

To: All Department Heads
From: Mayor Michael J. Jarjura
Re: Smoking Policy
Date: January 22, 2002

In compliance with Public Act 93-304, smoking is hereby prohibited in all city owned or operated buildings except within the designated smoking areas of such buildings. Such areas shall be clearly designated locations which:

- 1) need not be entered in order to conduct business; and
- 2) do not deprive employees or the public of an existing non-smoking lounge waiting area.

The purpose of a designated smoking area is to provide a place for persons to smoke, which minimizes smoke in all other areas of the building.

The provisions of this policy are effective immediately.

THE CITY OF WATERBURY