extreme Noise or Vibration		X					
Twisting		X			Exposure to Chemicals	X						
Feeling		X			Exposure to Gases and Fumes	X						
Talking				X	Exposure to Unpleasant Odors		X					
Hearing			X		Exposure to bodily fluids	X						
Repetitive Motion			X		Exposure to dampness		X					
Hand/Eye/Foot Coordination			X		Confinement to Small or Restricting Area		X					
Visual Acuity/Near			X		Mechanical Hazards	X						
Visual Acuity/Far			X		Physical danger or abuse	X						

The above statements are intended to describe the general nature and level of work being performed by the employee assigned to this position. They are not to be construed as an exhaustive list of all job responsibilities and duties performed by personnel so classified.

The City of Waterbury is an equal opportunity employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourage both prospective and current employees to discuss potential accommodations with the City when necessary.