

**CIVIL SERVICE COMMISSION
WATERBURY, CONNECTICUT**

OPEN COMPETITIVE EXAM #2132

OPEN COMPETITIVE EXAMINATION FOR: SUPERVISOR OF GOLF COURSES

SALARY: \$65,921.61 ~ \$79,105.93 PER YEAR

FRINGE BENEFITS: Choose from available health insurance plans (employee contributions vary) Prescription Drug Rider, Dental Plan, Group Life Insurance for Individual; Retirement Plan; paid Holidays; paid Vacation Days; paid Sick Days; paid Personal Days.

LAST DAY FOR FILING APPLICATIONS

Applications, which may be obtained by visiting our website at www.waterburyct.org or at the Civil Service Office, Chase Municipal Building, 236 Grand St., Waterbury, CT 06702 & must be on file by 4:50 p.m. on:

UNTIL SUFFICIENT APPLICATIONS ARE RECEIVED

IMPORTANT:

1. **Veterans** – Veteran's points will be awarded in accordance with the Connecticut State Statute. Five (5) for non-disabled veterans, ten (10) for disabled veterans. Proper documentation must be submitted to the Personnel Director before the date of the examination.
2. **Residents** – Five (5) Residency points shall be added in accordance with the amendment to the Civil Service Ordinances dated March 18, 2011. Proper documentation and proof of residence must be submitted no later than the closing date for applications.

EXAMPLES OF WORK: (Illustrative only)

Plans work programs, utilizing experience and established agronomic practices to improve and maintain turf and playing condition of the golf courses; Plans new areas or changes in a course and directs employees engaged in cultivation, grading, seeding and sodding of areas; Reviews test results of soil and turf samples and directs application of fertilizers, lime, insecticides and fungicides, tours grounds to ascertain work progress and the condition of course; Inspects turf to designate height and frequency of mowing, and determine need for supplemental irrigation to sustain or force growth; Supervises the cashiers who collect the greens fees and rent golf carts; Supervises assigned maintainers, motor equipment operators, and mechanics in maintenance activities; Provides in-put into the budget preparation and is accountable for the allocations assigned by the Supervisor of Public Parks and Golf Courses; Maintains daily time reports and prepares and disseminates other required correspondence; Performs other related work as required.

REQUIRED KNOWLEDGES, SKILLS AND ABILITIES:

Thorough knowledge of golf course construction, maintenance and preservation; Thorough knowledge of agronomy as it specifically relates to the growing and cultivation of turf, ability to layout, supervise and direct the work of assigned employees; Thorough knowledge of golf rules and etiquette, Ability to be tactful and courteous; Ability to prepare and implement a maintenance and operational budget, including manpower requirements; Knowledge of appropriate union contracts and Civil Service Rules and Regulations; A high degree of administrative and executive ability, especially in terms of problem solving and decision making; Excellent oral and written skills; Knowledge of current federal, state and local laws and regulations affecting the management of golf course operations, including but not limited to, safety and environmental standards, laws and regulations.

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IN ORDER TO BE CONSIDERED FOR THIS POSITION YOU MUST INDICATE ON YOUR APPLICATION THAT AS OF THE CLOSING DATE YOU HAVE THE FOLLOWING EXPERIENCE:

Associates Degree in Agronomy, Horticulture, Plant Science, Soil Science or related field; Or substitution of a Certification in Turfgrass Management for Associates Degree; And 5 years' experience as a Golf Course Superintendent or an Assistant Golf Course Superintendent working in a supervisory capacity.

SPECIAL REQUIREMENTS:

Must have a current and valid Supervisory Certificate for Custom Ground Pest Control in the category of Golf Course Superintendent issued by the State of Connecticut. Must be in possession of a valid Motor Vehicle Driver's License with a good driving history.

**COPIES OF DEGREE/TRANSCRIPTS AND REQUIRED CERTIFICATIONS
MUST BE SUBMITTED AT TIME OF APPLICATION**

In order to verify possession of the appropriate Driver's License and good driving history, applicants will now be required to provide the H.R. Office with a Driving History Report that is less than 30 days old. Only reports generated by the Department of Motor Vehicle will be accepted. This information will be specifically requested of the applicants at the time that a conditional offer is made. In the event that a report is not supplied within (7) seven days or the H.R. Director deems your driving history to be poor, the conditional offer may be rescinded.

This position is covered under the written agreement between the City of Waterbury and the Waterbury Municipal Administrator Association Union. The Parts and Weights for this examination will be determined prior to conducting the exam. Individuals appointed shall be required to serve a working test period which will be, in effect, the final phase of the examination. **Appeal Process-** An applicant may appeal notice of not meeting the minimum qualifications (Civil Service Rules and Regulations, Section 3741, Subsection B, Article 9) to the *Civil Service Commission* within seven (7) days of the date on such notice. Please notify the Civil Service Office of a change in address. Notification will be mailed to the address written on your application.

THE CITY OF WATERBURY IS AN EQUAL OPPORTUNITY EMPLOYER
E.O.E. M/F/H/V
EEO Utilization Report available upon request

11/4/16 mj
11/18/16 Extended USAR