

City of Waterbury
Town Clerk/Vital Statistics
235 Grand St.

Waterbury, CT 06702

Phone 203-574-6806 Email townclerk@waterburyct.org

Birth Certificate Application

Please Print and Complete ALL Sections Below

METHODS OF PAYMENT: CASH OR MONEY ORDER. (CREDIT CARD ACCEPTED IN PERSON ONLY)

FULL SIZE CERTIFIED COPY (\$20 EACH) _____ # COPIES Full size satisfies all legal requirements

WALLET SIZE CERTIFIED COPY (\$15 EACH) _____ # COPIES May not satisfy proof of identification requirements

CERTIFICATE HOLDER (\$1 EACH) _____ # HOLDERS

FIRST CLASS MAIL WITH TRACKING (\$ 5 EACH) _____ *

**All certified copies of vital records are now being mailed with tracking. If you choose to opt out of tracking you must provide a self-addressed, stamped envelope. There will be no replacement for any lost mail that was not sent with tracking.*

FULL NAME ON CERTIFICATE: _____ / _____ / _____
FIRST MIDDLE LAST

DATE OF BIRTH ____/____/____ **SEX:** _____ **TOWN OF BIRTH** _____

FATHER'S FULL NAME: _____ / _____ / _____
FIRST MIDDLE LAST

MOTHER'S FULL MAIDEN NAME: _____ / _____ / _____
FIRST MIDDLE LAST

Information of Person Making the Request:

NAME: _____

MAILING ADDRESS: _____

CITY _____ **STATE** _____ **ZIP CODE** _____

PHONE NUMBER _____

RELATIONSHIP TO PERSON ON CERTIFICATE: _____ SELF _____ PARENT _____ OTHER

or PROOF OF RELATIONSHIP REQUIRED IF YOU ARE THE:

_____ SON/DAUGHTER _____ GRANDPARENT _____ GUARDIAN _____ SPOUSE

Include the following:

Completed Application Form

Copy of Acceptable ID (see list)

Money Order made payable to Vital Statistics

*****Personal Checks are NOT accepted*****

SIGNATURE: _____

Mail to: Vital Statistics, 235 Grand St., Waterbury, CT 06702