

**CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT**

OPEN COMPETITIVE EXAM #2173

OPEN COMPETITIVE EXAMINATION FOR: TRAFFIC MAINTENANCE PERSON

SALARY: \$17.93 ~ \$21.83/hr. (NOTE: NEW HIRES START AT THE BEGINNING OF THE RANGE)

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

APPLICATIONS: May be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

UNTIL SUFFICIENT APPLICATIONS ARE RECEIVED

IMPORTANT:

1. Veterans – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. Residents – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK: (Illustrative only)

Fabricates signs using computer generated traffic sign plotter and/or other sign making equipment; Applies reflectorized material and decals to prepared signboards; Distributes and installs traffic control barricades, temporary speed bumps, markers, posts, reflectors, and signs and determines their retro-reflectivity; Sets up, maintains and breaks down work zone traffic controls in accordance with Connecticut Department of Transportation (ConnDOT) to safeguard the public and workers; Maintains inventory/records of signs, supplies, pavement markings and equipment and initiates requisitions for ordering replacements; Provides information for purchase of sign materials; Participates in the Asset Management System by assessing the condition of pavement markings/signs, verifying and documenting locations, documenting maintenance activities and recordkeeping; Prepares notes, sketches and drawings for work orders, service requests and general layout of location of traffic control equipment; Responds to emergencies related to malfunctioning traffic control equipment and provides assistance to staff in repair of traffic signals as needed; Provides assistance in the layout of crosswalks, pavement markings, arrows, legends, parking stalls, lane lines and centerlines; Works with outside contractors related to the installation, relocation and removal of pavement markings; Responds to citizen's complaints through the City's work order system. Operates and performs routine servicing of drills, saws, compressors, post drivers, grinding machines and other specialized equipment such as hydraulic and/or self-contained units; Operates a utility truck, and other vehicles as required; Operates a variety of maintenance equipment to perform snow removal, ground maintenance and clears brush for traffic sign(s) visibility; Performs functions in accordance with State of Connecticut Call Before You Dig (CBYD) regulations; Must be available to respond to 24-hour emergency situations and Special Event traffic control; Assists in winter and emergency highway operations (e.g. snow plowing) as needed; Performs other related work as required.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

Ability to communicate effectively both verbally and in writing; Ability to establish and maintain good working relationships with contractors, fellow employees, public officials and the general public; Knowledge of the common practices, tools, terminology and safety precautions in the trade; Considerable skill and working knowledge in the function, operating methods, use and care of hand and power tools and equipment in the use of installation and maintenance of traffic control signs. Ability of operate a utility truck, grinding machine and other vehicles and

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REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES:

equipment related to the trade; Ability to work in various environments and climates, including adverse weather conditions; Some knowledge and experience in the locating and installation practices/ regulations for traffic control signs; Must be available to respond to 24-hour emergency situations and Special Event traffic control.

IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING:

Possession of a high school diploma, G.E.D. or vocational school diploma; and Two (2) years' of progressive experience performing semi-skilled work in either construction and/or mechanical/building trades; or 1 (one) year experience in the fabrication, maintenance and installation of traffic control signs. Must have working knowledge of Microsoft Office software; Word and Outlook; Excel preferred.

SPECIAL REQUIREMENTS:

Successful completion of Flagger/Work Zone Safety Certification approved by Connecticut Department of Transportation (ConnDOT) the next time that the course is offered after being hired.

ADDITIONAL REQUIREMENTS:

Must be in possession of a valid Motor Vehicle Driver's License with a good driving history.

**COPIES OF REQUIRED HIGH SCHOOL/VOCATIONAL DIPLOMA/G.E.D. MUST
BE SUBMITTED AT TIME OF APPLICATION &
CERTIFICATIONS (IF APPLICABLE)**

In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.

This position is covered under the written agreement between the City of Waterbury and the Waterbury City Employees Local 353, AFSCME. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. Appeal Process- An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER
E.O.E. M/F/D/V

3/26/18 EEOP Utilization Report available upon request