

CITY OF WATERBURY

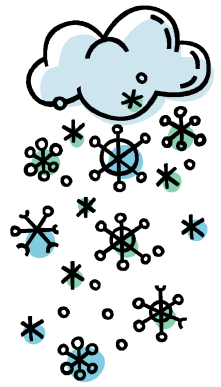
HUMAN RESOURCES

236 Grand Street

Waterbury, CT 06702

Phone: (203) 574-6761 Fax: (203) 574-8087

An Equal Opportunity Employer



WINTER RECREATION APPLICATION FOR EMPLOYMENT

GENERAL INFORMATION

Name: _____
(Last) (First) (Middle)

Address: _____
(Street/Apt #) (City) (State) (ZIP)

Home Telephone: _____ Cell Phone: _____ Work Telephone: _____
(Area Code) (Area Code)

May We Call You at Work? Yes No Best daytime contact: Home Work Cell

Are you now, or have you ever been employed by the City of Waterbury? Yes No
If yes, please give dates of employment and job title _____

Do you have a valid driver's license? Yes No

Are you currently authorized to work in the United States? Yes No

Are you at least 18 years old? Yes No

Note: Verification of identity and employment eligibility required at time of hire.

Requirements for all positions: *If you are younger than 18 years of age, you will need to submit a work permit prior to beginning employment. Work permits may be obtained at the Department of Education on the 3rd Floor with a request from Human Resources on your behalf.*

EDUCATION

Type of School	Name and Location	Dates Attended	Did you Graduate?	Type of Degree	List Major
High School					
College or University					
Other Education					

EXPERIENCE/TRAINING

Please indicate your experience with Recreational Activities: _____

Have you ever worked with children? Yes No If Yes, What Age(s): _____

Describe your leadership and volunteer experience(s) _____

What date could you begin work? _____ What is the last date available to work? _____

Are you willing and able to work Weekends, Nights, Flexible Hours? Yes No

RECREATION

Please indicate your experience and detail your qualifications in the space provided. Include any Jr. Varsity and Varsity experience.

- ARTS AND CRAFTS _____
- MUSIC (VOCAL/INSTRUMENTAL) _____
- DANCE _____
- BASEBALL _____
- DRAMA _____
- SEWING _____
- SOFTBALL _____
- BASKETBALL _____
- TENNIS _____
- SOCCER _____
- NATURE STUDIES AND ENVIRONMENTAL EDUCATION _____
- PARAPROFESSIONAL _____
- OTHER _____

REFERENCES

Employment/School references only, please do not indicate family members.

_____ Name	_____ Company/School	_____ Phone Numbers
_____ Name	_____ Company/School	_____ Phone Numbers
_____ Name	_____ Company/School	_____ Phone Numbers

EMPLOYMENT HISTORY

Beginning with your PRESENT OR MOST RECENT employment or volunteer experience, list all positions held which are necessary for determining your eligibility for employment.

Official Job Title: _____ Company Name: _____

Name & Title of Immediate Supervisor: _____ Dept. Where Assigned: _____

Business Address/Phone#: _____

Employed From: __/__/__ To: __/__/__ Total: __/__/__ Salary/Wage \$ _____ per _____ Hours per week _____
(mo/yr) (mo/yr) (yr/mo)

Reason for Leaving: _____

DUTIES (must be listed): _____

Official Job Title: _____ Company Name: _____

Name & Title of Immediate Supervisor: _____ Dept. Where Assigned: _____

Business Address/Phone #: _____

Employed From: __/__/__ To: __/__/__ Total: __/__/__ Salary/Wage \$ _____ per _____ Hours per week _____
(mo/yr) (mo/yr) (yr/mo)

Reason for Leaving: _____

DUTIES (must be listed): _____

Official Job Title: _____ Company Name: _____

Name & Title of Immediate Supervisor: _____ Dept. Where Assigned: _____

Business Address/Phone #: _____

Employed From: __/__/__ To: __/__/__ Total: __/__/__ Salary/Wage: \$ _____ per _____ Hours per week _____
(mo/yr) (mo/yr) (yr/mo)

Reason for Leaving: _____

DUTIES (must be listed): _____

CRIMINAL CONVICTIONS:

Answers to the following question will be considered for employment purposes if relevant to the position for which you are applying. Have you ever been CONVICTED of an offense against criminal or military law, or are there criminal charges currently pending against you? (Exclude minor traffic violations or any offense settled in juvenile court or under a youth offender law.) **Yes** **No**

If "YES", below please provide a detailed explanation about the nature of the conviction, degree of rehabilitation and time since release.

Special Note: You are not required to disclose the existence of any arrest, criminal charge or conviction, the records of which have been erased pursuant to Connecticut General Statutes § 46b-146, 54-760, or 54-142a. If your criminal records have been erased pursuant to one of these statutes, you may swear under oath that you have never been arrested. Criminal records that may be erased are records pertaining to a finding of delinquency or that a child was a member of a family with service needs (C.G.S. § 46b-146), an adjudication as a youthful offender (C.G.S § 54-760), a criminal charge that has been dismissed or knolled, a criminal charge for which the person has been found not guilty or a conviction for which the person received an absolute pardon (C.G.S. § 54-1421a).

DISMISSAL:

Have you ever been dismissed from employment for inefficiency, delinquency or misconduct? **Yes** **No**
If "Yes", below please provide a detailed explanation.

CERTIFICATION:

I certify that the statements made by me on this application are true and complete to the best of my knowledge and are made in good faith. I understand that if I knowingly make any misstatement of fact, I am subject to disqualification and dismissal and to such other penalties as may be prescribed by law or personnel regulations. All statements made on this application, including employment information, are subject to verification as a condition of employment. I voluntarily give the Civil Service Commission of the City of Waterbury, Connecticut, or its duly authorized representative the right to make a thorough investigation of my past employment and activities, agree to cooperate in such investigation, and release from all liability or responsibility all persons, companies, or corporations supplying such information.

APPLICANT'S STATEMENT AND SIGNATURE:

I attest that the above information is true; I understand that if I am offered a position: (a) I will be responsible for the requirements and terms of the job description, (b) I will be required to attend training and orientation as needed for the position (c) an offer of a position may be contingent upon my completing and verifying required certifications at least two weeks before the position starts, and upon successfully completing other requirements; I further understand that the position for which I am applying is a part time, seasonal position for which there are no benefits or other compensation when the job is terminated.

Signature _____ **Date** _____